



HAVE YOU JOINED US ON RENWEB? *We Need You!*

RENWEB is a student information system that MLC is using - beginning this school year - as a secure and private tool to maintain family and student information, classroom information and student grades. The MLC staff is *learning by doing* this school year, spending time at monthly meetings becoming comfortable navigating the RENWEB system. Our goal is that all of us (staff and families) will be familiar enough that by next school year RENWEB is “old hat.” If you have not already done so, we want to encourage you to take some time to set up a parent account and to begin exploring this system, too.

Why should MLC parents set up an account as soon as possible? Simply put, this year’s grades and progress reports will be available only through RENWEB. **No grades or progress reports for students in grades 1-12 will be mailed out!** You will need an account to access student grades.

In order to assist you in this process, below are instructions for parents to set up a RENWEB Parent Account. Also included are instructions for students in grades 7-12 to set up a RENWEB Student Account.

- NOTE:
1. Both accounts are accessed through ParentsWeb.
 2. RENWEB works best when using internet explorer or mozilla firefox

CREATE A RENWEB PARENT ACCOUNT

1. Go to www.renweb.com
2. Click on the orange LOGIN button in the upper right-hand corner
3. Find and click on the ParentsWeb Login link in the drop down menu
4. Click on “Create New ParentsWeb Account”
5. Enter our District Code: ML-MN
6. Enter your email address
7. Click on “Create Account”
8. Check the email you provided for an email from RenWeb and click on the link provided.
9. Make up your own User Name
10. Make up your own Password
11. Click on “Save user name and password”
12. Open a new browser and go to www.renweb.com
13. Click on the orange LOGIN button in the upper right-hand corner
14. Find and click on the ParentsWeb Login link in the drop down menu
15. Follow the login instructions

CREATE A STUDENT ACCOUNT grades 7-12 (through PARENTSWEB)

1. Go to www.renweb.com
2. Click on the orange LOGIN button in the upper right-hand corner
3. Find and click on the ParentsWeb Login link in the drop down menu
4. Click on “Create New ParentsWeb Account”
5. Enter our District Code: ML-MN
6. Enter your @gomlc.org email
7. Click “Create Account”
8. Check your @gomlc.org mail for an email from RenWeb and click on the link
9. Make up your own User Name
10. Make up your own Password
11. Click “Save username and password”
12. Look for the message in green at the top of the screen “Username and password saved”
13. You have successfully created your account. To login to your account follow the instructions.