

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION
MEETING NOTICE

DATE: June 11, 2013
TIME: 7:30 P.M.
PLACE: Sarah Noble Intermediate School – Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. PUBLIC COMMENT

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

3. PTO REPORT

4. STUDENT REPRESENTATIVES' REPORT

5. APPROVAL OF MINUTES

A. Approval of the following Board of Education Meeting Minutes

1. Regular Meeting Minutes May 14, 2013
2. Special Meeting Minutes June 6, 2013

6. SUPERINTENDENT'S REPORT

7. BOARD CHAIRMAN'S REPORT

8. COMMITTEE REPORTS

- A. Facilities Sub-Committee - Mr. Nichols
- B. Operations Sub-Committee - Mr. McSherry
- C. Policy Sub-Committee - Mrs. Faulenbach
- D. Committee on Learning - Mr. Lawson
- E. Education Connection - Mrs. Celli Rigdon
- F. Connecticut Boards of Education (CABE) - Mrs. Faulenbach
- G. Negotiations Committee - Mrs. Faulenbach

9. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated June 11, 2013
- B. Monthly Reports
 1. Purchase Resolution D-656
 2. Budget Position as of May 31, 2013
 3. Request for Budget Transfers

- C. Gifts & Donations
 - 1. Hill and Plain PTO
- D. Bid Awards
 - 1. Athletic Trainer
 - 2. Special Education – Out of District Transportation
 - 3. Special Education – Occupational Therapy
 - 4. Special Education – Physical Therapy
 - 5. Food and Nutrition Services – Milk
 - 6. Food and Nutrition Services – Ice Cream
- E. Grant Approvals
 - 1. Carl D. Perkins Grant
 - 2. Adult Education – Transition: Post-Secondary Education and Training
 - 3. Adult Education – English Literacy and Civics Education
- F. Activity Stipend Request
 - 1. New Milford High School
- G. Policy for Second Review
 - 1. 6146 Graduation Requirements
- H. Policies for Approval
 - 1. 5114 Removal/Suspension/Expulsion
 - 2. 5141.27 First Aid/Emergency Medical Care
 - 3. 5144 Discipline
 - 4. 5145.111 Students/Probation/Police/Courts
 - 5. 5145.12 Student Search and Seizure
 - 6. 5145.122 Use of Dogs to Search School Property
 - 7. 5145.14 Students On Campus Recruitment
 - 8. 5157 Use of Physical Force and Seclusion
 - 9. 5141 Student Health Services
- I. Policy for Deletion
 - 1. 5145 Civil and Legal Rights and Responsibilities
- J. Approval of the Following Curriculum
 - 1. PE III/IV
- K. Textbook Approvals for Grade 9, 10, and 12
- L. Recommendation and Approval for Designee of Superintendent of Schools
- M. Adjustment to 2013-2014 Board of Education Adopted Budget
- N. End-of-Year Projects
- O. Authorization for the Superintendent to accept resignations and make appointments from June 12, 2013 through September 10, 2013
- P. Authorization for the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 12, 2013 through September 10, 2013

10. ITEMS FOR INFORMATION AND DISCUSSION

- A. Field Trip Report
- B. Annual Emergency Preparedness Report
- C. Annual Wellness Report
- D. John J. McCarthy Observatory Annual Report

11. EXECUTIVE SESSION (Anticipated)

- A. Discussion of the employment and salary of the Assistant Superintendent, Director of Human Resources, Director of Fiscal Services, Director of Food Services, Director of Technology, Network Administrator, Accounting Manager, Accounting/Data Specialist, Facilities Manager, Assistant Facilities Manager, and Administrative Assistant to the Superintendent.

12. DISCUSSION AND POSSIBLE ACTION

- A. Discussion and possible approval of the employment and salary of the Assistant Superintendent, Director of Human Resources, Director of Fiscal Services, Director of Food Services, Director of Technology, Network Administrator, Accounting Manager, Accounting/Data Specialist, Facilities Manager, Assistant Facilities Manager, and Administrative Assistant to the Superintendent.

13. ADJOURN

ITEMS OF INFORMATION

Policy Sub-Committee Minutes – May 21, 2013

Committee on Learning Minutes – May 21, 2013


Facilities Sub-Committee Minutes – June 4, 2013

Operations Sub-Committee Minutes – June 4, 2013

Board of Education Special Meeting June 13, 2013 – 6:30 p.m. Lillis Administration Building, Board Room	Board of Education Meeting September 10, 2013 – 7:30 p.m. Sarah Noble Intermediate School, LMC
Board of Education Special Meeting June 19, 2013 – 6:30 p.m. Sarah Noble Intermediate School, LMC	Policy Sub-Committee Meeting September 17, 2013 – 6:45 p.m. Lillis Administration Building, Room 2
Facilities Sub-Committee Meeting September 3, 2013 – 6:45 p.m. Lillis Administration Building, Room 2	Committee on Learning September 17, 2013 – 7:30 p.m. Lillis Administration Building, Room 2
Operations Sub-Committee Meeting September 3, 2013 – 7:30 p.m. Lillis Administration Building, Room 2	

**New Milford Board of Education
Regular Meeting Minutes
May 14, 2013
Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. David A. Lawson Mr. Thomas McSherry Mr. Daniel W Nichols Mrs. Lynette Celli Rigdon Mr. David R. Shaffer Mrs. Daniele Shook Mr. William Wellman
Absent:	


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2013 MAY 16 P 3:46

NEW MILFORD, CT

Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Mr. Joshua Smith, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Gregg Miller, Director of Fiscal Services Mr. John Calhoun, Facilities Manager Mrs. Sandra Sullivan, Director of Food and Nutrition Services
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1.	Call to Order A. Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2.	Recognition A. CMEA Northern Region Music Festival: NMHS students Serina Ahmed, Thomas Barkal, Benjamin Bayers, Ashley Billings, Kayla Blackburn, Jessica Bowe, Charles Brookshire, Kristina Chamberlin, James Curley, Anthony D'Andrea, Lawrence Davis, Nathaniel Diamond, Daniel Fay, Killian Greene, Marika Gutzman, Brandon Halberg, Abigail Heydenburg, Karl Hinger, Ryan Kauer, Alyssa Luis, Francine Luo, Howard (Bihao) Luo, Jaclyn Mercer, Timothy Mondoneto, Rebecca Myhill, Justin Nabozny, Nicholas Noga, Sylvia Onorato, Lindsey Partelow, Allegra Peery, Nicholas Pitcher, Krista Pullen, Christian Scillitoe, Emily Sterk, Tyler Swanson,	Recognition A. CMEA Northern Region Music Festival: NMHS students Serina Ahmed, Thomas Barkal, Benjamin Bayers, Ashley Billings, Kayla Blackburn, Jessica Bowe, Charles Brookshire, Kristina Chamberlin, James Curley, Anthony D'Andrea, Lawrence Davis, Nathaniel Diamond, Daniel Fay, Killian Greene, Marika Gutzman, Brandon Halberg, Abigail Heydenburg, Karl Hinger, Ryan Kauer,

	<p>Emilyn Tuomala, John Vazquez, and Brianna Walker</p> <ul style="list-style-type: none"> Dr. Paddyfote introduced Mr. Keck, Mr. Syzdek, and Dr. Longo to present awards to students who were selected to the CMEA Northern Region Band, Jazz Band, Orchestra, Chorus, Flute Choir or Youth Honor Band; to the CMEA All State Band, Chorus or Orchestra; and to the NA/ME All Eastern Band. <p>B. USDA Foods School Breakfast Innovation Award Runner Up: Mrs. Sandra Sullivan for New Milford Public Schools Food and Nutrition Services</p> <ul style="list-style-type: none"> Dr. Paddyfote introduced Mrs. Sandra Sullivan, Director of Food and Nutrition Services, for recognition. <p>The meeting recessed at 7:48 p.m. for a brief reception and reconvened at 8:02 p.m.</p>	<p>Alyssa Luis, Francine Luo, Howard (Bihao) Luo, Jaclyn Mercer, Timothy Mondoneto, Rebecca Myhill, Justin Nabozny, Nicholas Noga, Sylvia Onorato, Lindsey Partelow, Allegra Peery, Nicholas Pitcher, Krista Pullen, Christian Scillitoe, Emily Sterk, Tyler Swanson, Emilyn Tuomala, John Vazquez, and Brianna Walker</p> <p>B. USDA Foods School Breakfast Innovation Award Runner Up: Mrs. Sandra Sullivan for New Milford Public Schools Food and Nutrition Services</p>
3.	<p>Public Comment</p> <ul style="list-style-type: none"> There was none. 	<p>Public Comment</p>
4.	<p>PTO Report</p> <ul style="list-style-type: none"> There was none. 	<p>PTO Report</p>
5.	<p>Student Representatives Report</p> <ul style="list-style-type: none"> There was none. 	<p>Student Representatives Report</p>
6.	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes</p> <p>1. Regular Meeting Minutes April 9, 2013</p> <p>Mr. Nichols moved to approve the regular meeting minutes of April 9, 2013, seconded by Mr. McSherry and passed unanimously.</p>	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes</p> <p>1. Regular Meeting Minutes April 9, 2013</p> <p>Motion made and passed unanimously to approve the regular meeting minutes of April 9, 2013.</p>

7.	<p>Superintendent's Report</p> <ul style="list-style-type: none"> • Dr. Paddyfote noted that on May 7th twelve exchange students and two teachers from Germany arrived in New Milford. In April, twelve New Milford High School students and two teachers had gone to Germany. The group spends ten days going to class with NMHS students. • Mrs. Celli Rigdon and Dr. Paddyfote attended the Magnet School meeting. Forty families applied to the Magnet School lottery. Twenty three students were in the lottery for the two openings in kindergarten. • Dr. Paddyfote attended the Grad Party luncheon on May 10th. She said funding for the Grad Party is down from previous years and she encouraged all to help if possible. • The student awards ceremony for the Western Connecticut Superintendents Association was held Monday, May 13th and two students from Schaghticoke Middle School and two from New Milford High School were honored. • The Earthdome is at Hill & Plain School. The Earthdome is a large balloon that illustrates the earth. Students enter the dome and learn about the geography and ecology of the world. The balloon fits two classrooms and four adults at a time. • Brianna Walker, a member of the New Milford High School National Honor Society, has been arranging a Sandy Hook benefit concert for Sunday, May 19th at 2 p.m. in the theatre. 	<p>Superintendent's Report</p>
8.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said the budget referendum was today and depending on the outcome, the next meeting would be to make adjustments to the Board's adopted budget. • There will be a special board meeting on June 6th to discuss the security assessment report draft from Guidepost Solutions, LLC. It will be held primarily in executive session. 	<p>Board Chairman's Report</p>

<p>9.</p>	<p>Committee Reports</p> <p>A. Facilities Sub-Committee</p> <ul style="list-style-type: none"> Mr. Nichols said the Mercury Solar agreement was on the agenda tonight. <p>B. Operations Sub-Committee</p> <ul style="list-style-type: none"> Mr. McSherry said all of the items on the Operations Sub-Committee agenda were on tonight's agenda. <p>C. Policy Sub-Committee</p> <ul style="list-style-type: none"> Mrs. Faulenbach reported there are policies on the agenda tonight for approval and second review. <p>D. Committee on Learning</p> <ul style="list-style-type: none"> Mr. Lawson noted that Committee on Learning has some curriculum to discuss at the next committee meeting. He also said there will be a discussion of the current State initiatives. <p>E. Education Connection</p> <ul style="list-style-type: none"> Mrs. Celli Rigdon said the Education Connection meeting was held to discuss the cost of living increase of 1.8% to the agency. She noted she was elected President for next year. <p>F. Connecticut Boards of Education</p> <ul style="list-style-type: none"> Mrs. Faulenbach said CABE has sent invitations to Board members for a Leadership summit to be held May 28th and 29th. Also, on September 10th and 11th there will be a session on Board members' roles and responsibilities. <p>G. Negotiations Committee</p>	<p>Committee Reports</p> <p>A. Facilities Sub-Committee</p> <p>B. Operations Sub-Committee</p> <p>C. Policy Sub-Committee</p> <p>D. Committee on Learning</p> <p>E. Education Connection</p> <p>F. Connecticut Boards of Education</p> <p>G. Negotiations Committee</p>
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	<ul style="list-style-type: none"> Mrs. Faulenbach noted that the teamsters' contract is in arbitration and negotiations will take place this summer with paraeducators' and administrators' groups. 	
10.	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated May 14, 2013</p> <p>Mr. McSherry moved to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated May 14, 2013, seconded by Mrs. Shook.</p> <ul style="list-style-type: none"> Mrs. Faulenbach welcomed Mrs. Menzies and Mr. Olenik. <p>The motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> Purchase Resolution D-655 Budget Position as of April 30, 2013 Request for Budget Transfers <p>Mr. Nichols moved to approve monthly reports: Purchase Resolution D-655, Budget Position as of April 30, 2013, and request for budget transfers, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> Mr. Lawson asked if there was any change from a previous report and Mr. Miller said there was no change but there was a typo in the variance as reported. He said the variance should be about \$400,000 versus the \$2,400,000 variance as printed. <p>The motion passed unanimously.</p> <p>C. Gifts & Donations</p> <ol style="list-style-type: none"> PTO — Exhibit B 	<p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated May 14, 2013</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated May 14, 2013.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> Purchase Resolution D-655 Budget Position as of April 30, 2013 Request for Budget Transfers <p>Motion made and passed unanimously to approve monthly reports: Purchase Resolution D-655, Budget Position as of April 30, 2013, and request for budget transfers.</p> <p>C. Gifts & Donations</p> <ol style="list-style-type: none"> PTO — Exhibit B

	<p>Mr. Lawson moved to accept Gifts & Donations: PTO – Exhibit B: to Hill and Plain Elementary School in the amount of \$3,536.00, to Northville Elementary School in the amount of \$7,852.00, and to Sarah Noble Intermediate School in the amount of \$15,645.12, seconded by Mr. Nichols.</p> <ul style="list-style-type: none"> Mrs. Faulenbach thanked the PTO. <p>The motion passed unanimously.</p> <p>D. Grant Approval 1. IDEA Grant</p> <p>Mr. Nichols moved to approve the IDEA Grant in the amount of \$932,650.00, seconded by Mr. McSherry.</p> <p>The motion passed unanimously.</p> <p>E. Policies for Second Review</p> <ol style="list-style-type: none"> 5114 Removal/Suspension/Expulsion 5141.27 First Aid/Emergency Medical Care 5144 Discipline 5145.111 Students/Probation/Police/Courts 5145.12 Student Search and Seizure 5145.122 Use of Dogs to Search School Property 5145.14 Students On Campus Recruitment 5157 Use of Physical Force and Seclusion <p>F. Policy for Approval 1. 5141.231 Psychotropic Drug Use</p> <p>Mr. Nichols moved to approve the following policy: 5141.231 Psychotropic Drug Use, seconded by Mr. McSherry.</p>	<p>Motion made and passed unanimously to accept Gifts & Donations: PTO – Exhibit B: to Hill and Plain Elementary School in the amount of \$3,536.00, to Northville Elementary School in the amount of \$7,852.00, and to Sarah Noble Intermediate School in the amount of \$15,645.12.</p> <p>D. Grant Approval 1. IDEA Grant</p> <p>Motion made and passed unanimously to approve the IDEA Grant in the amount of \$932,650.00.</p> <p>E. Policies for Second Review</p> <ol style="list-style-type: none"> 5114 Removal /Suspension / Expulsion 5141.27 First Aid/Emergency Medical Care 5144 Discipline 5145.111 Students/Probation/ Police/Courts 5145.12 Student Search and Seizure 5145.122 Use of Dogs to Search School Property 5145.14 Students On Campus Recruitment 5157 Use of Physical Force and Seclusion <p>F. Policy for Approval 1. 5141.231 Psychotropic Drug Use</p> <p>Motion made and passed unanimously to approve the following policy: 5141.231 Psychotropic Drug Use.</p>
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	<p>The motion passed unanimously.</p> <p>G. Food and Nutrition Services 1. Healthy Food Certification Statement</p> <p>Mr. Nichols moved that the New Milford Board of Education continue its participation in the National School Lunch Program and pursuant to section 10-215f of the Connecticut General Statutes certify that all food items offered for sale to students meet the Connecticut Nutrition Standards for the period July 1, 2013 through June 30, 2014. The Board will exclude from certification food items that do not meet the Connecticut Nutrition Standards provided that (1) such food is sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food is not sold from a vending machine or school store, seconded by Mrs. Shook.</p> <p>The motion passed unanimously.</p> <p>H. Mercury Solar Agreement</p> <p>Mr. Nichols moved to bring the Purchase Power Agreement with Mercury Commercial Finance to install solar panels at Hill and Plain Elementary School and New Milford High School to the Town Council for approval, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said this was discussed at the Facilities Sub-committee meeting and has to go to the Town Council for approval. • Mr. Wellman asked for clarification as to whether the contract was being sent to the Town Council or just forwarding this to them for their review and approval. Mrs. Faulenbach said this was not the contract. 	<p>G. Food and Nutrition Services 1. Healthy Food Certification Statement</p> <p>Motion made and passed unanimously that the New Milford Board of Education continue its participation in the National School Lunch Program and pursuant to section 10-215f of the Connecticut General Statutes certify that all food items offered for sale to students meet the Connecticut Nutrition Standards for the period July 1, 2013 through June 30, 2014. The Board will exclude from certification food items that do not meet the Connecticut Nutrition Standards provided that (1) such food is sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food is not sold from a vending machine or school store.</p> <p>H. Mercury Solar Agreement</p> <p>Motion made and passed unanimously to bring the Purchase Power Agreement with Mercury Commercial Finance to install solar panels at Hill and Plain Elementary School and New Milford High School to the Town Council for approval.</p>
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<p>I.</p>	<p>The motion passed unanimously.</p> <p>Community Oriented Policing Services (COPS) Memorandum of Agreement</p> <p>Mr. Lawson moved to authorize the Superintendent of Schools to enter into the COPS Secure our School grant application in accordance with the Memorandum of Understanding between the New Milford Public Schools and the New Milford Police Department, seconded by Mr. Nichols.</p> <p>The motion passed 7-0-1.</p> <p>Aye: Mrs. Faulenbach, Mr. Lawson, Mr. McSherry, Mr. Nichols, Mrs. Celli Rigdon, Mr. Shaffer, Mrs. Shook</p> <p>Abstain: Mr. Wellman</p>	<p>I. Community Oriented Policing Services (COPS) Memorandum of Agreement</p> <p>Motion made and passed to authorize the Superintendent of Schools to enter into the COPS Secure our School grant application in accordance with the Memorandum of Understanding between the New Milford Public Schools and the New Milford Police Department.</p>
<p>11.</p> <p>A.</p> <p>B.</p>	<p>ITEMS FOR INFORMATION AND DISCUSSION</p> <p>Textbook Previews – Grade 9, 10 and 12</p> <p>Field Trip Report</p>	<p>ITEMS FOR INFORMATION AND DISCUSSION</p> <p>Textbook Previews – Grade 9, 10 and 12</p> <p>Field Trip Report</p>
<p>12.</p> <p>A.</p> <p>B.</p>	<p>Executive Session (Anticipated)</p> <p>Discussion of pending CHRO claims involving claims of discrimination and/or harassment.</p> <p>Discussion of Superintendent’s performance and performance evaluation and possible new contract of employment.</p> <p>Mr. Nichols moved that the Board enter into Executive Session to discuss pending CHRO claims involving claims of discrimination and/or harassment and to discuss the Superintendent’s performance, evaluation, employment and contract</p>	<p>Executive Session (Anticipated)</p> <p>Discussion of pending CHRO claims involving claims of discrimination and/or harassment.</p> <p>Discussion of Superintendent’s performance and performance evaluation and possible new contract of employment.</p> <p>Motion made and passed unanimously to enter into Executive Session to discuss pending CHRO claims involving claims of discrimination and/or harassment</p>

	<p>and to invite Attorney Baio and Dr. JeanAnn C. Paddyfote into the session, seconded by Mr. McSherry.</p> <p>The motion passed unanimously.</p> <p>The Board entered executive session at 8:19 p.m.</p> <p>Attorney Baio and Dr. Paddyfote left executive session at 9:04 p.m.</p> <p>Dr. Paddyfote entered executive session at 9:19 p.m.</p> <p>Dr. Paddyfote left executive session at 9:52 p.m.</p> <p>The Board returned to public session at 10:09 p.m.</p>	<p>and to discuss the Superintendent's performance, evaluation, employment and contract and to invite Attorney Baio and Dr. JeanAnn C. Paddyfote into the session.</p>
13.	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>A. Discussion and possible authorization of Board Chair, Superintendent and Board Counsel to resolve pending CHRO claims.</p> <ul style="list-style-type: none"> No action taken. <p>B. Discussion and possible authorization of Board Chair and Board Counsel to enter discussions and/or negotiations with Superintendent of Schools on new, three-year contract.</p> <p>Mr. Nichols moved that the Board authorize the Board Chair and the Board's legal counsel to enter into discussions and/or negotiations with the Superintendent of Schools on a new, three-year contract, the final terms of which shall be subject to Board approval, seconded by Mrs. Shook.</p> <p>The motion passed unanimously.</p>	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>A. Discussion and possible authorization of Board Chair, Superintendent and Board Counsel to resolve pending CHRO claims.</p> <p>B. Discussion and possible authorization of Board Chair and Board Counsel to enter discussions and/or negotiations with Superintendent of Schools on new, three-year contract.</p> <p>Motion made and passed unanimously that the Board authorize the Board Chair and the Board's legal counsel to enter into discussions and/or negotiations with the Superintendent of Schools on a new, three-year contract, the final terms of which shall be subject to Board approval.</p>
14.	<p>Adjourn</p> <p>Mr. Nichols moved to adjourn the meeting at 10:10</p>	<p>Adjourn</p> <p>Motion made and passed to adjourn</p>

New Milford Board of Education
Regular Meeting Minutes
May 14, 2013
Sarah Noble Intermediate School Library Media Center

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	p.m., seconded by Mr. McSherry and passed unanimously.	the meeting at 10:10 p.m.
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Respectfully submitted:

A handwritten signature in cursive script that reads "Daniele Shook".

Daniele Shook
Secretary
New Milford Board of Education

**New Milford Board of Education
Special Meeting Minutes
June 6, 2013
Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. David A. Lawson Mr. Thomas McSherry Mr. Daniel W Nichols Mrs. Lynette Celli Rigdon Mr. David R. Shaffer Mr. William Wellman
Absent:	Mrs. Daniele Shook
Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Director of Fiscal Services Mr. John Calhoun, Facilities Manager Mr. Joseph Olenik, Assistant Facilities Manager

GEORGE C. BUCKBEE
 TOWN CLERK
 2013 JUN -7 P 1:22
 NEW MILFORD, CT

1.	Call to Order A. Pledge of Allegiance The special meeting of the New Milford Board of Education was called to order at 6:30 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2.	Public Comment <ul style="list-style-type: none"> There was none. 	Public Comment
3.	Executive Session A. For the purpose of discussing a draft security assessment report addressing security strategy, as well as the deployment of security personnel and/or devices affecting security as well as emergency, lockdown plans in the New Milford Public Schools. Motion made by Mr. Nichols that the Board enter into Executive Session for the purpose of discussing a draft security assessment report addressing security strategy, as well as the deployment of security personnel and/or	Executive Session A. For the purpose of discussing a draft security assessment report addressing security strategy, as well as the deployment of security personnel and/or devices affecting security as well as emergency, lockdown plans in the New Milford Public Schools. Motion made and passed unanimously that the Board enter into Executive Session for the purpose of discussing a draft

	<p>devices affecting security as well as emergency, lockdown plans in the New Milford Public Schools and that the Board invite into the session Dr. JeanAnn Paddyfote, Mr. Gregg Miller, Mr. John Calhoun, Mr. Joseph Olenik, New Milford Police Chief Shawn Boyne, Deputy Chief Mark Buckley, New Milford Town Council Vice Chair Raymond O'Brien, and Mr. Jeffrey Kernohan, Mr. Steven Halliday and Mr. Cathal Walsh of Guidepost Solutions, LLC.</p> <p>Motion seconded by Mr. McSherry.</p> <p>The motion passed unanimously.</p> <p>The Board entered executive session at 6:33 p.m.</p> <p>The Board returned to public session at 8:52 p.m.</p>	<p>security assessment report addressing security strategy, as well as the deployment of security personnel and/or devices affecting security as well as emergency, lockdown plans in the New Milford Public Schools and that the Board invite into the session Dr. JeanAnn Paddyfote, Mr. Gregg Miller, Mr. John Calhoun, Mr. Joseph Olenik, New Milford Police Chief Shawn Boyne, Deputy Chief Mark Buckley, New Milford Town Council Vice Chair Raymond O'Brien, and Mr. Jeffrey Kernohan, Mr. Steven Halliday and Mr. Cathal Walsh of Guidepost Solutions, LLC.</p>
4.	<p>Executive Session (Anticipated)</p> <p>A. Interview and discuss candidate for the position of Athletic Director at New Milford High School.</p> <p>Motion made by Mr. Nichols that the Board enter into Executive Session to interview and discuss the candidate for the position of Athletic Director at New Milford High School, and invite into the session Dr. JeanAnn Paddyfote and the candidate.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p> <p>The Board entered executive session at 8:53 p.m.</p> <p>Mr. Keith Lipinsky, candidate for the position of Athletic Director at New Milford High School, entered executive session at 8:53 p.m.</p> <p>Mr. Lipinsky left executive session at 9:10 p.m.</p> <p>The Board returned to public session at 9:20 p.m.</p>	<p>Executive Session (Anticipated)</p> <p>A. Interview and discuss candidate for the position of Athletic Director at New Milford High School.</p> <p>Motion made and passed unanimously that the Board enter into Executive Session to interview and discuss the candidate for the position of Athletic Director at New Milford High School, and invite into the session Dr. JeanAnn Paddyfote and the candidate.</p>

Special Meeting Minutes

June 6, 2013

Sarah Noble Intermediate School Library Media Center

<p>5.</p> <p>A.</p>	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>Appointment of candidate to the position of Athletic Director at New Milford High School.</p> <p>Motion made by Mr. Nichols that the Board of Education approve the appointment of: Mr. Keith Lipinsky – Athletic Director at New Milford High School effective July 1, 2013 2013-2014 salary - \$93,557 (Step 2) + \$1,500 6th year</p> <p>Motion seconded by Mr. Shaffer.</p> <p>The motion passed unanimously.</p>	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>A. Appointment of candidate to the position of Athletic Director at New Milford High School.</p> <p>Motion made and passed unanimously that the Board of Education approve the appointment of: Mr. Keith Lipinsky – Athletic Director at New Milford High School effective July 1, 2013 2013-2014 salary - \$93,557 (Step 2) + \$1,500 6th year</p>
<p>6.</p>	<p>Adjourn</p> <p>Mr. Nichols moved to adjourn the meeting at 9:21 p.m., seconded by Mrs. Celli Rigdon and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 9:21 p.m.</p>

Respectfully submitted:



David A. Lawson

Assistant Secretary

New Milford Board of Education

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
OPERATIONS WEB PAGE UNDER JUNE 11, 2013**

9. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments,
Resignations and Leaves of Absence dated June 11, 2013
- B. Monthly Reports
 - 1. Purchase Resolution D-656
 - 2. Budget Position as of May 31, 2013
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. Hill & Plain PTO
- D. Bid Awards
 - 1. Athletic Trainer
 - 2. Special Education – Out of District Transportation
 - 3. Special Education - Occupational Therapy
 - 4. Special Education – Physical Therapy
 - 5. Food and Nutrition Services – Milk
 - 6. Food and Nutrition Services – Ice Cream
- E. Grant Approvals
 - 1. Carl D. Perkins Grant
 - 2. Adult Education – Transition: Post-Secondary Education
and Training
 - 3. Adult Education – English Literacy and Civics Education
- F. Activity Stipend Request
 - 1. New Milford High School

10. ITEMS FOR INFORMATION AND DISCUSSION

- B. Annual Emergency Preparedness Report
- C. Annual Wellness Report
- D. John J. McCarthy Observatory Annual Report

**THE FOLLOWING ITEM CAN BE PREVIEWED IN
THE OFFICE OF THE ASSISTANT SUPERINTENDENT**

9I. DISCUSSION AND POSSIBLE ACTION

- Approval of the Following Curriculum
- 1. PE III/IV

RECOMMENDED FOR REVISION

COMMENTARY: Suggested revisions are to number of credits and graduation requirements.

6146(a)

Instruction

Graduation Requirements

To graduate from the New Milford Public Schools, a student must earn a minimum number of 22.5 credits, fulfill credit distribution requirements and meet district performance standards.

I. Academic credit distribution requirements

A. Students must complete the following credits:

- 4 — English
- 3 — Mathematics
- 3 — Social Studies (including 0.5 credit in civics and 1 credit for U.S. government)
- 3 — Science
- 1 — Physical Education
- 1 — Arts (Fine or Practical)
- ½ — Health
- 7 — Electives
- 22.5 — TOTAL CREDITS

VERSION 1

VERSION 2

Year of Graduation 2013, 2014	4.0 English 3.0 Mathematics 3.0 Social Studies (including 0.5 credit in civics and 1 credit for U.S. history) 3.0 Science 1.0 Physical Education 1.0 Arts (Fine or Practical) 0.5 Health 7.0 Electives 22.5 TOTAL CREDITS	4.0 English 3.0 Mathematics 3.0 Social Studies (including 0.5 credit in civics and 1 credit for U.S. history) 3.0 Science 1.0 Physical Education 1.0 Arts (Fine or Practical) 0.5 Health 7.0 Electives 22.5 TOTAL CREDITS
Year of Graduation 2015	4.0 English 3.0 Mathematics 3.0 Social Studies (including 0.5 credit in civics and 1 credit for U.S. history) 3.0 Science 2.0 Physical Education 1.0 Arts (Fine or Practical) 0.5 Health 7.0 Electives 23.5 TOTAL CREDITS	4.0 English 3.0 Mathematics 3.0 Social Studies (including 0.5 credit in civics and 1 credit for U.S. history) 3.0 Science 2.0 Physical Education 1.0 Arts (Fine or Practical) 0.5 Health 7.0 Electives 23.5 TOTAL CREDITS

Instruction**Graduation Requirements**

<i>Year of Graduation 2016</i>	<i>4.0 English</i> <i>3.0 Mathematics</i> <i>3.0 Social Studies (including 0.5 credit in civics and 1 credit for U.S. history)</i> <i>3.0 Science</i> <i>2.0 Physical Education</i> <i>1.0 Arts (Fine or Practical)</i> <i>0.5 Health</i> <i>7.0 Electives (including 0.5 in humanities)</i> <i>1.0 Capstone Project</i> <i>24.5 TOTAL CREDITS</i>	<i>4.0 English</i> <i>3.0 Mathematics</i> <i>3.0 Social Studies (including 0.5 credit in civics and 1 credit for U.S. history)</i> <i>3.0 Science</i> <i>2.0 Physical Education</i> <i>1.0 Arts (Fine or Practical)</i> <i>0.5 Health</i> <i>8.0 Electives (including 0.5 in humanities)</i> <hr/> <i>24.5 TOTAL CREDITS</i>
<i>Year of Graduation 2017</i>	<i>4.0 English</i> <i>4.0 Mathematics</i> <i>3.0 Social Studies (including 0.5 credit in civics and 1 credit for U.S. history)</i> <i>3.0 Science</i> <i>2.0 Physical Education</i> <i>1.0 Arts (Fine or Practical)</i> <i>0.5 Health</i> <i>7.5 Electives (including 0.5 in humanities and 0.5 in Financial Literacy)</i> <i>1.0 Capstone Project</i> <i>26.0 TOTAL CREDITS</i>	<i>4.0 English</i> <i>4.0 Mathematics</i> <i>3.0 Social Studies (including 0.5 credit in civics and 1 credit for U.S. history)</i> <i>3.0 Science</i> <i>2.0 Physical Education</i> <i>1.0 Arts (Fine or Practical)</i> <i>0.5 Health</i> <i>8.5 Electives (including 0.5 in humanities and 0.5 in Financial Literacy)</i> <hr/> <i>26.0 TOTAL CREDITS</i>

- B. A credit shall consist of not less than the equivalent of a forty-minute class period for each school day of a school year unless such credit is earned at an institution accredited by the Department of Higher Education or regionally accredited.

VERSION 1**VERSION 2****C. Capstone Project**

The Capstone Project challenges students to demonstrate and display their mastery of many of the skills they have acquired during their years in the New Milford Public Schools. One of the goals of the Capstone Project is to allow students to take control and have a powerful voice in their own education and development both as learners and individuals.

The Capstone Project is a graduation requirement. In the event a student does not successfully complete this project, they will be allowed to do so after the class graduates and receive their diploma upon completion of the Capstone Project.

No reference to Capstone

Instruction

Graduation Requirements

II. District's performance standards

These performance standards identify the basic skills that students are expected to achieve in order to graduate. A New Milford High School graduate must complete all academic requirements and demonstrate basic skills in Reading & Writing, Quantitative Thinking (Math & Science) and Information Literacy. The Superintendent of Schools or designee shall develop administrative regulations regarding performance standards for each basic skill, including the method(s) of assessing a student's level of competency in such skills. The assessment criteria must include, but not be based exclusively on, the results of the 10th-grade *state or national high school* state-wide mastery examination.

III. Options if graduation requirements are not met

The Board of Education is dedicated to providing students who may have difficulty fulfilling these requirements with different options and multiple opportunities to meet the academic and performance standards for graduation.

Those students who have not successfully completed the assessment criteria ~~for graduation (a score of 3 or better on the Reading, Writing, Math, and Science portions of the CAPT in the 10th grade year) must retake only those portions of the CAPT in which the student is deficient in 11th grade. Seniors who have not attained a score of 3 or better on the CAPT~~ will be afforded alternative means of meeting this criteria. The following is not an inclusive list:

- Pass 0.5 credit of English 4
- Completion of a research project, approved in advance by the Science Department, that involves data collection, and is graded according to an established rubric
- Pass Departmental Exam covering the topics of arithmetic, algebra, geometry and statistics
- Pass 0.5 credit of Practical Math ~~and/or Consumer Math~~
- English Writing SAT I of 450 or better
- Math Reasoning SAT I of 450 or better
- Math SAT II Math Level 1C of 450 or better

Seniors who are not eligible for graduation with their class due to a failure to meet the district graduation requirements in one or more subjects may select one of the following options:

1. Successful completion of a summer course or summer courses comparable (as determined by the Principal) to the subject(s) in which the student was deficient
2. Enroll in an on-line course in accordance with Policy 6172.6 (Virtual/On-line Courses/College/University Courses)
3. Make arrangement for re-testing to meet performance standards
4. Return to school in September as a fifth year senior

Instruction

Graduation Requirements

IV. Exemptions, modifications, and accommodations

- A. If a physician *or advanced practice registered nurse* certifies in writing that the physical education requirement is medically contraindicated because of the physical condition of the student, this requirement may be fulfilled by an elective.
- B. Exemptions; modifications and accommodations of graduation requirements will be made for any student with a disability as determined by the planning and placement team or 504 team.
- C. Only credits for courses taken in grades nine through twelve shall satisfy graduation requirements except that the Superintendent of Schools or designee may grant credit for certain courses identified in subsection (e) of Section 10-221a of the Connecticut General Statutes.
- D. The Board may permit a student to graduate during a period of expulsion pursuant to Connecticut General Statutes 10-233d if the Board determines that the student has satisfactorily completed the necessary credits for graduation.
- E. The Board of Education may award a high school diploma to a veteran of World War II or the Korean hostilities who left high school to serve in the armed forces and did not receive a diploma as a consequence of such service.

Early Graduation

Students may finish in seven semesters provided all graduation requirements have been satisfied. Any student interested in being considered for early graduation must notify his/her counselor of his/her intentions by May 1 of the junior year. Students applying for early graduation must obtain the **Early Graduation Policy** statement and related application form from the Guidance Office and take course no. 990.

Course No.	Course	Prerequisites
990	Early Graduation	By Special Arrangement Only

(cf. 5121 - Examination/Grading/Rating)

(cf. 5123 - Promotion/Acceleration/Retention)

(cf. 6111 - School Calendar)

(cf. 6145.6 - Travel and Exchange Programs)

(cf. 6142.2 – Statewide Proficiency/Mastery Examinations)

Instruction

Graduation Requirements

Legal reference:	Connecticut General Statutes
10-14n	State-wide mastery examination
10-161	Establishment of graduation date
10-18	Courses in United States history, government and duties and responsibilities of citizenship
10-19	Teaching about alcohol, nicotine or tobacco, drugs and acquired immune deficiency syndrome
10-221a	High school graduation requirements
10-223a	Promotion and graduation policies. Basic skills necessary for graduation, assessment process

Policy adopted: June 10, 2003
 Policy revised: June 27, 2005
 Policy revised: June 8, 2010
 Policy Revised: October 11, 2011

NEW MILFORD PUBLIC SCHOOLS
 New Milford, Connecticut

RECOMMENDED FOR APPROVAL

5114(a)

Students

Removal/Suspension/Expulsion

SECTION I DEFINITIONS

- A. **“Bullying”** is defined as (A) the repeated use by one or more students of a written, oral or electronic communication directed at or referring to another student in the school district; or (B) a physical act or gesture by one or more students repeatedly directed at another student in the school district that (1) causes physical or emotional harm to such student or damage to the student’s property; (2) places such student in reasonable fear of harm to himself/herself or of damage to his/her property; (3) creates a hostile environment at school for such student; (4) infringes on the rights of such student at school; or (5) substantially disrupts the educational process or the orderly operation of the school. Bullying shall include but not be limited to a written, oral or electronic communication or physical act or gesture based on any actual or perceived differentiating characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity or expression, socio-economic status, academic status, physical appearance, or mental, physical developmental or sensory disability or by association with an individual or group who has or is perceived to have one or more of such characteristics.
- B. **“Cyberbullying”** is defined as any act of bullying through the use of the Internet, interactive and digital technologies, cellular mobile telephone or other mobile electronic devices or any electronic communications.
- C. **“Dangerous instrument”** means any instrument, article or substance which, under the circumstances in which it is used or attempted or threatened to be used, is capable of causing death or serious physical injury, and includes a motor vehicle and a dog that has been commanded to attack.
- D. **“Days”** is defined as days when school is in session.
- E. **“Deadly weapon”** means any weapon, whether loaded or unloaded, from which a shot may be discharged, or a switchblade knife, gravity knife, billy, blackjack, bludgeon, or metal knuckles.
- F. **“Emergency”** is defined as a situation under which the continued presence of the student in the school imposes such a danger to persons or property or such a disruption of the educational process that a hearing may be delayed until a time as soon after the exclusion of such student as possible.

Students

Removal/Suspension/Expulsion

SECTION I DEFINITIONS (continued)

- G. **“Exclusion”** is defined as any denial of public school privileges to a student for disciplinary purposes.
- H. **“Expulsion”** is defined as an exclusion from school privileges for more than ten (10) consecutive school days and shall be deemed to include, but not be limited to, exclusion from the school to which such student was assigned at the time such disciplinary action was taken, provided such exclusion shall not extend beyond a period of one (1) calendar year. Such period of exclusion may extend to the school year following the school year in which such exclusion was imposed.
- I. **“Firearm”** means 1) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; 2) the frame or receiver of any such weapon; 3) any firearm muffler or firearm silencer; or 4) any destructive device. Firearm does not include any antique firearm. For purposes of this definition "destructive device" means any explosive, incendiary, or poison gas, bomb, grenade, rocket having a propellant charge of more than 4 ounces, missile having an explosive or incendiary charge of more than 1/4 ounce, mine, or device similar to any of the weapons described herein.
- J. **“In-school suspension”** is defined as an exclusion from regular classroom activity for not more than ten (10) consecutive school days, but not an exclusion from school, provided such exclusion shall not extend beyond the end of the school year in which such in-school suspension was imposed. An in-school suspension may be served in the school that the pupil attends, or in any school building under the jurisdiction of the board of education, as determined by such board. An in-school suspension may include reassignment to a regular classroom program in a different school in the school district; such reassignment shall not constitute a "suspension" or "expulsion" under this policy.
- K. **“Martial arts weapon”** means a nunchaku, kama, kasari-fundo, octagon sai, tonfa or chinese star.
- L. **“Possess”** means to have physical possession or otherwise to exercise dominion or control over tangible property.
- M. **“Removal”** is defined as an exclusion from a classroom for all or part of a single class period, provided such exclusion shall not extend beyond 90 minutes.

Students

Removal/Suspension/Expulsion

SECTION I DEFINITIONS (continued).

- N. **“School sponsored activity”** is defined as any activity sponsored, recognized or authorized by the board of education and includes activities conducted on or off school property.
- O. **“Suspension”** is defined as an exclusion from school privileges and/or from transportation services for not more than ten (10) consecutive school days, provided such exclusion shall not extend beyond the end of the school year in which such suspension was imposed. Suspensions shall be in-school suspensions unless during the suspension hearing, (1) the administration determines that the pupil being suspended poses such a danger to persons or property or such a disruption of the educational process that the pupil shall be excluded from school during the period of suspension, or (2) the administration determines that an out-of-school suspension is appropriate for such pupil based on evidence of (A) previous disciplinary problems that have led to suspensions or expulsion of such pupil, and (B) efforts by the administration to address such disciplinary problems through means other than out-of-school suspension or expulsion, including positive behavioral support strategies.
- P. **“Vehicle”** means a "motor vehicle" as defined in Section 14-1 of the Connecticut General Statutes, snow mobile, any aircraft, or any vessel equipped for propulsion by mechanical means or sail.

SECTION II REMOVAL FROM CLASS

- A. Each teacher shall have the authority to remove a student from class when such student deliberately causes a serious disruption of the educational process within the classroom, provided that no student shall be removed from class more than six times in any year, nor more than twice in one week unless such student is referred to the building principal, or his/her designee, and granted an informal hearing as set forth in section IV C of this policy.
- B. Whenever any teacher removes a student from the classroom, such teacher shall send the student to a designated area and shall immediately inform the building principal or his/her designee as to the name of the student against whom such disciplinary action was taken and the reason therefore.

SECTION III STANDARDS GOVERNING SUSPENSION AND EXPULSION

- A. Conduct on school grounds or at a school sponsored activity as set forth in Section C below will be cause for suspension and/or expulsion when such conduct:

Students

Removal/Suspension/Expulsion

SECTION III STANDARDS GOVERNING SUSPENSION AND EXPULSION (continued)

1. Violates a publicized policy or code of student conduct in effect in the schools; or
 2. Seriously disrupts the educational process; or
 3. Endangers persons or property
- B. Conduct off school grounds as described in paragraph C below will be cause for suspension and/or expulsion when such conduct:
1. Violates a publicized policy of the Board and
 2. Seriously disrupts the educational process
- C. The following conduct is prohibited and will be considered cause for suspension and/or expulsion:
1. Threatening or intimidating another member of the school community in any manner, including orally, in writing, via electronic communication, or by gestures or other physical behavior such as stalking. Members of the school community include any school employee, fellow student, consultant, volunteer, or visitor to a school.
 2. Use of physical force against another person which is not reasonably necessary for self-defense;
 3. Theft of personal or school property, or taking or attempting to take personal property or money from another person, or from his/her presence, by means of force or fear;
 4. Willfully causing, or attempting to cause, damage to school property;
 5. Possession, use, transmission or being under the influence of any narcotic drug, hallucinogenic drug, performance enhancing drug, amphetamine, barbiturate, marijuana, cocaine, alcoholic beverage, or intoxicant of any kind including inhalants, prescription drugs for which the possessor, user or transmitter has no legal prescription, or drug paraphernalia;
 6. Possession or transmission of a facsimile of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, or marijuana;

Students

Removal/Suspension/Expulsion

SECTION III STANDARDS GOVERNING SUSPENSION AND EXPULSION (continued)

7. Knowingly being in the presence of those who are in possession of, using, transmitting, or being under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, or intoxicant of any kind;
8. Possession or transmission of any weapon, including but not limited to any firearm, deadly weapon, dangerous instrument, martial arts weapon, knife, box cutter, razor, blade, chemical sprays, electroshock weapons or facsimile of any weapon or instrument.
9. Using or copying the academic work of another and presenting it as his/her own without proper attribution;
10. Possessing or consuming tobacco products if other than a high school student, or consuming such products if a high school student;
11. Open defiance of the authority of any teacher or person having authority over the student, including verbal abuse;
12. Intentional and successful incitement of truancy by other students;
13. Bullying or cyberbullying, including such conduct that may occur outside of the school setting if such bullying (1) creates a hostile environment at school for the victim; (2) infringes on the rights of the victim at school; or (3) substantially disrupts the education process or the orderly operation of a school.
14. Any violation of the Board's policies prohibiting sexual, racial and other unlawful harassment including any act of harassment based on an individuals' race, color, national origin, sex, age, disability, sexual orientation, gender identity or expression or religion;
15. Intentional incitement which results in an unauthorized occupation of any part of a school or other facility owned by any school district;
16. Participation in an unauthorized occupancy of any part of any school or school premises or other building owned by any school district and failure to leave such school premises or other facility promptly after having been directed to do so by the principal or other person in charge of such building or facility;

Students

Removal/Suspension/Expulsion

SECTION III STANDARDS GOVERNING SUSPENSION AND EXPULSION (continued)

17. Making false bomb threats or other threats to the safety of students, staff members and/or other persons;
18. Unauthorized use of any school computer, computer system, computer software, Internet connection or similar school property system or the use of such property or system for unauthorized or non-school related purposes;
19. Violation of any other board policy, rule, agreement, or directive dealing with student conduct, including that dealing with conduct on school buses and the use of school district equipment and;
20. Violation of any federal or state law which would indicate that the violator presents a danger to any person in the school community or to school property.

Expulsion proceedings pursuant to section V, shall be required whenever there is reason to believe that any student 1) was in possession of a firearm, deadly weapon, dangerous instrument or martial arts weapon, on school grounds or at a school-sponsored activity; 2) off school grounds, did possess a firearm in violation of Connecticut General Statutes §29-35, or did possess and use such a firearm, dangerous instrument, deadly weapon or martial arts weapon in the commission of a crime; or 3) on or off school grounds, offered for sale or distribution a controlled substance as defined in Connecticut General Statutes, §21a-240(9), whose manufacture, distribution, sale, prescription, dispensing, transporting or possessing with intent to sell or dispense, offering or administering is subject to criminal penalties under §§21a-277 and 21a-278. A student shall be expelled for a period of one calendar year if the Board of Education finds that the student engaged in any of the conduct described herein, provided the period of expulsion may be modified on a case-by-case basis.

In the event it is determined by the Superintendent that a student issued a threat against a member of the school community as described in paragraph C.1, above, the matter shall be referred to law enforcement officials for possible criminal prosecution and the Superintendent shall take all available measures to ensure the safety of persons in the school community in the event of the student's return to school.

Students

Removal/Suspension/Expulsion

SECTION IV SUSPENSION PROCEDURE

- A. The administration of each school is authorized to invoke suspension for a period of up to ten (10) days, or to invoke in-school suspension for a period of up to ten (10) days, of any student for one or more of the reasons stated in section III, above, in accordance with the procedure outlined in Paragraph C of this section. Moreover, the administration is authorized to suspend a student from transportation services whose conduct while receiving transportation violates the standards set forth in section III, above. The school administration is authorized to immediately suspend any student when there is an emergency as defined in section I, above. Suspensions shall be in-school suspensions unless during the suspension hearing, (1) the administration determines that the pupil being suspended poses such a danger to persons or property or such a disruption of the educational process that the pupil shall be excluded from school during the period of suspension, or (2) the administration determines that an out-of-school suspension is appropriate for such pupil based on evidence of (A) previous disciplinary problems that have led to suspensions or expulsion of such pupil, and (B) efforts by the administration to address such disciplinary problems through means other than out-of-school suspension or expulsion, including positive behavioral support strategies.

If an emergency exists, the hearing outlined in Paragraph C of this section shall be held as soon as possible after the suspension.

- B. In the case of suspension, the school administration shall notify the Superintendent of schools within twenty-four (24) hours of the suspension as to the name of the student who has been suspended and the reason for suspension. Any student who is suspended shall be given an opportunity to complete any class work including but not limited to examinations missed during the period of his/her suspension.
- C. Except in the case of an emergency as defined in section I, above, a student shall be afforded the opportunity to meet with the a member of the administration and to discuss the stated charges prior to the effectuation of any period of suspension or in-school suspension. If at such a meeting the student denies the stated charges he/she may at that time present his/her version of the incident(s) upon which the proposed suspension is based. The school administration shall then determine whether or not suspension or in-school suspension is warranted. In determining the length of a suspension period, the school administration may receive and consider evidence of past disciplinary problems which have led to removal from a classroom, in-school suspension, suspension or expulsion.

Students

Removal/Suspension/Expulsion

SECTION IV SUSPENSION PROCEDURE (continued)

- D. No student shall be suspended more than ten (10) times or a total of fifty (50) days in one school year, whichever results in fewer days of exclusion, unless a hearing as provided in section V B. of this policy is first granted.
- E. No student shall be placed on in-school suspension more than fifteen (15) times or a total of fifty (50) days in one school year, whichever results in fewer days of exclusion, unless a hearing as provided in Section V(B) of this policy is first granted.
- F. Whenever a student is suspended, notice of the suspension and the conduct for which the student was suspended shall be included on the student's cumulative educational record. Such notice shall be expunged from the cumulative educational record if the student graduates from high school.
- G. The administration may shorten or waive the suspension period of a student who is suspended for the first time and who has never been expelled if the student successfully completes a program and any other conditions specified by the administration. Any such program shall be at no expense to the student or his/her parents/guardians. For a student whose suspension period is shortened or waived, the notice of the disciplinary action must be expunged from the cumulative education record if the student graduates from high school or, if the administration chooses, at the time the student completes the specified program and any other conditions required by the administration, whichever is earlier.

SECTION V EXPULSION PROCEDURES

The Board of Education may expel any student for one or more of the reasons stated in section III if, in the Superintendent's judgment, such disciplinary action is in the best interests of the school system. An expulsion hearing is required in any instance in which the superintendent has reason to believe a student has engaged in the conduct described in section III D. The procedures outlined in Paragraphs A and B, below, shall be followed prior to the effectuation of any expulsion unless an "emergency" as defined in section I, above, exists. If an emergency exists, such a hearing shall be held as soon after the expulsion as possible.

- A. The Board of Education shall notify the student concerned and his/her parents, or the student if he/she has attained the age of eighteen (18), that expulsion is under consideration. Such notice shall contain the information required under Paragraph B of this section. Three members of the Board of Education shall constitute a quorum for an expulsion hearing. A student may be expelled if a majority of the Board members sitting in the expulsion hearing

Students

Removal/Suspension/Expulsion

SECTION V EXPULSION PROCEDURES (continued)

vote to expel, except that when only three Board members are presiding at the hearing, a unanimous vote shall be required for expulsion.

- B. The procedure for any hearing conducted under this section shall be determined by the hearing officer or board chairperson, as appropriate, but shall include the right to:
 1. Notice of the proposed hearing which shall include:
 - a. a statement of the time, place, and nature of the hearing;
 - b. a statement of the legal authority and jurisdiction under which the hearing is to be held;
 - c. reference to the particular sections of the Connecticut General Statutes or school policies involved;
 - d. a short and plain statement of the matters asserted, if such matters have not already been provided in a statement of reasons requested by the student; the statement so provided may be limited to a statement of the issues involved if it is not possible to state the issues in detail at the time such notice is served. Upon request from the student concerned a more definite and detailed statement of the issues shall be furnished;
 - e. a statement, where appropriate, that the Board is not required to offer an alternative educational opportunity to any student between the ages of sixteen and eighteen who (1) has been expelled previously or (2) is found to have engaged in conduct which endangered persons and involved (a) possession on school property or at a school-sponsored activity of a firearm, deadly weapon, dangerous instrument or martial arts weapon, or (b) offering for sale or distribution on school property or at a school sponsored activity a controlled substance as defined by law. (See section VII on Alternative Educational Opportunity);
 - f. information concerning legal services provided free of charge or at a reduced rate that are available locally and how to access such services.
 2. The opportunity to be heard;

Students

Removal/Suspension/Expulsion

SECTION V EXPULSION PROCEDURES (continued)

3. The opportunity to present witnesses and introduce documentary evidence;
 4. The opportunity to cross-examine adverse witnesses and challenge the introduction of documentary evidence;
 5. The opportunity to be represented by counsel; and
 6. Prompt notification of the decision of the Board of Education which decision shall be in writing if adverse to the student concerned.
- C. The record of any hearing held in an expulsion case shall include the following:
1. All evidence received or considered by the Board of Education, including a copy of the initial letter of notice of proposed expulsion, if any, and a copy of all notices of hearing;
 2. Questions and offers of proof, objections and rulings on such objections;
 3. The decision of the Board of Education rendered after such hearing; and
 4. The official transcript, if any, of proceedings relating to the case or, if these are not transcribed, any recording or stenographic record of the proceedings.
- D. Rules of evidence at expulsion hearings shall include the following:
1. Any oral or documentary evidence may be received by the Board of Education, but as a matter of policy irrelevant, immaterial or unduly repetitious evidence shall be excluded;
 2. The Board of Education shall give effect to the rules of privilege recognized by law;
 3. In order to expedite a hearing, evidence may be received in written form, provided the interest of any party is not substantially prejudiced thereby;
 4. Documentary evidence may be received in the form of copies or excerpts if the original is not readily available provided, however, that any party to a hearing shall be given an opportunity to compare the copy with the original;

Students

Removal/Suspension/Expulsion

SECTION V EXPULSION PROCEDURES (continued)

5. A party to an expulsion hearing may conduct cross-examination of witnesses where examination is required for a full and accurate disclosure of the facts;
 6. The Board of Education may take notice of judicially cognizable facts in addition to facts within the board's specialized knowledge provided, however, the parties shall be notified either before or during the hearing of material noticed, including any staff memoranda or data, and an opportunity shall be afforded to any party to contest the material so noted;
 7. A record of any oral proceedings before the Board of Education at an expulsion hearing shall be made. A transcript of such proceedings shall be furnished upon request of a party with the cost of such transcript to be paid by the requesting party.
- E. In determining the length of an expulsion, the Board of Education may receive and consider evidence of past disciplinary problems, which have led to removal from a classroom, in-school suspension, suspension, or expulsion.
- F. Decisions shall be in writing if adverse to the student and shall include findings of fact and conclusions necessary for the decision. Findings of fact made by the board after an expulsion hearing shall be based exclusively upon the evidence adduced at the hearing.
- G. Except as provided for in Section VII, any student who is expelled shall be offered an alternative educational opportunity consistent with the requirements of state law.
- H. Whenever a student is expelled pursuant to the provisions of this policy, notice of the expulsion and the conduct for which the student was expelled shall be included on the student's cumulative educational record. Such notice, except for notice of an expulsion based upon possession of a firearm or deadly weapon, shall be expunged from the cumulative educational record if the student graduates from high school.
- I. Whenever a student against whom an expulsion hearing is pending withdraws from school after notification of such hearing but before the hearing is completed and a decision rendered, notice of the pending expulsion hearing shall be included on the student's cumulative educational record and the board of education shall complete the expulsion hearing and render a decision.

Students

Removal/Suspension/Expulsion

SECTION V EXPULSION PROCEDURES (continued)

- J. The Board of Education may shorten the length of or waive the expulsion period of a student who is expelled for the first time and who has never been suspended if the student successfully completes a program and any other conditions specified by the Board. Any such program shall be at no expense to the student or his/her parents/guardians. For a student whose expulsion period is shortened or waived, the notice of the disciplinary action must be expunged from the cumulative education record if the student graduates from high school or, if the Board chooses, at the time the student completes the specified program and any other conditions required by the administration, whichever is earlier. Nothing herein shall be deemed to restrict the ability of the Board to shorten or waive the expulsion period, based upon completion of any program or meeting of conditions, for students who have been previously suspended or expelled, as may be permitted by law and as provided in Subsection L, below.
- K. The Board of Education may adopt the decision of a student expulsion hearing conducted by another school district, provided that the board shall hold a hearing pursuant to this policy which shall be limited to a determination of whether the conduct which was the basis for the expulsion would also warrant expulsion under the policies of the board of education. The student shall be excluded from school pending such hearing. The excluded student shall be offered an alternative educational opportunity in accordance with statutory requirements and this policy.
- L. In addition to such rights specified in Section J, above, an expelled pupil may apply for early readmission to school. Such readmission shall be at the discretion of the Board of Education; however, the Board may delegate authority for readmission decisions to the Superintendent. If the Board delegates such authority, readmission shall be at the discretion of the Superintendent. The Board or Superintendent, as appropriate, may condition such readmission on specified criteria.
- M. A student requiring special education and related services as described in Connecticut General Statutes §10-76a(5)(A) shall not be referred to an expulsion hearing until a planning and placement team is convened to determine whether the misconduct was caused by the student's disability. If it is determined that the misconduct was caused by the child's disability, the child shall not be referred to an expulsion hearing and shall not be expelled. The planning and placement team shall reevaluate the child for the purpose of modifying the child's individualized education program to address the misconduct and to ensure the safety of other children and staff in the school. If it is determined that the misconduct was not caused by the student's disability, the student may be expelled in accordance with the provisions of this section applicable to children who do not require special education and

Students

Removal/Suspension/Expulsion

SECTION V EXPULSION PROCEDURES (continued)

related services. Notwithstanding the provisions of Section VII, below, whenever a student requiring such special education and related services is expelled, an alternative educational opportunity, consistent with such child's educational needs shall be provided during the period of expulsion.

- N. Any student who commits an expellable offense and is subsequently committed to a juvenile detention center, the Connecticut Juvenile Training School or any other residential placement for such offense may be expelled using the procedures of this policy. The period of expulsion shall run concurrent with the period of commitment. If a student who committed an expellable offense seeks to return to the school district after having been in a juvenile detention center, the Connecticut Juvenile Training School or any other residential placement and the student has not been expelled for such offense, the district shall allow such student to return and may not expel the student for additional time for such offense.
- O. A student who has been identified as eligible for school accommodations pursuant to Section 504 of the Rehabilitation Act, shall not be referred to an expulsion hearing until the student's Section 504 Team is convened to determine whether the misconduct was caused by the student's disability. If it is determined that the misconduct was caused by the child's disability, the child shall not be referred to an expulsion hearing and shall not be expelled. Where appropriate, the Section 504 Team shall modify and otherwise review the student's accommodations plan to address the misconduct and to ensure the safety of other children and staff in the school. If it is determined that the misconduct was not caused by the student's disability, the student may be expelled in accordance with the provisions of this section applicable to non-disabled students.

SECTION VI NOTIFICATION TO PARENTS OR GUARDIAN

The parents or guardian of any minor student against whom disciplinary action is taken under this policy shall be given notice of such disciplinary action within twenty-four (24) hours of the time the student was excluded.

SECTION VII ALTERNATIVE EDUCATIONAL OPPORTUNITY

The Board of Education recognizes its obligation to offer any student under the age of sixteen (16) who is expelled an alternative educational opportunity during the period of expulsion. Any parent or guardian of such a student who does not choose to have his or her child enrolled in an alternative program shall not be subject to the provisions of section 10-184 of the General Statutes. Any

Students

Removal/Suspension/Expulsion

SECTION VII ALTERNATIVE EDUCATIONAL OPPORTUNITY (continued)

expelled student who is between the ages of sixteen (16) and eighteen (18) and who wishes to continue his or her education shall be offered an alternative educational opportunity if he or she complies with conditions established by the Board of Education. Such alternative may include, but shall not be limited to, the placement of such student in a regular classroom program of a school other than the one from which the student has been excluded and, for students at least sixteen (16) years of age, placement in an adult education program. Any student participating in an adult education program during a period of expulsion shall not be required to withdraw from school. In determining the nature of the alternative educational opportunity to be offered under this section the Board of Education may receive and consider evidence of past disciplinary problems which have led to removal from a classroom, suspension, or expulsion.

State statutes do not require the Board of Education to offer an alternative educational opportunity to a student between the ages of sixteen (16) and eighteen (18) who has been expelled previously or who is expelled because of conduct which endangers persons and it was determined at the expulsion hearing that the conduct for which the student was expelled involved (a) possession on school property or a school-sponsored activity of a firearm, deadly weapon, dangerous instrument, or martial arts weapon or (b) offering for sale or distribution on school property or at a school sponsored activity a controlled substance as defined in subdivision (9) of C.G.S. §21a-240, whose manufacture, distribution, sale, prescription, dispensing, transporting, or possessing with the intent to sell or dispense, offering, or administration is subject to criminal penalties under C.G.S. §§21a-277 and 21a-278.

If the Board expels a student for the sale or distribution of such a controlled substance the Board shall refer the student to an appropriate state or local agency for rehabilitation, intervention or job training, or any combination thereof, and inform the agency of its action. If the Board expels a student for possession of a firearm or deadly weapon, the Board shall report the violation to the local police department. The Board shall give the name of the student and a summary of the Board's action in so referring the student, to the commissioner of education within thirty (30) days after the student is expelled.

The provisions of this section shall not apply to students requiring special education who are described in subdivision (1) of subsection (e) of Connecticut General Statutes §10-76a.

Students

Removal/Suspension/Expulsion

SECTION VIII GUN FREE SCHOOLS ACT

The Board of Education shall submit to the Commissioner of Education such information on expulsions for the possession of weapons as is required for purposes of the Gun Free Schools Act of 1994, 20 U.S.C. §7151, et seq.

Legal references: 20 U.S.C. §7151, et seq., Gun Free Schools Act
20 U.S.C. §1415 Individuals with Disabilities Education Act

Connecticut General Statutes

4-176e	through 4-180a, 4-181a	Administrative Procedures Act
10-76a		Definitions
10-76d		Duties and powers of boards of education to provide special education programs and services
10-233a		Definitions
10-233b		Removal of pupils from class
10-233c		Suspension of pupils
10-233d		Expulsion of pupils
10-233e		Notice as to disciplinary policies and action
10-233f		In-school suspension of pupils. Reassignment
10-233g		Reports of principals to police authority concerning physical assaults upon school employees by students
10-233h		Arrested students
21a-240		Definitions
21a-277		Penalty for illegal manufacture, distribution, sale, prescription, dispensing
21a-278		Penalty for illegal manufacture, distribution, sale, prescription or administration by non-drug-dependent person

Policy adopted: June 12, 2001
Policy revised: June 24, 2004
Policy revised: June 12, 2007
Policy revised: November 13, 2007
Policy revised: November 18, 2008
Policy revised: December 14, 2010
Policy revised: October 11, 2011

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

Students**First Aid/Emergency Medical Care****Illness****Use of Automatic External Defibrillators (AEDs)**

In order to assist individuals who may experience cardiac arrest on school property, the New Milford Board of Education has acquired external defibrillators for use in school buildings. It is the policy of the New Milford Board of Education to support the use of these automatic external defibrillators (AED) by school personnel trained in the operation of such AED and the use of cardiopulmonary resuscitation. Such trained personnel and AEDs shall be accessible during the school's normal operational hours, during school-sponsored athletic practices and athletic events taking place on school grounds and during school sponsored events not occurring during the normal operational hours of the school. The word "events," as used in this policy means school sponsored performances, competitions, assemblies and other large gatherings where members of the public are invited to attend. The word "events" does not include activities that take place at school but are sponsored by a PTO or other independently operated organization. The District's continued use of AEDs and training of personnel is subject to available federal, state or private funding.

Each school shall develop an emergency action response plan that addresses the appropriate use of school personnel to respond to incidents involving an individual experiencing sudden cardiac arrest or a similar life-threatening emergency while on school grounds. For each school with an athletic department or organized athletic program the emergency action response plan must also address the appropriate use of school personnel to respond to incidents involving an individual experiencing sudden cardiac arrest or a similar life-threatening emergency while attending or participating in an athletic practice or event while on school grounds.

An Automatic External Defibrillator (AED) is a device that: (A) is used to administer an electric shock through the chest wall to the heart; (B) contains internal decision-making electronics, microcomputers or special software that allows it to interpret physiological signals, make medical diagnosis, and, if necessary, apply therapy; (C) guides the user through the process of using the device by audible or visual prompts; and (D) does not require the user to employ any discretion or judgment in its use.

Only personnel who are CPR and AED certified in accordance with the standards set forth by the American Red Cross or American Heart Association and has a copy of his/her current certification on record with the school system shall be authorized to use AEDs maintained by the school system. Such personnel who use an external defibrillator to provide emergency treatment do so voluntarily, and are afforded the protection from liability provided under C.G.S. § 52-557b ("Good Samaritan law").

Students

First Aid/Emergency Medical Care

This policy and accompanying regulations shall be disseminated to personnel authorized to use AEDs upon hiring and, at the discretion of the school administration, periodically thereafter. Personnel authorized the use AEDs acquired by the school system shall acknowledge receipt of school policy and accompanying regulations and shall be responsible for adhering to such policy and regulations. Certifications (and recertifications) of CPR and AED training shall be kept current and copies of such certifications shall be provided to school administration and retained in school administration files.

The Superintendent or his/her designee shall be responsible for developing administrative regulations in furtherance of the Automatic External Defibrillator (AED) policy, in conformity with the provisions of applicable statutes and regulations.

Legal Reference: Connecticut General Statutes
 10-212d Availability of automatic external defibrillators in schools.
 Emergency action response plans for life-threatening emergencies
 10-221 Boards of education to prescribe rules.
 19a-175 Definitions
 52-557b "Good Samaritan law."

Policy adopted: May 9, 2006
Policy reviewed: June 12, 2007
Policy revised: October 13, 2009
Policy revised: December 14, 2010

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

Students

Discipline

The policy of the New Milford Board of Education is to maintain an orderly environment in which teaching and learning can take place, to encourage students to respect the need for authority reasonably exercised and accept responsibility for their own actions, and to help them develop self-discipline consistent with the needs and expectations of the educational system and the society at large.

Student Behavior

Appropriate behavior is expected from all students at all times. The Board realizes that appropriate behavior is not always automatic or easy. Often mistakes are made as students learn to be responsible for their own actions. Therefore, it is expected that each Principal and each teacher will have guidelines that will maintain discipline without inhibiting growth. The guidelines should be consistent with this policy while allowing for individual application reflecting the differences among administrators, teachers, students, grade levels, and circumstances.

Self Discipline

The ultimate goal of school discipline should be to help students develop self-discipline, a capacity for personal restraint in view of the needs and rights of themselves and others that will guide them throughout life. Students should learn the meaning and value of deferred rewards.

Preventive Discipline

The Board of Education believes that when certain conditions exist in a school many discipline problems will be prevented. These conditions, which each school should attempt to establish as part of a preventive discipline program, include:

1. A consistent application of reasonable rules and procedures beginning in the primary grades.
2. Adequate instruction at appropriate levels by competent teachers who are well-prepared in their subject matter areas.
3. Varied instructional and activity programs.
4. Sincere attempts to communicate with the home.
5. Genuine concern by the staff for individual student problems and growth.
6. Student involvement as appropriate in formulating rules and behavior standards.

Students

Discipline

Preventive Discipline (continued)

Discipline should be a cooperative effort between home and school. It must begin at home and be reinforced in the schools. School discipline must be supported by parents. To secure maximum cooperation and support, the schools should inform parents about school discipline policies and about their child's behavior, and consult them promptly in the event of serious and/or persistent disciplinary problems.

Corrective Discipline

When student behavior disrupts the learning environment, infringes on the rights of others, or endangers the student or other individuals, the educational system cannot achieve its purpose. Teachers and administrators may employ appropriate disciplinary measures as needed to control and correct inappropriate behavior. The measures should be consistent with this policy and appropriate to the student's age and the nature and seriousness of the behavior.

The Board of Education does not consider mass punishment or corporal punishment acceptable disciplinary measures. The Board does recognize that it may occasionally be necessary for a staff member to restrain a student or to use force to break up physical conflicts.

When persistent disciplinary problems occur, every effort should be made to resolve them through conferences with the student and the parents with the assistance of administrators and student personnel services. Although it may sometimes be necessary to temporarily remove a student from regular classes to help resolve personal problems that are causing misbehavior, the objective should be to help the learner to function constructively and responsibly in the normal school environment.

- (cf. 51141 - Suspension/Expulsion/Due Process)
- (cf. 5131.21 - Violent and Aggressive Behavior)
- (cf. 5131.6 - Drugs and Alcohol/Tobacco)
- (cf. 5131.61 - Inhalant Abuse)
- (cf. 5131.7 - Weapons and Dangerous Instruments)
- (cf. 5131.8 - Out of School Misconduct)
- (cf. 5131.92 - Corporal Punishment)
- (cf. 5133 - Behavior of Participants in Athletic Events)
- (cf. 5144.3 - Discipline of Students with Disabilities)

Students

Discipline

Legal Reference: Connecticut General Statutes

4-177 through 4-180. Contested Cases. Notice. Record.

10-233a through 10-233i Suspension, removal and expulsion of students.

21a-240(9) Definitions.

53a-3 Definitions.

18 U.S.C. 921. Definitions.

20 U.S.C. §1415

20 U.S.C. 8921

Policy adopted: June 12, 2001
Policy revised: June 24, 2004
Policy revised: June 12, 2007

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

RECOMMENDED FOR APPROVAL

5145.111(a)

Students

Students/Probation/Police/Courts

Notification to Superintendent when Student Arrested for Felony. Police who arrest, at any time during the year, an enrolled district student, ages seven to twenty, for a Class A misdemeanor, felony, or for selling, carrying or brandishing a facsimile firearm, are required by C.G.S. 10-233h, as amended by Public Act 94-221, Public Act 95-304, and Public Act 97-149, to notify orally the Superintendent of Schools by the end of the next weekday following the arrest, the identity of the student and the offense or offenses for which the student was arrested and follow up in writing, including a brief description of the incident, not later than seventy-two hours of the arrest.

The Superintendent shall maintain this information as confidential in accordance with C.G.S. 10-233h and in a secure location and disclosed, during the school year, only to the Principal of the school in which such person is a student or to the Principal or supervisory agent of any other school in which the Superintendent knows such person is a student. The Principal may disclose the information only to special services staff or a consultant (such as a psychiatrist, psychologist, or social worker) for the purpose of assessing the danger posed by such person to himself, other students, school employees, or school property and effectuating an appropriate modification of such person's educational plan or placement, and for disciplinary purposes. If the arrest occurred during the school year, such assessment shall be completed not later than the end of the next school day.

Police may testify and provide information related to an arrest at an expulsion hearing if such testimony is requested by the Board of Education or an impartial board conducting the hearing, or by the school Principal or student or his/her parent. Such testimony must be kept confidential in conformity with applicable state statutes.

Attendance of Students Placed on Probation by a Court. Before allowing a student placed on probation to return to school, the Connecticut court will request from the Superintendent of Schools information on the attendance, adjustment, and behavior of the student along with the Superintendent's recommendation for conditions of sentencing or disposition of the case.

School Officials and Probation Investigations. If requested by the court prior to disposition of a case, the Superintendent of Schools, or designee, shall provide information on a student's attendance, adjustment, and behavior, and any recommendations regarding the proposed conditions of probation included in the probation officer's investigation report.

School Attendance as a Condition of Probation. Under Section 46b-140, a court may include regular school attendance and compliance with school policies on student conduct and discipline as a condition of probation.

Students

Students/Probation/Police/Courts

Information to Superintendents on a Student Adjudged to be a Delinquent as a Result of Felony. Under C.G. S. 46b-124, courts may release the identity of a student adjudged a delinquent as a result of felony to the Superintendent of Schools.

Information to Superintendents on a Student Adjudged to be a Youthful Offender. Under C.G.S. Section 54-761, courts may release the identity of a student adjudged a youthful offender to the Superintendent of Schools.

(cf. 1411 Law Enforcement Agencies)

(cf. 5145.11 Police in Schools)

(cf. 5114 Suspension/Expulsion)

Legal Reference: Connecticut General Statutes

46b-121 "Juvenile matter" defined Authority of court. Fee.

46b-124 Confidentiality of records of juvenile matters. Exceptions.

46b-134 Investigation by probation officer prior to disposition of delinquency case.
Physical mental and diagnostic examination

46b-140 Disposition upon conviction of child as delinquent.

53-206c Sale, carrying and brandishing of facsimile firearms prohibited. Class B misdemeanor.

54-761 Records confidential. Exceptions.

10-233a through 10-233g re student suspension, expulsion... Public Act 94-221
Public Act 95-304

10-233h Arrested students. Reports by police to superintendent, disclosure, confidentiality.

10-233i Students placed on probation by a court

Policy adopted: June 12, 2001

Policy revised: June 12, 2007

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

RECOMMENDED FOR APPROVAL

5145.12(a)

Students

Student Search and Seizure

The school administration is authorized to search any student locker or desk, and any student automobile located on school premises, for weapons, contraband or the fruits of a crime when there are reasonable grounds for suspecting that the search will produce evidence that the student has violated the law or school rules.

No Expectation of Privacy in Use of School Property

Desks, lockers and other such property owned by the Board of Education are provided for use by students solely to support the educational experience. Although students are given use of these items, the Board retains access and control of all school property and may inspect the interior condition of desks and lockers for proper maintenance, health, safety and other administrative purposes. Inspections of school property may be accomplished with or without advance notice to students. Students should have no expectation of privacy in the use of desks, lockers and other similar school property. School officials may not use periodic inspections of school property as a pretense to search an individual student's locker or desk

When and How School Officials May Conduct Searches

The school administration also is authorized to search a student's person where there exist reasonable grounds for suspecting the search will produce evidence that the student has violated or is violating the law or school rules. The search of a student's person includes a search of a student's clothing and personal effects. Under no circumstances shall school district personnel conduct a "strip" search of a student. In the event that a student is reasonably suspected of concealing evidence of criminal activity that can be obtained only by removal of clothing and the student refuses to deliver such evidence, the assistance of the police shall be obtained.

Any search of a student's desk or locker or of a student's person shall be reasonably related in scope to the circumstances that justified the search in the first place. The scope of the search is reasonable when the measures adopted are reasonably related to the objectives of the search and not excessively intrusive in light of the age and sex of the student and the nature of the infraction. A search of a student's person shall be conducted by a person of the same sex as the student and in the presence of a witness of the same sex of the student.

1. Only the Principal or designee shall be responsible for determining whether or not a search shall be conducted of a student's person or personal property.

The Principal should consider involving the appropriate law enforcement officials.

2. When deemed appropriate, the Principal should consider the proper involvement of the lawful custodian of the student.

Students

Student Search and Seizure

When and How School Officials May Conduct Searches (continued)

3. A second staff member shall be present during a search of either a student or a student's personal property.
4. The seizure or confiscation of items located in property in a student's immediate possession and/or on a student's person shall be accomplished in the following manner:
 - a. The seizure shall be witnessed by the student and a second staff member.
 - b. The search shall be conducted as discreetly as possible and in private.
 - c. Each and every item seized must be identified and not commingled with other items previously or subsequently seized.
 - d. The Principal shall prepare a summary report identifying the item(s) confiscated. The report should include the facts upon which reasonable suspicion was based, where the search occurred, the reason for the seizure, who was present, time, and the disposition of item(s).
 - e. A copy of the summary report shall be given to the student and/or lawful custodian(s) of the student.

Vehicle Searches on School Grounds

Vehicles brought on school grounds by students are subject to the same criteria for searches as students' personal belongings. Refusal by a student, parent or guardian, or owner of the vehicle to allow access to a motor vehicle on school premises at the time of a request to search the motor vehicle will be cause for termination of the privilege of bringing a motor vehicle onto school premises.

Seizure of Property Belonging to Student

School personnel may temporarily take control of property belonging to a student (including items such as a cell phone or other electronic device) when the student's use or possession of such property violates school rules or is otherwise disruptive of the educational process. Items taken from students should be made available for return to the student or the student's parent or legal guardian as soon as feasible or upon the conclusion of disciplinary proceedings associated with the item(s). Any illegal substance, weapon, item that may not be legally possessed by a student or other "fruit of a crime" that is confiscated from a student or discovered in an inspection of school property or search may be turned over to law enforcement officials.

Students

Student Search and Seizure

Notice

Students shall be notified annually of this policy by publication in student handbooks and in any other manner that the Superintendent of Schools may deem effective.

Legal Reference: Connecticut General Statutes

10-221 Boards of education to prescribe rules

54-33n, Search of School Lockers and Property

Case Law

New Jersey v. T.L.O., 469 US 325; 105 S.Ct.733 (1985)

Safford Unified Sch. Dist. # 1 v. Redding, 129 S. Ct. 2633 (2009)

Policy adopted: June 12, 2001
Policy revised: June 24, 2004
Policy revised: June 12, 2007

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

RECOMMENDED FOR APPROVAL

5145.122(a)

Students

Search and Seizure

Use of Dogs to Search School Property

The Board of Education considers the possession or use of illegal drugs and other illicit substances on school grounds or at school-sponsored activities to be highly detrimental to the learning process as well as the health and safety of students and staff. As part of its commitment to eliminate the presence of illegal drugs and other contraband from its schools, the Board of Education has authorized the school administration to use trained dogs to conduct searches on school property.

Students, parents, and visitors are advised that desks, lockers and other such property owned by the Board of Education are provided for use by students solely to support the educational experience. Students should have no expectation of privacy in the use of desks, lockers and other similar school property. Furthermore, all lockers, desks and other storage places on school property as well as vehicles parked on school property are subject to search by school officials whenever there are reasonable grounds to believe that a search would produce evidence of illegal activity or a violation of Board policy or school rules.

The Board shall permit the administration to invite law enforcement agencies or other qualified agencies or individuals to search school property with dogs trained for the purpose of detecting the presence of illegal substances, when necessary to protect the health and safety of students, employees or property and to detect the presence of illegal substances or contraband, including alcohol and/or drugs. The use of trained canine sniffing dogs is subject to the following:

1. The administration shall authorize the search and the Principal or his/her designee shall be present while the search is taking place.
2. Parents and students shall be notified of this policy through its inclusion in the student and/or parent handbook.
3. All school property such as lockers, classrooms, parking areas and storage areas may be searched.
 - a. Dogs shall not be used in rooms occupied by persons except for demonstration purposes with the handler present.
 - b. When used for demonstration purposes, the dog may not sniff the person or any individual.

Students

Search and Seizure

Use of Dogs to Search School Property (continued)

4. Individual(s) shall not be subjected to a search by dogs.
5. Once notification has been given to parents and students, through the inclusion of the policies in the student and/or parent handbook, the school district will have met its obligation to advertise the searches. Additional notices need not be given and actual times or dates of planned searches need not be released in advance.
6. Only the dog's official handler will determine what constitutes an alert by the dog. If the dog alerts on a particular item or place, the student having the use of that item or place or responsibility for it shall be called to witness the search. If a dog alerts on a locked vehicle, the student who brought it onto district property shall be asked to unlock it for inspection.
7. Law enforcement agencies will be given full authorization to investigate and prosecute any person(s) found to be responsible for illegal substances(s) on school property.

(cf. - 5145.12 Search and Seizure)

Legal Reference: Connecticut General Statutes
10-221 Boards of education to prescribe rules.
New Jersey v T.L.O., 53 U.S.L.W. 4083 (1985)
Conn. Gen. Stat. § 54-33n, Search of School Lockers and Property

Policy adopted: June 12, 2001
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Policy reviewed: June 12, 2007

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

RECOMMENDED FOR APPROVAL

5145.14(a)

Students

Students—On Campus Recruitment

Military Recruiters

The high schools of the school district shall provide the same directory information and on-campus recruiting opportunities to representatives of the armed forces of the United States of America and state armed services as are offered to nonmilitary recruiters, recruiters for commercial concerns and recruiters representing institutions of higher education.

Regional and Inter-district Specialized Schools

The Board shall also provide full access for the recruitment of students by regional vocational technical schools, regional vocational agricultural centers, inter-district magnet schools, trade schools, charter schools, and inter-district student attendance programs.

Release of Student's Personal Information to Recruiters

Upon a request made by military recruiters or an institution of higher education, the school district will provide access to secondary school students names, addresses, and telephone listings. A parent of a secondary school student or the student himself or herself if he or she has reached the age of majority ["eligible student"] may request at any time that the student's name, address, and telephone listing not be released to military recruiters without the prior written consent of the parent or the eligible student. The Superintendent of Schools or his/her designee will notify parents and eligible students annually of their right to file such a request.

On-Campus Recruiting Activities

The school administration may determine when recruitment meetings will take place and reserves the right to deny a request to schedule such meetings at a time that will materially and substantially interfere with the proper and orderly operation of the school.

Any person denied the rights accorded under this policy may request in writing that the Superintendent of Schools review the school administration's decision. The Superintendent shall consider the request and conduct an appropriate investigation; the Superintendent may meet with the person requesting the review and the school administrator involved in the decision. After investigation, the Superintendent may reconsider the denial if in his/her judgment the holding of the meeting would not materially and substantially interfere with the proper and orderly operation of the school.

A person adversely affected by the decision of the Superintendent of Schools may request review of the decision by the Board of Education by filing a written request for such review with the Chairman of the Board of Education.

Students

Students—On Campus Recruitment

Legal Reference: Connecticut General Statutes § 10-221b

Connecticut General Statutes § 10-220d

20 U.S.C. §1232g(a)(5)(B), Family Educational Rights and Privacy Act

20 U.S.C. §7908, Armed Forces Recruiter Access To Students
and Student Recruitment

10 U.S.C.A. §503 Enlistments: Recruiting Campaigns, Compilation of
Directory Information

Policy adopted: June 12, 2001
Policy revised: June 10, 2003
Policy revised: June 24, 2004
Policy reviewed: June 12, 2007

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

RECOMMENDED FOR APPROVAL

5157(a)

Students

Use of Physical Force and Seclusion

Physical Restraint(s)

The Board of Education believes that maintaining an orderly, safe environment is conducive to learning and is an appropriate expectation of all staff members within the district. To the extent that staff actions comply with all applicable statutes and Board policy governing the use of physical force, the Board recognizes that there are times when it becomes necessary for staff to use restraint to provide a safe environment for students.

Physical restraint is defined as any mechanical or personal restriction that immobilizes or reduces the free movement of a person's arms, legs or head. The term does not include: (A) Briefly holding a person in order to calm or comfort the person; (B) restraint involving the minimum contact necessary to safely escort a person from one area to another; (C) medical devices, including, but not limited to, supports prescribed by a health care provider to achieve proper body position or balance; (D) helmets or other protective gear used to protect a person from injuries due to a fall; or (E) helmets, mitts and similar devices used to prevent self injury when the device is part of a documented treatment plan or individualized education program and is the least restrictive means available to prevent such self injury.

Seclusion is defined as the confinement of a person in a room, whether alone or with staff supervision, in a manner that prevents the person from leaving. The term does not include confinement in which the student is physically able to leave the area of confinement including, but not limited to in-school suspension and time-out.

Restraint and Seclusion of "Persons at Risk"

"Persons at risk" include students who meet eligibility criteria for special education services under the Individuals with Disabilities Education Act (IDEA) and who receive special education from the Board of Education or are being evaluated for eligibility for special education pursuant to statute and awaiting determination. Students who are persons at risk may not be physically restrained or placed in seclusion except as specified in the administrative regulations of this policy.

Use of Reasonable Physical Force

In addition to the special procedures regarding restraint of students who are persons at risk, nothing in this policy or the administrative regulations implementing this policy shall be interpreted to supersede the use of reasonable physical force by staff upon any student under the following circumstances:

Students

Use of Physical Force and Seclusion

Use of Reasonable Physical Force (continued)

- A. Protect himself/herself or others from immediate physical injury.
- B. Obtain possession of a dangerous instrument or controlled substance, upon or within the control of such student.
- C. Protect property from physical damage.
- D. Restrain such minor or remove such minor to another area, to maintain order.

Corporal punishment is strictly prohibited.

Training of School Personnel in the Use of Physical Restraint and Seclusion

Only school personnel who have received training in physical management, physical restraint and seclusion procedures may restrain or seclude a student who is a person at risk. Such training shall include, but not be limited to: verbal defusing or de-escalation; prevention strategies; types of physical restraint; the differences between life-threatening physical restraint and other varying levels of physical restraint; the differences between permissible physical restraint and pain compliance techniques; monitoring to prevent harm to a person physically restrained or in seclusion and recording or reporting procedures on the use of restraints and seclusion.

Administrative Regulations

The Superintendent of Schools shall develop and implement administrative regulations establishing the procedures for the use of physical restraint and seclusion upon persons at risk.

Legal References: Connecticut General Statutes

10-76d Duties and powers of boards of education to provide special education programs and services
 10-220 Duties of boards of education
 46a-150 through 46a-154 Use of restraint and seclusion
 53a-18 Use of reasonable physical force
 Regulations Connecticut State Agencies §10-76b-1 to 11

Policy adopted: February 10, 2009

NEW MILFORD PUBLIC SCHOOLS
 New Milford, Connecticut

RECOMMENDED FOR APPROVAL

5141(a)

Students

Student Health Services

School District Medical Advisor

The Board of Education shall appoint a school district medical advisor and appropriate medical support service personnel including nurses.

School health efforts shall be directed toward detection and prevention of health problems and to emergency treatment, including the following student health services:

1. Appraising the health status of student and school personnel;
2. Counseling students, parents, and others concerning the findings of health examination;
3. Encouraging correction of defects;
4. Helping prevent and control disease;
5. Providing emergency care for student injury and sudden illness;
6. Maintaining school health records.

Health Records

There shall be a health record for each student enrolled in the school district which will be maintained in the school nurse's room. No record of any medical examination made or filed in accordance with Sections 10-205, 10-206, 10-207 or 10-214 of the Connecticut General Statutes ["C.G.S."], or any psychological examination made under the supervision or at the request of a Board of Education, shall be open to public inspection. Furthermore, all other health records maintained by the school district shall be treated in the same manner as the student's cumulative academic record.

Regular Health Assessments

Prior to enrollment in kindergarten, each child shall have a health assessment by one of the following medical personnel of the parents or guardians choosing to ascertain whether the student has any physical disability or other health problem tending to prevent him or her from receiving the

Students

Student Health Services

Regular Health Assessments (continued)

full benefit of school work and to ascertain whether such school work should be modified in order to prevent injury to the student or to secure for the student a suitable program of education:

1. a legally qualified practitioner of medicine;
2. an advanced practice registered nurse, or registered nurse; licensed pursuant to chapter 378
3. a physician assistant licensed pursuant to chapter 370, [or by the]
4. a school medical advisor, or
5. a legally qualified practitioner of medicine, an advanced practice nurse or a physician assistant stationed at any military base.

Students entering from out of state must meet State of Connecticut health requirements. All new students entering school district must fill out a questionnaire with the school nurse to assess the risk to exposure to tuberculosis. Any student who has any risk factors will have Mantoux test prior to entry.

Such health assessment shall include:

1. Physical examination which shall include hematocrit or hemoglobin tests, height, weight, and blood pressure;
2. Updating of immunizations required under C.G.S. §10-204a;
3. Vision, hearing, postural, gross dental screening and a chronic disease assessment, which shall include, but not be limited to, asthma as defined by the Commissioner of Public Health pursuant to C.G.S. §19a-62a;
4. A determination at each mandated examination as determined by the Connecticut Department of Public Health of the risk of exposure to tuberculosis. All students from high-risk countries (as defined by the Connecticut Department of Public Health) who are entering the system for the first time must receive a Mantoux test. A history of bacilli Calmette-Guerin (BCG) is not a contraindication to testing nor should it be considered interpretation of the skin test results. Test should be read prior to entry. All students who are identified as positive reactors to the Mantoux test for the first time shall consult a

Students

Student Health Services

Regular Health Assessments (continued)

physician and bring verification to the school nurse stating that they have had a chest x-ray and are free of active tuberculosis;

5. Any other information including a health and developmental history as the physician believes to be necessary and appropriate.

The assessment form shall include (A) a check box for the provider conducting the assessment to indicate an asthma diagnosis; (B) screening questions relating to appropriate public health concerns to be answered by the parent or guardian; and (C) screening questions be answered by the medical provider.

Health assessments shall also be required at school entry and in grades 6 and 9 (effective school year 2009-10) by a legally qualified physician of each student's parents or guardians own choosing, or by the school medical advisor, or the advisor' designee, to ascertain whether a student has any physical disability or other health problem. Such health assessments shall include:

1. Physical examination which shall include hematocrit or hemoglobin tests, height, weight, and blood pressure;
2. Updating of immunizations required under C.G.S. §10-204a;
3. Vision, hearing, postural, gross dental screening, and a chronic disease assessment which shall include, but not be limited to, asthma as defined by the Commissioner of Public Health pursuant to C.G.S. §19a-62a;
4. Students in high risk groups for TB who have not had a positive test should receive a Mantoux tuberculin skin test;
5. Any other information including a health and developmental history as the physician believes to be necessary and appropriate.

A child will not be allowed, as the case may be, to begin or continue in district schools unless health assessments are performed as required. Students transferring into the district must provide evidence of required Connecticut vaccinations, immunizations, and health assessments at enrollment and prior to school attendance. Students who are homeless will be permitted to attend school even if they are unable to provide proof of required immunizations. Such students shall be referred to the district's homeless liaison who will assist the parent or guardian with obtaining the necessary immunizations and/or records.

Students

Student Health Services

Regular Health Assessments (continued)

Health assessments will be provided by the school medical advisor or the advisor's designee without charge to all students whose parents or guardians meet the eligibility requirement of free and reduced priced meals under the National School Lunch Program or for free milk under the special milk program. The Board may utilize existing community resources and services in the provision of such assessments.

Health assessment results and recommendations signed by the examining physician or authorized medical personnel shall be recorded on forms provided by the Connecticut State Board of Education and kept on file in the school the student attends. If a student permanently leaves the jurisdiction of the board of education, the student's original cumulative health records shall be sent to the chief administrative officer of the school district to which such student moves and a true copy of the student's cumulative health records maintained with the student's academic records. Each physician, advanced practice registered nurse, physician assistant or registered nurse performing health assessments and screenings shall completely fill out and sign each form and any recommendations concerning the student shall be in writing. When in the judgment of appropriate school health personnel, the results and recommendations of such assessment reflect that a student is in need of further testing or treatment, the Superintendent of Schools, or designee, shall notify parents of any health-related problems detected in health assessments and shall make reasonable efforts to assure that further testing and treatment is provided, including advice on obtaining such required testing or treatment.

Students who are in violation of Board requirements for health assessments and immunizations will be excluded from school after appropriate parental notice and warning.

Vision Screening

All students in grades K-6, and grade 9 will be screened annually using a Snellen chart, or equivalent screening, by the school nurse or school health aide. Additional vision screening will also be conducted in response to appropriate requests from parents/guardians or professionals working with the student in question. Results will be recorded in the student's health record on forms supplied by the Connecticut State Board of Education, and the Superintendent or designee shall cause a written notice to be given to the parent or guardian of each student found to have any defect of vision or disease of the eyes, with a brief statement describing such defect or disease.

As necessary, modifications and/or accommodations shall be made for students with physical disabilities.

Students

Student Health Services

Hearing Screening

All students will be screened for possible hearing impairments in grades K-3, grade 5, and grade 8. Additional audiometric screening will be conducted in response to appropriate requests from parents/guardians or professionals working with the student. Results will be recorded in the student's health record on forms supplied by the Connecticut State Board of Education, and the Superintendent or designee shall cause a written notice to be given to the parent or guardian of each student found to have any defect of vision or disease of the eyes, with a brief statement describing such defect or disease.

As necessary, modifications and/or accommodations shall be made for students with physical disabilities.

Postural Screening

School nurses will screen all students in grades 5 through 9 inclusive for scoliosis or other postural problems. Additional postural screening will also be conducted in response to appropriate requests from parents/guardians or professionals working with the student. Results will be recorded in the student's health record on forms supplied by the Connecticut State Board of Education, and the Superintendent or designee shall cause a written notice to be given to the parent or guardian of each student found to have any postural defect of problem, with a brief statement describing such defect or disease.

As necessary, modifications and/or accommodations shall be made for students with physical disabilities.

Immunizations/Vaccinations

Except as required by law, no student will be allowed to enroll in any program operated as part of the district schools without adequate immunization against the following diseases:

1. Measles
2. Rubella
3. Poliomyelitis
4. Diphtheria
5. Tetanus
6. Pertussis
7. Mumps
8. Hemophilus influenza type B

Students

Student Health Services

Immunizations/Vaccinations (continued)

9. Hepatitis B
10. Varicella (chickenpox)
11. Pneumococcal (Pre-K and K students less than 5 years old)
12. Hepatitis A (students who entered Pre-K or K on or after August 1, 2011)
13. Meningococcal (Grades 7-9)
14. Influenza (Pre-K students less than 5 years old)
15. Any other vaccine required by law

Such list and the required number of doses may be amended as required by State of Connecticut guidelines and schedules.

Students shall be exempt from the appropriate provisions of this policy when:

1. they present a certificate from a physician or local health agency stating that initial immunizations have been given and additional immunizations are in process under guidelines and schedules specified by the Commissioner of Health Services; or
2. they present a certificate from a physician stating that in the opinion of such physician, immunization is medically contraindicated because of the physical condition of such child; or
3. they present a statement from their parents or guardians that such immunization would be contrary to the religious beliefs of such child; or
4. in the case of measles, mumps or rubella, present a certificate from a physician or from the Director of Health in such child's present or previous town of residence, stating that the child has had a confirmed case of such disease; or
5. in the case of hemophilus influenza type B has passed his or her fifth birthday; or
6. in the case of pertussis, has passed his or her sixth birthday.

The school nurse will report to the local Director of Health any occurrence of State of Connecticut defined reportable communicable diseases.

Students

Student Health Services

Health Assessments/Interscholastic Sports Programs

Any student participating in an interscholastic sports program must have a health assessment, within thirteen months prior to the first training session for the sport or sports. After the initial examination, repeat examinations are required every year. Each participant in a sport program must complete a health questionnaire before participating in each sport.

Parents are expected to use the services of their private physician. If a student is unable to obtain a health assessment from his/her personal physician for financial or other reasons, an examination can be arranged with school medical advisor. Health assessment results shall be recorded on forms provided by the Connecticut State Board of Education, signed by the examining physician, school medical advisor or advisor's designee, filed in the student's health folder, and maintained up to date by the school nurse.

Coaches and physical education staff shall insure appropriate monitoring of an athlete's physical condition.

Student Medical Care at School

Student medical problems and emergencies are outlined in Categories I through IV in administrative regulation #5143. Schools personnel are responsible for the immediate care necessary for a student whose sickness or injury occurs on the school premises during school hours or in school-sponsored and supervised activities. Depending upon specific circumstances, Category V issues may also be considered emergencies by attending school personnel.

Schools shall maintain files of emergency information cards for each student. If a child's injury requires immediate care, the parent or guardian will be called by telephone by the nurse, the building Principal, or other personnel designated by the principal, and advised of the student's condition. When immediate medical or dental attention is indicated, and when parents or guardians cannot be reached, 911 will be called and the student will be transported to the nearest hospital. In this event, the family physician/dentist and school district medical advisor will be notified of school district actions.

- (cf. 5142 - Student Safety)
- (cf. 5141.4 - Child Abuse and Neglect)
- (cf. 5141.5 - Suicide Prevention)
- (cf. 6142.1 - Family Life and Sex Education)
- (cf. 6145.2 - Interscholastic/Intramural Athletics)
- (cf. 6171 - Special Education)

Students

Legal References: Connecticut General Statutes

10-203 Compliance with public health statutes and regulations.

10-204a-1 et seq, Regulations of Connecticut State Agencies: School-Related Immunizations Immunization Of School Children Against Measles, Mumps, Rubella, Poliomyelitis, Diptheria, Tetanus, Pertussis, Hemophilus Influenzae Type B (Hib), Hepatitis B, And Varicella.

10-204(a) Required immunizations.

10-204(c) Immunity from liability

10-205 Appointment of school medical advisors.

10-206 Health assessments

10-206(a) Free health assessments.

10-206(c) Health assessments for adolescents

10-207 Duties of medical advisers.

10-208 Exemption from examination or treatment.

10-208(a) Physical activity of student restricted; boards to honor notice.

10-209 Records not to be public.

10-210 Notice of disease to be given parent or guardian.

10-212 School nurses and nurse practitioners.

10-212(a) Administration of medicines by school personnel.

10-213 Dental hygienists.

10-214 Vision, audiometric and postural screening: When required; notification of parents re defects; record of results.

Students

Legal References: continued

10-214(a) Eye protective devices.

10-214(b) Compliance report by local or regional Board of Education

10-217(a) Health services for children in private nonprofit schools. Payments from the state, towns in which children reside and private nonprofit schools.

42 U.S.C. 11432(g) McKinney Vento Act

Policy adopted:	June 12, 2001
Policy revised:	June 11, 2002
Policy revised:	June 10, 2003
Policy revised:	June 24, 2004
Policy revised:	June 12, 2007
Policy revised:	November 18, 2008
Policy revised:	October 11, 2011
Policy revised:	March 12, 2013

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

RECOMMENDED FOR DELETION

Commentary: This policy may be deleted, as its content is thoroughly covered in Board Policies 5000 and 5145.5.

5145

Students

Civil and Legal Rights and Responsibilities

~~It is the policy of the Board of Education to provide a free and appropriate public education to each disabled student within its jurisdiction, regardless of the nature or severity of the handicap.~~

~~It is the intent of the district to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated, and provided with appropriate educational services. Students may be handicapped under this policy even though they do not require services pursuant to the Individuals with Disabilities Education Act ["IDEA"].~~

~~Moreover, the Board of Education does not discriminate in the admission or access to, or treatment or employment in, any of its programs and activities.~~

~~Due process rights of handicapped students and their parents under Section 504 will be enforced. The Superintendent of Schools shall ensure that a grievance procedure shall be easily accessible to all students within the New Milford Public Schools, either through its replication within student/parent handbooks or by other methods that are reasonably designed to make it readily available for students and/or parents to review.~~

~~The Assistant Superintendent is the Coordinator of Section 504 activities.~~

~~Legal Reference: Connecticut General Statutes~~

~~10-15c Discrimination in public schools prohibited.~~

~~United States Code~~

~~Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. 794~~

~~Code of Federal Regulations~~

~~34 C.F.R. §104.36~~

Policy adopted: June 12, 2001 NEW MILFORD PUBLIC SCHOOLS

Policy revised: June 12, 2007 New Milford, Connecticut



MEMORANDUM

Office of the
Assistant Superintendent

TO: Dr. JeanAnn Paddyfote, Superintendent
FROM: Joshua Smith, Assistant Superintendent
DATE: June 6, 2013
SUBJECT: Textbook Approvals – Grade 9, 10, 12

The textbooks listed below have been on review by the Board of Education. I ask that you recommend adoption of these books by the Board at the June meeting.

Ways of the World by Robert Strayer (Beford/St. Martins) – Grades 9-10

This textbook parallels the layout of the AP World History course in terms of historical period and theme. The text contains primary sources and cross cultural analysis, a key component of the course.

Government by the People by Magleby/Light/Nemachek (Pearson) – Grade 12

This textbook is for a new course being offered at the high school starting in 2013-2014. The book thoroughly treats the principles, processes, institutions, and policies of United States Government.

Comparative Politics Today by Powell/Dalton/Strom (Pearson) – Grade 12

This textbook is also for a new course being offered at the high school starting in 2013-2014. The book offers a theoretical framework for exploring comparative politics and for illustrating how to compare the world's political systems.

**New Milford Public Schools
Proposed 2012-2013
End of Year Projects**

<u>Security/Safety Measure</u>	<u>Site</u>	<u>Units</u>	<u>U/M</u>	<u>Unit Price</u>	<u>Total Cost</u>
Video Intercom Systems	All	7	Ea.	\$1,500.00	\$10,500.00
Electronic Door Strikes	All	8	Ea.	\$990.00	\$7,920.00
Door Repairs/Replacements	All				\$34,350.00
Emergency Response Grills	HPS, SNIS	3	Ea.	\$8,625.00	\$25,875.00
Motorized Window Shades	SMS, NMHS, SNIS	20	Ea.	\$820.00	\$16,400.00
Fencing Enhancements	JPS	800	LF	\$21.00	\$16,800.00
Access Controls	NES, HPS	4	Ea.	\$3,900.00	\$15,600.00
Duress Buttons	All	6	Ea.	\$2,520.00	\$15,120.00
Intercom Speakers	All	52	Ea.	\$150.00	\$7,800.00
Cameras	All	20	Ea.	\$320.00	\$6,400.00
DVRs	NES, HPS	2	Ea.	\$6,400.00	\$12,800.00
Camera Installation (labor)	All				\$18,400.00
Egress Door Alarms (non-contacted)	HPS, NES, JPS, SMS	53	Ea.	\$140.00	\$7,420.00
Egress Door Alarms (contacted)	NMHS, SNIS	44	Ea.	\$60.00	\$2,640.00
Walkie Talkies	All	14	Ea.	\$225.00	\$3,150.00
Total, All Measures					\$201,175.00

APPROVED FIELD TRIPS

June 2013

<u>School</u>	<u>Grade/Dept.</u>	<u>Trip Date</u>	<u>Day(s) of the Week</u>	<u># of Students</u>	<u># of Adults</u>	<u>Destination</u>	<u>Subs</u>
NMHS	Art	5/22/13	Wednesday	13	1	New Milford Railroad Station - New Milford, CT	Yes-1
NMHS	Music/9-12	5/26/13	Sunday	120	6	Sherman Memorial Parade - Sherman, CT	No
JPS	3	5/28/13	Tuesday	8	7	Sarah Noble Intermediate School - New Milford, CT	No
SNIS	Band	5/30/13	Thursday	12	1	Schaghticoke Middle School - New Milford, CT	No
HPS	2	6/4/13	Tuesday	41	9	Town of New Milford - New Milford, CT	No
HPS	2	6/5/13	Wednesday	41	9	Town of New Milford - New Milford, CT	No
HPS	2	6/6/13	Thursday	41	9	Town of New Milford - New Milford, CT	No
NMHS	Athletics/11-12	6/10/13	Monday	20	2	Schaghticoke Middle School - New Milford, CT	No
SNIS	6	6/12/13	Wednesday	18	3	Schaghticoke Middle School - New Milford, CT	Yes-2
NMHS	Band/9-12	6/22/13	Saturday	80	3	O'Neill Center @ WCSU - Danbury, CT	No

**New Milford Board of Education
Policy Sub-Committee Minutes
May 21, 2013
Lillis Administration Building, Room 2**

Present: Mrs. Wendy Faulenbach
Mr. David A. Lawson
Mr. David R. Shaffer
Mrs. Daniele Shook

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent of Schools
Mr. Greg Shugrue, Principal, New Milford High School
Mr. Marc Balanda, Assistant Principal, New Milford High School

GEORGE C. DUCKBEE
TOWN CLERK
gm

2013 MAY 23 P 2:18

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mrs. Faulenbach acting as chairperson.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> None 	Public Comment
3.	Discussion and Possible Action A. Policy Recommended for Revision and Approval at Initial Board Presentation: 1. Policy 5141 Student Health Services <ul style="list-style-type: none"> Dr. Paddyfote noted that this policy was just reviewed in March. Nurse Lynn Holmes then reviewed it and suggested additional recommendations on pages (f) and (g). Mr. Shaffer asked about the change on page (g) from one year to thirteen months and Dr. Paddyfote said this was to accommodate insurance which typically requires that a full year go by before the appointment is covered again. Mrs. Shook moved to bring Policy 5141 to the full Board for approval. Motion seconded by Mr. Shaffer. Motion passed unanimously.	Discussion and Possible Action A. Policy Recommended for Revision and Approval at Initial Board Presentation: 1. Policy 5141 Student Health Services Motion made and passed unanimously to bring Policy 5141 to the full Board for approval.

<p>B.</p>	<p>Policy Post First Review:</p> <p>1. Policy 6146 Graduation Requirements</p> <ul style="list-style-type: none"> • Mrs. Faulenbach noted that this was not the first look at this policy change as it was being returned to the Policy Sub-Committee after first review by the full Board. • Mr. Smith distributed an overview to share that he prepared based on questions that arose at the Board meeting. He said most of the proposed changes came out of the high school reform legislation which stresses engagement, rigor, and 21st century learning. This led to the suggested increase in credits and the addition of the Capstone project. New Milford's current graduation requirement is 22.5 credits; the state average is 26.4 and the DRG average is 23. Mr. Smith listed additional information and resources about the Capstone project. He provided a short survey of Capstone in other school districts. Mr. Smith said that New Milford's plan calls for one coordinator who would also serve as an advisor and six advisors for a 50:1 student ratio. These would be stipend positions not FTEs. • Mr. Shaffer asked if, on page (a), the one credit in U.S. Government should say U.S. History instead to match the State website. Mr. Smith said the language was copied from the current policy. Mr. Shugrue said the Program of Studies lists it as U.S. History and that is current practice. It was agreed to make the change. Mr. Shaffer also asked Mr. Shugrue to clarify that Consumer Math was not offered any longer and should therefore be removed and Mr. Shugrue agreed. • Mr. Shaffer said he is opposed to 26 credits. He says the state is only requiring 25 so we should use that number. He is concerned that students sometimes have issues even getting to the current number of 22.5 credits. • Mr. Shugrue said credits were an issue under the old schedule which only allowed students to take 5.5 credits per year in some cases. Over 	<p>B. Policy Post First Review:</p> <p>1. Policy 6146 Graduation Requirements</p>
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	<p>the last two years under the new schedule, students average 6.5 to 7 credits per year with some students even taking 8 credits.</p> <ul style="list-style-type: none">• Mr. Smith said after next year, the average student will be able to take at least 7 credits per year so could have 28 credits as a senior. The increase to 26 credits was in response to that fact and to the rigor requested in high school reform.• Mr. Lawson said he has difficulty with the concept that more is better and recommended going with what is required only. He asked if the Capstone was mandated by the state and Mr. Smith said it was not.• Mr. Lawson said he thought the Capstone was a worthwhile program but wanted it structured as a voluntary elective with advanced placement weighting and an Honors note at graduation. He said he was concerned about some students' ability to complete the project and therefore not graduate.• Mrs. Shook said she disagreed with stopping at 25 credits as that is still behind the current state average. Too many students would not be challenged.• Mr. Lawson said he would agree to the 26 credits if the Capstone was voluntary.• Mrs. Shook said she thought the Capstone project was amazing as it puts the students into contact with real world learning. She said that credits are required in different areas now so why not in the Capstone area.• Mrs. Faulenbach said she concurs with Mrs. Shook but can see the other views as well. She supports 26 credits. Her concern with the Capstone is to make sure that it will be successful.• Mr. Shugrue said there are other graduation requirements now such as the Information Literacy project that require follow up with seniors to make sure they are done. The Capstone would have similar checks and balances built in with advisors.• Mr. Lawson said it is standard practice with new programs to pilot. He suggested Capstone	
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be voluntary to start so we can evaluate. He said the policy can be further amended down the road if we wish.

- Mrs. Faulenbach said the problem with amending later is in making sure parents have sufficient notice of requirements.
- In an attempt to build consensus, Dr. Paddyfote suggested keeping 26 credits, moving the math credit increase to 2016, and taking off Capstone until 2017 where it would first affect the incoming freshmen.
- Mrs. Shook said she thought the Capstone, which allows individualization, would benefit more students than the math credit increase.
- Mr. Lawson said he was concerned with the lack of independence of some students and suggested Capstone should be a course for closer follow up. Mr. Shugrue said that would require a FTE vs. stipend.
- Mrs. Faulenbach stated a recess was necessary to allow the Committee on Learning meeting to start. The Policy Sub-Committee agreed to reconvene after the Committee on Learning meeting.

The meeting recessed at 7:30 p.m.

The meeting reconvened at 8:37 p.m.

- Mrs. Faulenbach summarized where the Committee had left off. The correction would be made to change U.S. Government to History. There was a general consensus for 26 credits but whether or not Capstone should be included was not clear.
- Dr. Paddyfote mentioned the possibility of moving the increased math credit to 2016 to reach 26 credits. Mrs. Shook said that would mean budgeting for staff in 2016 vs. 2017. Dr. Paddyfote said with enrollment plummeting at the elementary level, this may be a wash, with a position added at the high school but deleted somewhere else.
- Mr. Lawson reiterated that he would not support the policy if Capstone was mandatory.

	<p>He suggested changing the elective total from 7 to 8 in 2016 and adding Capstone there if at all.</p> <ul style="list-style-type: none">• Mrs. Faulenbach asked Mr. Shugrue if students getting electives was still a problem due to staffing issues and Mr. Shugrue said it was. Mrs. Faulenbach said in her opinion this was just moving one concern to another.• Dr. Paddyfote said if Capstone was added simply as an elective then it would not show up in the policy at all, only in the Program of Studies.• Mr. Smith said there would be a challenge in adding it as an elective because Capstone as presented is not a class. Mr. Shugrue said it could be presented similar to an independent study. Mr. Lawson said he would prefer that it have more weight and magnitude than an independent study does.• Mrs. Faulenbach noted that the revised policy now shows a Financial Literacy requirement. Mr. Smith said that was in response to conversations at the Board meeting and previous Policy meeting. Mrs. Faulenbach asked if this requirement was personal or general. Mr. Shugrue said there was a variety of ways to fulfill this including personal finance, and accounting class, economics class or similar.• Mr. Shaffer said he likes the inclusion of the Financial Literacy component. He feels strongly that the Capstone project should be voluntary and said that if it is voluntary he will support 26 credits.• Mrs. Shook said she completely disagreed. She strongly supports the Capstone as mandatory.• Mr. Lawson said he is not disputing the Capstone's worth but is concerned about unknowns and community support.• Mrs. Faulenbach said she agrees with Mrs. Shook that Capstone should be mandatory. She supports 26 credits.• Mrs. Faulenbach suggested presenting two versions to the Board for discussion, one with Capstone and one without.• Mrs. Shook said she thought it would be	
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	<p>important to present information about the Capstone to the full Board if that was the case.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said having Capstone in the policy was very different from having it only in the Program of Studies. She said policy is a very important roadmap for parents. • It was agreed to bring the policy back for second review to the full Board in June so that all members would have a chance to discuss it and to weigh in on Capstone. If consensus is reached then the policy can move forward for approval in September. If not, it can be sent back to Policy in the third week of September for further adjustments. 	
<p>4.</p> <p>A.</p>	<p>Items of Information</p> <p>Regulation Revisions:</p> <ul style="list-style-type: none"> • Mrs. Faulenbach stated that the Board does not approve regulations so these revisions are given as items of information only. <p>1. Regulation 4112.5/4212.5 Security Check / Fingerprinting</p> <ul style="list-style-type: none"> • Mr. Shaffer asked if student teachers were addressed in this policy. Mr. Smith said technically not as we do not hire student teachers but in practice they are included. <p>2. Regulation 4155/4255 Military Leave</p> <ul style="list-style-type: none"> • Dr. Paddyfote noted that this expands the reasons for absence. <p>3. Regulation 5117 School Attendance Areas</p> <ul style="list-style-type: none"> • Dr. Paddyfote said this was a language clean up. <p>4. Regulation 5118.1 Homeless Students</p> <ul style="list-style-type: none"> • Dr. Paddyfote said this change on page (b) reflected better guidelines from the State 	<p>Items of Information</p> <p>Regulation Revisions:</p> <p>1. Regulation 4112.5/4212.5 Security Check / Fingerprinting</p> <p>2. Regulation 4155/4255 Military Leave</p> <p>3. Regulation 5117 School Attendance Areas</p> <p>4. Regulation 5118.1 Homeless Students</p>

	Department of Education. She noted it was nice to be able to consider these factors.	
5.	Adjourn Mrs. Shook moved to adjourn the meeting at 9:14 p.m. seconded by Mr. Shaffer and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 9:14 p.m.

Respectfully submitted:



Wendy Faulenbach, Chairperson
Board of Education

**New Milford Board of Education
Committee on Learning Minutes
May 21, 2013
Lillis Administration Building, Room 2**

Present: Mr. David A. Lawson, Chairperson
Mr. David R. Shaffer
Mrs. Daniele Shook
Mr. William Wellman, alternate

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent of Schools
Mr. Greg Shugrue, Principal, New Milford High School
Mr. Marc Balanda, Assistant Principal, New Milford High School
Mr. Keith Lipinsky, Substitute Athletic Director, New Milford High School

CLIFF C. CUMBER
TOWN CLERK

2013 MAY 23 P 2:19

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Committee on Learning was called to order at 7:31 p.m. by Mr. Lawson. Mr. Wellman was seated due to vacancy.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> None 	Public Comment
3.	Discussion and Possible Action A. Review and Approval of curriculum: 1. PE III/IV <ul style="list-style-type: none"> Mr. Lipinsky gave highlights of this curriculum which applies to the junior and senior years of high school physical education. Students select from 24 different units according to interest. One unit must be in the fitness category, two from the outdoor category, two from team sports and two from individual sports. In the junior/senior years the focus is on the strategy of the game/sport over basic skills which the students should already have. They have also started to incorporate technology with the use of applications to log progress etc. 	Discussion and Possible Action Review and Approval of curriculum: PE III/IV

	<ul style="list-style-type: none"> • Mr. Wellman asked what standards of success are used and for more clarification regarding the use of rubrics. Mr. Lipinsky said they vary depending on the activity but all are based on common formative assessments. • Mr. Shaffer asked what happens in the case of a student who is absent frequently. Mr. Lipinsky said they require make-up classes. One written assignment is allowed as a make-up each semester. In the case of a medical excuse, they work with the student on a case by case basis. • Mrs. Shook said she thought the curriculum was very comprehensive. • Mr. Smith commended Mr. Lipinsky on his work overall with the 9-12 PE curriculum. <p>Mr. Shaffer moved to bring the following curriculum to the full Board for approval: PE III/IV, seconded by Mrs. Shook and passed unanimously.</p>	<p>Motion made and passed unanimously to bring the following curriculum to the full Board for approval: PE III/IV.</p>
4.	<p>Items of Information</p> <p>A. Curriculum Writing Process and Approval Timeline</p> <ul style="list-style-type: none"> • Mr. Smith said he and Mr. Lawson had conversations about this topic and Mr. Shaffer had expressed concerns about the writing process previously. Mr. Smith noted that curriculum writing is much more fluid with the common core. There is less of a written component being required for curriculum support. There is also lots of curriculum now available in the public domain to review thanks to federal dollars utilized. He said the Five Year Curriculum Plan is a good tool for budgetary purposes but the timeline is often manipulated and reprioritized based on strengths and weaknesses and the money available. • Mr. Lawson expressed reservations with the current process where the entire curriculum is fully approved before it is taught. 	<p>Items of Information</p> <p>Curriculum Writing Process and Approval Timeline</p>

	<ul style="list-style-type: none"> • Mr. Shaffer agreed saying that often when teaching begins adjustments need to be made. • Mr. Lawson suggested the possibility of changing the process to require that an outline of the course be approved first with the full course guide being approved after teaching has begun, thereby creating a two tier approval process. • Dr. Paddyfote cautioned that there is language in the teacher contract governing curriculum writing. She also questioned the purchase of textbooks with only the outline approved vs. the full curriculum approval. • Mr. Lawson said he was trying to make the process easier on teachers not complicate it. • Mr. Smith agreed to talk to the teachers who have written curriculum to see what they think the biggest problems with the current system are. • The consensus of the Committee was to continue the current practice. 	
B.	Graduation Requirements and Financial Literacy <ul style="list-style-type: none"> • Mr. Smith said the Financial Literacy requirement was added to the graduation requirements policy currently under discussion for revision based on suggestions at a previous meeting. • Mr. Lawson said he thought it was a fabulous idea. 	Graduation Requirements and Financial Literacy
C.	Capstone Requirements and Information <ul style="list-style-type: none"> • Mr. Smith said Capstone has been a topic of discussion at both Policy and Committee on Learning meetings. • Mr. Balanda provided samples of Capstone work done in other districts as well as a draft binder for use in New Milford. He said the Oxford district has invited Committee members to their culminating assembly on May 23rd. • Mr. Shaffer said Joel Barlow had extended the same invitation to their event on May 30th. • Mr. Shaffer asked what happened in the case of a student moving into district mid-year. 	Capstone Requirements and Information

	<p>He also asked about the case of a student leaving and coming back in to district during the year.</p> <p>Mr. Shugrue said modifications would need to be made on an individual basis to meet the spirit of Capstone without causing undue hardship on the student.</p> <ul style="list-style-type: none"> • Mr. Lawson asked if thought had been given to the weight of the course. Mr. Balanda said as presented it is not a course but a requirement. In the draft of the Capstone materials, there is an option for completion with honors. Mr. Shugrue said a calculation could be made to add to the grade point average. • Mr. Shaffer asked who decides if a topic is worthy. Mr. Shugrue said the topic was not necessarily key; rather it is the experiential nature of the project and its real world applications that would be more important. He envisions these types of discussions happening with the coordinators and other school members prior to its adoption in 2016 or 2017. • Mr. Shaffer said he was told that the projects take 50 hours at Joel Barlow and asked how New Milford would compare. Mr. Balanda said it could easily be 50 hours or more all told. • Mr. Lawson asked how the program's effectiveness would be evaluated. Mr. Balanda said how the project is implemented will affect that but it could be through rubrics, reflections after completion, discussions with mentors etc. • Mr. Smith spoke about national organizations that have been researching Capstone programs for years and pointed to several indicators of success and that many business organizations promote a stronger connection between education and workforce experience. 	
D.	<p>Math Pilot Update</p> <ul style="list-style-type: none"> • Mr. Smith said he met with teachers on May 15th to review the pilots. Consensus was that the program that was easiest to implement and most well organized lacked rigor. The other program which was more rigorous had 	Math Pilot Update

	<p>technical issues and required a high degree of technology use by the teacher. With an estimated \$100,000 to \$175,000 investment required, the group is not recommending adoption of either one at this time. Instead, the district will use a hybrid next year based on four to six model units that will be bolstered by current materials available to move closer to common core expectations. Staff will have weekly curriculum meetings to assist with implementation and the Math Coach will oversee the process.</p> <ul style="list-style-type: none"> • Mrs. Shook said she thought the weekly meetings would be crucial for success. 	
E.	<p>Teacher and Administrator Evaluation Update</p> <ul style="list-style-type: none"> • Mr. Smith said the state has released training dates for this summer. Assistant principals will be required to attend five days. All other administrators will be required to attend nine days total. Training must be completed before September. There will be minimal cost to districts. A decision has been made regarding an on-line management system but it is unknown yet whether that will be no cost or fee based. • Mr. Lawson asked if there was any more word regarding the six formal observations requirement. Mr. Smith said there is some grandfathering so a certified tenured staff member who was proficient under the old system will require two formal and two informal observations. Non-tenured or below proficient staff will require three formal and two to three informal observations. • Mr. Shaffer asked if department chairs with 092 certifications would be trained this summer. Mr. Smith said there was no clear answer yet. • Mrs. Shook asked for clarification on what an informal observation would consist of. Mr. Smith said consensus was no less than a ten minute timeframe but beyond that not a lot of clarity on this topic yet. 	<p>Teacher and Administrator Evaluation Update</p>

5.	Adjourn Mrs. Shook moved to adjourn the meeting at 8:36 p.m. seconded by Mr. Shaffer and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:36 p.m.
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Respectfully submitted:



David Lawson, Chairperson
Committee on Learning

**New Milford Board of Education
Facilities Sub-Committee Minutes
June 4, 2013
Lillis Administration Building, Room 2**

GEORGE C. BUCKBEE
TOWN CLERK

2013 JUN -7 A 8:43

NEW MILFORD, CT

Present: Mr. Daniel W Nichols, Chairperson
Mr. Thomas McSherry
Mrs. Lynette Celli Rigdon
Mr. William Wellman

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent
Mr. Gregg Miller, Director of Fiscal Services
Mr. John Calhoun, Facilities Manager
Mr. Joseph Olenik, Assistant Facilities Manager
Ms. Ellamae Baldelli, Director of Human Resources

1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. Nichols.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> None 	Public Comment
3.	Discussion and Possible Action A. Mercury Solar Update <ul style="list-style-type: none"> Mr. Calhoun said this item will be on the Town Council agenda on June 10th for discussion. Of the two schools awarded, Hill and Plain has a metal seam roof and the solar panels would be attached with clips, while New Milford High School's shingle roof would require the panels to be manually affixed. If roof repair becomes necessary down the road, the panels would have to be removed. Mr. Calhoun said his first choice going forward would be HPS where the solar offset would be up to 40%. At NMHS, the offset is projected at 9%. He also suggested doing only one school first then evaluating the project's effectiveness before doing other schools. Mr. Wellman asked if only doing one project of the two awarded was an option. Mr. Calhoun 	Discussion and Possible Action Mercury Solar Update

said it was; they were separate awards. If the district were to put off the second project, we would have to reapply at a later date for approval.

- Mr. McSherry said timing had been a problem when the project was first awarded and asked if that was still an issue. Mr. Calhoun said not as much; the project has slowed down overall with CL& P.

B. Schaghticoke Roof Replacement Project

- Mr. Calhoun said an evaluation was done back in 2011. SMS is the oldest sectional roof without repair and it is out of warranty. Repair had been put in the five year capital plan. A presentation was made to the Facilities Sub-Committee this year with updates. He distributed an infrared analysis of the roof which showed "wet" areas on the roof where there is moisture intrusion. These areas are not necessarily leaks but where there is moisture between the plies and energy loss. He distributed a proposal which illustrated potential costs for restoration and/or repair broken down into roof sections. He said the project could be broken down over time and by section to minimize the cost. Doing the project all at once would lead to some cost savings but would be a large expense all at one time.
- Mr. McSherry said the question was where to find the money for this project.
- Mrs. Celli Rigdon said she would like to see the project presented to the Town Council for bonding as she does not see how the education budget can support it and these are town buildings.
- Mr. Wellman asked for a recommendation from Mr. Calhoun for repair the first year if the project is broken down into parts. Mr. Calhoun said section BO on the handout was most problematic. That is approximately 11,000 square feet of roof with an estimated repair cost of between \$200,000 and \$300,000.
- Mr. Nichols said he would like to work on one

Schaghticoke Roof Replacement Project

	<p>project at a time and suggested that the solar panel project may generate some cost savings that could be used to help finance the roof project.</p> <ul style="list-style-type: none">• Mr. McSherry asked if there was any other way besides the infrared scan to narrow down worst areas and Mr. Calhoun said he would check with the consultant.• Mrs. Celli Rigdon asked if there was any way to calculate the amount that replacing the roof would generate in energy savings. Mr. Calhoun said he would try to get an educated guess from the consultant.• Mrs. Celli Rigdon said she was opposed to doing the project from year to year as that would mean utilizing the capital budget which is historically the first one cut for cost savings.	
C. Summer Initiatives	<ul style="list-style-type: none">• Mr. Calhoun said there were many projects to be worked on this summer besides the usual overall cleaning and waxing of rooms and set up for special education summer school at SNIS. Digital control replacements continue at SMS, HPS, NES and JPS. At NMHS, filters will be replaced for air quality. Parking lot lights will be installed over the new parking lot area at HPS in July. SNIS will have a large section of driveway repaired. Painting is scheduled for NMHS and at HPS. There will be parking lot sealing and line repainting. The locker rooms at SMS will be neatened up to help increase storage space. Old style sinks at SMS will be replaced. The upper floor of the barn at the farmhouse will be repaired. There are several security initiatives Mr. Calhoun will also be working on including access controls and door replacements. He and Ms. Baldelli will be transitioning the new Veritime system.	Summer Initiatives

New Milford Board of Education
Facilities Sub-Committee Minutes
June 4, 2013
Lillis Administration Building, Room 2

Page 4

4.	Adjourn Mr. McSherry moved to adjourn the meeting at 7:20 p.m. seconded by Mrs. Celli Rigdon and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting 7:20 p.m.
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Respectfully submitted:



Daniel W Nichols, Chairperson
Facilities Sub-Committee

**New Milford Board of Education
Operations Sub-Committee Minutes
June 4, 2013
Lillis Administration Building, Room 2**

Present: Mr. Thomas McSherry, Chairperson
Mr. David A. Lawson
Mrs. Lynette Celli Rigdon
Mr. William Wellman

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent
Mrs. Ellamae Baldelli, Director of Human Resources
Mr. Gregg Miller, Director of Fiscal Services
Mrs. Laura Olson, Director of Pupil Personnel & Special Services
Mr. Daniel DiVito, Director of Technology
Mr. John Calhoun, Facilities Manager
Mr. Joseph Olenik, Assistant Facilities Manager

GEORGE C. BUCKBEE
TOWN CLERK

2013 JUN -7 A 8:43

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mr. McSherry.	Call to Order
2.	Public Comment <ul style="list-style-type: none">None	Public Comment
3.	Discussion and Possible Action <ul style="list-style-type: none">Mr. McSherry asked for a motion to amend the agenda to include the Assistant Superintendent in the discussion of item 5. A. Executive Session (Anticipated). Mr. Lawson moved to amend the agenda to include the Assistant Superintendent in the discussion of item 5. A. Executive Session (Anticipated). Motion seconded by Mr. Wellman. Motion passed unanimously. A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence <ul style="list-style-type: none">Ms. Baldelli handed out a revised Exhibit A. She said there were two changes: the resignation of Mr. DiVito as Director of Technology and the removal of one coach	Discussion and Possible Action Motion made and passed unanimously to amend the agenda to include the Assistant Superintendent in the discussion of item 5. A. Executive Session (Anticipated). Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence

	<p>candidate name. The candidate has pending information and has not met the criteria at this time.</p> <ul style="list-style-type: none"> • Mr. Lawson wished Mr. DiVito luck in the future and said he was sorry to see him leave. <p>Mr. Lawson moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p>	
B. Monthly Reports	<p>1. Purchase Resolution D-656</p> <p>2. Budget Position as of May 31, 2013</p> <p>3. Request for Budget Transfers</p> <ul style="list-style-type: none"> • Mr. Miller gave a brief update. He said the district is still running favorable as compared to last year. His best estimate at this time for the end of year balance is a \$200,000 surplus. • Mrs. Celli Rigdon asked for more information regarding the Amazon document cameras. Mr. DiVito said these cameras replace classroom overhead projectors. <p>Mrs. Celli Rigdon moved to bring the monthly reports: Purchase Resolution D-656, Budget Position as of May 31, 2013 and Request for Budget Transfers to the full Board for approval.</p> <p>Motion seconded by Mr. Lawson.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Monthly Reports</p> <p>1. Purchase Resolution D-656</p> <p>2. Budget Position as of May 31, 2013</p> <p>3. Request for Budget Transfers</p> <p>Motion made and passed unanimously to bring the monthly reports: Purchase Resolution D-656, Budget Position as of May 31, 2013 and Request for Budget Transfers to the full Board for approval.</p>
C. Gifts & Donations	<p>1. Hill and Plain PTO</p> <ul style="list-style-type: none"> • Mr. McSherry thanked the Hill and Plain PTO for their contribution. 	<p>Gifts & Donations</p> <p>1. Hill and Plain PTO</p>

<p>Mr. Lawson moved to bring Gifts & Donations: Hill and Plain PTO to the full Board for approval.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p> <p>D. Bid Awards</p> <p>1. Athletic Trainer</p> <ul style="list-style-type: none"> • Mrs. Celli Rigdon asked if this was the lowest bid. Mr. Miller said it was. The award decision was made by the Principal and Athletic Director. This is the current provider. They have provided services for the last eight years so have a proven track record. Their bid was for \$26,900 per year for three years, only a \$400 increase from the current contract. The second bidder's proposal was for \$37,500 in year one, \$40,000 in year two, and \$42,000 in year three. <p>Mrs. Celli Rigdon moved to bring the bid award for Athletic Trainer to Select Physical Therapy for a three year period to the full Board for approval.</p> <p>Motion seconded by Mr. Lawson.</p> <p>Motion passed unanimously.</p> <p>2. Special Education – Out of District Transportation</p> <ul style="list-style-type: none"> • Dr. Paddyfote noted that the district uses multiple carriers for out of district transportation. • Mr. Miller said there were seven bidders in total. Runs change from year to year based on the needs of the students. • Mr. McSherry asked if these were 17 individual contracts and Mr. Miller said they were. • Mr. Wellman asked to see the cost for all three 	<p>Motion made and passed unanimously to bring Gifts & Donations: Hill and Plain PTO to the full Board for approval.</p> <p>Bid Awards</p> <p>1. Athletic Trainer</p> <p>Motion made and passed unanimously to bring the bid award for Athletic Trainer to Select Physical Therapy for a three year period to the full Board for approval.</p> <p>2. Special Education – Out of District Transportation</p>
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<p>years of the contract and Mr. Miller said he would provide that information.</p> <ul style="list-style-type: none"> • Mr. Wellman asked if this was the lowest bid for each run. Mrs. Olson said in the majority. In a few cases dictated by student needs that was not the case, as the lowest bid did not meet the specific need. • Mrs. Celli Rigdon asked what happens if a student leaves the district. Mrs. Olson said the contract is adjusted. <p>Mrs. Celli Rigdon moved to bring the bid award for Special Education - Out of District Transportation to Education Connection, CT Transportation Solutions, Cardinal Driving Service, and EastConn for a three year period to the full Board for approval.</p> <p>Motion seconded by Mr. Lawson.</p> <p>Motion passed unanimously.</p> <p>3. Special Education – Occupational Therapy</p> <ul style="list-style-type: none"> • Mr. Wellman asked if this was the lowest bidder. Mrs. Olson said they were. They are also the current provider and kept the same rate. <p>Mrs. Celli Rigdon moved to bring the bid award for Special Education – Occupational Therapy to Integrated Pediatric Services for a three year period to the full Board for approval.</p> <p>Motion seconded by Mr. Lawson.</p> <p>Motion passed unanimously.</p> <p>4. Special Education – Physical Therapy</p> <p>Mr. Lawson moved to bring the bid award for Special Education – Physical Therapy to Ms. Debra Myhill and Integrated Pediatric Services for a three year</p>	<p>Motion made and passed unanimously to bring the bid award for Special Education - Out of District Transportation to Education Connection, CT Transportation Solutions, Cardinal Driving Service, and EastConn for a three year period to the full Board for approval.</p> <p>3. Special Education – Occupational Therapy</p> <p>Motion made and passed unanimously to bring the bid award for Special Education – Occupational Therapy to Integrated Pediatric Services for a three year period to the full Board for approval.</p> <p>4. Special Education – Physical Therapy</p> <p>Motion made and passed unanimously to bring the bid award for Special Education – Physical Therapy to Ms. Debra Myhill and</p>
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<p>period to the full Board for approval.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p> <p>5. Food and Nutrition Services – Milk</p> <ul style="list-style-type: none"> Mr. Miller said there were two bidders: Wade and Marcus Dairy. Marcus Dairy was the lowest price and is the current provider. <p>Mr. Lawson moved to bring the bid award for Food and Nutrition Services – Milk to Marcus Dairy for a one year period to the full Board for approval.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p> <p>6. Food and Nutrition Services – Ice Cream</p> <ul style="list-style-type: none"> Mr. Wellman asked if this was the lowest bidder. Mr. Miller said they were the only bid. <p>Mr. Lawson moved to bring the bid award for Food and Nutrition Services – Ice Cream to New England Ice Cream Company for a one year period to the full Board for approval.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p> <p>E. Grant Approvals</p> <p>1. Carl D. Perkins Grant</p> <ul style="list-style-type: none"> Mrs. Celli Rigdon asked if this was a competitive grant and Dr. Paddyfote said it was not. <p>Mr. Lawson moved to bring the Carl D. Perkins Grant to the full Board for approval.</p>	<p>Integrated Pediatric Services for a three year period to the full Board for approval.</p> <p>5. Food and Nutrition Services – Milk</p> <p>Motion made and passed unanimously to bring the bid award for Food and Nutrition Services – Milk to Marcus Dairy for a one year period to the full Board for approval.</p> <p>6. Food and Nutrition Services – Ice Cream</p> <p>Motion made and passed unanimously to bring the bid award for Food and Nutrition Services – Ice Cream to New England Ice Cream Company for a one year period to the full Board for approval.</p> <p>Grant Approvals</p> <p>1. Carl D. Perkins Grant</p> <p>Motion made and passed unanimously to bring the Carl D.</p>
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	<p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p> <p>2. Adult Education – Transition: Post-Secondary Education and Training</p> <p>3. Adult Education – English Literacy and Civics Education</p> <p>Mrs. Celli Rigdon moved to bring the two Adult Education grants to the full Board for approval.</p> <p>Motion seconded by Mr. Lawson.</p> <p>Motion passed unanimously.</p> <p>F. Activity Stipend Request</p> <p>1. New Milford High School</p> <ul style="list-style-type: none"> Mr. Lawson and Mrs. Celli Rigdon both noted that this Unified Sports stipend was a nice addition for the high school. Mrs. Celli Rigdon commended Mr. Shugrue for bringing it forward. <p>Mr. Lawson moved to bring the stipend position of Unified Sports at New Milford High School to the full Board for approval.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p> <p>G. Possible 2013-2014 Budget Adjustments</p> <ul style="list-style-type: none"> Dr. Paddyfote said the administrative team has met on this subject several times over the last six weeks. They also solicited input from the building principals. She distributed a two page handout. The first page is a draft of suggested adjustments. The second page is a detail of the 	<p>Perkins Grant to the full Board for approval.</p> <p>2. Adult Education – Transition: Post-Secondary Education and Training</p> <p>3. Adult Education – English Literacy and Civics Education</p> <p>Motion made and passed unanimously to bring the two Adult Education grants to the full Board for approval.</p> <p>Activity Stipend Request</p> <p>1. New Milford High School</p> <p>Motion made and passed unanimously to bring the stipend position of Unified Sports at New Milford High School to the full Board for approval.</p> <p>Possible 2013-2014 Budget Adjustments</p>
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	<p>\$148,971 reduction to object 611.</p> <ul style="list-style-type: none"> • Mr. McSherry asked about the pension reduction. Mr. Miller said it would have to be made up in later years. • Mr. Lawson asked for the balance in the Internal Service Fund. Mr. Miller said he would get that number from the town. • Mrs. Celli Rigdon asked what the \$795 reduction in capital was and Mr. Miller said it was from the technology budget. • Mrs. Celli Rigdon noted the large reduction in instructional supplies and asked how that would be managed. Dr. Paddyfote said each school examined individual areas and made suggestions. • Mr. McSherry asked about the history of the accuracy of allocation rates over the last five years. Mr. Miller said he would ask the consultant. 	
H.	<p>End-of-Year Projects</p> <ul style="list-style-type: none"> • Dr. Paddyfote said she was looking for the Committee's input in this area in light of the fact that the district is projecting a \$200,000 surplus at end of year. There are several projects that could be considered including those that may be recommended at Thursday's special meeting on the security assessment draft report. The Town had authorized a previous appropriation for security needs. Dr. Paddyfote asked the Committee if the district should look to use the surplus for those security items before the appropriation or vice versa. • Mr. Calhoun offered several suggestions for projects including a boiler room project at NES, additional building controls at SMS, work on parking lot curbing and islands, a sander, and custodial equipment. • Mr. Lawson asked if these items were in the original budget and Mr. Calhoun said they were on his original list, but cut before the budget was presented to the Board. 	<p>End-of-Year Projects</p>

	<ul style="list-style-type: none"> The consensus of the Committee was to wait until after Thursday's special meeting to make a determination. 	
4.	<p>Items of Information</p> <p>A. Annual Emergency Preparedness Report</p> <ul style="list-style-type: none"> There were no questions. <p>B. Annual Wellness Report</p> <ul style="list-style-type: none"> There were no questions. <p>C. John J. McCarthy Observatory Annual Report</p> <ul style="list-style-type: none"> There were no questions. <p>D. MyGrotel-Telecommunications Audit</p> <ul style="list-style-type: none"> Mr. Miller said the Town is having an audit done on its telecommunications. Small savings were identified. The district did an audit two years prior and will continue to look at this area in three to five year intervals which is optimal for savings. <p>E. National School Lunch Program and the USDA</p> <ul style="list-style-type: none"> Mr. Miller said he would present this information in memo form in the Board packet for next Tuesday's meeting. 	<p>Annual Emergency Preparedness Report</p> <p>Annual Wellness Report</p> <p>John J. McCarthy Observatory Annual Report</p> <p>MyGrotel-Telecommunications Audit</p> <p>National School Lunch Program and the USDA</p>
5.	<p>Executive Session (Anticipated)</p> <p>A. Discussion of the employment and salary of the Director of Human Resources, Director of Fiscal Services, Director of Food Services, Director of Technology, Network Administrator, Accounting Manager, Accounting/Data Specialist, Facilities Manager, Assistant Facilities Manager, and Administrative Assistant to the Superintendent.</p>	<p>Discussion of the employment and salary of the Director of Human Resources, Director of Fiscal Services, Director of Food Services, Director of Technology, Network Administrator, Accounting Manager, Accounting/Data Specialist, Facilities Manager,</p>

	<ul style="list-style-type: none"> The Assistant Superintendent was added for discussion per the amendment to the agenda. <p>Mr. Lawson moved that the Committee enter into Executive Session to discuss the employment and salary of the Assistant Superintendent, Director of Human Resources, Director of Fiscal Services, Director of Food Services, Director of Technology, Network Administrator, Accounting Manager, Accounting/Data Specialist, Facilities Manager, Assistant Facilities Manager, and Administrative Assistant to the Superintendent and to invite in Dr. JeanAnn Paddyfote.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p> <p>The Committee entered executive session at 8:25 p.m.</p> <p>The Committee returned to public session at 8:42 p.m.</p>	<p>Assistant Facilities Manager, and Administrative Assistant to the Superintendent.</p> <p>Motion made and passed unanimously that the Committee enter into Executive Session to discuss the employment and salary of the Assistant Superintendent, Director of Human Resources, Director of Fiscal Services, Director of Food Services, Director of Technology, Network Administrator, Accounting Manager, Accounting/Data Specialist, Facilities Manager, Assistant Facilities Manager, and Administrative Assistant to the Superintendent and to invite in Dr. JeanAnn Paddyfote.</p>
6.	<p>Adjourn</p> <p>Mr. Lawson moved to adjourn the meeting at 8:43 p.m. seconded by Mrs. Celli Rigdon and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:43 p.m.</p>

Respectfully submitted:



Thomas McSherry, Chairperson
Operations Sub-Committee

New Milford Board of Education

Regular Meeting Minutes

June 11, 2013

Sarah Noble Intermediate School Library Media Center

NEW MILFORD
JUN 14 2013
6:48 AM

NEW MILFORD, CT

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. David A. Lawson Mr. Thomas McSherry Mr. Daniel W Nichols Mrs. Lynette Celli Rigdon Mr. David R. Shaffer Mrs. Daniele Shook Mr. William Wellman
Absent:	

Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Mr. Joshua Smith, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Director of Fiscal Services Mr. John Calhoun, Facilities Manager Mr. Dan DiVito, Director of Technology Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Greg Shugrue, Principal, New Milford High School Dr. Len Tomasello, Principal, Sarah Noble Intermediate School Mrs. Susan Murray, Principal, Northville Elementary School
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1.	Call to Order A. Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order Pledge of Allegiance
2.	Public Comment <ul style="list-style-type: none">• Cynthia Nabozny, a New Milford resident, was present to say she was concerned about the proposed cut in the band transportation line. She said last month she was present when students were honored for their music abilities and this cut would be hurtful.• Judilynn Ferlow, a New Milford resident, was present to speak out against the cut to the transportation line. She noted the band competes in and out of the area against talented bands and color guards. She also said last month several students were awarded for	Public Comment

	<p>achievements. The students learn respect and tolerance toward others.</p> <ul style="list-style-type: none">• Sharon Chamberlin, a New Milford parent, noted that her children have received scholarships because of the music program. She said the band is looked up to and they carry themselves well. She also said six of the top ten students academically are in the band.• Maria Breton, President of the New Milford Educational Secretaries Association, asked the Board to spare the Secretaries Union in the budget adjustments. She said many of the secretaries have ten or more years in, with a large percentage having worked for 20 or more years. She said they have the pulse of what is happening in the school system and the staff relies on them. With the increased state requirements the reliance on the secretaries will be even greater. She asked the Board to consider these positions as people and not just positions.• Tom Heidenberg, a New Milford resident, said the band parents cannot raise enough money for this transportation cut. He said the parents raise money for equipment. He also noted that marching band is the foundation of the music program.• Domingo Franciamore, a New Milford resident, said music teaches the students to be more creative and to work as a team. He also said band students score higher in testing. His son learned better time management skills as a result of being in the band.• Melanie Traynor, a New Milford resident, said band made a tremendous difference in the life of her children in self-esteem, perseverance and time management skills. She asked the Board to find the dollars in a different way.• Kevin Hudson, a New Milford resident, said he attended the Big Band Bash the previous week and was stunned at the size of the Sarah Noble band. He also noted that the Sarah Noble band director was this year's teacher of the year.• Christine Chamberlin, a student and New Milford resident, said the band provides an	
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	<p>escape for some and she defended its budget. She noted she started in the band in fourth grade.</p> <ul style="list-style-type: none">• Joan Vill, a New Milford resident, and parent of a drummer, said music is an integral part of life at New Milford High School for 125 students. The transportation funding allows the students to compete in marching band competitions which is part of the experience. She noted that freshmen develop a peer group through the band. Also, the band brings music to the community through the Sherman Memorial Day parade, New Milford Memorial Day parade, and convocation.• Tom O'Brien, a New Milford resident and parent of a 9th grade band member, said the only thing that gets his son out of bed some days is his desire to be in the band.• Gina Carrozza, a New Milford High School graduate and former band member, said the band is one of the largest competing organizations in the school and they need transportation to get to the competitions.• Joseph Failla, a New Milford resident, noted that \$10,000 is a small amount and yet it brought out more parents and students to this Board's meeting and shows the importance of this program to the students. He noted that the schools have asked the teachers to show restraint through their contracts and suggested that the administration should show the same restraint. He also spoke about policy 5114 which gives the Board tremendous authority and power over students including when not in the school. He advised the Board to use caution when considering this policy. He also commented on policy 5141.111(a) which says the Superintendent must be notified when a student is arrested for a felony, which puts a mandate on the police.• Tom Blackburn, a New Milford resident, webmaster, videographer and band parent, noted six of the top ten academic students were in the band. He said parents are already busy throughout the year raising funds and can't	
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	<p>defray the cost of the transportation too.</p> <ul style="list-style-type: none"> • James Early, a New Milford resident, said the color guard program is in jeopardy without this funding and they are current South West Conference champions and should be allowed to defend their title. • Lois Kugler, a New Milford resident, said she was disappointed the Board was discussing cutting the band transportation. • Karen Rivero, a staff member at Sarah Noble Intermediate School, said she was speaking on behalf of the teacher clerk who handles the copying, graphic design, book rebinding, etc. at Sarah Noble. She referenced the contract in her comments suggesting no changes to the secretaries. • Paul Szymanski, a New Milford resident, taxpayer and business owner said that the \$10,000 represented 0.017% of the budget total. He said the enrollment is decreasing but the spending keeps increasing and noted that administrator salary increases were on the budget tonight. He said he has not given his employees raises in several years. • Tom Esposito, a New Milford resident, said there is an inequity throughout the district in regard to teachers' assistants giving teachers more time to teach, talented students getting the short shrift. He said this school district should attempt to attract the talented kids as it would help with economic development. • Brianna Walker, a student at New Milford High School, said this \$10,000 means so much to the education and band experience. 	
3.	<p>PTO Report</p> <ul style="list-style-type: none"> • PTO raises funds necessary to provide students with educational and fun experiences complementary to the curriculum. Over \$120,000 has been raised and distributed this year. • Books are given to K-6 students, equipment is purchased as necessary, and after-school family nights are hosted in town. 	<p>PTO Report</p>

	<ul style="list-style-type: none"> This year eleven scholarships will be given to seniors. The time donated by each PTO volunteer is well over 9,000 hours from dedicated parents in this district. 	
4.	Student Representatives Report <ul style="list-style-type: none"> There was none. 	Student Representatives Report
5.	Approval of Minutes A. Approval of the following Board of Education Meeting Minutes <ol style="list-style-type: none"> Regular Meeting Minutes May 14, 2013 Special Meeting Minutes June 6, 2013 <p>Mr. Nichols moved to approve the Regular Meeting minutes of May 14, 2013 and Special Meeting minutes of June 6, 2013, seconded by Mr. McSherry and passed unanimously.</p>	Approval of Minutes A. Approval of the following Board of Education Meeting Minutes <ol style="list-style-type: none"> Regular Meeting Minutes May 14, 2013 Special Meeting Minutes June 6, 2013 <p>Motion made and passed unanimously to approve the Regular Meeting minutes of May 14, 2013 and Special Meeting minutes of June 6, 2013.</p>
6.	Superintendent's Report <ul style="list-style-type: none"> Dr. Paddyfote noted that tomorrow will be the last meeting of the School Facilities and Utilization Study Committee. The last day of school will be June 21st with two promotion ceremonies at Schaghticoke. High school graduation will be June 22nd at 4 p.m. A letter was received dated June 3rd from Sarah Barzee, Interim Chief Talent Officer, approving the plan for New Milford to execute the new administrator and teacher evaluation system. A memo from Mr. Smith dated April 2nd regarding the new administrator and teacher evaluation plan which was sent to the State Department of Education had been given to each Board member. There will be a professional development day on June 24th and then summer officially begins for the staff. 	Superintendent's Report

7.	Board Chairman's Report <ul style="list-style-type: none"> Mrs. Faulenbach noted there will be a Board meeting next week pertaining to the recommendations from the School Facilities and Utilization Study Committee. She said the Mercury Solar contract did go to the Town Council for approval but there was some issue with a contractual concern and so the contract was not yet approved but the dialogue will remain open. 	Board Chairman's Report
8.	Committee Reports <p>A. Facilities Sub-Committee</p> <ul style="list-style-type: none"> Mr. Nichols said the Facilities Committee met last Tuesday but the solar energy plan was not approved yet so not on the agenda. <p>B. Operations Sub-Committee</p> <ul style="list-style-type: none"> Mr. McSherry said all of the items on the Operations Committee agenda were on tonight's agenda. <p>C. Policy Sub-Committee</p> <ul style="list-style-type: none"> Mrs. Faulenbach reported there are policies on the agenda tonight for approval, second review and deletion. <p>D. Committee on Learning</p> <ul style="list-style-type: none"> Mr. Lawson noted that Committee on Learning will next meet in September to discuss the SEED updates and there were some textbooks on the agenda for approval. <p>E. Education Connection</p> <ul style="list-style-type: none"> Mrs. Celli Rigdon said the Education Connection committee would be meeting Monday. 	Committee Liaison Reports <p>A. Facilities Sub-Committee</p> <p>B. Operations Sub-Committee</p> <p>C. Policy Sub-Committee</p> <p>D. Committee on Learning</p> <p>E. Education Connection</p>

<p>F.</p> <p>G.</p>	<p>Connecticut Boards of Education</p> <ul style="list-style-type: none"> Mrs. Faulenbach had no report from CABE. <p>Negotiations Committee</p> <ul style="list-style-type: none"> Mrs. Faulenbach there are contracts currently in negotiation and some starting this summer that will be brought back to the Board when warranted. 	<p>F. Connecticut Boards of Education</p> <p>Negotiations Committee</p>
<p>9.</p> <p>A.</p> <p>B.</p>	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated June 11, 2013</p> <p>Mr. McSherry moved to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated June 11, 2013, seconded by Mrs. Celli Rigdon and passed unanimously.</p> <p>Monthly Reports</p> <ol style="list-style-type: none"> Purchase Resolution D-656 Budget Position as of May 31, 2013 Request for Budget Transfers <p>Mr. Nichols moved to approve monthly reports: Purchase Resolution D-656, Budget Position as of May 31, 2013, and request for budget transfers, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> Mr. Lawson asked for the budget position and Mr. Miller said as of May 3rd the available balance was \$2,157,165 or \$370,000 better than last year at this time. Mr. Lawson asked for an approximate year-end balance and Mr. Miller said it could be between \$150,000 to \$200,000 but that was a best guess. 	<p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated June 11, 2013.</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated June 11, 2013.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> Purchase Resolution D-656 Budget Position as of May 31, 2013 Request for Budget Transfers <p>Motion made and passed unanimously to approve monthly reports: Purchase Resolution D-656, Budget Position as of May 31, 2013, and request for budget transfers.</p>

<p>The motion passed unanimously.</p> <p>C. Gifts & Donations 1. Hill and Plain PTO</p> <p>Mr. Lawson moved to accept Gifts & Donations: a SmartBoard for Hill and Plain Elementary School from the Hill and Plain PTO, seconded by Mr. Nichols.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach thanked the PTO. <p>The motion passed unanimously.</p> <p>D. Bid Awards 1. Athletic Trainer</p> <p>Mr. Nichols moved to award the bid for Athletic Trainer to Select Physical Therapy for a three year period, seconded by Mr. McSherry and passed unanimously.</p> <p>2. Special Education – Out of District Transportation</p> <p>Mr. McSherry moved to award the bid for Special Education – Out of District Transportation to Education Connection, CT Transportation Solutions, Cardinal Driving Service, and EastConn for a three year period, seconded by Mr. Nichols and passed unanimously.</p> <p>3. Special Education – Occupational Therapy</p> <p>Mr. Nichols moved to award the bid for Special Education – Occupational Therapy to Integrated Pediatric Services for a three year period, seconded by Mrs. Shook and passed unanimously.</p> <p>4. Special Education – Physical Therapy</p> <p>Mr. Nichols moved to award the bid for Special</p>	<p>C. Gifts & Donations 1. Hill and Plain PTO</p> <p>Motion made and passed unanimously to accept Gifts & Donations: a SmartBoard for Hill and Plain Elementary School from the Hill and Plain PTO.</p> <p>D. Bid Awards 1. Athletic Trainer</p> <p>Motion made and passed unanimously to award the bid for Athletic Trainer to Select Physical Therapy for a three year period.</p> <p>2. Special Education – Out of District Transportation</p> <p>Motion made and passed unanimously to award the bid for Special Education – Out of District Transportation to Education Connection, CT Transportation Solutions, Cardinal Driving Service, and EastConn for a three year period.</p> <p>3. Special Education – Occupational Therapy</p> <p>Motion made and passed unanimously to award the bid for Special Education – Occupational Therapy to Integrated Pediatric Services for a three year period.</p> <p>4. Special Education – Physical Therapy</p>
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	<p>Education – Physical Therapy to Ms. Debra Myhill and Integrated Pediatric Services for a three year period, seconded by Mr. McSherry and passed unanimously.</p> <p>5. Food and Nutrition Services - Milk</p> <p>Mr. Nichols moved to award the bid for Food and Nutrition Services – Milk to Marcus Dairy for a one year period, seconded by Mr. McSherry and passed unanimously.</p> <p>6. Food and Nutrition Services – Ice Cream</p> <p>Mr. Nichols moved to award the bid for Food and Nutrition Services – Ice Cream to New England Ice Cream Company for a one year period, seconded by Mr. McSherry and passed unanimously.</p> <p>E. Grant Approvals</p> <p>1. Carl D. Perkins Grant</p> <p>Mr. Nichols moved to approve the Carl D. Perkins Grant in the amount of \$33,105.00, seconded by Mrs. Celli Rigdon and passed unanimously.</p> <p>2. Adult Education – Transition: Post-Secondary Education and Training</p> <p>Mr. Nichols moved to approve the Adult Education grant – Transition: Post-Secondary Education and Training in the amount of \$35,849.00, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> • Mr. Shaffer asked if this was a state grant and Dr. Paddyfote said it was. <p>The motion passed unanimously.</p>	<p>Motion made and passed unanimously to award the bid for Special Education – Physical Therapy to Ms. Debra Myhill and Integrated Pediatric Services for a three year period.</p> <p>5. Food and Nutrition Services - Milk</p> <p>Motion made and passed unanimously to award the bid for Food and Nutrition Services – Milk to Marcus Dairy for a one year period.</p> <p>6. Food and Nutrition Services – Ice Cream</p> <p>Motion made and passed unanimously to award the bid for Food and Nutrition Services – Ice Cream to New England Ice Cream Company for a one year period.</p> <p>E. Grant Approvals</p> <p>1. Carl D. Perkins Grant</p> <p>Motion made and passed unanimously to approve the Carl D. Perkins Grant in the amount of \$33,105.00.</p> <p>2. Adult Education – Transition: Post-Secondary Education and Training</p> <p>Motion made and passed unanimously to approve the Adult Education grant – Transition: Post-Secondary Education and Training in the amount of \$35,849.00.</p>
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	<p>3. Adult Education – English Literacy and Civics Education</p> <p>Mrs. Shook moved to approve the Adult Education grant – English Literacy and Civics Education in the amount of \$24,333.00, seconded by Mr. Nichols and passed unanimously.</p>	<p>3. Adult Education – English Literacy and Civics Education</p> <p>Motion made and passed unanimously to approve the Adult Education grant – English Literacy and Civics Education in the amount of \$24,333.00.</p>
F.	<p>Activity Stipend Request</p> <p>1. New Milford High School</p> <p>Mr. Lawson moved to approve the stipend position of Unified Sports at New Milford High School, seconded by Mr. McSherry and passed unanimously.</p>	<p>F. Activity Stipend Request</p> <p>1. New Milford High School</p> <p>Motion made and passed unanimously to approve the stipend position of Unified Sports at New Milford High School</p>
G.	<p>Policy for Second Review</p> <p>1. 6146 Graduation Requirements</p> <ul style="list-style-type: none"> Mrs. Faulenbach noted that this policy has been before the Policy Committee and this Board for review and the Policy Committee was looking for some feedback in terms of the 26 credits to graduate and whether the Capstone project should be mandatory or voluntary. Mr. Wellman asked how many courses would be electives and how many physical education. Mr. Smith said the electives fall into categories of STEM, Humanities and Life Skills with each cluster having its own set of electives. For instance, the STEM cluster requires eight credits: 3.0 for science, 4.0 for math, and 1.0 elective. The Humanities will require 4.0 English, 4.5 Social Studies and Fine Arts, and 0.5 Humanities. The Life Skills will require 4.5 credits including 0.5 Health, 2.0 for PE, and 2.0 for life science. There will be three electives that can be taken from any cluster. Mr. Lawson noted that the state now requires 25 credits to graduate and New Milford is only at 22.5. He said he was partial to Version two of the policy which made the Capstone project voluntary because he thought it should be 	<p>G. Policy for Second Review</p> <p>1. 6146 Graduation Requirements</p>

	<p>considered an elective only but weighted as an AP level or honors level course.</p> <ul style="list-style-type: none"> • Mr. Shaffer said he felt the Capstone should be voluntary at least for the first two years while all the kinks are worked out including the fact that there are on average 350 students in the senior class and only six advisors for all those students. He said the stipend amount only worked out to be about \$24.47 per student for the entire Capstone project and he didn't see many teachers being willing to do that kind of work when they could be paid \$80 for an after-school study hall. • Mrs. Shook noted that the reason it was difficult to get to 25 credits before was because New Milford was not on the block schedule; now that we are, the 25 credits can be attained. She said as far as the Capstone, the state has said we need more rigor in our programs and this would provide that rigor. • Mr. McSherry said he felt this was a worthwhile program but he was not ready yet to implement it completely; he felt it should be an elective. • Mrs. Celli Rigdon asked Mr. Smith to explain the Capstone project for those who might not be aware and Mr. Smith said that national organizations have looked at the high school curriculum and said that they need to create increased career readiness. The Capstone would be a senior year project which would take learning and apply it to a business or community based organization as a workforce readiness project. The student would have to design the project and spend the hours needed to complete it. • Mrs. Celli Rigdon asked for the cost associated and Mr. Smith said the projected cost is \$10,000. • Mrs. Celli Rigdon said she would rather this start as an elective versus a mandatory requirement. • Mr. Nichols said we have been told that there is not enough rigor in our country and in our high school and this Capstone project would give 	
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	<p>students the opportunity to think about what they want to do after school.</p> <ul style="list-style-type: none"> • Mr. Wellman said he felt the Capstone should not be mandatory and also did not feel that teachers would be willing to work with the students at \$24 per student. • Mrs. Faulenbach said this policy will come back for approval to the Board in September based on the consensus of members tonight. 	
H.	<p>Policies For Approval</p> <ol style="list-style-type: none"> 1. 5114 Removal/Suspension/Expulsion 2. 5141.27 First Aid/Emergency Medical Care 3. 5144 Discipline 4. 5145.111 Students/Probation/Police/Courts 5. 5145.12 Student Search and Seizure 6. 5145.122 Use of Dogs to Search School Property 7. 5145.14 Students: On Campus Recruitment 8. 5157 Use of Physical Force and Seclusion 9. 5141 Student Health Services <p>Mr. Nichols moved to approve the following policies:</p> <ol style="list-style-type: none"> 1. 5114 Removal/Suspension/Expulsion 2. 5141.27 First Aid/Emergency Medical Care 3. 5144 Discipline 4. 5145.111 Students/Probation/Police/Courts 5. 5145.12 Student Search and Seizure 6. 5145.122 Use of Dogs to Search School Property 7. 5145.14 Students On Campus Recruitment 8. 5157 Use of Physical Force and Seclusion 9. 5141 Student Health Services, <p>Seconded by Mrs. Shook.</p> <ul style="list-style-type: none"> • Mr. Wellman said he agreed with some of the 	<p>H. Policies for Approval</p> <ol style="list-style-type: none"> 1. 5114 Removal / Suspension / Expulsion 2. 5141.27 First Aid / Emergency Medical Care 3. 5144 Discipline 4. 5145.111 Students / Probation / Police / Courts 5. 5145.12 Student Search and Seizure 6. 5145.122 Use of Dogs to Search School Property 7. 5145.14 Students: On Campus Recruitment 8. 5157 Use of Physical Force and Seclusion 9. 5141 Student Health Services <p>Motion made and passed to approve the following policies:</p> <ol style="list-style-type: none"> 1. 5114 Removal / Suspension / Expulsion 2. 5141.27 First Aid / Emergency Medical Care 3. 5144 Discipline 4. 5145.111 Students / Probation / Police / Courts 5. 5145.12 Student Search and Seizure 6. 5145.122 Use of Dogs to Search School Property 7. 5145.14 Students On Campus Recruitment 8. 5157 Use of Physical Force and Seclusion

	<p>comments made during public participation about Policy 5114. He noted it also defined bullying, including examples saying that the bullying could be based on perception and not actual events. He wondered whose perception would be used. He also was concerned about guilt by association suggesting that you could be guilty of bullying someone if you were associated with someone who committed bullying. Finally, he noted there were several statutes listed at the end of the document except statute 29-35.</p> <ul style="list-style-type: none"> • Mr. Shaffer said the Board had heard from the public on policies number one and number four and asked if they should be voted on separately. Mrs. Faulenbach said she would wait until everyone had a chance to comment. • Mr. Lawson noted in regard to Policy 5114 that school law and criminal law are very different. He also said all people would be afforded due process no matter what. • Mr. Nichols said the policies were drafted by the Board's legal counsel. <p>The motion passed 6-2. Aye: Mrs. Faulenbach, Mr. Lawson, Mr. McSherry, Mr. Nichols, Mrs. Celli Rigdon, Mrs. Shook No: Mr. Shaffer, Mr. Wellman</p> <p>I. Policy for Deletion 1. 5145 Civil and Legal Rights and Responsibilities</p> <p>Mr. Nichols moved to delete the following policy: 5145 Civil and Legal Rights and Responsibilities, seconded by Mr. Lawson.</p> <p>The motion passed 7-0-1. Aye: Mrs. Faulenbach, Mr. Lawson, Mr. McSherry, Mr. Nichols, Mrs. Celli Rigdon, Mr. Shaffer, Mrs. Shook Abstain: Mr. Wellman</p> <p>J. Approval of the Following Curriculum 1. PE III/IV</p>	<p>9. 5141 Student Health Services</p> <p>I. Policy for Deletion 1. 5145 Civil and Legal Rights and Responsibilities</p> <p>Motion made and passed to delete the following policy: 5145 Civil and Legal Rights and Responsibilities.</p> <p>J. Approval of the Following Curriculum 1. PE III/IV</p>
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	<p>Mr. Lawson moved to approve the following curriculum: PE III/IV, seconded by Mrs. Shook and passed unanimously.</p>	<p>Motion made and passed unanimously to approve the following curriculum: PE III/IV.</p>
K.	<p>Textbook Approvals for Grade 9, 10 and 12</p> <p>Mr. Lawson moved to approve the following textbooks for Grade 9, 10 and 12: Ways of the World; Government by the People; Comparative Politics Today; seconded by Mr. McSherry and passed unanimously.</p>	<p>Textbook Approvals for Grade 9, 10 and 12</p> <p>Motion made and passed unanimously to approve the following textbooks for Grade 9, 10 and 12: Ways of the World; Government by the People; Comparative Politics Today.</p>
L.	<p>Recommendation and Approval for Designee of Superintendent of Schools</p> <p>Mr. Nichols moved to approve the appointment of Assistant Superintendent Joshua Smith, and in his absence, Director of Human Resources Ellamae Baldelli, as Designee for the Superintendent of Schools from July 1, 2013 through June 30, 2014, seconded by Mr. McSherry and passed unanimously.</p>	<p>Recommendation and Approval for Designee of Superintendent of Schools</p> <p>Motion made and passed unanimously to approve the appointment of Assistant Superintendent Joshua Smith, and in his absence, Director of Human Resources Ellamae Baldelli, as Designee for the Superintendent of Schools from July 1, 2013 through June 30, 2014.</p>
M.	<p>Adjustment to 2013-2014 Board of Education Adopted Budget</p> <p>Mrs. Shook moved to amend the 2013-2014 adopted Board of Education budget from \$60,214,148.00 to \$59,634,148.00 as recommended by the Superintendent, seconded by Mr. Nichols.</p> <ul style="list-style-type: none"> Dr. Paddyfote asked Mr. Miller to explain why the proposed cut was more than \$480,000 and Mr. Miller noted that the first two items on the document handed out by the Superintendent were 1.) the Mayor's recommendation to the Town Council to use money from the internal service fund and 2.) the flat funded pension item since the actuaries have still been unable to give a pension number. He also noted the medical line is an actual number which has 	<p>Adjustment to 2013-2014 Board of Education Adopted Budget</p> <p>Motion made to amend the 2013-2014 adopted Board of Education budget from \$60,214,148.00 to \$59,634,148.00 as recommended by the Superintendent.</p>

	<p>decreased from December when the budget was first put together.</p> <ul style="list-style-type: none"> • Mr. Lawson asked if the funding was being cut to the pension line and Mr. Miller said it was being flat funded which was down from the \$30,000 increase originally put in the budget but that the Board had always funded its pension obligation. • Mrs. Faulenbach asked if the number from the actuary was expected to be different than this number and Mr. Miller said he expected it would be but didn't know if it would go up or down but that it would be taken care of in the next budget. • Mr. Lawson asked for the dollar amount of the full-time administrator and the 0.5 administrator as proposed in the budget and Mr. Miller said the full-time would be \$104,105 and the part time would be \$55,375. This was just a salary number and not the added benefits. <p>Mr. Lawson moved to amend the budget by cutting the position of one administrator at \$104,105, eliminating pay to participate at a cost of \$79,457 and restoring the \$10,000 band transportation line, seconded by Mr. Shaffer.</p> <ul style="list-style-type: none"> • Mr. Lawson said next week the Board will be looking at building usage and potentially closing a school. If that happens, he noted, a new administrator will not be needed at John Pettibone if the building closes. He said since the adoption of the budget, the number of evaluations has gone from six per teacher to three formal and three informal, so the work load on administrators should not be as much. • Mr. Smith noted that the evaluation program sent to the state and that was recently approved calls for three formal and three informal evaluations for non-tenured teachers and two formal and two informal for tenured. The idea is that teachers should not go multi years without a formal evaluation. He said the state mandates a minimum of four per year and so 	<p>Motion made and failed to amend the budget by cutting the position of one administrator at \$104,105, eliminating pay to participate at a cost of \$79,457 and restoring the \$10,000 band transportation line.</p>
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	<p>this would be a two-thirds increase in observations for administrators. He noted the most effective resource the schools have is good teachers.</p> <ul style="list-style-type: none"> • Mr. Nichols said the school would not be closed by September and so he could not support eliminating an administrator given the increased workload. • Mrs. Shook noted the formal evaluations required a pre-observation, and post discussion for each observation which meant three periods. • Mr. Lawson noted these duties should have been done over the years and that the state will tweak the rules again as the evaluation program is rolled out. He also noted the Board is asking teachers and paraeducators to do more so why shouldn't the administrators be asked to do more. • Mrs. Shook asked what the increased workload would be and Mr. Smith said the increase at Schaghticoke for instance with a 30 minute pre, 30 minute observation, a 30 minute post, and a 40 minute reporting would include 120 minutes of time per teacher. He said with the total number of teachers in the school this would be 233 hours of observation time per administrator. • Mrs. Celli Rigdon said the school closing would require administrative help if it did happen and so she could not support the motion. • Mr. Wellman said he agreed with Mr. Lawson and said he understood the goal of SEED, however, he said the goal of the Board when he first joined was to focus more on classroom teaching and now the discussion was whether to add an administrator or take away two programs which directly influence the students: pay to participate and the band. He said adding an administrator does not put dollars back in the classroom. <p>The motion failed 3 - 5. Aye: Mr. Lawson, Mr. Shaffer, Mr. Wellman</p>	<p>The motion failed 3 – 5</p>
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No: Mrs. Faulenbach, Mr. McSherry, Mr. Nichols,
Mrs. Celli Rigdon, Mrs. Shook

- Mr. McSherry said he was not a fan of SEED and does not like pay to participate but he felt at the moment the need was to find \$10,000 for the band.
- Mrs. Faulenbach asked why there was a \$10,000 cut to this line and Mr. Smith noted that each school was asked to come up with a \$25,000 reduction. He said the field trip line showed that the music program had been able to transfer \$8,000 more than the \$10,000 budgeted to that line.
- Mr. Shugrue said he has been at New Milford High School for eight years and every year he is asked to cut. The past few years 10% has been cut across the board on materials but he did not feel could continue to be cut and still have the materials needed for the students. He said the band is by far the best around but the other option would be to eliminate Project Lead the Way. He said all cuts hurt.
- Mrs. Faulenbach asked if the \$10,000 would eliminate transportation and Mr. Smith said the band could transfer money from within the account for transportation.
- Dr. Paddyfote said since the competitions are usually known on a quarterly basis the money could possibly be found at that time. Mr. Smith noted between September and November approximately \$7,000 was used last year.
- Mr. McSherry noted that classes are gradually getting smaller and so the band will probably get smaller too; he was confident the money could be found to fund the transportation.
- Mrs. Faulenbach said the \$10,000 cut is a big impact to this line item and she said she would have no problem trying to find the money later if it was needed. She said this budget is difficult and next year will be difficult too. She noted the Board is trying to find equity in the cuts. She is not a fan of pay to participate, and the SEED program will need staffing. The Board could watch the money and take care of

<p>the band events as they come up.</p> <ul style="list-style-type: none"> • Mrs. Shook asked if there wasn't savings with the Athletic Director salary which could be transferred. • Ms. Baldelli noted the savings would be approximately \$12,436. Dr. Paddyfote said the money could be transferred from 3210-100 to 1109-515 for the band program. <p>Mrs. Shook moved to amend the budget to take \$10,000 from 3210 and transfer it to 1109, seconded by Mr. Nichols and passed unanimously.</p> <ul style="list-style-type: none"> • Mr. Shaffer asked about the Sarah Noble teacher clerk and Dr. Paddyfote said the teacher clerks were being eliminated due to new networked copiers being placed in the schools. Mr. DiVito said the networked copiers will help teachers be able to make copies and scan and reduce the cost to print. <p>Mr. Nichols left the meeting at 10:10 p.m.</p> <ul style="list-style-type: none"> • Mr. DiVito noted that the areas where copy machines will be added have been strategically pinpointed. • Mr. Shaffer asked if someone in each building would be trained to unjam the copiers and Mr. DiVito said the staff would be trained on the proper use of the machines though he noted the machines are actually jammed more when the clerks are in the copy rooms according to their studies. • Mr. Lawson said he would not be supporting the amended motion as he wanted to eliminate pay to participate and one administrator. • Mrs. Faulenbach said she was prepared to support the amendment as there was not an outcry from the public about pay to participate. <p>The motion as amended passed 4 – 3. Aye: Mrs. Faulenbach, Mr. McSherry, Mrs. Celli Rigdon, Mrs. Shook No: Mr. Lawson, Mr. Shaffer, Mr. Wellman</p>	<p>Motion made and passed unanimously to amend the budget to take \$10,000 from 3210 and transfer it to 1109.</p> <p>The motion as amended passed.</p>
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	<p>The meeting recessed at 10:21 pm and reconvened at 10:31 pm</p> <p>N. End-of-Year Projects</p> <p>Mrs. Celli Rigdon moved to approve the End-of-Year projects as proposed, seconded by Mr. Shaffer.</p> <ul style="list-style-type: none"> • Dr. Paddyfote noted that the Operations Sub-Committee had discussed some projects if the end-of-year balance was favorable. She said the Town Council had approved \$234,000 as part of a security and vulnerability assessment and only \$37,000 had been used at the moment. She suggested that the safety and security items be done on the list as prepared by Mr. Calhoun and the consultants. • Mr. Shaffer asked if the list was prioritized and Mr. Calhoun said all the items were equally important. • Mr. Lawson asked if there were other maintenance items that should be addressed as well and Mr. Calhoun said no list had been prepared for that but if there was an opportunity for maintenance he would try to get them done. • Mrs. Celli Rigdon asked about the fencing at John Pettibone in light of its potential closure and Mr. Calhoun said the fencing could probably be moved within two years. • Mr. Wellman asked what an electronic door strike was and Mr. Calhoun said it is a locking device that could be triggered by remote from across the room. • Mr. Wellman asked what an Emergency Response Grill was and Mr. Calhoun said it is the modern version of the old gates that limited access to hallways. These would be tied to the fire system so they would open in the event of a fire. • Mr. Wellman asked about the motorized window shades and Mr. Calhoun said they would allow for quicker closure of shades in the event of a lockdown. 	<p>N. End-of-Year Projects</p> <p>Motion made and passed unanimously to approve the End-of-Year projects as proposed.</p>
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	<p>The motion passed unanimously.</p> <p>O. Authorization for the Superintendent to accept resignations and make appointments from June 12, 2013 through September 10, 2013</p> <p>Mrs. Shook moved to authorize the Superintendent to accept resignations and make appointments from June 12, 2013 through September 10, 2013, seconded by Mr. McSherry.</p> <p>The motion passed unanimously.</p> <p>P. Authorization for the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 12, 2013 through September 10, 2013</p> <p>Mr. Shaffer moved to authorize the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 12, 2013 through September 10, 2013, seconded by Mr. McSherry.</p> <p>The motion passed unanimously.</p>	<p>O. Authorization for the Superintendent to accept resignations and make appointments from June 12, 2013 through September 10, 2013</p> <p>Motion made and passed unanimously to authorize the Superintendent to accept resignations and make appointments from June 12, 2013 through September 10, 2013.</p> <p>P. Authorization for the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 12, 2013 through September 10, 2013</p> <p>Motion made and passed unanimously to authorize the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 12, 2013 through September 10, 2013.</p>
10.	ITEMS FOR INFORMATION AND DISCUSSION	ITEMS FOR INFORMATION AND DISCUSSION
A.	Field Trip Report	A. Field Trip Report
B.	Annual Emergency Preparedness Report	B. Annual Emergency Preparedness Report
C.	Annual Wellness Report	C. Annual Wellness Report
D.	John J. McCarthy Observatory Annual Report	D. John J. McCarthy Observatory Annual Report
11.	<p>Executive Session</p> <p>Mr. Wellman moved to table the Executive Session until the June 19th special meeting, seconded by Mr.</p>	<p>Executive Session</p> <p>Motion made and passed unanimously to table the Executive</p>

	Lawson, and passed unanimously.	Session until the June 19 th special meeting.
12.	Discussion and Possible Action <ul style="list-style-type: none">• There was none.	Discussion and Possible Action
13.	Adjourn Mr. Wellman moved to adjourn the meeting at 10:42 p.m., seconded by Mr. McSherry and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 10:42 p.m.

Respectfully submitted:



Daniele Shook
Secretary
New Milford Board of Education