

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

OPERATIONS SUB-COMMITTEE
MEETING NOTICE

DATE:	May 6, 2014
TIME:	7:30 P.M.
PLACE:	Lillis Administration Building – Room 2

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

- 1. Call to Order**
- 2. Public Comment**

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

3. Discussion and Possible Action

A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence

B. Monthly Reports

1. Purchase Resolution D-665
2. Budget Position dated 4/30/14
3. Request for Budget Transfers

C. Gifts & Donations

1. PTO – Exhibit B

D. Grant

1. IDEA Grant

E. Bid Award

1. Waste Disposal

F. Food and Nutrition Services

1. Healthy Food Certification Statement

4. Items of Information

- A. Health Inspections**
- B. Stipend List**

5. Adjourn

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TOWN CLERK
[Signature]

2014 MAY -2 P 1:15

NEW MILFORD, CT

Sub-Committee Members:
Wendy Faulenbach, Chairperson
David R. Shaffer
John W. Spatola
Theresa Volinski

Alternates: Dave Littlefield
Robert Coppola

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
May 13, 2014
Released as of May 2, 2014

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

- 1. Mrs. Allison Marchionne**, Physical Education/Health Teacher, New Milford High School
Move that the Board of Education accept the resignation of **Mrs. Allison Marchionne** as a Physical Education/Health Teacher at New Milford High School effective June 30, 2014.

Personal Reasons

- 2. Mrs. Linda Sheldon**, Special Education Teacher, Sarah Noble Intermediate School
Move that the Board of Education accept the resignation, due to retirement, of **Mrs. Linda Sheldon** as a Special Education Teacher at Sarah Noble Intermediate School effective June 30, 2014.

Retirement

2. CERTIFIED STAFF

b. APPOINTMENTS

- 1. Ms. Deirdre Burke**, Physical Education/Health Teacher, New Milford High School/Sarah Noble Intermediate School
Move that the Board of Education appoint **Ms. Deirdre Burke** as a Physical Education/Health Teacher at New Milford High School/Sarah Noble Intermediate School effective July 1, 2014.

Re-hire

- 2. Mrs. Bethany Raymond**, Special Education Teacher, New Milford High School
Move that the Board of Education appoint **Mrs. Bethany Raymond** as a Special Education Teacher at New Milford High School effective July 1, 2014.

Re-hire

3. NON-CERTIFIED STAFF

a. RESIGNATIONS

- 1. None currently**

4. NON-CERTIFIED STAFF

b. APPOINTMENTS

- 1. None currently**

5. SUBSTITUTES/INTERNS

a. APPOINTMENTS

1. **Ms. Kylie Hefford**, Substitute Teacher
Move that the Board of Education appoint **Ms. Kylie Hefford** as a Substitute Teacher effective May 14, 2014.
2. **Ms. Chelsea Mirkhani**, Substitute Teacher
Move that the Board of Education appoint **Ms. Chelsea Mirkhani** as a Substitute Teacher effective May 14, 2014.
3. **Ms. Iris Rainone**, Substitute Teacher
Move that the Board of Education appoint **Ms. Iris Rainone** as a Substitute Teacher effective May 14, 2014.

Education History:
BA: Wheelock College
Major: History & Education

Education History:
BA: WCSU
Major: Fine Arts/Painting

Education History:
BS: WCSU
Major: English/Secondary Education
MA: Providence College
Major: English

6. ADULT EDUCATION STAFF

a. RESIGNATIONS

1. **None currently**

7. ADULT EDUCATION STAFF

b. APPOINTMENTS

1. **None currently**

8. BAND STAFF

a. RESIGNATIONS

1. **None currently**

9. BAND STAFF

b. APPOINTMENTS

1. **None currently**

10. COACHING STAFF

a. RESIGNATIONS

1. **None currently**

11. COACHING STAFF

b. APPOINTMENTS

1. **None currently**

12. LEAVES OF ABSENCE

1. **None currently**

NEW MILFORD PUBLIC SCHOOLS
PURCHASE RESOLUTION D-665
BOE MEETING DATE: 5/13/14

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WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

<u>PO #</u>	<u>VENDOR/DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT #</u>
55125	Rediker Software – Upgrade for GradeQuick	\$6,306.00	17-733-7002
55126	Rediker Software – Discipline Plus Software	\$7,200.00	17-733-7002
55133	School Datebooks – Planners for 2014-2015	\$3,620.00	05-550-2120
		\$2,847.00	05-550-2410
		<u>\$2,520.00</u>	05-550-3212
		\$8,987.00	
55240	Chem Aqua – HS Chiller Cleaning & Flush	\$6,140.95	14-433-2620-05
55242	Siemens Industry – Camera Licenses	\$7,941.00	17-734-7001
55277	Dell – OptiPlex 9020 Computers	\$37,983.60	17-733-7002
55278	Omni Data – Aruba Support	\$7,840.00	10-339-1119
55291	Pearson Education – Onsite Professional Development	\$9,450.00	10-324-2211
55292	Boys and Girls Village – Tuition for 2013-2014	\$16,576.00	12-563-6130

New Milford Board of Education
SECONDARY REPORT BY PROGRAM AS OF 4/30/2014

FUND 001 000

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
1101	KINDERGARTEN	915,611.00	967,346.00	695,213.16	256,079.47	16,053.37	98.3 %
1102	NON DEPT INSTRUCTION	6,454,243.00	6,502,715.00	4,641,170.15	1,677,947.18	183,597.67	97.2 %
1103	BUSINESS EDUCATION	322,059.00	322,542.00	253,802.03	68,068.38	671.59	99.8 %
1104	ENGLISH/LANGUAGE ARTS	1,858,510.00	1,767,768.00	1,357,498.21	396,045.54	14,224.25	99.2 %
1105	WORLD LANGUAGE	967,015.00	945,386.00	718,337.41	222,409.52	4,639.07	99.5 %
1106	HOME ECONOMICS	99,483.00	88,871.00	74,153.02	14,056.34	661.64	99.3 %
1107	INDUSTRIAL ARTS	222,568.00	241,883.00	175,497.60	56,342.07	10,043.33	95.8 %
1108	MATHEMATICS	1,599,581.00	1,628,697.00	1,221,727.51	381,687.36	25,282.13	98.4 %
1109	MUSIC	877,338.00	878,750.00	657,656.18	219,478.05	1,615.77	99.8 %
1110	PHYSICAL EDUCATION	959,160.00	943,724.00	689,954.36	251,747.47	2,022.17	99.8 %
1111	SCIENCE	1,624,025.00	1,639,727.00	1,196,214.36	427,759.88	15,752.76	99.0 %
1112	SOCIAL STUDIES	1,419,933.00	1,418,898.00	1,093,508.42	319,821.56	5,568.02	99.6 %
1113	PATIENT CARE TECHNOLOGY	18,044.00	18,865.00	11,782.62	4,582.18	2,500.20	86.7 %
1116	HEALTH AND SAFETY	318,588.00	315,235.00	223,726.55	70,428.28	21,080.17	93.3 %
1118	CAREER EDUCATION	27,848.00	18,010.00	15,019.14	2,672.22	318.64	98.2 %
1119	COMPUTER EDUCATION	440,601.00	446,700.00	322,912.39	110,392.01	13,395.60	97.0 %
1121	REMEDIAL READING	894,528.00	817,308.00	641,431.12	166,746.41	9,130.47	98.9 %
1123	ENGLISH LANGUAGE LEARNERS	155,127.00	155,127.00	110,414.83	40,935.56	3,776.61	97.6 %
1124	DISTRIBUTIVE EDUCATION	58,510.00	58,510.00	42,127.20	16,382.80	.00	100.0 %
1127	ART	769,437.00	770,638.00	580,181.46	187,477.73	2,978.81	99.6 %
1128	GENERAL INSTRUCT SUPPLIES	380,390.00	370,727.00	248,257.50	45,983.25	76,486.25	79.4 %
1129	SUBSTITUTE TEACHERS	399,722.00	561,823.00	400,174.48	11,350.00	150,298.52	73.2 %
1130	INSTRUCTIONAL TESTING	117,473.00	120,593.00	97,743.46	18,863.85	3,985.69	96.7 %
1131	NON DEPT INSTRUCT GR 6-12	76,669.00	91,669.00	64,375.72	4,034.64	23,258.64	74.6 %
1210	GIFTED TALENTED/ENRICHMT	114,670.00	114,670.00	73,140.27	34,316.56	7,213.17	93.7 %
1211	EXCEL-EXPER. CTR EARLY LEARN	433,944.00	430,944.00	347,427.68	90,444.23	6,927.91	101.6 %
1212	SPECIAL ED-NON CATEGORICL	5,109,045.00	4,950,388.00	3,575,849.11	1,400,458.38	25,919.49	100.5 %
1215	TRANSITION 18-21 PROGRAM (LHTC)	143,910.00	143,040.00	131,060.78	42,491.85	30,512.63	121.3 %
1270	TUTORIAL	182,654.00	182,654.00	98,676.55	.00	83,977.45	54.0 %
1271	HOMEBOUND INSTRUCTION	82,559.00	82,559.00	27,706.09	.00	54,852.91	33.6 %
1290	OTHER SPECIAL EDUCATION	295,661.00	296,494.00	241,883.29	55,786.96	1,176.25	100.4 %
1291	SPEC ED PARA SUBSTITUTES	124,775.00	124,775.00	69,319.72	.00	55,455.28	55.6 %
1310	ADULT ED-BASIC PROGRAM	77,768.00	84,768.00	57,821.30	5,345.26	21,601.44	74.5 %
1311	ADULT ED-HIGH SCHL EQUIV	3,672.00	3,672.00	3,143.00	.00	529.00	85.6 %
1410	SUMMER SCHOOL-REMEDIAL	.00	.00	.00	.00	.00	.0 %
2113	SOCIAL WORK SERVICES	262,576.00	263,381.00	197,387.11	46,199.26	19,794.63	92.5 %
2120	GUIDANCE SERVICES	984,824.00	964,533.00	719,669.43	236,911.97	7,951.60	99.2 %
2130	HEALTH SERVICES	1,053,341.00	1,048,757.00	582,927.38	266,302.73	199,526.89	81.0 %
2140	PSYCHOLOGICAL SERVICES	434,741.00	432,059.00	316,745.05	104,370.97	10,942.98	97.5 %
2150	SPEECH AND HEARING	675,042.00	674,374.00	498,750.97	158,498.94	17,124.09	97.5 %
2211	STAFF DEVELOPMENT & TRAIN	108,235.00	107,023.00	38,233.63	24,535.58	44,253.79	58.7 %
2212	CURRICULUM DEVELOPMENT	202,951.00	206,071.00	91,958.25	19,205.53	94,907.22	53.9 %
2222	LIBRARY SERVICES	639,126.00	639,152.00	470,216.03	159,259.50	9,676.47	98.5 %
2223	AUDIO-VISUAL SERVICES	16,488.00	16,488.00	3,030.61	1,474.00	11,983.39	27.3 %
2224	EDUCATIONAL TELEVISION	1,200.00	1,200.00	796.90	.00	403.10	66.4 %
2310	BOARD OF EDUCATION	215,724.00	277,084.00	278,992.76	5,758.56	7,667.32	102.8 %
2320	CENTRAL ADMINISTRATION	346,000.00	355,344.00	281,084.11	63,458.42	10,801.47	97.0 %
2410	OFFICE OF THE PRINCIPAL	2,737,788.00	2,727,767.00	2,168,352.71	507,287.76	52,126.53	98.1 %
2490	OTHER SCHOOL ADMINISTRATN	73,744.00	73,744.00	38,363.35	10,737.44	24,643.21	66.6 %
2510	FISCAL SERVICES	459,430.00	467,954.00	378,117.42	77,451.38	12,385.20	97.4 %
2590	OTHER BUSINESS SUPPORT SERV	503,349.00	474,328.00	383,865.28	.00	90,462.72	80.9 %
2610	CUSTODIAL & HOUSEKEEPING	2,154,627.00	2,162,472.00	1,747,704.86	45,097.48	369,669.66	82.9 %
2620	MAINTENANCE & REPAIR	3,034,659.00	3,051,124.00	2,437,603.60	506,881.87	106,638.53	96.5 %

New Milford Board of Education
SECONDARY REPORT BY PROGRAM AS OF 4/30/2014

FUND 001 000 GENERAL FUND

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
2630	BUILDING USE ADMINISTRATION	35,035.00-	35,035.00-	12,875.50-	150.00	22,309.50-	36.3 %
2660	SECURITY	146,806.00	146,806.00	95,202.69	66,945.30	15,341.99-	110.5 %
2710	TRANSPORTATION	4,335,393.00	4,320,393.00	3,419,484.77	908,386.43	7,478.20-	100.2 %
2790	NON-REIMBURSABLE TRANSPRT	1,024.00	1,024.00	1,289.20	.00	265.20-	125.9 %
2810	PLANNING & EVALUATION	30,013.00	18,918.00	7,170.00	3,340.00	8,408.00	55.6 %
2820	COMMUNICATION & COMM/STAFF RELATION	28,594.00	28,329.00	14,271.94	8,558.50	5,498.56	80.6 %
2830	RECRUITING/PERSONNEL SERV	190,064.00	193,196.00	138,932.17	34,051.67	20,212.16	89.5 %
2840	TECHNOLOGY	254,756.00	257,299.00	227,962.65	32,317.25	2,980.90-	101.2 %
2910	SOCIAL SECURITY	603,950.00	603,950.00	468,079.69	.00	135,870.31	77.5 %
2920	MEDICARE	481,074.00	481,074.00	365,141.89	.00	115,932.11	75.9 %
2930	LIFE INSURANCE	99,608.00	99,608.00	75,562.87	24,045.13	.00	100.0 %
2940	DISABILITY INSURANCE	84,539.00	84,539.00	60,215.17	24,323.83	.00	100.0 %
2950	MEDICAL INSURANCE	7,030,159.00	7,030,159.00	5,858,465.90	.00	1,171,693.10	83.3 %
2960	UNEMPLOYMENT INSURANCE	177,352.00	151,194.00	96,634.00	22,558.00	32,002.00	78.8 %
2970	OTHER BENEFITS	826,439.00	826,439.00	821,187.90	.00	5,251.10	99.4 %
2980	PENSION-NON CERTIFIED EMPLOYEES	635,000.00	661,158.00	661,158.00	.00	.00	100.0 %
3210	INTERSCHOLASTIC SPORTS	631,908.00	629,472.00	481,174.97	72,071.47	76,225.56	87.9 %
3211	INTRAMURAL SPORTS	19,891.00	19,891.00	14,209.00	.00	5,682.00	71.4 %
3212	OTHER STUDENT ACTIVITIES	203,767.00	199,017.00	115,320.63	5,471.37	78,225.00	60.7 %
6110	TUITION-CONN PUB SCHL DIS	516,081.00	568,081.00	492,467.94	80,838.36	5,225.30-	100.9 %
6130	TUITION-NON PUBLIC SCHL	1,445,189.00	1,445,189.00	685,192.66	752,708.80	7,287.54	99.5 %
7001	CAPITAL-FACILITIES	261,630.00	238,136.00	179,772.76	19,770.09	38,593.15	83.8 %
7002	CAPITAL-TECHNOLOGY	214,130.00	214,130.00	73,933.65	118,777.70	21,418.65	90.0 %
7003	CAPITAL-OTHER	2,850.00	2,850.00	2,708.61	.00	141.39	95.0 %
** FINAL TOTAL **		59,634,148.00		45,135,369.68		3,490,898.04	
			59,634,148.00		11,007,880.28		94.1 %
"FINAL TOTAL" 4/30/2013		57,557,533.00		43,740,794.25		3,387,128.79	
			57,557,533.00		10,429,609.96		94.1%
Variance		2,076,615.00	2,076,615.00	1,394,575.43	578,270.32	103,769.25	0.0%

FUND 001 000 GENERAL FUND

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
111	SALARY-CERTIFIED	27,613,891.00	27,408,419.00	20,359,147.08	6,533,240.54	516,031.38	98.1 %
112	SALARY-NON-CERTIFIED	8,312,498.00	8,487,634.00	6,488,623.31	1,052,681.41	946,329.28	88.9 %
200	EMPLOYEE BENEFITS	9,935,569.00	9,935,569.00	8,403,925.42	70,926.96	1,460,716.62	85.3 %
321	INSTRUCTIONAL PROGRAMS	41,451.00	41,451.00	14,947.76	10,920.00	15,583.24	62.4 %
322	PROGRAM IMPROVEMENT	122,301.00	122,301.00	23,095.90	1,138.00	98,067.10	19.8 %
323	PUPIL SERV. (COUNSEL, GUID)	640,583.00	640,583.00	400,147.83	194,428.22	46,006.95	92.8 %
324	STAFF SERVICES (TRAINING)	131,725.00	124,086.00	22,433.34	17,738.58	83,914.08	32.4 %
331	AUDIT SERVICES	25,000.00	25,000.00	25,000.00	.00	.00	100.0 %
332	LEGAL SERVICES	181,004.00	242,099.00	243,654.51	5,176.81	6,732.32-	102.8 %
333	MEDICAL SERVICES	27,695.00	27,695.00	26,500.00	.00	1,195.00	95.7 %
336	INSURANCE SERVICES	2,484.00	2,484.00	1,472.00	528.00	484.00	80.5 %
339	PURCH. SERVICES-OTHER	1,825,803.00	1,781,747.00	1,189,961.68	516,120.13	75,665.19	95.8 %
411	WATER	76,944.00	76,944.00	42,575.36	34,368.64	.00	100.0 %
412	SEWAGE	30,346.00	22,909.00	22,656.00	.00	253.00	98.9 %
413	FIRE DISTRICT	1,295.00	1,449.00	1,448.19	.00	.81	99.9 %
421	GARBAGE AND REFUSE	79,482.00	79,482.00	60,219.26	19,262.74	.00	100.0 %
431	INSTRUCT EQUIPMENT REPAIR	14,400.00	11,300.00	3,932.46	729.75	6,637.79	41.3 %
432	NON-INSTRUCT EQUIPMENT REPAIR	76,769.00	74,145.00	63,903.38	8,254.19	1,987.43	97.3 %
433	BUILD & GROUNDS-REPAIR	335,793.00	335,343.00	307,570.26	52,948.84	25,176.10-	107.5 %
442	NON-INSTRUCT EQUIPMENT-RENT	261,283.00	261,283.00	155,260.22	40,783.45	65,239.33	75.0 %
511	PUPIL TRANSPORTATION-CONTRACT	4,455,264.00	4,455,264.00	3,629,096.36	909,110.45	82,942.81-	101.9 %
513	PUPIL TRANSPORTATION-OTHER	1,500.00	1,500.00	.00	.00	1,500.00	.0 %
515	FIELD TRIPS	112,425.00	112,425.00	95,887.62	33,071.37	16,533.99-	114.7 %
521	PROPERTY/LIABILITY INS	343,727.00	343,727.00	343,727.00	.00	.00	100.0 %
523	MEDICAL INSURANCE-SPORTS PROGRAM	21,000.00	21,000.00	14,200.00	.00	6,800.00	67.6 %
530	COMMUNICATIONS	660.00	660.00	539.82	120.18	.00	100.0 %
531	TELEPHONES	81,370.00	81,370.00	70,239.18	12,904.32	1,773.50-	102.2 %
532	POSTAGE	35,998.00	35,998.00	21,595.85	14,241.63	160.52	99.6 %
540	ADVERTISING EXPENSE	1,525.00	1,525.00	1,024.25	581.75	81.00-	105.3 %
550	PRINTING EXPENSE	61,668.00	58,430.00	25,535.19	13,137.07	19,757.74	66.2 %
560	TUITION EXPENSE	5,000.00	5,000.00	.00	4,500.00	500.00	90.0 %
561	TUITION-CONN LEA	596,276.00	648,276.00	597,931.94	80,838.36	30,494.30-	104.7 %
563	TUITION-PRIVATE FACILITY	1,894,174.00	1,894,174.00	1,148,566.66	752,708.80	7,101.46-	100.4 %
580	TRAVEL EXPENSES	38,660.00	42,155.00	22,419.54	6,365.99	13,369.47	68.3 %
611	INSTRUCTIONAL SUPPLIES	453,314.00	438,732.00	321,365.53	23,905.92	93,460.55	78.7 %
612	NON-INSTRUCTIONAL SUPPLIES	202,626.00	200,392.00	156,625.76	21,012.74	22,753.50	88.6 %
613	MAINTENANCE SUPPLIES	202,525.00	209,962.00	218,454.59	18,871.99	27,364.58-	113.0 %
614	MAINTENANCE COMPONENTS	32,416.00	32,416.00	29,989.75	10,150.12	7,723.87-	123.8 %
615	SUPPLIES/NON-FOOD	3,318.00	3,318.00	.00	.00	3,318.00	.0 %
619	GROUNDKEEPING SUPPLIES	4,543.00	4,543.00	3,352.35	1,437.84	247.19-	105.4 %
622	ELECTRICITY	879,467.00	879,467.00	672,304.73	207,162.27	.00	100.0 %
623	BOTTLED GAS	1,715.00	1,715.00	1,642.68	664.21	591.89-	134.5 %
624	OIL	350,969.00	350,969.00	237,304.91	114,596.93	932.84-	100.3 %
625	NATURAL GAS	265,044.00	265,044.00	234,663.81	30,380.19	.00	100.0 %
626	GASOLINE	39,935.00	39,935.00	27,091.47	8,908.53	3,935.00	90.1 %
641	TEXTS-NEW/NON-CONSUMABLE	84,298.00	88,583.00	79,147.92	748.10	8,686.98	90.2 %
642	TEXTS-REP/ADD NON-CONSUMABLE	23,778.00	28,453.00	23,172.08	1,575.35	3,705.57	87.0 %
644	TEXTS-REP/ADD CONSUMABLE	66,486.00	66,486.00	41,148.40	.00	25,337.60	61.9 %
645	LIBRARY BOOKS	103,824.00	98,353.00	73,456.87	11,314.18	13,581.95	86.2 %
646	WORKBOOKS	64,415.00	68,131.00	58,936.55	1,059.78	8,134.67	88.1 %
647	PERIODICALS	22,350.00	20,044.00	15,374.19	472.50	4,197.31	79.1 %
720	BUILDINGS & IMPROVEMENTS	88,525.00	86,719.00	69,874.36	16,450.00	394.64	99.5 %
731	INSTRUCTIONAL EQUIPMENT-NEW	32,906.00	40,340.00	54,474.95	60.00-	14,074.95-	134.9 %

FUND 001 000 GENERAL FUND

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
732	INSTRUCTIONAL EQUIPMENT-REPLACEMEN	15,029.00	17,746.00	15,462.01	193.61	2,090.38	88.2 %
733	NON-INSTRUCTIONAL EQUIPMENT-NEW	321,028.00	317,108.00	147,537.39	143,291.20	26,279.41	91.7 %
734	NON-INSTRUCTION EQUIPMENT-REPLACEM	185,891.00	166,987.00	116,704.86	8,071.64	42,210.50	74.7 %
810	DUES & FEES	73,693.00	74,788.00	61,658.26	847.00	12,282.74	83.6 %
900	FEE REVENUE	212,228.00-	212,228.00-	167,959.68-	.00	44,268.32-	.0 %
910	TUITION REVENUE	117,800.00-	117,800.00-	48,324.55-	.00	69,475.45-	.0 %
920	GRANT REVENUE STATE	877,032.00-	877,032.00-	905,139.00-	.00	28,107.00	.0 %
926	GRANT REVENUE PRIVATE/OTHER	.00	.00	1,500.00-	.00	1,500.00	.0 %
960	MEDICAID REIMBURSEMENT	25,000.00-	25,000.00-	182,764.25-	.00	157,764.25	.0 %
965	VENDOR REBATE REVENUE	37,450.00-	37,450.00-	25,439.72-	.00	12,010.28-	.0 %
996	INTEREST EARNED	.00	.00	527.37-	.00	527.37	.0 %
998	TRANSFER IN	.00	.00	19,956.54-	.00	19,956.54	.0 %
** FINAL TOTAL **		59,634,148.00		45,135,369.68		3,490,898.04	
			59,634,148.00		11,007,880.28		94.1 %
"FINAL TOTAL"		57,557,533.00		43,740,794.25		3,387,128.79	
4/30/2013			57,557,533.00		10,429,609.96		94.1%
Variance		2,076,615.00	2,076,615.00	1,394,575.43	578,270.32	103,769.25	0.0%

**NEW MILFORD PUBLIC SCHOOLS
BUDGET TRANSFER REQUESTS – RECOMMENDED
BOE MEETING DATE: 5/13/14**

Transfer #	Description	From: Account#	Amount	To: Account #	Amount
NMHS 001	Joseph Tarantello – Travel Reimbursement for Post-Season Track & Field Expenses	05-339-3210 Balance	\$720.00 \$37,865.66*	05-580-3210	\$720.00
NMHS 002	WB Mason – Toner & Supplies	05-431-1105 Balance	\$500.00 \$0.00*	05-611-1105	\$500.00
NMHS 003	Follett School Solutions – Library Books	05-339-2222 Balance	\$1,945.00 \$.04*	05-645-2222	\$1,945.00
NMHS 004	Bearcom – Walkie Talkies & Batteries	05-431-2223 Balance	\$1,500.00 \$0.00*	05-734-2223	\$1,500.00
SNIS 001	Library Books	06-339-2222 Balance	\$1,000.00 \$13.04*	06-645-2222	\$1,000.00
CO 001	Travel For Technicians. Travel Expenses Higher Than Expected	10-324-1119 Balance	\$300.00 \$4,573.78*	10-580-1119	\$300.00
CO 002	Omni Data – Licenses for Wireless Controller Power-Cords for Chrome Books. Unexpected License Costs	10-324-1119 Balance 15-720-2840 Balance 15-432-2840 Balance	\$1,928.00 \$0.78* \$1,806.00 \$0.51* \$2,140.00 \$0.00*		
Balances as of Transfer Date		10-733-1119 Balance	\$1,967.00 \$5,899.23	10-339-1119	\$7,841.00

Object	Description
<u>324</u>	<u>Purchased Services-Computer Ed.</u>
<u>339</u>	<u>Purchased Services</u>
<u>431</u>	<u>Instructional Equipment Repair</u>
<u>432</u>	<u>Non-Instructional Equipment Repair</u>
<u>580</u>	<u>Travel Expenses</u>
<u>611</u>	<u>Instructional Supplies</u>
<u>645</u>	<u>Library Books</u>
<u>720</u>	<u>Technology Buildings & Improvement</u>
<u>733</u>	<u>New Non-Instructional Equipment</u>
<u>734</u>	<u>Replace Non-Instructional Equipment</u>

EXHIBIT B

New Milford PTO
Parent Teacher Organization
PO Box 1343
New Milford, CT 06776

April 29, 2014

Dr. JeanAnn C. Paddyfote
Superintendent
50 East Street
New Milford, CT 06776

Dear Dr. Paddyfote:

The New Milford PTO is pleased to present the following gifts to the Board of Education for approval. Please arrange for these gifts to be placed on the agenda at the next Board of Education meeting.

Hill and Plain School requests the following:

\$1954 for First Grade trip to Warner Theatre to see a show based on Henry and Mudge Series
\$1618 for four presentations for all grade levels from Author/Illustrator Diane DeGroat

Sincerely,
Jennifer Cahalan
TW PTO Secretary

NEW MILFORD PUBLIC SCHOOLS

Office for Student Affairs
50 EAST STREET
NEW MILFORD, CONNECTICUT 06776
(860) 354-2654 FAX (860) 210-2682



Laura M. Olson
Director of Special Services

MEMORANDUM

TO: Dr. JeanAnn Paddyfote
FROM: Laura M. Olson
DATE: April 28, 2014
RE: IDEA Grant

Attached you will find the Budget Narrative and State Budget pages for the IDEA, Part B, Section 611 and Section 619 grants. These are entitlement grants, not competitive grants, and funds must be spent on activities that support district goals for special education students. IDEA-611 is for students 3-21 years old and IDEA-619 is solely for activities supporting children 3-5 years old. The major expenditures for each of these grants are on staffing. The budget narrative pages explain the full-time equivalents and the actual expenditure line for each category. The IDEA-611 grant is \$845,173 and IDEA-619 is \$33,186.

District Goals supporting the grants:

1. To increase opportunities for all students with disabilities meaningful learning time with nondisabled peers.
2. To increase parent partnerships in the participation of their child's educational program.
3. To increase opportunities for students with disabilities to access technology, to promote communication, access to general curriculum and learning.
4. To provide appropriate instruction for students with specific learning and behavioral needs.
5. To increase the proficiency and accuracy of paperwork, written goals and data related to special education.
6. To enhance preschool programming addressing State Preschool Curriculum and other best practices.
7. To promote best practices for transition planning.

ED114 FISCAL YEAR 2015

BUDGET FORM

FUNDING STATUS:

GRANTEE NAME: New Milford Public Schools
TOWN CODE: 096

GRANT TITLE: IDEA, PART B, SECTION 611
PROJECT TITLE: IDEA, PART B, Section 611 ENTITLEMENT GRANT
CORE-CT CLASSIFICATION:
FUND: 12060 SPID: 20977 PROGRAM: 82032
BUDGET REFERENCE: 2015 CHARTFIELD1: 170002
CHARTFIELD2:

GRANT PERIOD: 7/01/14 - 6/30/16 AUTHORIZED AMOUNT: \$845,173

AUTHORIZED AMOUNT by SOURCE: CURRENT DUE:\$
LOCAL BALANCE:\$ CARRY-OVER DUE:\$

CODES	DESCRIPTIONS	PUBLIC	NON PUBLIC	TOTAL
111A	NON-INSTRUCTIONAL SALARIES	74,608		74,608
111B	INSTRUCTIONAL SALARIES	690,162	18,630	708,792
200	PERSONAL SERVICES-EMPLOYEE BENEFITS			
321	TUTORS (INSTRUCTIONAL, NON-PAYROLL)			
322	IN SERVICE	6,000		6,000
323	PUPIL SERVICES (NON-PAYROLL)	31,694		31,694
324	FIELD TRIPS			
325	PARENT ACTIVITIES	500		500
330	EMPLOYEE TRAINING (NON-DIRECT SERVICES)	14,939		14,939
341	AUDIT			
350	TECHNICAL SERVICES			
440	RENTALS			
450	CONSTRUCTION SERVICES			
510	STUDENT TRANSPORTATION SERVICES			
530	COMMUNICATIONS			
560	TUITION			
580	TRAVEL	500		500
650A	SUPPLIES-TECHNOLOGY RELATED	5,000		5,000
650B	INSTRUCTIONAL SUPPLIES	3,140		3,140
730	EQUIPMENT			
734	TECHNOLOGY RELATED HARDWARE			
735	TECHNOLOGY SOFTWARE			
917	INDIRECT COSTS			

ED114 FISCAL YEAR 2015

BUDGET FORM

FUNDING STATUS:

GRANTEE NAME:

TOWN CODE:

GRANT TITLE: IDEA, PART B, SECTION 619

PROJECT TITLE: IDEA, PART B, Section 619 Preschool Entitlement

CORE-CT CLASSIFICATION:

FUND: 12060 SPID: 20983

PROGRAM: 82032

BUDGET REFERENCE: 2015

CHARTFIELD1: 170002

CHARTFIELD2:

GRANT PERIOD: 7/01/14 - 6/30/16

AUTHORIZED AMOUNT:\$ 33,186

AUTHORIZED AMOUNT by SOURCE:

CURRENT DUE:\$

LOCAL BALANCE:\$

CARRY-OVER DUE:\$

CODES	DESCRIPTIONS	PUBLIC	NON PUBLIC	TOTAL
111A	NON-INSTRUCTIONAL SALARIES	25,856		25,856
111B	INSTRUCTIONAL SALARIES			
200	PERSONAL SERVICES-EMPLOYEE BENEFITS			
321	TUTORS (INSTRUCTIONAL, NON-PAYROLL)			
322	IN SERVICE			
323	PUPIL SERVICES (NON-PAYROLL)	7,330		7,330
324	FIELD TRIPS			
325	PARENT ACTIVITIES			
330	EMPLOYEE TRAINING (NON-DIRECT SERVICES)			
341	AUDIT			
350	TECHNICAL SERVICES			
440	RENTALS			
450	CONSTRUCTION SERVICES			
510	STUDENT TRANSPORTATION SERVICES			
530	COMMUNICATIONS			
560	TUITION			
580	TRAVEL			
650A	SUPPLIES-TECHNOLOGY RELATED			
650B	INSTRUCTIONAL SUPPLIES			
730	EQUIPMENT			
734	TECHNOLOGY RELATED HARDWARE			
735	TECHNOLOGY SOFTWARE			
917	INDIRECT COSTS			
	TOTAL	\$33,186		\$33,186

BUDGET NARRATIVE

DIRECTIONS: For Section 611 funding, identify the budget code, line item description, proposed cost and justification for each expenditure. Applicants must justify each proposed line item expenditure. Identify personnel by type (e.g., teacher, aide, etc.) and FTE. Proposed line item costs must reflect the goals and intended outcomes of the grant.

Section 300.133 (d) of the Code of Federal Regulations (CFR) requires that LEAs use IDEA-Part B Section 611/619 funding to meet its proportionate expenditure mandate with respect to eligible parentally placed nonpublic school students. By doing so, a LEA can demonstrate adherence to that mandate upon completion of end-of-year expenditures (ED-141).

Code	Line Item	Cost- Public 3-21 (611)	Cost- Non-Public 3-21 (611)	Justification
111A	Non-Instructional Salaries (10% rule)	74,608		-0.5 FTE Director Position -ESY Administrative Support
111B	Instructional Salaries	690,162	\$18,630	-0.5 FTE SLP -9.58 Sp Ed Teachers -7.0 FTE Paraprofessionals -Additional monies to cover nonpublic services
200	Personnel Services- Employee Benefits			
321	Tutors (Instructional, Non-payroll)			
322	In-service	6,000		-In-service activities for autism, technology use, learning, and social/emotional.
323	Pupil Services (Non-Payroll personnel)	31,694		-0.1 FTE OT --Social Coach for secondary students -BCBA consultant and evaluator
324	Field Trips			
325	Parent Activities	500		-food for parent meetings
330	Employee Training (non-direct staff)	14,939		-license for web-based special education management software
341	Audit			

Code	Line Item	Cost- Public 3-21 (611)	Cost- Non-Public 3-21 (611)	Justification
350	Technical Services			
440	Rentals			
450	Construction Services			
510	Student Transportation Services			
530	Communications			
560	Tuition			
580	Travel	500		-Staff travel for prof. development
650A	Supplies-Technology Related	5,000		-software and hardware: iPads, CD's, ITouch, adapted keyboards
650B	Instructional Supplies	3,140		-multisensory reading programs at the elementary schools, testing protocols
730	Equipment			
734	Technology Related Hardware			
735	Technology Software			
917	Indirect Costs (Only for school districts given prior approval by SDE)			
	TOTAL EXPENSES	826,543	\$18,630	\$845,173

BUDGET NARRATIVE

DIRECTIONS: For Section 619 funding, identify the budget code, line item description, proposed cost and justification for each expenditure. Applicants must justify each proposed line item expenditure. Identify personnel by type (e.g., teacher, aide, etc.) and FTE. Proposed line item costs must reflect the goals and intended outcomes of the grant.

Section 300.133 (d) of the CFR requires that LEAs use IDEA-Part B Section 611/619 funding to meet its proportionate expenditure mandate with respect to eligible parentally placed nonpublic school students. By doing so, a LEA can demonstrate adherence to that mandate upon completion of end-of-year expenditures (ED-141).

Code	Line Item	Cost- Public 3-21 (619)	Cost- Non-Public 3-21 (619)	Justification
111A	Non-Instructional Salaries (10% rule)	25,856		-0.05 Special Education Teacher -1.0 FTE instructional tutor
111B	Instructional Salaries			
200	Personnel Services- Employee Benefits			
321	Tutors (Instructional, Non-payroll)			
322	In-service			
323	Pupil Services (Non-Payroll personnel)	7,330		-0.1 FTE OT
324	Field Trips			
325	Parent Activities			
330	Employee Training (non-direct staff)			
341	Audit			
350	Technical			

Code	Line Item	Cost- Public 3-21 (619)	Cost- Non-Public 3-21 (619)	Justification
	Services			
440	Rentals			
450	Construction Services			
510	Student Transportation Services			
530	Communications			
560	Tuition			
580	Travel			
650A	Supplies- Technology Related			
650B	Instructional Supplies			
730	Equipment			
734	Technology Related Hardware			
735	Technology Software			
917	Indirect Costs (Only for school districts given prior approval by SDE)			
	TOTAL EXPENSES	33,186		



NEW MILFORD PUBLIC SCHOOLS
Office of Fiscal Services
50 East Street
New Milford, Connecticut 06776
Telephone (860)-354-8726

MEMORANDUM

TO: JeanAnn Paddyfote
FROM: Gregg A. Miller
CC: Kathy Sanders
DATE: May 1, 2014
RE: Waste Disposal Bid

The Town went out to bid with the Board. There were three bidders and the bid was awarded to Winter Brothers, which was the lowest bidder and also the current provider.

Waste Disposal Bids		2014-2015	
	All American	Winter Brothers	Lostocco
Board of Ed			
Item #1 Lump Sum	\$50,772.00	\$54,065.00	\$73,881.00
Item #2 Lump Sum	\$2,538.00	\$2,325.00	\$2,823.60
Item #3 Lump Sum	\$9,600.00	\$1,200.00	\$4,800.00
Sub Totals:	\$62,910.00	\$57,590.00	\$81,504.60
-Per Pull	\$203.50	\$220.00	\$200.00
-Per Pick up	\$94.00	\$89.00	\$86.00
Item #4 Lump Sum	\$525.00	\$325.00	\$0.00
-Per Pick up	\$525.00	\$325.00	\$550.00
Item #5-12 Yard	\$100.00	\$88.25	\$108.60
-8 Yard	\$80.00	\$70.50	\$72.40
-6 Yard	\$60.00	\$53.00	\$54.30
Item #6 Lump Sum	\$610.00	\$515.00	\$600.00
		2015-2016	
	All American	Winter Brothers	Lostocco
Item #1 Lump Sum	\$53,311.00	\$55,690.00	\$76,836.24
Item #2 Lump Sum	\$2,665.00	\$2,395.00	\$2,936.54
Item #3 Lump Sum	\$9,600.00	\$1,200.00	\$4,992.00
Sub Totals:	\$65,576.00	\$59,285.00	\$84,764.78
-Per Pull	\$213.68	\$230.00	\$208.00
-Per Pick up	\$98.70	\$91.00	\$80.00
Item #4 Lump Sum	\$551.25	\$335.00	\$0.00
-Per Pick up	\$551.25	\$35.00	\$572.00
Item #5-12 Yard	\$105.00	\$91.00	\$112.94
-8 Yard	\$84.00	\$73.00	\$75.30
-6 Yard	\$63.00	\$55.00	\$56.47
Item #6 Lump Sum	\$640.50	\$530.00	\$624.00
		2016-2017	
	All American	Winter Brothers	Lostocco
Item #1 Lump Sum	\$55,977.00	\$57,360.00	\$79,909.69
Item #2 Lump Sum	\$2,798.00	\$2,470.00	\$3,054.00
Item #3 Lump Sum	\$9,600.00	\$1,200.00	\$5,191.68
Sub Totals:	\$68,375.00	\$61,030.00	\$88,155.37
-Per Pull	\$224.36	\$240.00	\$216.32
-Per Pick up	\$103.64	\$93.00	\$80.00
Item #4 Lump Sum	\$578.81	\$345.00	\$0.00
-Per Pick up	\$578.81	\$345.00	\$594.88
Item #5-12 Yard	\$110.25	\$94.00	\$117.46
-8 Yard	\$88.20	\$75.00	\$78.31
-6 Yard	\$66.15	\$57.00	\$58.73
Item #6 Lump Sum	\$672.53	\$545.00	\$648.96

Connecticut State Department of Education
Addendum to Agreement for Child Nutrition Programs (ED-099)
Healthy Food Certification Statement

Section 1 – Background

Section 10-215e of the Connecticut General Statutes directs the Connecticut State Department of Education (CSDE) to develop and publish nutrition standards (hereinafter, Connecticut Nutrition Standards) for food items offered for sale to students at school separately from reimbursable meals sold as part of the National School Lunch Program and School Breakfast Program. Section 10-215f requires that participants in the National School Lunch Program, including each local and regional board of education, regional educational service center, the Connecticut Technical High School System and the governing authority for each state charter school, interdistrict magnet school and endowed academy, must certify each year in its annual application to the CSDE whether all food items made available for sale to students will meet the Connecticut Nutrition Standards. Section 10-215b further provides additional funding to National School Lunch Program participants who annually certify compliance with the Connecticut Nutrition Standards.

Section 2 – Certification Statement

► ***Must be completed by all Connecticut public school districts that participate in the National School Lunch Program.***

On behalf of the **New Milford Board of Education** and
(Name of the Board of Education or Governing Authority)

pursuant to Section 10-215f of the Connecticut General Statutes, I hereby certify that all food items offered for sale to students in the school(s) under our jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, *(select appropriate box)*

☒ **will** *(must complete Sections 3 and 4 on page 2)*

☐ **will not** *(sign below and return form)*

meet said standards during the period of **July 1, 2014 through June 30, 2015**. Such certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises, whether or not school sponsored.

**Local or Regional Board of Education or
Governing Authority**

Signature: _____ **JeanAnn Paddyfote** _____
(Signature of the Authorized Representative) *(Printed Name of the Authorized Representative)*

Superintendent of Schools

Title (Superintendent of Schools, President or Chairperson of the Board)

Date of Authorization

Section 3 – Exemption Statement

► *To be completed only by districts opting for the healthy food certification, i.e., those districts that checked “will” in Section 2.*

Pursuant to Section 10-215f of the Connecticut General Statutes, I hereby acknowledge that the board of education or governing authority, *(select appropriate box)*

☒ **will**

☐ **will not**

exclude from certification food items that do not meet the Connecticut Nutrition Standards, provided that (1) such food is sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food is not sold from a vending machine or school store.

Section 4 – Amendment to Agreement for Child Nutrition Programs (ED-099)

► *To be completed only by districts opting for the healthy food certification, i.e., those districts that checked “will” in Section 2.*

Pursuant to Section 10-215f of the Connecticut General Statutes, the Agreement for Child Nutrition Programs (ED-099) with

New Milford Board of Education

(Name of the Board of Education or Governing Authority)

is hereby amended to include the above certification statement of compliance with the Connecticut Nutrition Standards and application for funding related to those standards. This addendum covers the period from **July 1, 2014 through June 30, 2015.**

Local or Regional Board of Education or Governing Authority

Signature: _____ **JeanAnn Paddyfote**
(Signature of the Authorized Representative) *(Printed Name of the Authorized Representative)*

Superintendent of Schools

Title (Superintendent of Schools, President or Chairperson of the Board) *Date of Authorization*

FOR STATE USE ONLY • DO NOT SIGN BELOW THIS LINE

Connecticut State Department of Education

Signature: _____ **Kathy Demsey**
(Signature of State Agency Representative) *(Printed Name of State Agency Representative)*

Chief Financial Officer

Title

Date

The State of Connecticut Department of Education is committed to a policy of equal opportunity/affirmative action for all qualified persons. The Department of Education does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. The Department of Education does not unlawfully discriminate in employment and licensing against qualified persons with a prior criminal conviction. Inquiries regarding the Department of Education's nondiscrimination policies should be directed to: Levy Gillespie, Equal Employment Opportunity Director/Americans with Disabilities Act Coordinator, State of Connecticut Department of Education, 25 Industrial Park Road, Middletown, CT 06457, 860-807-2101, Levy.Gillespie@ct.gov.

District Contact and Information Sheet for 2014-15 Healthy Food Certification

This form must be completed by all public school districts that choose to implement healthy food certification (HFC) under Section 10-215f of the Connecticut General Statutes (C.G.S.). Contact information is used to generate mailing lists and e-mail groups to provide districts with important information regarding HFC implementation. Submit the completed form to the Connecticut State Department of Education with the district's Healthy Food Certification Statement by **July 1, 2014**.

Please type or print clearly and provide complete contact information for items 1 through 8.

School District: New Milford Public Schools ED-099 Agreement Number: 09600

1. Designated District Contact Person for Healthy Food Certification*

Name: Sandra Sullivan Title: Food Service Director
E-mail: sullivanasa@newmilfordps.org Phone: (860) 354-3712
Mailing Address: 50 East Street
City: New Milford State: CT Zip Code: 06776

* The district contact person is the point person identified by the district for coordinating the implementation and monitoring of healthy food certification under Section 10-215f of the Connecticut General Statutes. This person will field questions, organize trainings and contact the CSDE for assistance when necessary. The district may consider using the team leader for School Wellness Policy in this capacity. For more information, see *Responsibilities of District Contact Person for Healthy Food Certification*.

2. District Superintendent

Name: Jean Ann Paddyfote Title: Superintendent of Schools
E-mail: paddyfotej@newmilfordps.org Phone: (860) 355-8406
Mailing Address: 50 East St.
City: New Milford State: CT Zip Code: 06776

3. District School Food Service Director

Name: Sandra Sullivan Title: Food Service Director
E-mail: sullivanasa@newmilfordps.org Phone: (860) 354-3712
Mailing Address: 50 East Street
City: New Milford State: CT Zip Code: 06776

4. District Business Manager

Name: Gregg Miller Title: Business Manager
E-mail: millerg@newmilfordps.org Phone: (860) 354-8726
Mailing Address: 50 East Street
City: New Milford State: CT Zip Code: 06776

◀ Continued on Next Page ▶

District Contact and Information Sheet, continued

5. Does your school district provide lunches through a CSDE-approved Interschool Agreement to another school outside of your school district, e.g., another public school district, charter school, interdistrict magnet school or an endowed academy?

☒ No ☐ Yes ► *List the school(s) that have indicated on the Interschool Agreement that they will comply with healthy food certification under C.G.S. Section 10-215f. Provide complete contact information for each school. Attach additional pages as necessary.*

Name of School	Address	Town	State	Zip	Contact Person
					Name: _____ Title: _____ E-mail: _____ Phone: () -
					Name: _____ Title: _____ E-mail: _____ Phone: () -
					Name: _____ Title: _____ E-mail: _____ Phone: () -

6. For each entity listed in Question 5 above, does your school district have an approved Interschool Agreement** on file with the Connecticut State Department of Education (CSDE)?

☐ No ☐ Yes

** If a public school contracts to provide lunches to another public school district, charter school, interdistrict magnet school or endowed academy, these lunches *may* be included in the total number of lunches upon which funding is based if the recipient school certifies on the CSDE interschool agreement that they will comply with healthy food certification under Section 10-215f of the Connecticut General Statutes. To count the recipient school's lunches, an updated, signed and approved Interschool Agreement must be on file with the CSDE. For a sample interschool agreement, see the CSDE Forms for School Nutrition Programs Web page.

7. Does your school district operate a school store or similar school-based enterprise that sells food or beverages to students?

☐ No ☒ Yes ► *Provide the contact information for the person responsible for the school store, e.g., teacher advisor.*

Name of School _____
 Store Contact: Debbie Knipple Title: Teacher
 E-mail: Knippeld@newmilfordps.org Phone: (860) 350-6647
 Mailing Address: 388 Danbury Rd.
 City: New Milford State: CT Zip Code: 06776

8. Does your school district operate a culinary arts program that sells food or beverages to students?

☒ No ☐ Yes ► *Provide the contact information for the person responsible for the culinary program.*

Name of Culinary Arts Contact: _____ Title: _____
 E-mail: _____ Phone: () -
 Mailing Address: _____
 City: _____ State: _____ Zip Code: _____

NEW MILFORD PUBLIC SCHOOLS

Food and Nutrition Services Department

22 Hipp Road

New Milford, Connecticut 06776

(860) 354-3712 · FAX (860) 354-3712

To: Dr. JeanAnn Pattyfote, Superintendent of School

✓CC: Gregg Miller, Director of Fiscal Services

From: Sandra Sullivan, Director of Food & Nutrition Service *LS*


Date: March 20, 2014

RE: Health Inspections

The Food and Nutrition Services Department has received their second health inspection this school year by the New Milford Health Department. I am happy to report and share the following scores:

New Milford High School	99
Schaghticoke Middle School	96
Sarah Noble Intermediate School	100
Northville Elementary School	100
Hill and Plain School	97
John Pettibone Elementary School	100

Memorandum from the Office of the Director of Human Resources

TO: Dr. JeanAnn Paddyfote
FROM: Ellamae Baldelli 
RE: Requests for Band Staff Positions, Descriptions and Stipends
DATE: April 29, 2014

Pursuant to requests from Board members, attached is the requested information on the Band positions, descriptions and stipends.

Marching Band Positions

Marching Band, Guard Director - writes work for color guard, teaches proper technique and drill

Marching Band, Guard Assistant - teaches choreography and drill

Marching Band, Guard Tech - teaches choreography and drill

Marching Band, Drumline Caption Head - writes music for Drumline, teaches proper technique and drill

Marching Band, Drumline Assistant - writes music for Drumline, teaches proper technique and drill

Marching Band, Pit Instructor/Arranger - writes music for pit, teaches proper technique and music

Marching Band, Visual Caption Head - teaches basic marching technique, designs visual aspects of the show

Marching Band, Visual Tech - assists the Visual Caption Head, teaches drill

Marching Band, Music/Visual Tech (3)- teaches drill and music

Winter Guard and Percussion Positions

Winter Guard, Guard Director - designs the show, writes work and drill for the guard, runs rehearsals

Winter Guard, Guard Assistant - teaches choreography and drill

Winter Guard, Guard Tech - teaches choreography and drill

Winter Percussion, Drumline Caption Head - designs the show, writes music, runs rehearsals

Winter Percussion, Drumline Assistant - writes music, teaches drill

Winter Percussion, Pit Instructor/ Arranger - writes music for the pit, teaches proper technique and music

Winter Percussion, Cymbal Tech - teaches basic marching technique, visuals and music to the cymbal line

Winter Percussion, Music/Visual Tech - teaches basic marching technique and music to Drumline

Certified Staff Advisors

Two Certified Staff members to supervise Winter Guard and Winter Percussion practices and competitions

<u>Marching Band Positions</u>	Stipend
Marching Band, Guard Director	3749
Marching Band, Guard Assistant	1895
Marching Band, Guard Tech	1419
Marching Band, Drumline Caption Head	1419
Marching Band, Drumline Assistant	1419
Marching Band, Pit Instructor/Arranger	1419
Marching Band, Visual Caption Head	1895
Marching Band, Visual Tech	1419
Marching Band, Music/Visual Tech (3)	947
<u>Winter Guard and Percussion Positions</u>	
Winter Guard, Guard Director	3749
Winter Guard, Guard Assistant	1895
Winter Guard, Guard Tech	1419
Winter Percussion, Drumline Caption Head	3750
Winter Percussion, Drumline Assistant	3500
Winter Percussion, Pit Instructor/ Arranger	1750
Winter Percussion, Cymbal Tech	1500
Winter Percussion, Music/Visual Tech	500
<u>Certified Staff</u>	
Supervisor for Winter Guard	4275
Supervisor for Winter Percussion	5625

NEW MILFORD, CT

1.	<p>Call to Order</p> <p>The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:34 p.m. by Mrs. Faulenbach.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> There was none. 	<p>Public Comment</p>
3.	<p>Discussion and Possible Action</p> <ul style="list-style-type: none"> Mrs. Faulenbach, with committee members' agreement, moved up items 3.F. and 4.A. to accommodate Mrs. Sullivan. <p>F. Food and Nutrition Services</p> <p>1. Healthy Food Certification Statement</p> <ul style="list-style-type: none"> Mrs. Sullivan said this is the seventh year the district has participated in this program. This program governs the type of food that can be sold to students in terms of calorie, fat, sugar and sodium content for breakfast and lunch service as well as fundraisers and other point of sale. By participating, the Food and Nutrition Services program receives ten cents for every lunch sold. Historically that has resulted in funds of approximately \$37,000 annually. Mrs. Sullivan recommends renewing the program 	<p>Discussion and Possible Action</p> <p>Food and Nutrition Services</p> <p>1. Healthy Food Certification Statement</p>

for the coming year.

- Mr. Spatola asked about the statement on the first page that said that any fundraiser on school premises whether school sponsored or not must meet program guidelines and asked if that meant we were responsible for sales by outside organizations. Mrs. Sullivan said there is an exemption in section 3 that covers those events.
- Mrs. Sullivan said of the 194 eligible districts in Connecticut, 150 participate and the number has increased each year.
- Mrs. Faulenbach asked if the program helped Food Services to be self-sustaining and Mrs. Sullivan said it did.
- Mr. Spatola asked for clarification regarding the school store. Mr. Smith said it operates at the high school during the day. Mrs. Sullivan said there is a regulation in the lunch program that the store cannot sell food during lunch service. They sell food items at other times which they purchase through Food Services to ensure that it meets the required guidelines.
- Mr. Spatola asked who oversees the school store and Mr. Smith said the Marketing teacher does as part of the class and DECA (Distributive Education Club of America). The class teaches business skills and entrepreneurship. The store is a practical outreach for the class.
- Mr. Shaffer asked if this was a state program and if there was any chance the reimbursement might be reduced. Mrs. Sullivan said yes it was, and there had been talk of a reduction in the past but it has not happened in the history of the program.
- Mr. Shaffer asked if the school store sold items for what it cost them to buy them. Mr. Smith said they do make a profit. Mrs. Sullivan said they charge what Food Services charges for consistency. Mr. Miller said he believed the profit went into a student activity account for DECA to use for competition expenses.

	<p>Mrs. Volinski moved to bring the Healthy Food Certification Statement to the full Board for approval.</p> <p>Motion seconded by Mr. Shaffer.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring the Healthy Food Certification Statement to the full Board for approval.</p>
<p>4.</p> <p>A. Health Inspections</p> <ul style="list-style-type: none"> • Mrs. Sullivan said the New Milford Health Department inspects the kitchens three times per year. Inspections typically earn a score of 97 or above, many times reaching a perfect score of 100. The report shared is for the most recent inspection in January. Mrs. Sullivan said the inspection reports are posted in each kitchen. • Mrs. Faulenbach asked if anyone has ever asked to see them or if they are on the district website. Mrs. Sullivan said no but there is an accomplishment section on the website where she discusses the results in a general fashion. • Mr. Shaffer asked that Mrs. Sullivan pass on a “job well done” from the Board. • Mrs. Volinski offered kudos to the staff. 	<p>Items of Information</p> <p>Health Inspections</p>	<p>Items of Information</p> <p>Health Inspections</p>
<p>3.</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <ul style="list-style-type: none"> • Ms. Baldelli said she would probably have a revision to Exhibit A prior to Tuesday’s Board meeting. She noted that two non-renewals have been brought back due to resignations. <p>Mrs. Volinski moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mr. Shaffer.</p>	<p>Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p>Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p>	<p>Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p>

	<p>Motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none">1. Purchase Resolution D-6652. Budget Position dated 4/30/143. Request for Budget Transfers <ul style="list-style-type: none">• Mrs. Faulenbach asked for comments or questions on the purchase resolution.• Mrs. Volinski asked if the items were all budgeted for. Mr. Miller said yes, purchases take place throughout the year and per Board policy approval is required for purchases over \$5000.• Mr. Shaffer asked for clarification on the Omni Data purchase. Ms. Pratt said this was license and support for the district wireless.• Mrs. Faulenbach asked if this would be a recurring expense each year and Ms. Pratt said yes.• Mrs. Faulenbach asked if the camera license was reimburseable at all as they were for security. Mr. Miller said no because it is a recurring cost. Mr. Smith said grants sometimes allowed for startup maintenance agreements but then the district has to pick up the cost going forward.• Mrs. Faulenbach asked for comments or questions on the budget position.• Mr. Miller said in comparison to the same time last year we are approximately \$103,000 behind however last year there was a healthy surplus so he is very comfortable with where the district is presently. He said it may be feasible to put together a small capital list for end of year projects to consider in June.• Mrs. Faulenbach said there tends to be lots of movement at the end of the year and agreed that it would be good to have a list ready for Operations to consider at end of year if favorable.• Mr. Spatola asked about the status of the sub account. Mr. Miller said that an adjustment	<p>Monthly Reports</p> <ol style="list-style-type: none">1. Purchase Resolution D-6652. Budget Position dated 4/30/143. Request for Budget Transfers
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had been approved a month or so ago and he thought that amount would cover it with very little surplus. He said that the account may have to be considered in June when making adjustments to the 2014-15 budget.

- Mrs. Volinski asked why subs were not available. Ms. Baldelli said they continue to monitor the account. She had already mentioned to the Board the possibility of increasing the sub rate of pay in order to attract more subs. This time of year there is a greater need as staff uses up their personal days.
- Mr. Spatola asked if there was any incentive not to use personal time and Ms. Baldelli said no, there is no carryover available.
- Mr. Shaffer said he had heard that teachers were taking more time off due to SEED and the need to prepare for their observations. Ms. Baldelli said she had no evidence of that and that it shouldn't be necessary as teachers should always have lesson plans ready.
- Mr. Spatola asked about the medical insurance line. Mr. Miller said that is done in conjunction with the town and is reconciled after audit.
- Mr. Shaffer asked for clarification of the approved and adjusted columns. Mr. Miller said the approved was the budget as passed and the adjustments were the movement during the course of the year.
- Mrs. Faulenbach asked for questions or comments on the budget transfers and there were none.

Mrs. Volinski moved to bring the monthly reports: Purchase Resolution D-665, Budget Position dated 4/30/14 and Request for Budget Transfers to the full Board for approval.

Motion seconded by Mr. Shaffer.

Motion passed unanimously.

Motion made and passed unanimously to bring the monthly reports: Purchase Resolution D-665, Budget Position dated 4/30/14 and Request for Budget Transfers to the full Board for approval.

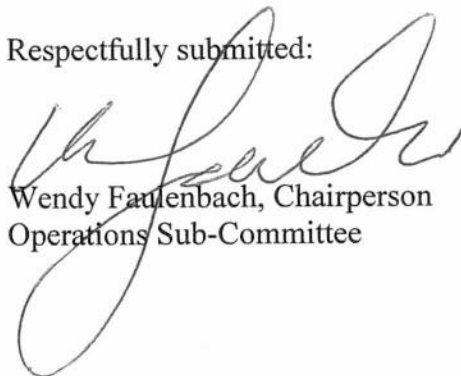
<p>C.</p>	<p>Gifts & Donations 1. PTO – Exhibit B</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said PTO is very generous and asked if Mr. Miller knew the total of PTO donations so far this year. Mr. Miller said he would find out and report to the full Board. • Mrs. Volinski asked if the Warner Theatre donation was for a previously approved field trip and Mr. Smith said it was. The author is an in-house presentation. <p>Mrs. Volinski moved to bring Gifts & Donations: PTO – Exhibit B to the full Board for approval.</p> <p>Motion seconded by Mr. Shaffer.</p> <p>Motion passed unanimously.</p>	<p>Gifts & Donations 1. PTO – Exhibit B</p> <p>Motion made and passed unanimously to bring Gifts & Donations: PTO – Exhibit B to the full Board for approval.</p> <p>Grant 1. IDEA Grant</p>
<p>D.</p>	<p>Grant 1. IDEA Grant</p> <ul style="list-style-type: none"> • Mrs. Olson said the district applies for this Individuals with Disabilities Education Act (IDEA) grant each year through the federal government. It mandates how we operate and service our special needs students. It is a two year overlapping grant. This year the amount has been reduced by approximately \$54,000. Most of the grant covers salaries but there are also some funds for in-service activities, parent education and technology. • Mr. Spatola asked about public and non-public categories. Mrs. Olson said it is mandated under IDEA that a portion must be used for non-public students at Faith Academy and Canterbury primarily for tutors and assessment. This year that amount is about \$18,000. • Mr. Miller said if the non-public entities don't spend that amount it must be returned to the state. • Mr. Spatola asked if they apply for it and Mrs. 	

<p>E.</p>	<p>Olson said no we offer it and she meets with the principals to facilitate it.</p> <ul style="list-style-type: none"> • Dr. Paddyfote said we are required to do this. • Mr. Shaffer asked if it was a federal program and Mr. Miller said it was but that it flowed through the state. Mr. Shaffer asked if the state could block funds. Mrs. Olson said not typically, that reductions come from the federal level. <p>Mr. Shaffer moved to bring the IDEA Grant to the full Board for approval.</p> <p>Motion seconded by Mrs. Volinski.</p> <p>Motion passed unanimously.</p> <p>Bid Award</p> <p>1. Waste Disposal</p> <ul style="list-style-type: none"> • Mrs. Faulenbach asked if we always bid this in conjunction with the town. Mr. Miller said yes but that the bid is written in such a way that the district and town can use different providers if that works out better. This year there were three bidders and the same one was chosen for both. The award goes into effect July 1st. Mr. Miller said he knew this service was going out to bid this year so he adjusted the budget for next year in anticipation. • Mr. Spatola asked about the different costs for items. Mr. Miller said that had to do with the type of pick up. • Mrs. Volinski asked if we pick the number of bidders and Mr. Miller said no, the bid is advertised and any vendor can choose to submit. <p>Mrs. Volinski moved to bring the bid award for Waste Disposal to Winter Brothers to the full Board for approval.</p> <p>Motion seconded by Mr. Shaffer.</p>	<p>Motion made and passed unanimously to bring the IDEA Grant to the full Board for approval.</p> <p>Bid Award</p> <p>1. Waste Disposal</p> <p>Motion made and passed unanimously to bring the bid award for Waste Disposal to Winter Brothers to the full Board for approval.</p>
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	Motion passed unanimously.	
4.	Items of Information B. Stipend List <ul style="list-style-type: none"> • Mr. Shaffer said he had requested this information because he was wondering how our stipend positions matched up with other districts and because the number of positions had greatly increased following the retirement of the past band director. • Dr. Paddyfote said it was her recollection that following the band director's retirement parents emphasized that they wanted a competitive band which in turn led to more stipends and more costs. • Ms. Baldelli said other districts have similar costs. She said none of the stipends go to the band director. In most cases, they are all different individuals with the exception of the fall and winter positions for example who are usually the same person. • Mr. Shaffer asked about the certified staff positions. Ms. Baldelli said supervision by a certified staff member is required by the state and these positions are usually filled by persons with musical expertise only so an additional certified person must be used. • Mr. Spatola noted that this is an expensive program and said that since we charge for sports perhaps we should be charging for this type of activity too. • Dr. Paddyfote said that per the Board attorney you cannot charge for anything that is part of the instructional day. Students receive instruction and credit for band. • Ms. Baldelli said guard and percussion are after school so could be charged if the Board wished to consider it. • Mrs. Volinski asked how the dollar amounts of the stipends are determined. Ms. Baldelli said 	Items of Information Stipend List

	<p>there was a stipend committee formed several years ago that developed a rubric to determine it based on number of students, hours involved etc. and then that is matched to categories in the teacher contract.</p> <ul style="list-style-type: none">• Mrs. Volinski asked how many students were involved in band at the high school. Mr. Smith guessed approximately 100. Mrs. Volinski said that seemed like a lot of money for not a large number.• Mr. Spatola said he found it troubling that parents worry about sports and fields and band but do not seem as concerned with educational priorities.	
5.	<p>Adjourn</p> <p>Mrs. Volinski moved to adjourn the meeting at 8:50 p.m. seconded by Mr. Shaffer and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:50 p.m.</p>

Respectfully submitted:



Wendy Faulenbach, Chairperson
Operations Sub-Committee