

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
JULY 14, 2021**

<u>Mrs. Susan Berardinelli</u>	2023_____
<u>Mr. Jason Corte</u>	2021_____
<u>Mr. Matthew Decort, Secretary</u>	2021_____
<u>Mrs. Kathy Hough, Vice President</u>	2023_____
<u>Mr. John Jubina</u>	2021_____
<u>Mrs. Tina Latoche</u>	2023_____
<u>Mr. Christian Smith</u>	2021_____
<u>Mr. Dennis Squillario, Treasurer</u>	2023_____
<u>Mr. Erik Thrower, President</u>	2023_____
<u>Mr. Eric A. Zelanko</u> Superintendent of Schools	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mr. Pete Noel</u> Elementary School Principal	_____
<u>Mr. Jeff Vasilko</u> Business Manager	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____
<u>McGlynn and Moore, Attorneys at Law</u> Solicitor	_____

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I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

II. ROLL CALL

The Recording Secretary will please call the roll.

III. EXECUTIVE SESSION FOR PERSONNEL

IV. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

V. NOTICE TO PERSONNEL

There may be reductions and/or reassignments of personnel due to fiscal circumstances.

VI. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The Committee of the Whole Meeting will be held **Wednesday, August 11, 2021**, beginning at 6:30 p.m. in the elementary school auditorium, 84 Mountain Avenue, Portage, PA with the Regular Meeting immediately following.

2. REPORTS

IU 08 Operating Committee representative **Mrs. Kathy Hough**

Vo-Tech Operating Committee representative **Mr. Jason Corte**

Superintendent **Mr. Eric A. Zelanko**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mr. Pete Noel**

School Solicitor **Dennis McGlynn, Esquire**

Business Administrator **Mr. Jeff Vasilko**

Athletic Director **Mr. Jeremy Burkett**

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3. REPLACING/UPDATING SOUND SYSTEM IN HS AUDITORIUM

Motion_____Second_____Vote_____ (Roll Call Vote)

The Administration recommends updating and/or replacing the sound system in the high school auditorium at a cost of \$_____. This work will be done by _____, a CoStars provider.

4. REPLACING GAS BURNERS ON HS BOILERS

Motion_____Second_____Vote_____ (Roll Call Vote)

The Administration recommends replacing burners on the natural gas boilers in the high school at a cost of \$67,800 for both boilers. This work will be done by Combustion Service & Equipment Company, a CoStars provider. This project can result in a 5% fuel savings.

5. APPROVING EMERGENCY INSTRUCTIONAL TIME APPLICATION

Motion_____Second_____Vote_____ (Roll Call Vote)

The Administration recommends approving the Emergency Instructional Time Application for the 2021-2022 school year.

6. APPROVING THE HEALTH AND SAFETY PLAN FOR THE 2021-2022 SCHOOL YEAR

Motion_____Second_____Vote_____

The Administration recommends approving the district's Health and Safety Plan for the 2021-2022 school year as reviewed at the Committee of the Whole Meeting.

7. REVISING THE 2021-2022 SCHOOL YEAR CALENDAR

Motion_____Second_____Vote_____

The Administration recommends revising the 2021-2022 school year calendar as discussed at the Committee of the Whole meeting to accommodate the 2022 prom.

8. APPROVING BOARD AFFIRMATION STATEMENT

Motion_____Second_____Vote_____ (Roll Call Vote)

The Board of School Directors affirms that is has reviewed and approved the ATSI plan for the junior senior high school for the 2021-2022 school year.

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9. REVISING DISTRICT POLICY

Motion_____Second_____Vote_____

The Administration recommends revising Policy 222 Tobacco and Vaping Products as discussed at the Committee of the Whole Meeting.

10. RENEWING AGREEMENT WITH IGNITE EDUCATION SOLUTIONS

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends renewing its agreement with Ignite Education Solutions to provide long-term, contracted, and substitute non-professional staff on an as needed basis for the 2021-2022 school year.

11. ENTERING AGREEMENT WITH IGNITE EDUCATION SOLUTIONS FOR SUBSTITUTE TEACHERS

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends entering an agreement with Ignite Education Solutions to provide substitute professional staff on an as needed basis for the 2021-2022 school year. There is a 10% administration fee plus the cost of the day to day substitute.

12. RENEWING AGREEMENT WITH APPALACHIA IU8 TO PARTICIPATE IN THE VALLEY NETWORK PROGRAM

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends renewing its agreement with Appalachia Intermediate Unit 8 to provide professional development plans for the 2021-2022 school year at a cost of \$8,500 to the district.

13. APPROVING AGREEMENT TO PARTICIPATE IN SCHOOL-BASED ACCESS PROGRAM

Motion_____Second_____Vote_____

The Administration recommends approving an agreement with the PA Department of Human Services to participate in school-based ACCESS program for the fiscal year 2021-2022..

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14. REQUEST TO SELL SURPLUS ITEMS

Motion_____Second_____Vote_____

The Administration requests permission to sell miscellaneous surplus items using Municibid.

VII. PERSONNEL MATTERS

1. HIRING ESSER TEACHERS

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends hiring the following as a temporary teacher for the 2021-2022 school year. Salary will be Step 1, with single benefits, based on the current contract between the district and the PAEA.

Grade 1
Grade 5

2. HIRING SOCIAL WORKER

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends hiring Ashley Schaffer as the district's social worker beginning with the 2021-2022 school year. Salary will be \$42,700, with benefits.

3. HIRING SECONDARY ENGLISH LANGUAGE ARTS TEACHER

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends hiring _____ as full-time permanent secondary English Language Arts teacher beginning with the 2021-2022 school year. Salary will be based on the current contract between the district and the PAEA, with benefits.

4. HIRING MUSIC/BAND TEACHER

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends hiring _____ as a part-time music teacher/band director beginning with the 2021-2022 school year. Salary will be based on the current contract between the district and the PAEA, with single benefits.

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5. APPROVING STAFF REQUEST TO MOVE TO PART-TIME EMPLOYMENT

Motion_____Second_____Vote_____
(Roll Call Vote)

The Administration recommends approving Dana Peles's request to move from full time music teacher/band director to a part-time music teacher beginning with the 2021-2022 school year. If approved, Ms. Peles would be eligible for single benefits.

6. HIRING SOPHOMORE CLASS ADVISOR

Motion_____Second_____Vote_____
(Roll Call Vote)

The Administration recommends hiring Abigail Chobany as the sophomore class advisor beginning with the 2021-2022 school year. Salary will be based on the current contract between the PAEA and the district for extra-curricular activities.

7. ACCEPTING LETTER OF RESIGNATION

Motion_____Second_____Vote_____

The Administration recommends accepting, with regret, the resignation of Emily Horn as an elementary school teacher.

8. ACCEPTING LETTER OF RESIGNATION

Motion_____Second_____Vote_____

The Administration recommends accepting, with regret, the resignation of Jacquelyn Swires as a teacher's aide.

9. ACCEPTING LETTER OF RESIGNATION

Motion_____Second_____Vote_____

The Administration recommends accepting, with regret, the resignation of Sara Gdula as the junior/senior high school student counsel advisor. The administration further requests permission to advertise this position.

10. ACCEPTING LETTER OF RESIGNATION

Motion_____Second_____Vote_____

The Administration recommends accepting, with regret, the resignation of Brandon Vocco as the head junior varsity and assistant varsity football coach. The administration further requests permission to advertise this position.

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11. ADDING VOLUNTEER COACH

Motion_____Second_____Vote_____

The Administration recommends adding Kendall Claar as a volunteer varsity cheer coach. Ms. Claar has provided her clearances.

VIII. BOARD REQUESTS / USE OF FACILITIES

Motion_____Second_____Vote_____

(Roll Call Vote)

Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount

IX. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion_____Second_____Vote_____

X. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion_____Second_____Vote_____

Time: _____