

1 **OFFICIAL MINUTES**

2  
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held  
4 **Monday, March 9, 2015** in the Nehaunsey Middle School library.

5  
6 The meeting was called to order by President Roseanne Lombardo at 6:31 p.m.

7  
8 **Roll Call:**

- 9  
10 Roseanne Lombardo  
11 Susan Vernacchio  
12 Andrew Chapkowski  
13 Nelson Hall  
14 John Hughes  
15 Lisa Morina  
16 Duane Sarmiento

17  
18 Also present were Mr. Thomas Schulte, Interim Superintendent and Mr. Scott A.  
19 Campbell, School Business Administrator/Board Secretary.

20  
21 As required under the guidelines of the Open Public Meeting Law, notice of this meeting  
22 was sent to the ***The South Jersey Times, Courier Post,*** and the ***Township Clerk.*** It  
23 was also posted in the Greenwich Township School Buildings. (Optional: Videotaping  
24 Regulations – “The proceedings of this meeting are being videotaped and anyone  
25 wishing to discuss an individual child should so note.”)

26  
27 **FLAG SALUTE**

28  
29 **2. MINUTES**

30  
31 Motion: (Hall/Vernacchio) to approve the minutes:

32  
33 February 9, 2015 – Regular Meeting

34  
35 ***Duane Sarmiento made a comment that the part-time aide position that was***  
36 ***discussed at the last board meeting was posted at the hourly rate of \$15.00 an***  
37 ***hour and not the \$16.00 that was thought. So we didn't pay \$1.20 over but \$2.20***  
38 ***over. He just wanted that noted.***

39  
40 Motion carried by unanimous roll call vote.

41  
42 **3. SUPERINTENDENT'S REPORT**

43  
44 Motion: (Morina/Sarmiento) to approve the following as one, A1-A3:  
45

1 A. Administrative Reports

- 2
- 3 1. Enrollment Statistics, Fire Drills and Suspensions as of February
- 4 28, 2015. (Attachment – EXHIBIT B1)
- 5
- 6 2. School Health Services Monthly Reports as of February 28, 2015.
- 7 (Attachment – EXHIBIT B2)
- 8
- 9 3. 2014-2015 Violence & Vandalism Report as of February 28, 2015.
- 10 (Attachment – EXHIBIT B3)

11

12 Motion carried by unanimous roll call vote.

13

14 **4. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING**

15 **ACTION ITEMS**

16

17 Motion: (Morina/Hughes) to approve the following as one, A-D:

- 18
- 19 A. The *retroactive* approval for an unpaid leave of absence for Ellen
- 20 Sarmiento, Part-Time Classroom Aide, from Monday, February 23, 2015
- 21 through Friday, March 27, 2015. Mrs. Sarmiento will be utilizing the New
- 22 Jersey Family Leave Act. (Attachment – EXHIBIT C)
- 23
- 24 B. The approval to accept, with regret, the resignation/retirement of Ednamae
- 25 Graham, Teacher, effective July 1, 2015. (Attachment – EXHIBIT D)
- 26
- 27 C. The approval for the appointment of Stephanie Fisler for the following
- 28 substitute support staff positions for the 2014-2015 school year.
- 29 Substitute rate of pay will be \$9.00 per hour.
- 30
- 31 Substitute Cafeteria/Lunchroom Aide
- 32 Substitute Non-Instructional Aide
- 33 Substitute Secretary
- 34
- 35 D. The approval for the appointment of Meleta Seher as a Substitute
- 36 Cafeteria/Lunchroom Aide for the 2014-2015 school year. Substitute rate
- 37 of pay will be \$9.00 per hour.

38

39 Roll Call Vote:

40

41 Andrew Chapkowski – Yes to all

42 Nelson Hall – Yes to all

43 John Hughes – Yes to all

44 Lisa Morina – Yes to all

45 Duane Sarmiento – Abstained on item A; Yes to all others

1 Roseanne Lombardo – Yes to all  
2 Susan Vernacchio – Yes to all  
3

4 **5. POLICY/REGULATION**

5  
6 None at this time.  
7

8 **6. CURRICULUM & INSTRUCTION**

9  
10 Motion: (Morina/Vernacchio) to approve the following as one, A-C:  
11

12 A. No Child Left Behind Grant Award

- 13  
14 1. The approval to accept the Greenwich Township School District No  
15 Child Left Behind (NCLB) Grant Award for the fiscal year 2015 as  
16 listed below:  
17

<b>PROGRAM NAME</b>	<b>FY 2015 ALLOCATION AMOUNT</b>
NCLB CONSOLIDATED	
TITLE I, PART A	\$107,538.00
TITLE II, PART A	\$18,960.00
<b>TOTAL ALLOCATION</b>	<b>\$126,498.00</b>

- 18  
19 B. The approval for the 2013-2014 carryover funds of \$4,473.00 to the 2014-  
20 2015 grant allocation.  
21

22 C. Workshops

- 23  
24 1. The approval for the following individuals to attend out-of-district  
25 workshops:  
26

<b>NAME</b>	<b>WORKSHOP TITLE/LOCATION/DATE</b>	<b>COST</b>
Elizabeth Colflesh Maureen Jenzano	<b>The Annual Symposium for Speech Pathologists</b> Holiday Inn Swedesboro, NJ 3/20/15 8:00 a.m. – 3:00 p.m.	\$169.00 Each Plus Mileage
Teresa DiSanto	<b>Best Practices in Assessment &amp; Treatment of Children, Adolescents and Family</b> EIRC Mullica Hill, NJ 3/27/15 8:00 a.m. – 3:00 p.m.	\$149.00 Plus Mileage

Teresa DiSanto	<b>Self-Injury: A Silent Expression of Pain</b> Rowan College at Gloucester County Sewell, NJ 4/23/15 8:00 a.m. – 12:00 p.m.	\$-0- Plus Mileage
Alisa Whitcraft	<b>Flipping the Faculty/PLC Meeting</b> EIRC Mullica Hill, NJ 8/12/15 8:30 a.m. – 1:30 p.m.	\$149.00 Plus Mileage

1  
2 Motion carried by unanimous roll call vote.

3  
4 **7. BUSINESS & FINANCE**

5  
6 Motion: (Hall/Morina) to approve the following as one, A & B:

7  
8 A. Contracts

- 9  
10 1. The approval of the Tuition Contract Agreement between the  
11 Greenwich Township Board of Education and the Cherry Hill  
12 School District for Regular Education Student# H1322347754 for  
13 the 2014-2015 school year (February 2, 2015 through June 30,  
14 2015) at a tuition rate of \$7,316.10. The Interim Superintendent  
15 and School Business Administrator are authorized to execute all  
16 contracts. (Attachment – EXHIBIT E)

17  
18 B. Transportation Guidelines

- 19  
20 1. The approval of the Greenwich Township School District's  
21 Transportation Guidelines for the 2015-2016 school year.  
22 (Attachment – EXHIBIT F)

23  
24 Motion carried by unanimous roll call vote.

25  
26 **8. REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD**  
27 **SECRETARY**

28  
29 Motion: (Chapkowski/Morina) to approve the following as one, A-H:

30  
31 A. Bills Lists

- 32  
33 1. The bills as presented by the Business Administrator in the  
34 following amounts are ordered paid. (Attachment – EXHIBIT G1)

<b>No.</b>	<b>Amount</b>
P61	\$240,640.72
P62	\$18,127.17
P63	\$175,000.30
P64	\$908.33
P65	\$234,589.49
P66	\$17,664.25
P67	\$420,320.34
P68	\$132,701.00
P69	\$84,879.45
P70	\$298,388.90
<b>TOTAL</b>	<b>\$1,623,219.95</b>

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B. The following checks were voided. (Attachment – EXHIBIT G2)

<b>Check#</b>	<b>Vendor</b>	<b>Amount</b>
16422	InfoGraphix Systems	\$161.35
16459	Follett	\$1,020.16

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C. Student Activities Account

1. The approval of the Student Activities Account Monthly Bank Reconciliation for the months of January 2015 and February 2015. (Attachment – EXHIBIT H1 & H2)
2. The following checks are in for payment. (Attachment – EXHIBIT H3)

<b>Check#</b>	<b>Vendor</b>	<b>Amount</b>
1068	Leveraged Logistics	\$10.78
1069	Zallie's Supermarkets	\$181.38
1070	Great American Opportunities	\$465.60
1071	American Heart Association	\$767.00

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D. Board Secretary's Report

1. The acceptance of the Board Secretary's Report for the month of January 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A –

1 16.10(c)3 and that sufficient funds are available to meet the  
2 district's financial obligations for the remainder of the fiscal year.  
3 (Attachment – EXHIBIT I)  
4

5 E. Treasurer's Report  
6

- 7 1. The approval of the Treasurer's Report in accordance with 18A:17-  
8 36 and 18A:17-9 for the month of January 2015. The Treasurer's  
9 Report and Secretary's Report are in agreement for the month of  
10 January 2015. (Attachment – EXHIBIT J)  
11

12 F. Revenue Certification  
13

- 14 1. The Board Secretary in accordance with N.J.A.C. 6A:23A –  
15 16.10(c)2 certifies that there are no changes in anticipated revenue  
16 amounts or revenue sources.  
17

18 G. Board of Education Certification  
19

- 20 1. The approval of the Board of Education certification for the month  
21 of January 2015 that after review of the secretary's monthly  
22 financial report and upon consultation with the appropriate district  
23 officials, that to the best of its knowledge no major accounts or  
24 funds have been over expended in violation of N.J.A.C. 6A:23A –  
25 16.10(c)4 and that sufficient funds are available to meet the  
26 district's financial obligations for the remainder of the fiscal year.  
27

28 H. Transfer List  
29

- 30 1. The ratifications of transfers, authorized by the Superintendent, for  
31 the month of January 2015 to give balances to new accounts and to  
32 balance existing accounts. (Attachment – EXHIBIT K)  
33

34 Motion carried by unanimous roll call vote.  
35

36 **9. REGULATORY**  
37

38 Motion: (Morina/Vernacchio) to approve the following:  
39

- 40 A. The approval for S.T.E.M. Activity Club to use classroom #216 at Broad  
41 Street School on Thursdays beginning March 19, 2015 through the end of  
42 the school year from 8:00 a.m. – 8:30 a.m.  
43

44 ***Lisa Morina asked who runs the S.T.E.M. Club? Interim Superintendent***  
45 ***Thomas Schulte replied that Mrs. Ridinger and Miss Beerley run that club. Mrs.***

1 **Morina** also asked if it was just Broad Street School students or Nehaunsey  
2 students as well? **Patty New**, Second Grade teacher commented that it is for  
3 Broad Street School students and those teachers are running it voluntarily to  
4 which the Board thanked them for that. **Mr. Sarmiento** asked what S.T.E.M. is  
5 and was told it was "Science, Technology, Engineering and Math".  
6

7 Motion carried by unanimous roll call vote.  
8

9 **10. OLD BUSINESS**

10  
11 **Interim Superintendent Thomas Schulte** said that he and **Scott Campbell** did  
12 receive confirmation from the Gloucester County Board of Elections that the  
13 polling places have been moved out of the schools effective immediately.  
14

15 **11. NEW BUSINESS**

16  
17 **Duane Sarmiento** asked when is the last day of school? **Mr. Schulte** said the  
18 last day will now be June 18, 2015. With these last few snow days, we have  
19 added three days at the end of the calendar and are now using Thursday, April 2,  
20 2015 as a school day. It is listed on the website and the calendar will be  
21 approved at the next school board meeting. **Lisa Morina** asked when graduation  
22 is and was told it will be the evening of June 18, 2015.  
23

24 **Duane Sarmiento** asked if the Board members can receive an e-mail about job  
25 postings? We vote on hiring someone for a position but we don't really know  
26 anything about it the position. He also asked about PARCC testing and how you  
27 go about refusing the test and will it hurt his son if he refuses to take it? He was  
28 told that he needs to send in a letter stating his son is refusing the test and right  
29 now no one knows what the ramifications are with refusing the test. **Susan**  
30 **Vernacchio** asked if there was anything we could have done differently with this  
31 test to make this better for our students? **Mr. Schulte** said he received informal  
32 feedback from the students who felt comfortable with the content. They felt it was  
33 not overwhelming. **Mrs. Morina** asked if the preparation was similar as with the  
34 ASK preparation? **Mr. Schulte** said it was probably a little bit more preparation  
35 but he feels it will calm down.  
36

37 **Scott Campbell** wants the Board to know that effective January 1, 2015, the  
38 minimum wage was increased to \$8.38.  
39

40 **12. CORRESPONDENCE**

41  
42 **Roseanne Lombardo** received a letter from John Burzichelli, New Jersey  
43 General Assembly about two bills, S2658 and A4003 which limits the annual  
44 increase in tuition rate charged by school districts. He will keep the boards  
45 thoughts in mind should these measures come to the floor for a vote.

1  
2 **Mrs. Lombardo** also received a letter from the Gloucester County Library inviting  
3 the Board to a "Cultural Enrichment" evening event being held on Thursday,  
4 March 12, 2015.

5  
6 **Scott A. Campbell** received a letter from the Gibbstown Girls Softball requesting  
7 permission from the board to install lighting on the softball fields. **Lisa Morina**  
8 asked who maintains the lights and was told the township will maintain the lights.  
9 She then asked if we have an agreement from the township? **Mr. Campbell** said  
10 it has to do with the Green Acre agreement we did years ago where the township  
11 is responsible for anything above the ground.

12  
13 Motion: (Lombardo/Chapkowski) to give permission for Gibbstown Girls  
14 Softball install lights on the softball fields.

15  
16 Motion carried by unanimous voice vote.

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18 **13. COMMITTEES**

19  
20 **Scott Campbell** said the district submitted four (4) RFP's for Architect of Record  
21 and received two (2) responses and he sent them to the Regulatory Committee  
22 for their review. **Mr. Campbell** also sent out RFP's for a Food Service  
23 Management Company. We originally had six (6) companies interested but as of  
24 Friday, March 6, we had only received one (1) and that is the current food service  
25 management company.

26  
27 **Susan Vernacchio** said the Budget & Finance Committee met today and they  
28 are actively working on the budget. They will be meeting again next week.

29  
30 **14. PUBLIC – AGENDA/NON-AGENDA ITEMS**

31  
32 This is the time when anyone from the public who wishes to speak to the Board  
33 may do so. Please state your name, address and phone number. The Board will  
34 hear your concerns. The Board may or may not take action this evening. You  
35 will be notified either at this meeting, by letter or telephone of any action the  
36 Board does take.

37  
38 In accordance with Board policy and procedures, speakers are not permitted to  
39 publicly speak of personal issues involving school personnel, or against any  
40 person connected to the school system. Any such concern should be presented  
41 to the school or district-level administration so that a proper response may be  
42 given.

43  
44 **Lee Lucas**, 361 Democrat Road, Gibbstown, NJ asked **Interim Superintendent**  
45 **Thomas Schulte** what is the purpose of the PARCC test and why are they giving



1 *this test? Mr. Schulte went on to explain the PARCC testing and said schools*  
2 *want to gather information on two things; students and programs. An example*  
3 *would be that every fourth grade student will be delivered with the same*  
4 *curriculum. He also said that PARCC testing is not only being delivered in New*  
5 *Jersey; it is being delivered in other states in the country.*

6 *Mr. Lucas then asked why the ratables are dropping \$50 million? Scott*  
7 *Campbell answered, "real property being reported to the tax office". Mr.*  
8 *Campbell also said it's going to happen again next year.*

9  
10 **15. EXECUTIVE SESSION**

11  
12 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-*  
13 *6, et seq.*, which provides that an Executive Session, not open to the public, may  
14 be held for certain specified purposes when authorized by Resolution.

15  
16 The Board of Education for Greenwich Township, assembled in public session on  
17 March 9, 2015 hereby resolves than an Executive Session closed to the public  
18 shall be held on **March 9, 2015 at 7:14 p.m.** in the Nehaunsey Middle School  
19 library, Room #48, located at 415 Swedesboro Road, Gibbstown, New Jersey,  
20 for discussion of certain matters which relate to items authorized by *Open Public*  
21 *Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed session.

- 22  
23  
24  
25
  - Matters Involving Individual Privacy
  - Matters Relating to the Employment Relationship

26 It is anticipated that such matter may be disclosed to the public upon the  
27 determination of the Board that applicable exception no longer applies and the  
28 public interest will no longer be served by such confidentiality.

29  
30 Motion: (Sarmiento/Vernacchio) to enter into Executive Session at 7:14  
31 p.m. to discuss the following:

- 32  
33
  - Personnel
  - Legal

34  
35  
36 Motion carried by unanimous voice vote.

37  
38 Motion: (Morina/Lombardo) to return to the Regular Meeting at 7:39 p.m.

39  
40 Motion carried by unanimous voice vote.

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42 **16. ADJOURNMENT**

43  
44 Motion: (Sarmiento/Lombardo) to adjourn the Regular Meeting at 7:40 p.m.

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\*\*There will be a Special Meeting scheduled for Wednesday, March 18, 2015 at 6:30 p.m.\*\*

Respectfully Submitted,

Scott A. Campbell, Board Secretary