LINCOLN-WOODSTOCK COOPERATIVE SCHOOL BOARD

SAU #68

DATE: April 3, 2019

MEETING MINUTES

**SCHOOL BOARD PRESENT**: **ADMINISTRATION/STAFF PRESENT**:

Tony Drapeau, Chairperson Judith McGann, Superintendent of Schools

Matt Manning, Vice-Chairperson Scott Currier, Principal

Vance Pickering Deb O’Connor, Financial Manager

Joe Bossie Anne Bahr, Teacher Representative

Jay Duguay

Brian Angelone

**PUBLIC PRESENT**:

Mark Houde  
Sheila Rich

Alan Rich

**CALL TO ORDER**:

Superintendent McGann called the meeting to order 6:30 pm and welcomed new School Board member, Joe Bossie.

**ELECTION OF OFFICERS**

1. Matt Manning nominated Tony Drapeau for Chairperson, Vance Pickering seconded, all members present voted to accept.
2. Vance Pickering nominated Matt Manning for Vice-Chairperson, Jay Duguay seconded, all members present voted to accept.
3. Vance Pickering nominated Brian Angelone for Secretary, Joe Bossie seconded, all members present voted to accept.

**MINUTES**:

1. Minutes of March 6, 2019 - Matt Manning made a motion to accept the public minutes of March 6, 2019. Vance Pickering seconded the motion. Joe Bossie abstained. All others present voted in favor.
2. Minutes of Annual School District Meeting of March 19, 2019 – It was noted that with correction of date on page 1 to March 19 and correction of misspelling in Article VII of collars corrected to dollars a motion to approve was made by Matt Manning, Vance Pickering seconded, all members present voted in favor to approve.

**CORRESPONDENCE:**

1. Tony Drapeau reported that he had received correspondence from Charlene Boyle and had forwarded it to Administration and Mark Houde. Charlene Boyle was concerned that when the front field was plowed, snow was dumped on the bleachers that were donated by the Boyle family the previous year. Tony Drapeau assured Ms. Boyle that this was not intentionally done and this would not happen in the future.
2. Matt Manning reported that he had received correspondence from a parent. This item would be discussed during the non-public portion of the meeting.

**REPORTS:**

1. **BUSINESS ADMINISTRATOR REPORT:**  
   Deb O’Connor reported that the MS22, Report of Appropriations as Voted at the School District Annual Meeting, was being circulated to School Board Members for signature. It will be submitted to the Department of Revenue Administration with the approved minutes from the School District Annual Meeting.  
     
   In the School Board packet there is a copy of the letter from Auditors regarding last year’s audit.  
     
   Deb O’Connor attended the school funding meeting held in Littleton last Thursday. Discussions are being held throughout the state regarding how the state of New Hampshire funds education. Hand-outs were distributed to the School Board Members. Deb O’Connor has requested that they come to Lincoln to do a presentation.
2. **SUPERINTENDENT’S REPORT:**  
   Superintendent McGann informed the School Board that the A/C unit in the gym will be completed during April break, 4/22 – 4/26.  
     
   SAU office hours are 6:30 am – 4:30 pm. Since there are only three people in that office they try to stagger schedules. If no one is in the office, they leave a note on the door regarding location and time of return to office.  
     
   Superintendent McGann followed up on Deb O’Connor’s comment – There is a letter to the editor that superintendents from the North Country have written and are sending to newspapers that explains funding, strengths and weaknesses, and impact on towns spending so much money that they don’t really have, stabilization process and what that will hopefully look like. State provides $3,600 per student. Average cost per student is approximately $15,000. Andy Volinsky, John Tobin and a third team member take turns doing the presentation.  
     
   A copy of the School Board meeting schedule is included in the packet. This schedule is not set in stone and can be adjusted as necessary by the School Board. There is currently one meeting for the summer months of June, July and August. This is to accommodate vacation schedules and the lighter agendas of the summer season. It is required that there be a minimum of one meeting every six weeks.  
     
   In tonight’s packet is a group of policies related to School Board ethics – BCA and BCAR. It was requested that School Board members review the policy and sign a copy of BCAR and return to Jeanette Fecteau as required by state policy. Information regarding rules, responsibilities and duties of School Board members are also included in the packet for a better understanding of the process. There is information regarding upcoming workshops from NHSBA.  
     
   There is a letter in the packet regarding the law suit going on with Conval and the state. It explains why they’re doing the law suit, they are not looking for anyone to take sides, doing it for concern in all communities.  
     
   The North Country Education News monthly newsletter is included in the packet. NCES brings all North Country districts together to provided grouped/shared services.  
     
   Minutes from Wellness and Policy Committees are included in the packet.  
     
   Materials from the Harassment in Workplace workshop by Primex has been included in the packet. The training was very good.  
     
   NHSBA workshop and webinar information is also in the packet. School Board members can attend these workshops and view webinars. Tony Drapeau mentioned that he has watched them and there is a lot of good material contained in them. Superintendent McGann stated that there is a slight cost for these events and please contact Jeanette Fecteau at the SAU Office to arrange your attendance/viewing.
3. **PRINCIPAL’S REPORT:**  
   Principal Scott Currier reported that the National Honor Society Induction Ceremony took place prior to the April 3rd School Board Meeting. Ten students were inducted. The event was very well attended.  
     
   The NELMS Conference was held on March 21 and 22. Kristy Morris was named 2019 Master in the Middle. She was nominated by co-worker Denise Drapeau. An article was published in the Courier.  
     
   FBLA Conference took place on March 21 and 22. The Lin-Wood group was labeled as a Golden Chapter and Most Improved Over Last Year. Thanks to Kim Pickering and Melissa Sabourn for being advisors.  
     
   On March 25 MHS students attended Taming of the Shrew. Thanks to Jean’s Playhouse, Mrs. Krill and Mrs. Whitcher for making this possible.  
     
   The class of 2021 has arranged for the Harlem Rockets to come to Lincoln on Saturday, April 6 at 7:00 pm. Tickets are available from sophomores.  
     
   On April 13th YLTA will be holding a Four Walls For All event bringing attention to homelessness. They will be spending time outside with limited materials to create a structure on the Lin-Wood campus overnight.
4. **COMMITTEE REPORTS:**   
     
   Risk Management Committee – Deb O’Connor reported that the Risk Management Committee did walk throughs of both buildings.  
     
   Superintendent McGann reported that the Administrative team had been meeting with Stuart Anderson and Cobb Hill regarding work on the vestibules and HS science room projects.

**BUSINESS REQUIRING BOARD ACTION:**

* 1. Ethics Review – After reviewing the BCA policy included in the packet, School Board members are requested to sign BCA-R.
  2. Committee Assignments – School Board Committee Assignments were discussed and members were appointed as follows:  
       
     Board Standing Committees:  
     Facilities – Brian Angelone, Matt Manning, Vance Pickering  
     Policy – Jasmine Weeden, Jay Duguay, Joe Bossie  
     Transportation – Brian Angelone  
     Teacher Negotiations – Not needed this year  
     Support Staff Negotiations – Matt Manning, Jasmine Weeden, Tony Drapeau, Vance Pickering (if needed)  
     Budget Representative – Joe Bossie, Jay Duguay (alternate)  
     NHSBA Representative – Jasmine Weeden  
       
     School District Committees:  
     Professional Development – Matt Manning  
     Technology – Tony Drapeau  
     Risk Management – Tony Drapeau  
     Lin-Wood Coalition for Healthy Community – Jasmine Weeden  
     Food Service – Brian Angelone  
     Sick Bank – Vance Pickering  
     Wellness – Jasmine Weeden  
     Emergency Management – Joe Bossie
  3. Goal Setting Meeting – The School Board will utilize the $5,000. budgeted for strategic planning to have a consultant from the NHSBA work with the School Board to set goals/strategic planning during the summer of 2019.
  4. Staff Nominations, Recommendations and Resignations:  
       
     Earlene Patneaude – Bus Driver/Fleet Manager – provided an immediate resignation. No motion necessary.  
     Brooke Bartlett – Title I Teacher – leaving at end of school year.  
     Scott Currier – Principal – leaving at end of school year.  
     Nancy Kennison – Elementary School Secretary – retiring at end of school year.  
       
     Matt Manning made a motion to accept with thanks the resignations from Brooke Bartlett, Scott Currier and Nancy Kennison. Joe Bossie seconded the motion. All members present voted to accept.
  5. School Board Calendar – Calendar was reviewed by the School Board. This is utilized as a guide for upcoming meetings and can be adjusted by the School Board as necessary.
  6. Rules of Non-Public Session / Procedures for Effective Board Meeting – This item was discussed earlier in the evening.

**NEW BUSINESS:**

1. High School Science Classroom Bonding / Financing - Deb O’Connor provided information related to the bonding/financing in order to seeks the School Board’s guidance on which terms to proceed with on this project. Quotes are for five, seven and ten years. Exact rates for the bond will be available during the bond sale in June. After some discussion it was decided to defer to Deb O’Connor’s expertise in this matter**.**

**CONTINUING BUSINESS:**

1. Front Sign – Quotes for sign replacement were included in the packet. Mark Houde provided an overview of the quotes to the School Board. Options were briefly discussed by the School Board. However, it was decided that since this item was not budgeted for this year, it will be further explored by the Facilities committee and then discussed at a future School Board meeting.

**RECOGNITION OF VISITORS/PUBLIC PARTICIPATION:**1. Students - None  
  
2. Staff –   
  
From Heather Krill – Naomi Vilcapoma, Christian Pfeuti, Colin Chau, Jillian Baumgardner and Nate Caston will be honored on Friday, April 5th, after school at the Grappone Center during the Youth Summit for their winning Essay (Naomi) and Film for the Magnify Voices Competition designed to bring more awareness to Mental Health and reduce stigma associated with mental illness. We are super proud of their efforts! Thank you also to Dan Adams, Jess Halm, Erin Bell, Rebecca Steeves, and Chad Steen for their encouragement with student submissions. Our school had the largest percentage of student participation.   
  
From Brooke Duchette – We have just completed another year of our Saturday morning Reading Enrichment Program. This was our 10th year of the program and we had 47 students signed up. The K-1 group was led by Mrs. Pamplin and Mrs. Beaudin. They read and learned about pets and even the chance to play in some “Pet Olympics” as well as do other activities and cooking, related to pets and their books. The 2-3 group was led by Mr. Duchette. They read and learned about the Arctic and Antarctic regions while tobogganing on their bellies like penguins, using a GPS to complete a snowshoe hunt, and creating their own Northern Lights with dyes in the snow. The 3-4 group was led by Mrs. Smith and was all about money! They learned about money, built penny spinners and piggy banks, as well as made Wanted signs on the computers with the help of a green screen. Finally the 4-5 group learned about Ancient Egypt with Ms. Donahue. They made treasure boxes and bracelets, built pyramids, became mummies, and even escaped their own Escape Room Egyptian-style. Everyone had a great time and learned a lot. We can’t wait until next year! Thank you for your support.  
  
From Katie Parent – The following students were inducted into the Osceola Chapter of the National Honor Society Wednesday, April 3 at 4:30 pm which was emceed by current member Sam Tower: Dakota Smith, Zoha Awan, Grace Petrin, Madison Chase, KK Wolowski, Charmaine Chau, Delaney Pickering, Xena Bartlett, Jade Fitzgerald and Kai Goode.  
  
From Barb Burhoe – Mrs. Burhoe would like to share that next week, Senior - Corbin Avila and Junior – Jade Fitzgerald will be performing with the NH All State Chorus. Both are members of the top chorus in the state. They will leave Lin-Wood Thursday afternoon and return after their performance on Saturday. Thank you for supporting them in this achievement.  
  
3. Community – None

**ADJOURNMENT to Non-Public Session** Motionwas made by Jay Duguay. Motion was seconded by Brian Angelone. All School Board members approved the motion. Meeting adjourned at 7**:**51 pm.

Respectfully submitted,

Jeanette M. Fecteau, SAU Administrative Assistant