Superintendents’ Workshop

September 6, 2018

8:30-10:30

East Peoria Central Junior High PD Room

**Sign up for Remind® for secure text reminders from ROE 53:**

Principals: <https://www.remind.com/join/pdurle?utm_medium=ios>

Supt’s: <https://www.remind.com/join/pdurl?utm_medium=ios>

**Follow us on…**

Twitter: @mtwroe53

Facebook: mtwroe53

8:00 Doors open for coffee, snacks and networking

8:30 Rod McQuality – ISBE Project Director for Innovative Curriculum Resources

Project - [www.ilcte.org](http://www.ilcte.org/)

8:45 Courtney Lyons – ROE #53 Director of Professional Learning

9:00 Jay Wallace – ROE #53 Truancy Liaison

9:15 Brent Appell - Q&A

9:30 Rob Houchin – HLS info and updates

9:45 Patrick Durley - ROE info & updates

* [Student Enrollment – multiple districts](#StudEnroll)
* [Chronic Absentee issue w/ Skyward coding](#Absentee)

* [ESSA Underperforming Schools](#Underperform)
* [Requirements – Districts as PD Providers](#PD)

**Next Meeting:**

October 18, 2018

8:30-10:30 East Peoria Central JH PD Room

**Student Enrolled/Attending Multiple Districts**

* Cannot do it
* **A student may be enrolled only in one school district**.
* In cases of divorced parents, the school district may ask for a copy of the custody order.  In some cases, the custody agreement will identify the school district in which the children must enroll.  If a custody order does not exist or does not specify the district of enrollment, students without IEPs must generally attend school where they live (whether that is with a parent or other adult caregiver, provided the child is not living with the latter in order to attend school in that district).  Students must attend school where they spend the majority of their time…though this can be complicated by the fact that some families have true joint custody arrangements whereby time is split evenly between both parents in different school districts.  In such cases, either school district is a viable option for the students in question.  Ultimately, districts and families should work collaboratively in such endeavors to ensure appropriate enrollment based on residency laws and the needs of the child.
* [**ISBE Registration/Enrollment Guidance**](https://drive.google.com/file/d/1Uk9EhF0kvz9G2np1vzCrS_0D78YyM5ld/view?usp=sharing)

**Chronic Absentee/Truancy & Skyward (ESSA/IBAM District Data Collection)**

* **Heads up** – there may be an issue with how Skyward calculates towards Chronic Absenteeism
* Some of you may have received notice of 50% or more students being Chronic Absentee
* It could be a coding issue with Skyward
	+ According to ISBE - Tony Smith notification…
		- ***“Only students who miss 50% or more of a school day should be counted as absent.”***
	+ Ex. 1: Student there ‘til noon. Has Dr. appt. Misses 3 classes in afternoon. Present more than ½ the day. Misses next afternoon for more Dr. Appt’s. Should not count against them toward Chronic Absentee but Skyward might combine to equal a full day.
	+ Ex. 2: Removed from class/es and works in the office w/ assistance for remainder of the day. Marked absent by pm teachers. Skyward will count them as absent.
	+ **Bottom Line… If they are in school and their butt’s in a seat and working/being educated, they are not considered absent.** Pardon the pun.

**ROE #53 Underperforming Schools**

* Courtney, Jeff, and I are being trained in the next two weeks to provide assistance to districts indicated as *“Underperforming”* and have ISBE/ESSA requirements imposed upon them including School Improvement Planning processes.

**Requirements for Districts as PD Providers**

 Can I issue activity hours for it?

* [**Use this as a guide and for each activity (73-58)**](https://goo.gl/NBQoht) – have teacher/s complete for workshops or coursework.
* [**PD Activity Guidelines for Renewal**](http://www.roe53.net/Download.asp?L=0&LMID=831830&PN=DocumentUploads&DivisionID=&DepartmentID=&SubDepartmentID=&SubP=Documents&Act=Download&T=1&I=677428) **–** What counts and how do I do it?

What evidence does the recipient need to count if audited? They need either…

* Evidence of Completion form [**77-21B**](https://www.isbe.net/Documents/77-21B_evidence_completion.pdf#search=77%2D21b) OR
* Transcript from IL college or university with an ISBE approved teacher prep program

\*\* **The District can issue** 77-21B for coursework from another college/university

*Districts are providers so they can issue 77-21B for things staffers do outside of the district if you warrant that it is good PD.*

**What a district should do** for each activity they provide…

* ISBE Evaluation [**77-21A**](https://www.isbe.net/Documents/77-21A_evaluation.pdf#search=77%2D21a) from each recipient – either paper/pencil or [**electronic version**](https://docs.google.com/forms/d/1GACLJ7iYUEze9KC3D2_4_elY-Xgjhj8AoBqnGzO_MEU/edit?usp=sharing) mirroring the ISBE form (ex. Google Form)
* Summary of responses for each item on 77-21A
* Sign-in sheet for participants
* Regular, ongoing related PD events (groups) should keep date and activity log
* You can lump regular, ongoing related PD events together and issue one 77-21B but don’t forget the ISBE evaluation 77-21A
* ISBE Year-End Approved Provider Report (June)

**District Audits as PD Providers**

* ROE responsible to audit at least once every 5 years – **will do with compliance visit**
* District submits a list to the ROE of the activities they provided for during the selected audit year.
* ROE is required to audit 10% of the activities or a minimum of 12, whichever is greater – unless of course you offered less than 12.
* Required Data from the District for each activity:
	+ [**73-58 Activity Summary Form**](https://goo.gl/NBQoht)
	+ [**73-59**](https://www.isbe.net/Documents/73-59-annual-approved-provider-rpt.pdf#search=73%2D59) if applicable (if you paid any subcontractors to provide PD)
	+ [**77-21A Evaluation Data**](https://www.isbe.net/Documents/77-21A_evaluation.pdf#search=77%2D21a) for each activity
	+ Attendance Data
		- Activity name
		- Date/s of activity
		- Begin/End times of activity
		- Participant names
		- Participant IEIN numbers
		- Sign-in sheets
		- Number of hours of attendance
		- An explanation of how the provider verifies attendance
* ROEs are **required** to use the [**ISBE Rubric**](https://www.isbe.net/Documents/ROE-ISC-FY-2017-Provider-Audit-Rubric.pdf#search=audit%20rubric) to audit district PD data
* District submits an Action Plan to ROE if not in compliance.
* ISBE will follow up with District 3 months after implementation of Action Plan
* ***ISBE retains the right to revoke a Districts ability to provide PD hours to staff if they do not adequately comply (but they do not plan on imposing sanctions this year)***