



North Tippah School District



20821 Hwy 15

Falkner, MS 38629

662-837-8450

Application for Non-Certified Position

Name: _____ Date: _____

Address: _____ Zip: _____ Email: _____

S.S. # _____ Telephone: _____

Please check position applying for:

Secretary: _____	Custodian: _____
Substitute Teacher: _____	Teacher Assistant: _____
Cafeteria Substitute: _____	Cafeteria Worker: _____
Bus Shop Worker: _____	Bus Shop Mechanic: _____
Bus Driver: _____	Technology: _____

**In order to be considered for employment as an assistant, you must have a High School Diploma or GED Equivalent and have taken and successfully passed 60 hours of college coursework or passed the Workkeys Test.

** In order to be considered for employment as a bus driver, you must have taken and successfully passed a Bus Driver’s License, class B or C with a P and S endorsement issued after January 1990. Have you? Yes _____ No _____

Are you able to perform all the responsibilities that are normally a part of the position for which you are making application? Yes _____ No _____

If no, explain _____

When could you begin work? _____

I agree to a child abuse registry check. Check One
Yes _____ No _____

I agree to a criminal records background check via Fingerprint Card. Yes _____ No _____

I agree to pay a 32.00 fingerprinting fee for the national criminal history record check. Yes _____ No _____

The North Tippah School District does not discriminate on the basis of race, sex, religion, or national origin.

Note: This application will be kept on file for one year.

Note: The applicant should exercise the greatest care in preparing this application. Information given herein becomes a legal record in case of election. Please do not omit any items.



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Education

Schools or Colleges Attended:

Dates:

Degree/Diploma:

_____	_____	_____ / _____
_____	_____	_____ / _____
_____	_____	_____ / _____

Work Experience

Employed By:

Dates:

Nature of Work:

_____	_____	_____
_____	_____	_____
_____	_____	_____

References: These should be people qualified to give any information to show your fitness for the position you seek.

Name:

Address:

Occupation:

_____	_____	_____
_____	_____	_____
_____	_____	_____

Note: The information given on this application is true and correct to the best of my knowledge. I understand that any false information may invalidate the applicant's employment contract.

Signature: _____

Date: _____

Applicant will not write in spaces below.

Date Hired

School Year

Salary

Position Assigned

School

_____	_____	_____	_____	_____
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NORTH TIPPAH SCHOOL DISTRICT



20821 Hwy 15, Falkner, MS 38629
Phone: 662-837-8450 Fax: 662-837-8455

Reference Form

Applicant: _____

Assigned To: Reference - _____ Phone Number: _____

_____ is an applicant for a professional teaching position. The information that you provide will help us make important staffing decisions.

Thank you for your time and input.

****Please return completed form to North Tippah School District. (Mail or Fax)

What position did the applicant occupy? _____

Between what dates did you work with the applicant? (Or between what dates have you known the applicant's work?) _____

In what capacity did you work with the applicant? _____

		Not Acceptable	Poor	Average	Good	Excellent
1. Professional Judgment	NA	1	2	3	4	5
2. Professional Attitude	NA	1	2	3	4	5
3. Cooperation	NA	1	2	3	4	5
4. Emotional Composure	NA	1	2	3	4	5
5. Time Management	NA	1	2	3	4	5
6. Knowledge in Field of Work	NA	1	2	3	4	5
7. Planning and Preparation	NA	1	2	3	4	5
8. Problem-Solving Skills	NA	1	2	3	4	5
9. Initiative/Personal Motivation	NA	1	2	3	4	5
10. Interpersonal Relations	NA	1	2	3	4	5
11. Teaching Ability	NA	1	2	3	4	5
12. Student Evaluation Skills	NA	1	2	3	4	5
13. Behavior Management Skills	NA	1	2	3	4	5
14. Acceptable Role Model	NA	1	2	3	4	5

On a scale of 1 to 10 (low to high), how would you compare the applicant to other employees you have supervised or worked with in similar positions? _____

Describe a time when the candidate faced a significant challenge in the classroom and how she/he worked to overcome the challenge. _____

If the applicant were to apply/reapply for employment in your district today, would you recommend hire/rehire? _____

Do you know of any reason why the applicant should not be employed to work with students? _____

Can you think of anyone else who would be important to contact before making an employment decision regarding this applicant? _____

Signature: _____

Date: _____



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