

**Sterling Board of Education
Minutes of the Regular Meeting
Wednesday, October 16, 2019
Community Room – 6:15 pm
“EXCELLENCE WITH KINDNESS”**

I. Call to Order

The meeting was called to order at 6:18 pm by R. Choquette, Board Chair.

Present were: R. Choquette, L. Shippee, D. Capobianco, B. Salisbury, J. Turban and K. Fantoli arrived at 6:25 pm.

Also in Attendance were: G. Lanza, C. Scott, L. Smith, D. Chrzan, D. Zajac and M. Cartier.

II. Pledge of Allegiance

III. Public Comment

T. Shaw, PTO Co-President provided an update on the PTO.

C. Langlois requested clarification regarding the guidelines of the Board’s school wellness policy specifically related to permissible foods to bring into the school for celebrations and she questioned the nutritional content of the snacks that are sold in the school cafeteria. G. Lanza noted that the intent of the policy is to promote healthy eating habits and choices and the district is seeking to strike a healthy and reasonable balance when it comes to celebrations and snacks at school. As such, the policy was on the agenda of the Health & Safety Committee at their September meeting and it will be on the meeting agenda again at the November meeting for continued discussion.

H. Wood, liaison for the town library, requested that the school conduct a food drive for Project Pin. BOE all agreed this project is something the school should look into. C. Scott will investigate the possibility of NJHS organizing a drive.

C. SanSouci asked if, when the cooperative agreement with Plainfield Board of Education is completed, will the Board be considering other high school choices.

IV. Reports and Communications

A. Correspondence

R. Choquette read a letter from EASTCONN stating that the district is eligible to have one seat on the EASTCONN Board of Directors. This letter will be forwarded to the incoming Board members in November.

B. Consent Agenda

1. Minutes of Regular Meeting, September 18, 2019
2. Superintendent/Special Services Director’s Report
3. Principal’s Report
4. Clinical Supervisor’s Report

A motion was made by B. Salisbury and seconded by L. Shippee to approve the consent agenda as presented.

Vote: R. Choquette, L. Shippee, B. Salisbury and J. Turban in favor.

D. Capobianco abstain from minutes only and K. Fantoli abstain from all.

C. Budget and Expense Report - September 30, 2019

D. Plainfield Board of Education Liaison

K. Fantoli reported on the Plainfield BOE meeting.

M. Cartier, Plainfield Liaison provided an update on the Plainfield BOE meeting. The CNA class has started. Upon completion of the course, students receive CNA certification paid for by the Plainfield District. PHS hired a new Assistant Principal. Board members are invited to a tour of PHS scheduled for October 24th at 10:30 AM.

V. Unfinished Business

A. Fence Proposal (vote)

A motion was made by B. Salisbury and seconded by K. Fantoli to forward the Atlas Fence Proposal to the Board of Finance. Vote: All in favor.

VI. New Business

A. Sterling Professional and Learning Evaluation Plan 2019-20 (vote)

A motion was made by D. Capobianco and seconded by B. Salisbury to approve the Sterling Professional and Learning Evaluation Plan 2019-20 as presented. Vote: All in favor.

B. All-Hazards School Security and Safety Plan 2019-20 (vote)

A motion was made by L. Shippee and seconded by B. Salisbury to approve the All-Hazards School Security and Safety Plan 2019-20 as presented. Vote: All in favor.

C. Certified Resignations (vote)

A motion was made by B. Salisbury and seconded by K. Fantoli to accept the resignation of J. Ingalls with regret. Vote: All in favor.

A motion was made by B. Salisbury and seconded by K. Fantoli to accept the resignation of E. Lotreck with regret. Vote: All in favor.

D. Line Item Transfer (vote)

1. 2018-19

Sterling Board of Education received a tuition reconciliation bill from Plainfield Board of Education for the 2018-19 school year on October 8, 2019 for \$80,062.04. A meeting will be scheduled with Plainfield to discuss student tuition and budget to ensure figures are based solely on the PHS school not all the schools in Plainfield.

A motion was made by L. Shippee and seconded by D. Capobianco to accept the 2018-19 line item transfer as presented. Vote: All in favor.

(Transfer \$38,692.79 out of A.2400.111.71 Principal and transfer \$7,868.38 to A.6110.562.72 S/E Tuition CT Public and \$30,824.41 to A.6110.561.01.73 Tuition CT Public).

R. Choquette requested that the updated expense report be forwarded to L. Shippee and D. Capobianco.

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VII. Recommendations, Questions and/or Comments

G. Lanza updated the Board that R. Bonner is in the process of contacting a representative from Titan Energy to discuss the logistics of the pending solar project.

G. Lanza updated the Board on L. Cooper's follow up to the signage/warning lights that were discussed at the September 25, 2019 Tri-Board meeting.

D. Chrzan updated the Board on the town diesel tank. The district is unable to lock in a discount of 15 cents per gallon due to the small size of the tank, which costs the Board of Education anywhere from \$3,500-\$4,200 per year. The Board requested that this information be forwarded to the town.

L. Shippee requested that the updated organizational chart be forwarded to new Board members.

R. Choquette wished new Board candidates in the audience good luck in their runs. She thanked the Board members for their sacrifices and presented B. Salisbury with a card and plant for her 12 years of service on the Board.

B. Salisbury thanked the Board and said it was an honor to serve and she will surely miss it.

VIII. Executive Session - none

IX. Adjournment

A motion was made by B. Salisbury and seconded by K. Fantoli to adjourn the meeting at 7:12 pm. Vote: All in favor.