

# Marion County Bus Transportation Guidelines

1. Bus drivers and students are required to wear cloth face coverings at all times while on the school bus. Drivers are allowed to wear face shields instead of cloth face mask. **Reason: Sometimes a cloth mask will cause eye glasses to fog up for drivers.**
2. Students will wash/sanitize hands prior to boarding the bus in the morning. Students will sanitize hands in school building before loading a bus in the afternoon. Bus students must have a mask when they come to the bus stop. If student does not have a mask, **mask will be provided by driver.** Failure to accept the mask or wear the mask, student will be transported to school, but denied ride home that afternoon. Written notification will go home with student from school that afternoon.
3. Students will have assigned seats on the bus.
4. Siblings or students from the same household will sit together with high school student against wall, then middle schooler, then elementary student.
5. Windows will be open to improve ventilation, weather permitting. All body parts such as arms, hands, etc. must be kept inside windows. No objects will be thrown out the windows. No food or drinks will be allowed on bus. (No eating or drinking on bus) **State guidelines**
6. Buses will be sanitized once daily according to CDC guidelines
7. Sanitation will be documented daily and records submitted weekly to the Director of Transportation
8. Seat directly behind driver will be left unoccupied, if possible
9. Buses will be loaded back to front and unloaded front to back when possible.
10. Buses will unload elementary first, middle, and then high school schools, if possible.

**11.** Students must wear a mask on the school bus.

**12.** Due to the lack of school bus seat space: non route students will not be able to ride home with a route student. Example: (spending the night).

### **Procedures for Rule Violations are listed below:**

#### **Grades K thru 4 Students:**

**First Time:** Student that remove their mask on bus will be given a verbal warning.

**Second time:** Student will be given a written warning that will be sent home to the parent/ guardian.

**Third time:** Student will be denied bus privileges for   5   days.

**Fourth time:** Student will be denied bus privileges for  10  days.

**Fifth time:** Student will be denied bus service until the parent/ guardian request a DHA meeting. DHA will make a recommendation to the Director of Schools about the student's future bus service for the 2020-2021 school year.

#### **Grades 5 thru 12 Bus Students**

**First time:** Student that removes mask on bus will receive a written warning.

**Second time:** Student will be denied bus service for  5  days.

**Third time:** Student will be denied bus privileges for  10  days.

**Fourth Time:** Student will be denied bus service until the parent/ guardian request a DHA meeting. DHA will make a recommendation to the Director of Schools about the student's future bus service for the 2020-2021 school year.

**Continue removal of mask: student could be denied bus service for 2020-2021**

**school year. Students will not have to wear a mask on the Marion County School Buses, if a medical excuse from a Physician exempting them from a mask is filed with their home school office. School Officials will sent a copy to the Marion County Transportation Office for records. Marion County Transportation Office will notify the Contractor and driver.**