

Randolph County Board of Education
Regular Session
December 17, 2012

The Randolph County Board of Education met in regular session on Monday, December 17, 2012 at 6 p.m. in the Central Office Board Room.

Oaths of Office

Judge Jimmy Hill administered the Oaths of Office to newly elected Board members, Mr. Tracy Boyles and Mr. Todd Cutler along with re-elected members, Mr. Gary Cook and Mr. Matthew Lambeth.

Call to Order

Donald Andrews, Superintendent, called the meeting to order. Board members in attendance were as follows: Tracy Boyles, E. Coltrane, G. Cook, T. Cutler, M. Lambeth, G. Mason, T. McDonald.

Moment of Silence

The Board observed a Moment of Silence before beginning the meeting.

Reorganization of the Board

Mr. Andrews, Superintendent, referred to Board Policy 2200 which states at the scheduled December Board of Education meeting the board will elect a Chairperson and a Vice-Chair to serve for a term of one year. The Superintendent opened the floor for nominations. G. Mason nominated T. McDonald for Chair. M. Lambeth moved that nominations be closed for Chair. The Board voted unanimously for T. McDonald for Chair. Mr. Andrews, Superintendent turned the meeting over to T. McDonald, Chairman. The Chairman opened the floor for nominations for Vice-Chair. G. Cook nominated E. Coltrane. M. Lambeth moved to close the nominations for Vice-Chair. The Board voted unanimously for E. Coltrane for Vice-Chair.

Pledge of Allegiance

Girl Scout Troop #40082 led the Pledge of Allegiance.

Student Presentation:

Lauren Bryant, a student from Archdale-Trinity Middle School presented a reading to the Board of Education.

Recognition of Guests

Principal Representatives: Ms. Andrea Haynes, Archdale-Trinity Middle School and Ms. Sharon Wallace, Franklinville Elementary. Assistant Principal Representatives: Ms. Jo Glidewell, Coleridge and Seagrove Elementary and Mr. Anthony Grosch, Archdale-Trinity Middle School. Members of the Press were also welcomed.

Announcements

Superintendent, Donald Andrews made the following announcements:

1. Christmas Schedule

December 20 – Two Hour Early Dismissal

December 21 and 27, 28, 31 – Annual Leave Days

December 24, 25, 26 and January 1 – Holidays

January 2 – Mandatory Professional Development

January 3 – First day back for Students

2. January 15 - Board Work Session and Board of Education Meeting - 8:30 a.m. Pinewood Country Club,
Board Meeting at 4:00 p.m. – Pinewood Country Club

Board Spotlights

Poinsettias were presented to the Board and Mr. Andrews by Eastern Randolph High School.

2012 Christmas Card Presentation - Student Artist, Easton Finn, Seagrove Elementary –Presented by Ms. Foust
A-T Middle School and Liberty Elementary School were recognized as the 2012-2013 Signature Schools.

Approval of Minutes

G. Cook made a motion seconded by G. Mason that minutes of the meeting held on November 19, 2012 be approved as presented. Motion carried: 7-0.

Public Comments

There were no public comments.

Randolph County Board of Education
Regular Session
December 17, 2012

Adoption of Agenda

M. Lambeth made a motion seconded by E. Coltrane to adopt the agenda with an amendment to add school security under Discussion and Action Items and a closed session to consult with the attorney following the Personnel Report. Motion carried: 7-0.

Consent Items

M. Lambeth made a motion seconded by G. Cook that the Board approves consent items with the exception of Policy 3210 to be placed under Discussion and Action Items. Motion carried: 7-0. The consent items as approved are as follows:

1. Approved Assignments and Releases for the 2012-2013 school year – 11 releases, 14 student assignments, and 4 denial(s).
2. Approved Budget Amendment Number 5 as follows:

<u>CODE NUMBER</u>	<u>DESCRIPTION OF CODE</u>	<u>INCREASE</u>	<u>(DECREASE)</u>
1.5110.001.121	Salary - Teacher		\$336,954.00
1.5404.003.151	Salary - School Clerical	\$4,750.00	
1.5110.015.462	Computer Equipment	\$44.00	
1.5110.020.121	Salary - VIF Teacher	\$336,954.00	
1.6550.056.171	Salary - Bus Driver	\$922,271.00	
1.3100.000.000	State Revenue	\$927,065.00	

3. Approved Second Revised Reading of the following policies: 3200-Selection of Materials; 3220-Technology in the Educational Program; 3227-7322-Web Page Development; 3300-School Calendar and Time for Learning; 6220-Operation of Student Food Services; 6227-Meal Charges (Remove); 6524-Network Security; 7335-Employee Use of Facility.
4. Approved Eastern Randolph High Storage Building Request.

Administration

Superintendent Search Survey Results

Allison Schafer, Attorney from the North Carolina School Boards Association distributed a redacted version of the superintendent survey results. She reviewed the results and comparisons from community and staff. They received approximately 466 staff surveys and over 200 responses from the community. Ms. Schafer gave the board an opportunity to give input of characteristics for a superintendent. The following are a list characteristics: A high level of professionalism, goes to bat for our schools, strong advocate to get the needed funds to get what our teachers need, develop strong relationships within our communities, good communicator, experienced in budget and financing, open minded to all ideas from parents to board members, very approachable, does not play favoritism, wants what is in the best interest of all 31 schools, engaging parents within the schools and bringing our communities and stakeholders within the schools, moves us forward into the 21 century classroom regarding technology, working with law enforcement/safe schools, top priority is academic achievement, holding administrators/management accountable, strong disciplinarian, supports and enforces bullying program, being involved and well respected in the community, listens to all levels in our school system from support staff and teachers all the way up, approachable regardless of status or what they do in their position, holds Board of Education accountable. Ms. Schafer shared that applications are due January 3 and the process will be in closed session due to names. She expressed that a good number of candidates is 10 – 15 and any number above 12 they are satisfied and very happy with 15. Ms. Schafer stated usually half of applicants are in state and half out of state based on previous experiences.

January Board Work Session Agenda Items

Superintendent Andrews reviewed agenda items for the January 15, 2013 work session based on previous discussions and those submitted from board members. The Board was asked if they had any additional items to add.

Randolph Early College High School 2013-2014 School Calendar

Mr. Trotter, Assistant Superintendent of Operations, presented a recommendation for the Randolph Early College High School 2013-2014 School Calendar. After review, M. Lambeth made a motion seconded by T. Cutler to approve the calendar as presented. Motion carried: 7-0.

Randolph County Board of Education
Regular Session
December 17, 2012

Budget Calendar

Mr. Lowe, Finance Officer, reviewed the 2012-2013 Proposed Budget Calendar. The subcommittees will be appointed at the Board of Education meeting on January 15, 2013. T. McDonald, Chairman asked Board members to advise him if they had a preference of serving on the current expense or capital outlay committees.

Instruction

School Security

Sherri Trotter, Director of Student Services, reviewed the following regarding school safety, crisis readiness, response (emergency personnel) and recovery. She stated we prepare for every scenario possible (lockdown drills, safety and risk scenarios). There are check-in/out systems, cameras/metal detectors at intervention centers, and keyless entry at several schools. She stated we are holding students close and taking care of students, counselors are working with staff and students, moments of silence, cards for families and schools. We are examining the policies that concern school safety and each school is meeting to examine the crisis management to make any adjustments. There is collaboration with Law Enforcement, Alertnow messages, emails to employees, internet links on our website to help parents, and prayers for keeping our schools as safe as possible. Board member, E. Coltrane asks what is being done to help the responders that are helping others. Ms. Trotter responded there is a format for debriefing at the end of the time to give interveners/responders a chance to decompress. Board member, G. Cook expressed concerns of leaving doors propped open at schools and requested the possibility of SRO's speaking with school staffs. Board member, M. Lambeth expressed if procedures are not followed there needs to be some repercussions to offenders. There should be site based committee meetings with SRO's, staff, community and district committee that reports to the Board (2 times a year), and reports from M. Trotter on school entrances, and reinforcing the schools that have multiple accesses and making sure no one can gain access. Making sure all our people are involved in this discussion from the superintendent/ administration/counselors/drop out prevention, etc. The Board Chairman stated the community knows we are trying, but they want to be involved to help us. Board members also received a copy of the Crisis Management Guide.

Library of Common Exams

Dr. Johnson, Director of Testing and Accountability, presented a power point presentation to review the Library of Common Exams (formerly Measures of Student Learning). Kim Johnson, Director of Secondary Education reviewed the timeline for common exams. She expressed the urgency for informing students and parents they will have MSL (measures of student learning) in the spring. Ms. Johnson reviewed the portion of Policy 4400 on Examination Exemptions and requested approval of the policy change as follows: Exemption for final exams based on attendance cannot be applied to any high school course for which there is a required State end-of-course examination, measures of student learning, CTE Post Assessment or college course examination. Students will be eligible to be exempt from all final high school course exams not required by the State Board of Education, under the condition that they have no more than two absences for the term in the class where the exemption can be granted. Students eligible for exemption from the final exam may choose to take the exam in order that the student's final grade will be changed due to the exam grade only if it causes the grade to be higher. These final exam results shall count as twenty-five percent (25%) of a student's final grade in each high school course for which these exams are required. T. Cutler made a motion seconded by G. Cook to approve the revision to policy 4400 as reviewed and requested. Motion carried: 7-0.

There was also discussion of senior projects. Ms. Kim Johnson stated we would be looking at our options based on a report from the State Board of Education meeting in January, 2013.

PowerSchool

Mr. Todd Henderson gave an overview of PowerSchool which would replace NCWise on July 8, 2013. He stated that PowerSchool is very user friendly, with parent, teacher and sub portals. The information is ready available for parents. Mr. Henderson gave an overview of the information parents will be able to access. There was discussion of staff training as well as educating and training parents.

Policy 3210 – Parental Inspection of and Objection to Instructional Materials

Board Member M. Lambeth referred to the portion of the policy regarding the committee that is organized and would like to have a parent appointed to committee by the PTO President. The parent appointed would not be the parent making the complaint. T. Boyles mentioned the possibility of a parent from another quadrant and stated it needed to be an unbiased parent representative. After discussion the consensus was to change from PTO

Randolph County Board of Education
Regular Session
December 17, 2012

President to Advisory. M. Lambeth made a motion seconded by T. Boyles to amend policy 3210 to add a parental element where the Advisory (parent) appoints a parent from a different school outside the quadrant from which the complaint was waged. Motion carried: 7-0.

Personnel Report

M. Lambeth made a motion seconded by T. Boyles to approve the personnel report. Motion carried: 7-0. The report as approved is as follows:

PROFESSIONAL EMPLOYMENT

<u>NAME</u>	<u>GRADE/SUBJECT</u>	<u>SCHOOL</u>	<u>DATE EFFECTIVE</u>
<u>EMPLOYMENT</u>			
Pete Spencer	Remediation Tutor	RES	11/19/12-06/06/13
Allen Tomlinson	Spanish	ERHS	11/14/12
Patricia Sue Phillips	Remediation Tutor	Liberty	11/13/12-05/17/12
Stephanie Hurley	Remediation Tutor	Southmont	12/03/12-05/24/13
Gary Davis	Driver's Ed	C/O	01/03/13
Cynthia Davis	Remediation Tutor	Braxton	02/01/13-06/07/13
Amber Thompson	Health Occupations	ERHS/PGHS	01/18/13
Andrea Brookshire	Sub to AIG	Lawrence/TES	12/12/12-03/04/13
Joan Wilson	Remediation Tutor	Southmont	11/13/12-05/24/13

ADDITIONAL EMPLOYMENT

Tiffany Edwards	Dean of Students	Early College	11/01/12
Marie Milliner	After School Tutor	Early College	11/01/12-11/30/12
Emily Bryant	After School Tutor	Early College	11/01/12-11/30/12
Juanita Ray	After School Tutor	Early College	11/01/12-11/30/12
Mandy Limbo	After School Tutor	Early College	11/01/12-11/30/12

TRANSFER

Jordyn Bridger	School Psychologist	C/O>Level Cross	08/15/12
Shelly Harris	Math Specialist>Curriculum Support Instructor	Ramseur>Level Cross	12/15/12
Morgan Plumlee	T.A.>Kindergarten Teacher	Hopewell>RES	11/26/12
Diana Luckett	Sub Pay>EC Teacher	ATMS	11/03/12
Renee Pollock	Sub Pay>Reading Specialist	Hopewell	11/03/12

RESIGNATION

Jane Hatfield	Speech Pathologist	Trindale	12/07/12
Amanda Gaines	Media Specialist	Seagrove	12/20/12
Erienne Jones	Media Specialist	Tabernacle	01/15/13
Bonnie Tran	ESL	Liberty	12/14/12

RETIREMENT

Zachary Thornburg	Assistant Principal	RHS	02/01/13
Rebecca Henson	EC Teacher	Farmer	02/01/13

OTHER

Laura Carter	Curriculum Specialist	Seagrove	11/20/12
--------------	-----------------------	----------	----------

DECEASED EMPLOYEE

Amber Willis	ATMS		
--------------	------	--	--

Randolph County Board of Education
Regular Session
December 17, 2012

CLASSIFIED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE EFFECTIVE</u>
-------------	-----------------	-----------------	-----------------------

EMPLOYMENT

Full Time

Vera Lindsey	Child Nutrition/BD	Hopewell	12/03/12
Lauren Mitchell	TA PreK	Trindale	11/26/12
Anna Cathell	Teacher Assistant	Hopewell	11/26/12
Amy Smith	Child Nutrition/BD	SWRHS	11/19/12
Martha Reagan	Head Custodian	Archdale	11/01/12
Cherri Byers	Child Nutrition/BD	Trinity Elem	11/13/12
Daniel Robinson	Technology Asst	Level Cross	11/13/12
Glenda Robinson	Teacher Assistant	Level Cross	11/26/12
Terry Hohn	Custodian	NERMS	12/03/12

Part Time

Brittany Whitley	Child Nutrition Asst	PGHS	12/01/12
Amy Brown	TA/Tutor	Coleridge	11/13/12- 06/07/13
Tammy Goodwin	Custodian	Uwharrie	01/03/13
Gary Hill	Custodian	Trinity High	12/05/12
Tracy Hill	Custodian	Trinity High	12/03/12

TRANSFER

Cheryl Gaines	Bus Driver	NERMS to SERMS	12/10/12
Linda Byrd	Bus Driver	SWRHS to SWRMS	12/03/12
William Brown	Custodian	Ramseur/SERMS To Ramseur	12/03/12
Ann Brooks	Custodian To Head Custodian	Ramseur	12/03/12
Pamela Hurley	Child Nutrition/BD to CN Assistant to	Seagrove SWRHS	01/03/13
Cathy Luther	TA/BD to Tutor/BD	Grays Chapel	10/15/12
Steven Baker	Custodian to Head Custodian	New Market (temporary)	12/01/12

CHANGE OF SERVICE

Christy Gilland	Bus Driver 3+ hrs to 4+ hrs	ERHS	11/13/12
Lisa Peeler	General Office Asst 6 hrs daily to 12 hrs weekly	New Market	11/05/12
Beth Mullis	Bus Driver 4 hrs to 7+ hrs	Trinity High	11/05/12
Wendy Owen	Custodian 4 hrs to 8 hrs	Randleman Elem	12/03/12
Tina Moffitt	ASC Dir/TA ASC/ Office 1 hr to 1.25 hr Office	Trinity Elem	12/10/12
Russell Parsons	Custodian 4 hrs to 7 hrs	Franklinville	12/01/12
Laura Smith	Custodian 8 hrs to 6 hrs	NERMS	11/01/12

Randolph County Board of Education
Regular Session
December 17, 2012

OTHER

Gina Hicks	Media Asst/ Technology	Trinity Elem	01/08/13- 03/22/13
Laurie Hamilton	Teacher Assistant	Lawrence	11/01/12- 01/13/13 (extended)
Debbie Turbeville	Child Nutrition/BD	Hopewell	12/17/12- 02/26/13 (extended)

RESIGNATION

Alex Ramirez	Custodian/CN	Hopewell	12/20/12
Tonya Shoffner	Parents as Teachers Coordinator	Level Cross	12/11/12

RETIREMENT

Sammye Auman	Worker's Comp Administrator	Central Office	01/01/13
Bobbi Pruitt	Teacher Assistant	Hopewell	01/01/13

SUBSTITUTE TEACHERS

<u>NAME</u>	<u>GRADES</u>	<u>SCHOOL(S)</u>	<u>PAY LEVEL</u>
Luke Barnes	6-12	AT Area	Non Certified
Laura Briles	K-12	Southwestern Area	Non Certified
Carol Butler	K-5	Liberty	Certified
Krysten Boling	K-8	Randleman Area	Non Certified
Danielle Cloer	K-5	Southmont	Non Certified
Adrienne Cromer	K-12	AT Area	Certified
Candida Espaillat	K-8	Eastern Area	Non Certified
Renee Gilliland	K-12	Randleman Area	Non Certified
Christopher Golden	K-5	Tabernacle	Certified
Scotty Gray	K-8	AT Area	Non Certified
Elizabeth Herring	K-5	Seagrove	Certified
Torri Hopkins	K-5	AT Area	Non Certified
Terry Hunter	K-5	Trindale	Certified
Ricky Maness	9-12	Wheatmore	Non Certified
Samuel McSwain	9-12	All Schools	Non Certified
Maigan Pierce	K-12	Randleman Area	Non Certified
Donna Purnell	K-12	Southwestern Area	Non Certified
Leslie Richards	K-5	New Market	Non Certified
Rodney Spicer	K-12	Southwestern Area	Non Certified
Shanna Walker	K-12	Randleman Area	Non Certified

Closed Session

E. Coltrane made a motion seconded by T. Cutler to go into closed session for the purpose of consulting with our attorney concerning a claim involving the school system of Everson verses Randolph County Board of Education and others, 12CUS 200 as provided in North Carolina General Statute 143.318.11(a)(3). Motion carried: 7-0.

Settlement

M. Lambeth made a motion seconded by G. Cook to approve the amount of \$37,500 in Everson vs. Randolph County Board of Education and others. Motion carried: 7-0.

Adjournment

E. Coltrane made a motion seconded by G. Mason to adjourn the meeting. The motion carried: 7-0.

Chairman

Secretary