

1 **OFFICIAL MINUTES**

2
3 of the **SPECIAL MEETING** of the Greenwich Township Board of Education held **Friday,**
4 **July 22, 2011** in the Nehaunsey Middle School library.

5
6 The meeting was called to order by Vice-President James Worrell at 10:05 a.m.

7
8 **Roll Call:**

- 9
10 James Worrell
11 Louis Fabiani
12 Roseanne Lombardo
13 Lisa Morina
14 Susan Vernacchio

15
16 Also present was Mr. Scott A. Campbell, School Business Administrator/Board
17 Secretary.

18
19 **Absent:**

- 20
21 Vincent Tarantino
22 Jason Murschell
23 Alan Boultinghouse

24
25 As required under the guidelines of the Open Public Meeting Law, notice of this meeting
26 was sent to the **Gloucester County Times** and the **Township Clerk**. It was also
27 posted in the Greenwich Township School Buildings. (Optional: Videotaping
28 Regulations – “The proceedings of this meeting are being videotaped and anyone
29 wishing to discuss an individual child should so note.”)
30

31 **OPENING PROCEDURES**

32
33 **1. COMMITTEE REPORTS**

34
35 **REGULATORY**

- 36 James Worrell, Chairperson
37 Louis Fabiani
38 Roseanne Lombardo

39
40 Motion: (Fabiani/Worrell) to approve the following:

41
42 **A. Resolutions**

- 43
44 1. Student Transportation Services To and From School Bid #1-
45 1112(R)

1 **WHEREAS**, the Greenwich Township Board of
2 Education encourages open Public bidding for goods and services;
3 and
4

5 **WHEREAS**, the Greenwich Township Board of
6 Education recognizes the need for obtaining the lowest responsible
7 bid for the 2011-2012 school year;
8

9 **WHEREAS**, the Greenwich Township Board of
10 Education solicited formal bids for Transportation Services for the
11 2011-2012 school year;
12

13 **WHEREAS**, the legal solicitation was made with the
14 public notice advertisement, July 7, 2011, in the Gloucester County
15 Times; and
16

17 **WHEREAS**, sealed bids were opened and read aloud
18 on July 19, 2011 at the Board of Education Offices at 415
19 Swedesboro Road, Gibbstown, NJ by Scott A. Campbell, School
20 Business Administrator/Board Secretary; and
21

22 **WHEREAS**, after analysis, the lowest responsible
23 bidder was Holcomb Bus Service at a cost of \$950.00 per diem.
24

25 **WHEREAS**, the contract should be awarded to the
26 lowest responsible bidder; and
27

28 **WHEREAS**, the funds are available for that purpose;
29 and
30

31 **NOW, THEREFORE, BE IT RESOLVED**, by the
32 Greenwich Township Board of Education, County of Gloucester,
33 State of New Jersey, Holcomb Bus Service is hereby awarded the
34 contract for Transportation Services for the 2011-2012 school year
35 in the amounts detailed in the bid documents.
36

37 Roll Call Vote:
38

39 James Worrell – Yes
40 Louis Fabiani – Yes
41 Roseanne Lombardo – Yes
42 Lisa Morina – Yes
43 Susan Vernacchio – Yes
44
45

1 Motion: (Fabiani/Worrell) to approve the following:

2
3 2. School Related Services – Field Trips #2-1112(R)

4
5
6 **WHEREAS**, the Greenwich Township Board of
7 Education encourages open Public bidding for goods and services;
8 and

9
10 **WHEREAS**, the Greenwich Township Board of
11 Education recognizes the need for obtaining the lowest responsible
12 bids for the 2011-2012 school year; and

13
14 **WHEREAS**, the Greenwich Township Board of
15 Education solicited formal bids for Transportation Services for
16 school related services for the 2011-2012 school year; and

17
18 **WHEREAS**, legal solicitation was made with public
19 notice advertisement, July 7, 2011, in the Gloucester County
20 Times; and

21
22 **WHEREAS**, sealed bids were opened and read aloud
23 on July 19, 2011 at the Board of Education Offices at 415
24 Swedesboro Road, Gibbstown, New Jersey by Scott A. Campbell,
25 School Business Administrator/Board Secretary; and

26
27 **WHEREAS**, after analysis the lowest responsible
28 bidder was Holcomb Bus Service, at a cost of \$2,748.90.

29
30 **WHEREAS**, the contract should be awarded to the
31 lowest responsible bidder; and

32
33 **WHEREAS**, the funds are available for that purpose;
34 and

35
36 **NOW, THEREFORE, BE IT RESOLVED**, by the
37 Greenwich Township Board of Education, County of Gloucester,
38 State of New Jersey, Holcomb Bus Service is hereby awarded the
39 contract for Field Trip Transportation Services for the 2011-2012
40 school year in the amounts detailed in the bid documents.

41
42 Roll Call Vote:

43
44 Louis Fabiani – Yes

45 Roseanne Lombardo – Yes

1 Lisa Morina – Yes
2 Susan Vernacchio – Yes
3 James Worrell – Yes
4

5 Motion: (Fabiani/Worrell) to approve the following:
6

7 3. School Related Services – After School Clubs #2-1112(R)
8

9 **WHEREAS**, the Greenwich Township Board of
10 Education encourages open Public bidding for goods and services;
11 and
12

13 **WHEREAS**, the Greenwich Township Board of
14 Education recognizes the need for obtaining the lowest responsible
15 bid for the 2011-2012 school year; and
16

17 **WHEREAS**, the Greenwich Township Board of
18 Education solicited formal bids for Transportation Services for
19 school related activities for the 2011-2012 school year; and
20

21 **WHEREAS**, legal solicitation was made with public
22 advertisement, July 7, 2011, in the Gloucester County Times; and
23

24 **WHEREAS**, sealed bids were opened and read aloud
25 on July 19, 2011 at the Board of Education Offices at 415
26 Swedesboro Road, Gibbstown, New Jersey by Scott A. Campbell,
27 School Business Administrator/Board Secretary; and
28

29 **WHEREAS**, after analysis the lowest responsible
30 bidder was H.A. DeHart & Son at a cost of \$744.00 per diem.
31

32 **WHEREAS**, the contract should be awarded to the
33 lowest responsible bidder; and
34

35 **WHEREAS**, the funds are available for that purpose;
36 and
37

38 **NOW, THEREFORE, BE IT RESOLVED**, by the
39 Greenwich Township Board of Education, County of Gloucester,
40 State of New Jersey, H.A. DeHart & Son is hereby awarded the
41 contract for After School Clubs Transportation Services for the
42 2011-2012 school year in the amounts detailed in the bid
43 documents.
44
45

1 Roll Call Vote:

2
3 Roseanne Lombardo – Yes
4 Lisa Morina – Yes
5 Susan Vernacchio – Yes
6 James Worrell – Yes
7 Louis Fabiani - Yes
8

9 **2. PUBLIC – AGENDA/NON-AGENDA ITEMS**

10
11 This is the time when anyone from the public who wishes to speak to the Board
12 may do so. Please state your name, address and phone number. The Board will
13 hear you concerns. The Board may or may not take action this evening. You will
14 be notified either at this meeting, by letter, or telephone of any action the Board
15 does take.
16

17 **Cathy Tortella** asked what “per diem” meant for all the transportation services?
18 **Scott A. Campbell** responded that it is the price that will be charged for all the
19 routes, to and from school, per day. For the field trips, a list of all the trips was
20 given to them and this is the rate for the entire year. For the after school clubs,
21 we listed all the clubs and they came back with a per hour rate and if all the clubs
22 ran on that day, it would cost \$744.00 per day. Some clubs may or may not run
23 on a particular day. Tolls and lunch for the driver is on them. We will not have to
24 provide for those items.
25

26 **3. ADJOURNMENT**

27
28 Motion: (Morina/Lombardo) to adjourn the meeting at 10:16 a.m.
29

30 Motion carried by unanimous voice vote.
31

32
33 Respectfully Submitted,
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35

36
37
38 Scott A. Campbell, Board Secretary
39
40