

COTTONWOOD UNION SCHOOL DISTRICT

20512 West First Street
Cottonwood, California 96022

AGENDA FOR Tuesday, SEPTEMBER 16, 2014, 6:30 P.M. Regular Board Meeting, West Cottonwood Library

Rules and Procedures

The Cottonwood Union School District Board desires that its meetings be conducted in an open fashion and encourages public participation. Persons attending a meeting who wish to speak concerning an agenda item should notify the Board Chairperson of their desire to speak prior to the start of the meeting and should come forward during the time set aside for public comment and communication. It may be necessary, at times, for the Chairperson to limit discussions due to time considerations.

Arrangements to place an item on the agenda and make a presentation concerning said item must be established with the Superintendent, or any Board Member, at least ten calendar days in advance of the meeting. The request to address the Board shall be submitted in writing and the proposed stated in, or with, the request.

- 1.0 Call Regular Meeting to Order**
- 2.0 Pledge of Allegiance**
- 3.0 Approval of Agenda**
- 4.0 Recognition (Students, Staff) – None at this time.**
- 5.0 Public Forum/Hearing of Persons Wishing to Address the Board**

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code [35145.5](#), Government Code [54954.2](#)) Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. (Government Code [54954.2](#))

Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda.

Comments shall be limited to 3 minutes per person and 20 minutes for all comments, unless different time limits are set by the Chairman subject to the approval of the Board.

- 6.0 Consent Agenda**
 - 6.1 Review of Consent Agenda
 - 6.1.1 Approval of Board Meeting Minutes for:
Regular Board Meeting held on August 19, 2014; (Pg 4-7)
 - 6.1.2 Approval of Commercial Warrants (Pg 8-30)
 - 6.1.3 Approval of the YMCA contract for North Cottonwood School –
After School Program (Pg. 31-32)
 - 6.1.4 Accept Letter of Resignation from **Sharin Steele** – Cafeteria Assistant (Pg 33)
 - 6.1.5 Approval to Hire: **Jenny Garrett, Cheryl Zambrano, Stacy Knott, Lindsay Fernandez**
– Instructional Aides; **Timothy Bradford** – Maint/Custodian.
 - 6.2 Approval of Consent Agenda

7.0 Discussion/Action Items:

- 7.1 Consider approval of Application for a Public Entity Certificate of Consent to Self-Insure and Resolution #2014-12, Authorizing Application to the Director of Industrial Relations, State of California, for a Certificate of Consent to Self-Insure Workers' Compensation Liabilities. (Pg 34-38)**
- 7.2 Public Hearing - persons wishing to address the Board regarding sufficient/ insufficient pupil textbooks/instructional materials. Consider adoption of **Resolution #2014-13**, specifying that each pupil within the school district has or will have, prior to the end of the fiscal year, sufficient textbooks or instructional materials in each subject area that are consistent with the curriculum frameworks adopted by the State Board. (Pg 39)**
- 7.3 Consider approval of **Resolution #2014-14 fixing the Appropriations Limit**. This resolution establishes maximum appropriations for school districts each fiscal year in accordance with the provisions of the Gann Amendment, as amended by Proposition 98. (Pg 40-43) (Also enclosed is a Fiscal Report titled "The Gann Limit Calculation – 2014" to help explain the Gann Limit." (Pg 44-45)**
- 7.4 Consider certification of the 2013/2014 Unaudited Actuals. (Pg 46-100)**
- 7.5 Discussion/Action on Cafeteria Lunch Charges. (Pg 101)**
- 7.6 Consider approval of the following Personnel Request Forms for 2014/15:
District Administrative Assistant 1.0 FTE
(New Job Description and Salary Schedule included) (Pg 102-105)
Additional Health Clerk - 3.75 hr/day (0.47 FTE) (Pg 106)
(Total of 2 Health Clerks in the district)
Special Education Stipends - \$5,000 total (Pg 107)**
- 7.7 Consider approval of the Facilities Use Agreement with Shasta County Head Start Child Development, Inc. (Pg 108-132)**
- 7.8 Consider approval of Resolution #2014-15, Appointment in Lieu of Election. (Pg 133)**

8.0 Informational Items:

- 8.1 CTA Report
- 8.2 Superintendent's Report
- 8.3 Principal's Reports

9.0 Information/Communication Items:

- 9.1 Shasta County Pooled Investment Reports for August, 2014. (Pg 134-135)

10.0 Governing Board Discussion and Suggested Agenda Items.

11.0 Future Meetings:

- 11.1 Regular Board Meeting, **Tuesday, October 21, 2014, 6:30 p.m.** in the West Cottonwood School Library, 20512 W. First Street, Cottonwood, CA 96022.

12.0 Closed Session: Adjournment to Closed Session during this meeting to consider and/or take action upon the following items:

- 12.1 Pursuant to Government Code Section 54957,
Public Employee Performance Evaluation – Superintendent

Adjournment

AMERICAN WITH DISABILITIES ACT NOTICE

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board of Trustees meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the District Office at (530) 347-3165. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodation, auxiliary aids or services.

DOCUMENT AVAILABILITY

Documents provided to a majority of the Governing Board regarding an open session item on this agenda, including documents distributed to the board less than 72 hours in advance of a board meeting are available for public inspection at the District office located at 20512 West First Street, Cottonwood, CA 96022 during normal business hours.

NOTE: Copies of the agenda, approved board minutes and board packets may be reviewed or downloaded on the Cottonwood Union School District's website at www.cwusd.com. Each month's board packet will be available on the website after 3:00 p.m. on the Friday prior to the Regular Board Meeting.

To review and/or print a board packet:

Go to www.cwusd.com

Click on Board of Trustees in the right hand column

Click on Board Meeting Documents in the left hand column, and

Click on Meeting Agendas, Minutes, or Board Meeting Packets to review or download as you would like.