

**Cottonwood Union School District
20512 W. First Street
Cottonwood, CA 96022**

MINUTES for Tuesday, SEPTEMBER 16, 2014, 6:30 P.M.
Regular Board Meeting, West Cottonwood Library

Members Present: Mr. Iles, Mr. Kohler, Mr. Lucero, Mrs. Semingson, Mr. Vazquez
Members Absent: None
Others Present: Superintendent Dr. David Alexander
Principals: Doug Geren and Don Ray.
Laura Merrick, Business Manager
Staff: Nine staff members were present along with approximately sixty parents and students.

1.0 Call Regular Meeting to Order – Mr. Iles called the regular meeting to order at 6:30 p.m.

2.0 Pledge of Allegiance – Mr. Iles led the flag salute.

3.0 Approval of Agenda

Dr. Alexander mentioned there were North Cottonwood students to be recognized under Item 4.0.

ACTION: Mrs. Semingson moved, seconded by Mr. Vazquez, to approve the agenda with student recognition added at Item 4.0.

VOTE: Unanimous in favor.

4.0 Recognition (Students, Staff, Curriculum Review) – There were fifteen students recognized from North Cottonwood School this month.

5.0 Public Forum/Hearing of Persons Wishing to Address the Board – None at this time.

6.0 Consent Agenda

6.1 Review of Consent Agenda

6.1.1 Approval of Board Meeting Minutes for:

Regular Board Meeting held on August 19, 2014, and

6.1.2 Approval of Commercial Warrants

6.1.3 Approval of the YMCA contract for North Cottonwood School –
After School Program.

6.1.4 Accept Letter of Resignation from **Sharin Steele – Cafeteria Assistant.**

6.1.5 Approval to hire: **Jenny Garrett, Cheryl Zambrano, Stacy Knott, Lindsay Fernandez – Instructional Aides; Timothy Bradford – Maint/Custodian..**

6.2 Approval of Consent Agenda

ACTION: Mr. Kohler moved, seconded by Mr. Lucero, to approve the consent agenda.

VOTE: Unanimous in favor.

7.0 Discussion/Action Items:

7.1 Consider approval of Application for a Public Entity Certificate of Consent to Self-Insure and Resolution #2014-12, Authorizing Application to the Director of Industrial Relations, State of California, for a Certificate of Consent to Self-Insure Workers' Compensation Liabilities.

ACTION: Mr. Vazquez moved, seconded by Mrs. Semingson, to approve the Application for a Public Entity Certificate of Consent to Self-Insure and Resolution #2014-12, Authorizing Application to the Director of Industrial Relations, State of California, for a Certificate of Consent to Self-Insure Workers' Compensation Liabilities.

VOTE: Unanimous in favor.

- 7.2 **Public Hearing – persons wishing to address the board regarding sufficient/insufficient pupil textbooks/instructional materials. Consider adoption of Resolution #2014-13, specifying that each pupil within the school district has or will have, prior to the end of the fiscal year, sufficient textbooks or instructional materials in each subject area that are consistent with the curriculum frameworks adopted by the State Board.**
Mr. Iles opened the public hearing and asked if there were any comments from the public on this matter. There were no public comments at this time.
ACTION: Mr. Lucero moved, seconded by Mr. Vazquez, to approve Resolution #2014-13.
VOTE: Unanimous in favor.
- 7.3 **Consider approval of Resolution #2014-14 fixing the Appropriations Limit.**
ACTION: Mr. Lucero moved, seconded by Mr. Vazquez, to approve Resolution #2014-14.
VOTE: Unanimous in favor.
- 7.4 **Consider certification of the 2013/2014 Unaudited Actuals**
Mrs. Merrick shared the major changes in revenues and expenditures from second interim. She highlighted the differences in the ending balances and the components of the ending balances. She shared the same information on the Cottonwood Creek Charter School as well as an update in the charter school enrollment since budget adoption.
ACTION: Mr. Kohler moved, seconded by Mr. Lucero, to certify receipt of the 2013/2014 Unaudited Actuals.
VOTE: Unanimous in favor.
- 7.5 **Discussion/Action on Cafeteria Lunch Charges.**
Dr. Alexander shared current data on the cafeteria lunch program since the beginning of the school year, including number of delinquent students and amount currently due. A discussion was held on the possibility of providing an alternate lunch which meets the nutrition requirements of the state, but is not a hot lunch. This has been a successful method in neighboring district to encourage parents to pay their child's lunch charges in a timely manner. The board directed that a "pink" letter be sent home warning that an alternate lunch may be served if a child's account was not current. A discussion was held on whether parents could prepay lunch accounts; parents are encouraged to prepay and may also use the online system to pay using a credit/debit card.
- 7.6 **Consider approval of the following Personnel Request Forms for 2014/2015:**
District Administrative Assistant 1.0 FTE
Additional Health Clerk – 3.75 hr/day
Special Education Stipends - \$5,000 total
ACTION: Mr. Kohler moved, seconded by Mr. Lucero, to approve the Personnel Requests as presented.
VOTE: Unanimous in favor.
- 7.7 **Consider approval of the Facilities Use Agreement with Shasta County Head Start Child Development, Inc.**
A lengthy discussion was held about the Head Start program proposal at East Cottonwood School. Mr. Gordon Chatum was present to answer any questions the board may have about his program. Head Start would like to enter into a 5-year lease and would like permission to renovate the bathrooms and create a small playground area for their students. This particular program would house the infant through toddler program; the other Cottonwood Head Start program houses the 3-4 year olds. The board discussed the interest and possibility of selling East Cottonwood School to the Cottonwood Creek Charter School and how that may affect this contract if it were approved. Dr. Alexander will check into the legalities of a sale and the timeline/process involved. A special board meeting will be called if immediate action can be taken so that Head Start's contract can be approved.

7.8 Consider approval of Resolution #2014-15, Appointment in Lieu of Election.

ACTION: Mr. Vazquez moved, seconded by Mr. Iles, to approve Resolution #2014-15.

VOTE: Unanimous in favor

Dr. Alexander than administered the Oath of Office to Mr. Kohler, Mr. Lucero and Mrs. Semingson simultaneously.

8.0 Informational Items:

8.1 CTA Report: Mrs. White said the teachers are enjoying working with Dr. Alexander. They love the educational discussions. They are concerned about the teacher on special assignment and would like contract language addressing the matter. Special education is a concern for teachers right now without a director. They are implementing the curriculum in their classrooms. The clientele in Cottonwood has changed over the years and they feel they need more help in their classrooms.

8.2 Superintendent's Report: Dr. Alexander reported on a recent webinar with Houghton-Mifflin for the special education staff. He shared the leadership teams have started. He is working on a presentation to tie together the LCAP/Effective School Research/PI Components. He shared the emails he received from Jennifer Farrar about the beautiful gym floor. He mentioned the CSBA Board training in December and encouraged board members to attend. He shared he has been pleased to meet so many great people in the Cottonwood community.

8.3 Principal's Report:

Mr. Geren shared the sports update, gym floor is complete, swamp coolers have been installed, electives have started, Math CPM meetings have occurred, Ducky Derby tickets are on sale, Cookie Dough sales are coming, and the first dance of the year was held last Friday night.

Mr. Ray shared about the playground changes, lunch charges, snakes on campus, running club, class sizes for K-1st are at 28, 4th grade is participating in the cross country team at West Cottonwood. He thanked Mrs. Longnecker and Mr. Teesdale for heading this up.

9.0 Information/Communication Items: One item was included for information only.

10.0 Governing Board Discussion Items: - None at this time.

11.0 Future Meetings:

11.1 Regular Board meeting, **Tuesday, October 21, 2014, at 6:30 p.m.** in the West Cottonwood School Library.

12.0 Closed Session: The board adjourned to closed session at 7:57 p.m. The board met in Closed Session to consider and/or take action on the following:

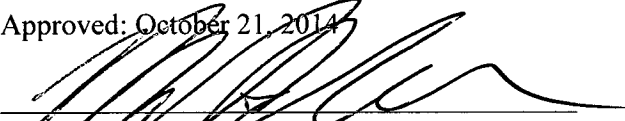
12.1 The board met in closed session pursuant to Government Code Section 54957, Public Employee Performance Evaluation - Superintendent.

Public Notice of Action Taken in Closed Session

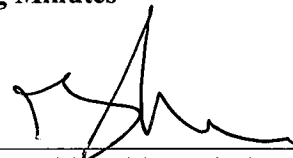
The board returned to Open Session at 8:27 p.m. Mr. Iles stated no action had been taken. The board had a discussion on the evaluation tool that will be used for the new superintendent.

13.0 Adjournment – the meeting adjourned at 8:28 p.m.


Approved: October 21, 2014



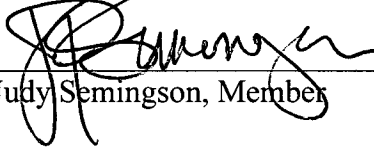
Matt Hles, President




Gerald Kohler, Clerk



Fred Lucero, Member



Judy Semingson, Member



Tom Vazquez, Member