

**CALIFON BOARD OF EDUCATION  
WORK SESSION  
MINUTES  
September 21, 2011 7:30 p.m.**

**I. CALL TO ORDER – OPENING STATEMENT**

This meeting was called to order at 7:30 p.m. with the following opening statement read by President Galligan:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided in the annual notice dated May 9, 2011. Said notice was posted at the office of the Califon School, mailed to the Hunterdon County Democrat, the Hunterdon Review and The Express Times. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

**II. THE PLEDGE OF ALLEGIANCE**

All present participated in the recitation of the Pledge of Allegiance.

**III. ROLL CALL**

Members Present:                    Mr. Timothy Ayers  
   Mr. Kim Schundler  
   Mr. Alfred Turello  
   Mrs. Carolyn Murin  
   Ms. Kelly Galligan

Also Present:                            Dr. Kathleen Prystash, CSA  
   Ms. Susan Schaffner, SBA  
   Members of the Public

**IV. PRESENTATION – Birdsall Service Group – Mr. Greg Lally**  
Mr. Lally reviewed the process and cost of the proposed solar panel consortium.

**V. APPROVAL OF MINUTES**

A. Motion to approve the following minutes:

August 5, 2011 Work Session Meeting  
August 22, 2011 Regular Meeting

**VI. WRITTEN COMMUNICATIONS**

1. Meeting Schedule – North Hunterdon Voorhees High School

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2. Hunterdon County SBA 2011-12 Meeting Schedule
3. Borough of Califon Council Minutes July 18, 2011
4. School District Accountability – Board required Trainings

**VII. CHIEF SCHOOL ADMINISTRATOR’S REPORT**

- NJ ASK Scores – Dr. Prystash presented the 2011 NJASK scores. She answered questions from the Board and the Public.
- Math Curriculum – Dr. Prystash reviewed the Math Curriculum. Mrs. Heuneman added that 7 districts met to rewrite the K-2 curriculum.
- Science Curriculum – Dr. Prystash said grades 2, 4, 6 & 8 are finished.
- Back to School Night – Both nights were very successful and well attended by parents.
- Teacher Inservice – 2 teacher inservices’s were held in the beginning of the year.
- Harrassment, Intimidation and Bullying training – Mrs. Patterson explained her part of the training.

**VIII. PUBLIC COMMENT**

Mayor Daniels explained the reason for the presentation tonight from Birdsall Services Group. He said the school was the only building in the Borough that would be able to contain solar panels.

Mr. Lally proposed the school participate in a consortium with Readington Township. The start up cost would be \$13,000.00 which may be refunded if the school is included in the Request For Proposal. The Board asked questions of Mr. Lally. He explained the process by which we would purchase electric from the provider at a set rate. He estimated the energy savings at 10%. He discussed issues with the roof warranty, short term costs, and long term maintenance. Ms. Galligan instructed the finance committee to review the project and offer a recommendation to the Board at the September 28<sup>th</sup> meeting.

Mrs. Riley asked if the same curriculum was being taught in other North Hunterdon-Voorhees Districts. Mrs. Heuneman said the core standards were being taught.

**IX. BOARD SECRETARY/TREASURER’S REPORT – Report Pending**

To be emailed out prior to the September 28 th meeting.

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**X. COMMITTEE REPORTS**

**CONSENT AGENDA**

Matters listed within the consent agenda (designated by \*) has been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Chief School Administrator. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

**A. *Finance/Facilities/Transportation***

- Meeting Minute 8/22/11

August/September Bills List

- \*1. Motion to approve the payment of August/September 2011 invoices from check number 19225 to check number 19287, non check numbers N0040, 41 and July 2011 payroll checks 0715a and 0729 in the amount of \$90,709.25.

Budget Transfers

- \*2. Motion to approve the attached list of budget transfers from July 2, 2011 to July 31, 2011 in the amount of \$51,284.44.

Tuition Contract 2011-12 School Year

- \*3. Motion to approve the following tuition contracts for the 2011-2012 school year:

6869365247	High Bridge	\$25,000
6869365247	Extraordinary Services	\$24,570.
4568070978	Lebanon- PSD	\$11,000
1635274011	Lebanon- PSD	\$11,000

2011-12 Grants

- \*4. Motion to accept the following 2011-12 grants and to approve submission of the grant application to the New Jersey Department of Education (IDEA and NCLB grants):

a.) NJ CAP

K-6 Program	\$509.00
Teen CAP	\$134.00

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District Responsibility	\$275.00
b.) High Point Insurance	
Technology Grant	\$450.00
c.) IDEA	
Basic	\$36,244.00
Preschool	\$ 1,946.00
d.) NCLB	
Title II	\$1,969.00

Carol E. Neuwiesinger Trust

- \*5. Motion to accept the bequest of \$2,500.00 from the estate of Carol E. Neuwiesinger to award annually a scholarship to be used for educational purposes in the amount of \$100.00 per year.

Mr. Schundler explained the reasons for this scholarship now being held by the school.

Administrative Service Contract

- \*6. Motion to approve an administrative services contract with Discovery Benefits, Inc. from 1/1/2012 to 12/31/2012 at a cost of approximately \$600.00 per year.

Milk Price 2011-12

- \*7. Motion to set Milk prices for 2011-2012 school year at \$ .20.

2012 Health Benefits Opt Out

- \*8. Motion to approve the following incentives to eligible employees for Opting out of Health Plan Coverage for the period of January 1, 2012 to December 31, 2012 at 25% of savings (\$5000 max) estimated to be:

	<u>Medical</u>	<u>Prescription</u>	<u>Dental</u>
Single	1,305	406	129
M/S/D	3,034	803	224
Family	3,355	856	367
P/C	1,942	523	272

LAST YEAR'S NUMBERS LISTED ABOVE NEW CALCULATION PENDING RELEASE OF 2012 STATE HEALTH BENEFIT COSTS

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Facility Use

\*9. Motion to approve the following use of facilities:

8th grade class	gym/8 <sup>th</sup> Grade room	7:00 – 10:30pm	10/14/11
Girl Scout Troop #80967	gym/8 <sup>th</sup> grade room	6:00 – 10:30 pm	12/9/11

***B. Curriculum/ Instruction and Technology***

- K-2 Math
- K-8 Science

***C. Legislation and Policy***

- Policy book update

***D. Board Ad Hoc Committees***

Long Range Planning Committee

***E. Personnel -*** All resolutions on the recommendation of the Superintendent.

- Evaluation of Chief School Administrator 10/1/2011

2011-2012 Extra Curricular Appointments

\*1 Motion to approve the following extra curricular appointments for the 2011-12 year:

Cross Country Coach	Diana McLaughlin	\$0.00	Volunteer
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2011-12 Non-CEA staff

- \*2 A motion to approve the following non bargaining unit staff for the 2011-2012 year:
- |    |                  |                        |                          |         |
|----|------------------|------------------------|--------------------------|---------|
| a. | Susan Annunziata | Special Ed Aide        | \$16,478.00              | 1.0 FTE |
| b. | Alan Schuetz     | Maintenance Substitute | \$25.00/hour             |         |
| c. | Del St. Louis    | Night Custodian        | \$9,203.00 (2% increase) |         |
- 3.5 hours/ 5 days per week 9/1/11-6/30/12

Staff Development/Travel

- \*3 Motion to approve the following staff development/travel:

C. Murin	Governance II	Piscataway NJ	1/30/12	\$0.00*
C. Murin	Preparing for Bargaining	Monroe Twp, NJ	9/10/11	\$0.00*
C. Murin	Intermediate Bargaining	Monroe Twp, NJ	9/24/11	\$0.00*
A. Turello	Intermediate Bargaining	Monroe Twp, NJ	9/24/11	\$0.00*
K. Prystash	Anti Bullying Seminar	Parsippany, NJ	9/21/11	\$0.00
K. Prystash	Tools of the Mind	Hoboken, NJ	9/20/11	**
L. Montession	Tools of the Mind	Hoboken, NJ	9/20/11	**

\*Using NJSBA Credit

\*\* Included in Tools of the Mind Program

2011-12 Substitute List

4. Motion to approve the following additions to the 2011-2012 substitute list. Annual per diem sub rates are \$100.00 nurse, \$80.00 teacher or secretary.  
Mary Jane Medea Teacher

***F. Communications***

**XI. OLD BUSINESS**

Board and Chief School Administrator Goals 2011-12 – The Board reviewed the proposed goals.  
Destination Imagination – The Board discussed the coordinator for this project.  
Anti-Bullying – Parents/Staff  
School Choice – Dr. Prystash said the application Window is now again open for School Choice. Mr. Ayers asked for a list of the pros and cons.  
Criminal History – Mr. Schundler asked the Board members to complete their criminal history reviews.

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**XII. NEW BUSINESS**

Delayed opening Decision – 9/8/11 – Dr.Prystash explained the procedure for determining a delayed opening or closure.

**BOE MEMBERS PLEASE NOTE: *September 28 Board Meeting to begin at 7:00 p.m. to accommodate in executive session required trainings on bullying and board ethics (regular session) by Board Attorney John Collins, Esq.***

**XIII. PUBLIC COMMENT**

Mrs. Cortese said the 8<sup>th</sup> grade dance will be combined with Tewksbury. She also said she would prefer the Board set the Destination Imagination grades. She asked if there will be a Boy's Baseball team. Mrs. Weiss clarified that the DI students do not have access to materials until they are purchased. She said she was the manager for K-8 for many years. She added the time commitment did not work for many parent volunteers. Mrs. Baker said the 8<sup>th</sup> grade parents are already volunteering for many activities. She added the stipend should stay with the Middle School DI team. She also said there should be an award honoring math students. Mrs. Riley asked if survey results would be made public.

Mrs. Smith asked about the Evaluation of the Chief School Administrator. Ms. Galligan said the goals from the previous year would be used in the evaluation. Mrs. Smith also asked about the School Choice survey. Ms. Galligan said it would help with Long Range planning.

Mrs. Medea said her daughter's writing improved dramatically in 3<sup>rd</sup> grade. She also said the smartboards are well used in the classrooms.

Mr. Ayers added the Lucy Calkins writing program is a powerful tool.

**XIV. EXECUTIVE SESSION**

Motion to approve the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters

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- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 11:36 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

Dr. Prystash and Ms. Schaffner left the meeting at 12:20 a.m.

**XV. RECONVENE**

The Board reconvened into regular session at \_\_\_\_\_.

**XVI. ADJOURNMENT**

Their being no further business to come before the Board, it was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ to adjourn the meeting at \_\_\_\_\_.

Respectfully Submitted,

Susan Schaffner  
Board Secretary