

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

FACILITIES SUB-COMMITTEE

SPECIAL MEETING NOTICE

DATE:	June 3, 2014
TIME:	6:30 P.M.
PLACE:	Lillis Administration Building—Room 2

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order

2. Public Comment

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

3. Discussion and Possible Action

- A. Facilities Overtime Analysis – Follow-up
- B. Exploration of Turf Field, Soil Testing and Site Analysis

4. Items of Information

- A. Proposed Year End Projects
- B. SMS Kitchen Reconfiguration

5. Adjourn

Sub-Committee Members: **Dave Littlefield, Chairperson**
Angela C. Chastain
Robert Coppola
Wendy Faulenbach

Alternates: **Theresa Volinski**
John W. Spatola

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TOWN CLERK
2014 JUN -2 P 3:39

NEW MILFORD, CT

DRAFT OF 2014 PROPOSED YEAR END NON-INSTRUCTIONAL EXPENDITURES

				TIER I ITEMS			
Site				Project / Item	Cost	Reason	Tier Level
HILL & PLAIN	17	734	7001	WET/DRY VACUUM W/FRONT SQUEEGEE	\$675	Time/Efficiency	1
HILL & PLAIN	17	734	7001	AUTOMATIC SCRUBBER	\$6,945	Time/Efficiency	1
HILL & PLAIN	17	720	7001	2 ADDITIONAL ACCESS CONTROLLERS	\$8,995	Security	1
NORTHVILLE	17	734	7001	WET/DRY VACUUM W/FRONT SQUEEGEE	\$675	Time/Efficiency	1
NORTHVILLE	17	720	7001	2 ADDITIONAL ACCESS CONTROLLERS	\$7,495	Security	1
PETTIBONE	17	734	7001	WET/DRY VACUUM W/FRONT SQUEEGEE	\$675	Time/Efficiency	1
SCHAGHTICOKE	17	734	7001	WET/DRY VACUUM W/FRONT SQUEEGEE	\$675	Time/Efficiency	1
SCHAGHTICOKE	17	720	7001	LIGHT POLE REPLACEMENT	\$1,450	Safety	1
N.M. HIGH	17	734	7001	WET/DRY VACUUM W/FRONT SQUEEGEE	\$675	Time/Efficiency	1
N.M. HIGH	17	734	7001	AUTOMATIC SCRUBBER	\$6,945	Time/Efficiency	1
Sarah NOBLE	17	734	7001	WET/DRY VACUUM W/FRONT SQUEEGEE	\$675	Time/Efficiency	1
LILLIS ADMIN.	17	720	7001	EXTERIOR PAINTING	\$1,850	Maintenance	1
DISTRICT WIDE	17	734	7001	LANDSCAPE RAKE	\$1,350	Time/Efficiency	1
DISTRICT WIDE	17	734	7001	PROGRESS PLUMBING TOOL	\$5,300	Time/Efficiency	1
DISTRICT WIDE	17	734	7001	LIFT GATE FOR FLATBED P/U	\$3,250	Worker safety	1
DISTRICT WIDE	17	734	7001	DIESEL STORAGE TANK FOR P/U	\$1,200	Time/Efficiency	1
DISTRICT WIDE	17	734	7001	FRONT DECK MOWER REPLACEMENT	\$39,930	Efficiency/Safety	1
				Sub-Total, Tier 1 Items	\$88,760		
				TIER II ITEMS			
Site				Project / Item	Cost	Reason	Tier Level
HILL & PLAIN	17	734	7001	PARKING LOT LINE PAINTING	\$3,600	Safety	2
NORTHVILLE	17	720	7001	PARKING LOT LINE PAINTING	\$6,500	Safety	2
N.M. HIGH (FARM)	17	734	7001	BARN REPAIRS	\$2,450	Worker Safety/Maintenance	2
N.M. HIGH	17	720	7001	ARENA FLOOR SANDING/PAINTING/REFINISHING	\$22,350	Maintenance	2
SARAH NOBLE	17	734	7001	PARKING LOT LINE PAINTING	\$7,700	Safety	2
LILLIS ADMIN	17	720	7001	CARPET REPLACEMENT	\$5,900	Maintenance	2
DISTRICT WIDE	17	734	7001	JOHN DEERE 1200A BUNKER MACHINE	\$13,650	Time/Efficiency	2
DISTRICT WIDE	17	734	7001	BACK PACK LEAF BLOWERS (3)	\$1,350	Time/Efficiency	2
DISTRICT WIDE	17	734	7001	EARTH AUGER	\$938	Time/Efficiency	2
				Sub-Total, Tier 2 Items	\$64,438		
				Non-Instructional Total	\$153,198		

NEW MILFORD PUBLIC SCHOOLS

Food and Nutrition Services Department

22 Hipp Road

New Milford, Connecticut 06776

(860) 354-3712 · FAX (860) 354-3712



Sandra Sullivan, RD, CD-N
Director

To: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Gregg Miller, Director of Fiscal Services

From: Sandra Sullivan, Director of Food and Nutrition Services

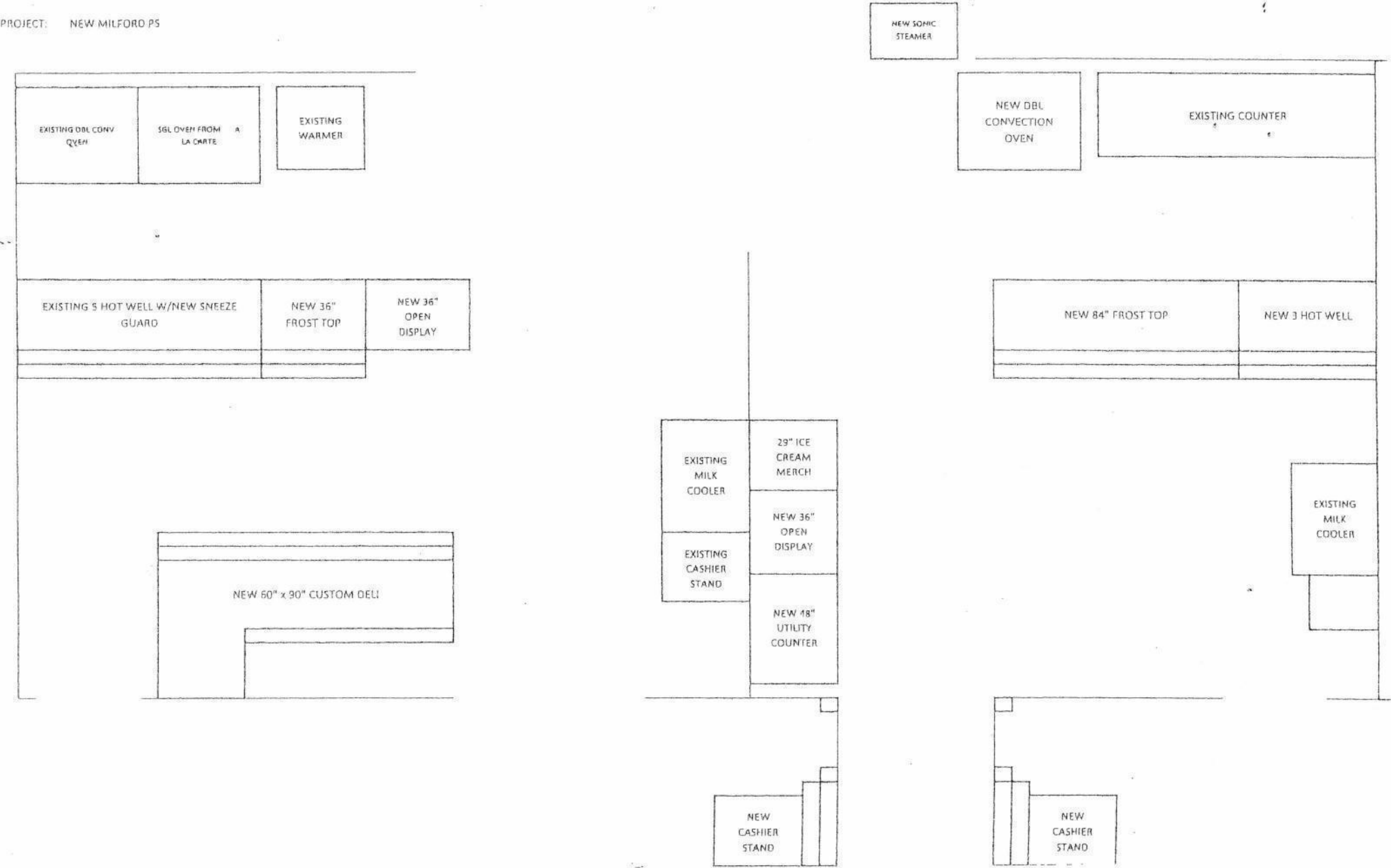
Date: May 29, 2014

Re: Schaghticoke Middle School Reconfiguration Bid

The reconfiguration bid for the 2014-2015 school year was opened on May 27, 2014. It is my recommendation that the contract be awarded to Warehouse Store Fixture Company.

PROPOSED SMS KITCHEN RECONFIGURATION

PROJECT: NEW MILFORD PS



**New Milford Board of Education
Facilities Sub-Committee Minutes
June 3, 2014
Lillis Administration Building, Room 2**

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TOWN CLERK
2014 JUN -6 P 3:14

NEW MILFORD, CT

Present:	Mr. Dave Littlefield, Chairperson Mrs. Angela C. Chastain Mr. Robert Coppola Mrs. Wendy Faulenbach
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Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Mr. Joshua Smith, Assistant Superintendent Mr. Gregg Miller, Director of Fiscal Services Mr. John Calhoun, Facilities Manager Ms. Ellamae Baldelli, Director of Human Resources
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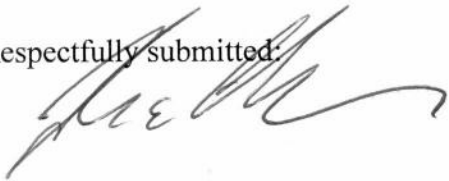
1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:30 p.m.	Call to Order
3. B.	Discussion and Possible Action Exploration of Turf Field, Soil Testing and Site Analysis <ul style="list-style-type: none"> Lou Alhage presented the exploration of turf fields, soil testing and site analysis on behalf of the turf group. He said he has presented to the Board of Education and the Town Council and has received a lot of support including letters to the editor. He was asking to take the next step for the turf fields which was to get the Facilities Committee on board to approve the idea of the site analysis over this summer and ideally have the project approved in October. Mr. Littlefield asked what the site analysis would cost and Mr. Alhage said he had a quote from probably about two years ago from Milone and MacBroom for \$21,000 for phase 1 including surveying, mapping and geotechnical work and phase 2 including an additional \$57,000. He was not sure which part was the site analysis. Mrs. Faulenbach asked if Mr. Alhage was going to ask the Town Council to fund the site analysis because it could not come from the 	Discussion and Possible Action Exploration of Turf Field, Soil Testing and Site Analysis

	<p>Board of Education's budget. Mr. Alhage said he was hoping to get approval for the turf field itself but needed the site analysis done.</p> <ul style="list-style-type: none">• Mr. Coppola asked if any elected groups were on board and Mr. Alhage said no group can actually vote until they hear the Board has approved it.• Mr. Coppola noted he had recommended the group look into the Waste Management fund as there is still \$7.6 million and yearly funds still coming in. He said the fund could be used for tax relief and for educational and recreation use.• Mr. Alhage noted that the Facilities Committee must be on board before any other step can be taken.• Mrs. Chastain said she is all for turf fields but knows the budget situation for the Board of Education and that the fields cannot be part of this Board's budget.• Mr. Coppola said this Board cannot commit allocating the dollars for testing.• Mrs. Faulenbach was concerned with this Board making a commitment to this project but did not want to obligate the Board to fund it.• Dr. Paddyfote said the Facilities Committee could authorize the concept based on the Town Council approving the funding at its meeting on June 9th. <p>Mr. Coppola moved that the Facilities Committee, upon approval of funding from the Town Council, will grant permission to Milone and MacBroom to perform a site analysis and soil testing for a turf field at the New Milford High School stadium field and to recommend the motion to the full Board for approval, seconded by Mrs. Chastain.</p> <ul style="list-style-type: none">• Mrs. Chastain asked if it was still the intent to build two fields and Mr. Alhage said it was.• Mr. Alhage asked for steps after this vote would be taken since this committee doesn't meet over the summer. Also, he wondered how	<p>Motion made and withdrawn that the Facilities Committee, upon approval of funding from the Town Council, will grant permission to Milone and MacBroom to perform a site analysis and soil testing for a turf field at the New Milford High School stadium field and to recommend the motion to the full Board for approval.</p>
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	<p>many bids would be needed, etc.</p> <ul style="list-style-type: none"> • Mr. Littlefield asked if the Town Council was aware of the potential cost and if they were willing to back it yet and Mr. Coppola said they had not voted as a body. • Mr. Alhage asked if the JV field could be added to the motion. <p>Mr. Coppola withdrew his motion and Mrs. Chastain withdrew her second.</p> <p>Mr. Coppola moved that the Facilities Committee, upon approval of funding from the Town Council, will grant permission to Milone and MacBroom to perform a site analysis and soil testing for a turf field at the New Milford High School stadium field and the JV field and to recommend the motion to the full Board for approval, seconded by Mrs. Chastain.</p> <ul style="list-style-type: none"> • Mr. Coppola asked why this firm was chosen. Dr. Paddyfote said the Booster Club had come before the Facilities Committee twice in the past and Milone & MacBroom did a presentation to the committee regarding the soil testing and site analysis. <p>The motion passed unanimously.</p>	<p>Motion made that the Facilities Committee, upon approval of funding from the Town Council, will grant permission to Milone and MacBroom to perform a site analysis and soil testing for a turf field at the New Milford High School stadium field and JV field and to recommend the motion to the full Board for approval.</p> <p>Motion passed unanimously.</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
3. A.	<p>Discussion and Possible Action Facilities Overtime Analysis – Follow-up</p> <ul style="list-style-type: none"> • Mr. Calhoun said the majority of overtime comes from the summer time cleaning and to avoid the overtime he will be putting two shifts to work this summer. They will be straight time shifts using the current staff and some summer help. He feels this will help alleviate the summer overtime hours. 	

	<ul style="list-style-type: none">• The other overtime comes in with after-hours repairs and he will be looking for a volunteer to have a worker on the second shift to get repairs done. If they can't be done this way, he will see if the repairs can be done first thing in the morning before the students and teachers arrive.• Mr. Calhoun said his goal is to hit budget and not have the same overtime as now.	
5.	Adjourn Mr. Coppola moved to adjourn the meeting at 7:05 p.m, seconded by Mrs. Chastain and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:05 p.m.

Respectfully submitted:



John Calhoun, Facilities Manager
Facilities Sub-Committee