

Stanfield Elementary School District 24
Governing Board Meeting
February 22, 2017
6:00 p.m., Library

Open Public Meeting Notice. Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Stanfield Elementary School District Governing Board and to the general public that the Governing Board will hold a regular meeting open to the public on February 22, 2017 at 6:00 p.m. in the Library of the Stanfield Elementary School, 515 South Stanfield Road. Governing Board members may participate by telephone conference. As indicated in the agenda, pursuant to A.R.S. §38-431.03 (A) (1), (2), (3), and (4) the Governing Board may vote to go into executive session, which will not be open to the public, to discuss certain matters. The agenda for the meeting follows.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Business Services at 520-424-0221. Requests should be made three days in advance in order to allow time to arrange accommodation.

AGENDA

I. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call
- C. Welcome Visitors
- D. Approve regular meeting agenda

II. CALL TO THE PUBLIC

Guidance for Public Participation in Board Meetings is provided in Policy BEDH. The President may recognize individuals wishing to address the Board under Call to the Public or under the item on the Agenda they wish to address. Each individual will be allowed five minutes unless additional time was requested and granted in advance by the Superintendent or President. ARS 38-432.02(H) provides that Board members shall not respond to comments unless the item is on the agenda.

The Board shall not hear personal complaints against school personnel or a person connected with the district. A procedure is provided by the Board for disposition of legitimate complaints in Policies KL, KB and KLD.

LLAMADA AL PÚBLICO

La póliza BEDH, provee una guía publica para participar en juntas de la Mesa Directiva. El presidente de la Mesa Directiva puede reconocer a los individuos que desean dirigirse a

la mesa bajo llamada al público o bajo el artículo en la agenda que desean tratar. A cada individuo se le otorgaran cinco minutos de tiempo, a menos que el Presidente o Superintendente le hayan concedido tiempo adicional por adelantado. La Póliza ARS 38-432.02 dice que ningún miembro de la mesa responderá a ningún tipo de comentarios de temas que no estén en la agenda.

La mesa no oirá quejas personales en contra de personal de la escuela o personas que tengan alguna conexión con el Distrito. Para este tipo de quejas la mesa provee otro tipo de procedimientos para la disposición de quejas legítimas las cuales se encuentran en las siguientes Pólizas KL, KB, y KLD.

III. APPROVAL OF MINUTES

Approve the January 9, 2017 regular governing board meeting minutes.

IV. AWARDS AND RECOGNITIONS

- A. Students of the Month
- B. Employees of the Month

V. REPORTS

- A. Superintendent's Report
 - 1. Grants for FY18
- B. January Public Funds Expenditure Reports (Pages 1-4)
- C. January Student Activities Report (Pages 5)
- D. Principal's Report (Page 6)
- E. Operations Support Services Reports (Pages 7-9)
 - 1. Transportation
 - 2. Maintenance
 - 3. Technology

VI. NEW BUSINESS ACTION ITEMS – PERSONNEL

All hiring is pending satisfactory completion of background investigation, records verification, and fingerprint report.

- A. Approve volunteer status for 2016-2017 for Marisol Martinez
- B. Approve hire for 2016-2017, Notice of Health Aide Appointment for Azucena Cruz effective January 20, 2017
- C. Approve hire, Part-Time Variable Schedule Teacher Appointment for Nancy Patterson, Teacher, not to exceed 0.5 FTE at \$200 daily, prorated for partial days effective March 20, 2017

VII. NEW BUSINESS ACTION ITEMS – BUSINESS

- A. Ratify approval of payroll vouchers
 - 1. PV19 \$125,413.69
 - 2. PV20 \$3,061.00
 - 3. PV21 \$141,992.75
 - 4. PV22 \$150,840.81
- B. Ratify approval of expense vouchers
 - 1. EV1729 \$34,588.74
 - 2. EV1730 \$30,546.33
 - 3. EV1731 \$11,691.66
 - 4. EV1732 \$39,855.25
 - 5. EV1733 \$42,412.89
 - 6. EV1734 \$89,169.72
 - 7. EV1735 \$17,494.06
- C. Approve Heinfeld, Meech & Co., P.C. Audit Reports for the fiscal year ending June 30, 2016
 - 1. Audit Report Transmittal Letter (Pages 15- 23)
 - 2. Comprehensive Annual Financial Report (Separate Package)
 - 3. Uniform System of Financial Records (USFR) Compliance Questionnaire (Separate Package)
 - 4. Single Audit Reporting Package (Separate Package)
- D. Approve out of state travel to the Arizona Association of School Business Officials annual conference in Laughlin, Nevada, April 5 - 7, 2017 for Erlinda Martinez, Patrick Santa Cruz, Maurice Kerckhof, Kim Espino, and Lorinda El Aouita.

- E. Ratify approval of the Superintendent's signature for the 2017-2018 Teacher Evaluation System Status per A.R.S.§15-592.A and A.R.S.§15-537 (Page 10)
- F. Ratify approval of the Superintendent's signature for a one year extension of the agreement with TSA Consulting Group for 403(b)/457(b) Plan Administration Services through February 28, 2018 (Page 11)
- G. Accept with gratitude the donation of 12 tons of stabilizer with an estimated value of \$794 for the softball field from Shirley Tate of Tee Pee Sand and Gravel and Calamazoo Materials
- H. Accept with gratitude the donation of books with an estimated value of \$1000 to Stanfield Elementary School for use as incentive rewards in the Character Education program

VIII. NEW BUSINESS ACTION ITEMS – SCHOOL

- A. Approve the 2017-2018 Proposition 301 Classroom Site Fund Pay for Performance Plan (Pages 12 – 19)

IX. FUTURE AGENDA ITEMS

X. ADJOURNMENT

Posted: February 17, 2017
10:30 a.m./MS