

February 26th, 2018 Board of Directors Meeting Minutes

Attendees: R. Wilson, L. Hamer, T. Muniz, C. Rice, L. Stephens, M. Anglin, N. Pace, S. Fairclough-Leslie, C. Williams, C. Rice

After a short welcome from L. Hamer, the meeting was called to order at 6:47 p.m.

Verification of public notice was reported by Ms. Muniz.

The attendance sheet was signed and submitted to Ms. Muniz.

The agenda was reviewed M. Anglin made the motion to accept the agenda with necessary corrections; R. Wilson seconded the motion.

The minutes from last meeting were reviewed; C. Williams made a motion to accept minutes from January 22nd with any necessary corrections. M. Anglin seconded the motion.

Business Operations Report – Ms. Muniz

283 K-5 students registered; 36 UPK students registered; 2 ELL students (1 st and 2 nd grade). 652 applications via the lottery; Pre-K (139), Grade K (300), Grade 1 (125), Grade 2 (40), Grade 3 (21), Grade 4 (27). Financial Summary Report and Cash disbursement report was handed out.

CEO Report – Dr. Rice

Amended plans for CO2 detectors and alteration of the kiddie bathroom on the first floor have been approved. Met with Northfield Bank's representative and the underwriter last week and have conditions for closing; met with Ms. Ayeile Matos at the DOE to finalize rental assistance funds; looking to apply for Queens delegation funding for 2018-2019. Needs board approval for enrollment expansion in preparation of renovation for 2018-2019; also needs permission from the board to request space in P.S. 80 in case expansion facility is not ready; board training continuing at the NYC Charter Center. Dr. Rice had Deacon Oliver (NJWC Trustee board chair) present to the board the need for more rental income.

Principal Report – D. Dunlap via N. Pace

F&P Report was given (reading assessment – January data); Guided reading focus and Professional Development session on guided reading took place via district collaborative (Columbia University). Mock Assessment for grades 3- was completed. Math training with Marylee Lebowitz is continuing. New York State Test dates were given out. Parent workshop held 2/3/18 and 2/17/18; Boot Camp was held 2/20/18 and 2/22/18. Formal Observation for teachers is forthcoming and should be completed by March. D. Dunlap attended a professional development on school safety.

Academic Report – C. Williams

Meeting held 2/17/18; mock tests in ELA and Math show majority of students are on level or above level; suggestions made for parent surveys; teacher observations are ongoing; Pre-K level books have been requested; K-2 after school help being discussed; School safety training on 2/9/18; promotion in doubt letters and meetings have taken place and gone out.

Personnel Report – K. Sandiford

No Report

PTO Report – A. Davis

No Report

Finance Report – M. Anglin

No Report

Fundraising Meeting – L. Stephens

Meeting 3/3/18 at NJWC; went through program and working on following up on components of the program. Hall is finalized at 250 people along with final price; journal ads need to be sold.

L. Hamer thanked all for coming out; Meeting was adjourned at 8:35 p.m. Next board meeting will be 3/19/18 at 6:30.

In executive session, L. Stephens made the motion for the board to contribute \$1.5 million dollars to Northfield Bank to move forward with the contract for building. Also to apply for expansion of enrollment pending renewal from the charter office; C. Williams seconded; no abstentions.