

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION
MEETING NOTICE

DATE:	March 11, 2014
TIME:	7:30 P.M.
PLACE:	Sarah Noble Intermediate School – Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. RECOGNITION

A. NMHS Wrestling – Class L State Champions: Caleb Anderson, David Angulo, Jorge Arcuri, Zachary Arnold, Cameron Berger, Tyler Bohenko, Halim Bourjeili, Christopher Brett, Steven Brooks, Joseph Carangui, Stefan Ceconi, Ryan Christopher, Evan Colley, Alexander Davlos, Drew DiSorbo, Turner Ellis, Ryan Fabich, Jordan Hill, David Ireland, Isaiah Jenkins, Brett Leonard, Kyle Lindner, Matthew Lockwood, Thomas McIlveen, Jomar Orejuela-Nunez, Ryan Paist, Louis Paties, Nikolas Pellicone, Denzel Phillips, Daniel Reyes, Hector Reyes, Bryan Rojas, Charles Schultz, Mijani Smith, and Nikolas Stefanatos

B. Board of Education Appreciation for Service

3. PUBLIC COMMENT

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT

6. APPROVAL OF MINUTES

A. Approval of the following Board of Education Meeting Minutes
1. Regular Meeting Minutes February 11, 2014

7. SUPERINTENDENT'S REPORT

8. BOARD CHAIRMAN'S REPORT

9. COMMITTEE REPORTS

A. Facilities Sub-Committee – Mr. Littlefield
B. Operations Sub-Committee – Mrs. Faulenbach
C. Policy Sub-Committee – Mrs. Chastain
D. Committee on Learning – Mr. Lawson
E. Education Connection – Mr. Coppola
F. Connecticut Boards of Education (CABE) – Mrs. Faulenbach
G. Negotiations Committee – Mrs. Faulenbach

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NEW MILFORD, CT

10. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 11, 2014
- B. Monthly Reports
 - 1. Purchase Resolution D-663
 - 2. Budget Position dated 2/28/14
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. PTO – Exhibit B
- D. Approval of the Following Curriculum
 - 1. Writing Workshop
- E. Policy for Approval
 - 1. 3313 Relations with Vendors
- F. Policies for First Review
 - 1. 1700 Otherwise Lawful Possession of Firearms on School Property
 - 2. 3300 Purchasing
 - 3. 3313.1 Local Purchasing
 - 4. 3516.3 Accident Prevention and Reporting
 - 5. 3516.4 Safety
- G. Five Year Capital Plan
 - 1. Facilities
 - 2. Technology
- H. Emergency Health and Safety Containment Process at Schaghticoke Middle School
- I. Connecticut's Educator Evaluation and Support System 2013-14 Flexibility Request

11. ITEMS FOR INFORMATION AND DISCUSSION

- A. Field Trip Report
- B. Town of New Milford Audit Report dated June 30, 2013

12. ADJOURN

ITEMS OF INFORMATION

Policy Sub-Committee Minutes – February 25, 2014
Committee on Learning Minutes – February 25, 2014
Facilities Sub-Committee Minutes – March 4, 2014
Operations Sub-Committee Minutes – March 4, 2014

Policy Sub-Committee Meeting March 18, 2014 – 6:45 p.m. Lillis Administration Building, Room 2	Operations Sub-Committee Meeting April 1, 2014 – 7:30 p.m. Lillis Administration Building, Room 2
Committee on Learning March 18, 2014 – 7:30 p.m. Lillis Administration Building, Room 2	Board of Education Meeting April 8, 2014 – 7:30 p.m. Sarah Noble Intermediate School, LMC
Facilities Sub-Committee Meeting April 1, 2014 – 6:45 p.m. Lillis Administration Building, Room 2	

**New Milford Board of Education
Regular Meeting Minutes
February 11, 2014
Sarah Noble Intermediate School Library Media Center**

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NEW MILFORD, CT

Present:	Mrs. Daniele Shook, Chairperson Mrs. Angela C. Chastain Mr. Robert Coppola Mrs. Wendy Faulenbach Mr. David A. Lawson Mr. Dave Littlefield Mr. David R. Shaffer Mr. John W. Spatola Mrs. Theresa Volinski
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Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Director of Fiscal Services Mrs. Roberta Pratt, Director of Technology Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. John Calhoun, Facilities Manager Dr. Len Tomasello, Principal, Sarah Noble Intermediate School Mrs. Dana Ford, Principal, Schaghticoke Middle School
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1.	Call to Order A. Pledge of Allegiance The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order Pledge of Allegiance
2.	Recognition A. Geography Bee Winners: Louis Chiarito (SNIS), Lee Conlu (SNIS) and Caitlin Leib (SMS) B. VFW Patriot's Pen Essay Contest Winner: Lukas Kugler (SMS) C. Peace Poster Contest Winner: Sarah Morris (SNIS) D. School Bus Safety Poster Contest Winner: Kelsey Stewart (SNIS)	Recognition A. Geography Bee Winners: Louis Chiarito (SNIS), Lee Conlu (SNIS) and Caitlin Leib (SMS) B. VFW Patriot's Pen Essay Contest Winner: Lukas Kugler (SMS) C. Peace Poster Contest Winner: Sarah Morris (SNIS) D. School Bus Safety Poster Contest Winner: Kelsey Stewart (SNIS)

<p>E.</p>	<p>2016 Nutmeg Book Award Intermediate Selection Committee Student Reader: Jackson Zavatsky (SNIS)</p> <p>Principals Len Tomasello (SNIS) and Dana Ford (SMS) were present to congratulate their respective students. The meeting recessed at 7:41 p.m. for a brief reception and reconvened at 7:55 p.m.</p>	<p>E. 2016 Nutmeg Book Award Intermediate Selection Committee Student Reader: Jackson Zavatsky (SNIS)</p>
<p>3.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> Denise Bard, a New Milford resident, said in her opinion the common core standards will be detrimental to children. It is an unfunded mandate with high stakes testing. She said she is concerned that parents will not have access to the data on their own children. She went online to look at some of the questions on the smarter balanced assessment and found the questions confusing and undermining of parental authority. She said she has opted out of smarter balanced testing for her daughter. She feels the standards are not about education. Michelle Duffany, a New Milford resident, said she has concerns about the common core. She has had students in New Milford schools for 20 years. Her two oldest children have graduated from college and she has always trusted New Miford's teachers to do what is best for her children. She currently has an 11th and 6th grader. She noted that 15 years ago the Everyday Math was adopted as the new way to raise test scores and now the common core is coming in to replace that. She asked if the common core followed the strategic plan for the schools. She feels that parents have lost a voice in their children's education. Lisa Jackson, a New Milford resident, asked how the smarter balanced testing would drive classroom instruction in this current academic year. She also asked how this would benefit the students in this academic year and why the students will need to take the time to take a test of a test. 	<p>Public Comment</p>

4.	PTO Report <ul style="list-style-type: none"> There was none. 	PTO Report
5.	Student Representatives' Report <ul style="list-style-type: none"> There was none. 	Student Representatives' Report
6.	Approval of Minutes A. Approval of the following Board of Education Meeting Minutes <ol style="list-style-type: none"> Special Annual Meeting Minutes December 11, 2013 Special Meeting Minutes December 11, 2013 Special Meeting Minutes January 7, 2014 Budget Hearing/Adoption Minutes January 22, 23, 28 and 29, 2014 <ul style="list-style-type: none"> Mr. Coppola asked if it was possible in the future to make separate motions to approve minutes and Mrs. Shook said it was. <p>Mr. Coppola moved to approve the following Board of Education Meeting Minutes: Special Annual Meeting Minutes December 11, 2013 Special Meeting Minutes December 11, 2013 Special Meeting Minutes January 7, 2014 Budget Hearing/Adoption Minutes January 22, 23, 28 and 29, 2014, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> Mr. Spatola thanked the secretary for the wonderful job done on the budget minutes. <p>The motion passed 8-0-1.</p> <p>Aye: Mrs. Chastain, Mr. Coppola, Mrs. Faulenbach, Mr. Lawson, Mr. Littlefield, Mr. Shaffer, Mrs. Shook, Mr. Spatola Abstain: Mrs. Volinski</p>	Approval of Minutes A. Approval of the following Board of Education Meeting Minutes <ol style="list-style-type: none"> Special Annual Meeting Minutes December 11, 2013 Special Meeting Minutes December 11, 2013 Special Meeting Minutes January 7, 2014 Budget Hearing/Adoption Minutes January 22, 23, 28 and 29, 2014 <p>Motion made and passed to approve the following Board of Education Meeting Minutes: Special Annual Meeting Minutes December 11, 2013 Special Meeting Minutes December 11, 2013 Special Meeting Minutes January 7, 2014 Budget Hearing/Adoption Minutes January 22, 23, 28 and 29, 2014.</p>
7.	Superintendent's Report <ul style="list-style-type: none"> Dr. Paddyfote said there was a Magnet School Advisory Council meeting on January 23rd. 	Superintendent's Report

	<p>Seventeen New Milford students attend the school. They have decided not to raise tuition for next year.</p> <ul style="list-style-type: none"> • On February 12th the Board of Finance and Town Council will meet to review the Town and Board of Education audit. • To date there have been five snow days which means the last day of school is Friday, June 13th. • The schools will be in recess on February 17th and 18th. 	
8.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mrs. Shook said the Board of Finance and Town Council will meet to hear the Board of Education budget on March 6th at 7:30 p.m. in the E. Paul Martin Meeting Room of Town Hall. • Mr. Coppola asked if Mrs. Shook wanted Board members to attend and she said she did. • On February 26th Mrs. Shook and Dr. Paddyfote will meet to put together a plan to present the budget to the joint Boards. 	Board Chairman's Report
9.	<p>Committee Reports</p> <ul style="list-style-type: none"> • Mr. Coppola asked for a point of information on how he, as a Board member, could ask a question about a sub-committee meeting if he could not ask at the sub-committee meeting itself or at the Board meeting. He felt the rules of the Board limited his ability to ask questions. • Mrs. Shook said if the item discussed in the sub-committee was on the agenda for discussion and possible action, the questions could be asked at that time. • Mr. Coppola asked if the item was not on the agenda did he, as a Board member, have the right to ask questions during the sub-committee reports and Mrs. Shook said the sub-committee reports were for reports only but if Mr. Coppola had a question he could ask the sub-committee chair. 	Committee Reports

	<ul style="list-style-type: none"> • Mr. Coppola noted he could not talk at a sub-committee meeting if he was not a member, and if public comment had already passed, he did not see where he had an opportunity to ask questions on an item. • Mr. Shaffer noted most Board members read the sub-committee minutes online and some of the items discussed might raise questions. • Mrs. Faulenbach said the sub-committees only have four members so as to avoid a Board quorum. She said Board members can go to the Board Chair as well as sub-committee chairs to ask for items to be placed on an agenda. • Mr. Coppola asked if he needed three members of the Board to request an item on the agenda and Mrs. Faulenbach said yes, three members of the Board, but not necessarily members of the same sub-committee. She noted the reason this rule was in place was to allow the public to know what items would be discussed in advance on the agenda. • Mr. Spatola asked if he had a question on a sub-committee report could he discuss it during this part of the agenda and Mr. Lawson said he could ask for clarification on an item. • Mr. Coppola said he did not like the way the Board is operating but asked if he could e-mail a sub-committee chair without going through the Board Chair first. Mrs. Shook said he could certainly e-mail a sub-committee chair but asked that she be included in the communication. <p>A. Facilities Sub-Committee</p> <ul style="list-style-type: none"> • Mr. Littlefield said they discussed three items including the building use fee structure which was on tonight's agenda, the security update, and the winter maintenance updates which were already done. <p>B. Operations Sub-Committee</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said almost all the items discussed were on the agenda for discussion 	<p>A. Facilities Sub-Committee</p> <p>B. Operations Sub-Committee</p>
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	<p>and action tonight.</p> <p>C. Policy Sub-Committee</p> <ul style="list-style-type: none"> Mrs. Chastain said the first meeting of the year for Policy will be February 25th and there was one policy for approval on tonight's agenda. <p>D. Committee on Learning</p> <ul style="list-style-type: none"> Mr. Lawson noted that there will be at least one curriculum to review and approve at the next meeting and a review and update on the State and Federal initiatives. <p>E. Education Connection</p> <ul style="list-style-type: none"> Mr. Coppola said he had not been made aware of any meetings and Dr. Paddyfote said Dr. Thibodeau typically would come down to meet with him regarding Education Connection and would inform him of meetings. <p>F. Connecticut Boards of Education</p> <ul style="list-style-type: none"> Mrs. Faulenbach noted that Board members should have received an invite to Day on the Hill for March 5th. <p>G. Negotiations Committee</p> <ul style="list-style-type: none"> Mrs. Faulenbach said there were no negotiations ongoing. 	<p>C. Policy Sub-Committee</p> <p>D. Committee on Learning</p> <p>E. Education Connection</p> <p>F. Connecticut Boards of Education</p> <p>G. Negotiations Committee</p>
10.	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated February 11, 2014</p> <p>Mrs. Faulenbach moved to approve Exhibit A: Personnel - Certified, Non-Certified, Appointments, Resignations and Leaves of Absence dated</p>	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated February 11, 2014</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel - Certified, Non-</p>

	<p>February 11, 2014, seconded by Mr. Littlefield and passed unanimously.</p> <p>B. Bid Award 1. Network Switches</p> <p>Mr. Littlefield moved to award the bid for Network Switches to Omni Data, LLC, seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none"> • Mr. Coppola noted there were two items on the bid including the grant and a supplemental request. Ms. Pratt said there is an original five year plan that she is following and the district did not know at the time of the plan how much would be awarded through a grant. • Mr. Coppola asked if there was anything left from the grant and Ms. Pratt said the grant had to be used for network equipment and was exhausted. • Mr. Coppola asked if any more money would be requested in this year's budget and Ms. Pratt said there would not be, and that the project will be 60% complete. <p>The motion passed unanimously.</p> <p>C. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolutions D-661: dated 12/31/13 and D-662: dated 1/31/14 2. Budget Positions dated 12/31/13 and 1/31/14 3. Requests for Budget Transfers dated 12/31/13 and 1/31/14 <p>Mr. Littlefield made a motion to approve monthly reports: D-661: dated 12/31/13 and D-662: dated 1/31/14, Budget Positions dated 12/31/13 and 1/31/14, Requests for Budget Transfers dated 12/31/13 and 1/31/14, seconded by Mrs. Faulenbach.</p>	<p>Certified, Appointments, Resignations and Leaves of Absence dated February 11, 2014</p> <p>B. Bid Award 1. Network Switches</p> <p>Motion made and passed unanimously to award the bid for Network Switches to Omni Data, LLC.</p> <p>C. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolutions D-661: dated 12/31/13 and D-662: dated 1/31/14 2. Budget Positions dated 12/31/13 and 1/31/14 3. Requests for Budget Transfers dated 12/31/13 and 1/31/14 <p>Motion made and passed unanimously to approve monthly reports: D-661: dated 12/31/13 and D-662: dated 1/31/14, Budget Positions dated 12/31/13 and 1/31/14, Requests for Budget Transfers dated 12/31/13 and 1/31/14</p>
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	<ul style="list-style-type: none"> • Mr. Lawson asked about uniforms on the purchase resolution in terms of what school, or what purpose, and Mr. Miller said the high school. Mr. Littlefield said cross country uniforms and Ms. Baldelli said girls' basketball uniforms as well. • Mr. Lawson asked how energy costs were looking and Mr. Miller said all the utilities were on track for the budget or slightly below. He said the #2 fuel is a little ahead of last year but there are enough gallons budgeted. • Mr. Coppola thanked Mr. Miller for following through on what he said he would do which is track everything from where it came and the balance anticipated in that account. • Mr. Miller noted there would be a whole new format when the Munis system is implemented. <p>The motion passed unanimously.</p> <p>D. Gifts & Donations 1. PTO – Exhibit B</p> <p>Mrs. Faulenbach moved to accept Gifts and Donations: PTO – Exhibit B in the amount of \$3,230.00, seconded by Mr. Shaffer.</p> <ul style="list-style-type: none"> • Mr. Coppola thanked the PTO for what they do to help students. <p>The motion passed 8-0-1. Aye: Mr. Coppola, Mrs. Faulenbach, Mr. Lawson, Mr. Littlefield, Mr. Shaffer, Mrs. Shook, Mr. Spatola, Mrs. Volinski Abstain: Mrs. Chastain</p> <p>E. Policy for Approval 1. 5131.111 Conduct: Camera Surveillance</p> <p>Mrs. Faulenbach moved to approve the following policy: 5131.111 Conduct: Camera Surveillance, seconded by Mr. Shaffer.</p>	<p>D. Gifts & Donations 1. PTO – Exhibit B</p> <p>Motion made and passed to accept Gifts and Donations: PTO – Exhibit B in the amount of \$3,230.00</p> <p>E. Policy for Approval 1. 5131.111 Conduct: Camera Surveillance</p> <p>Motion made and passed unanimously to approve the following policy: 5131.111 Conduct: Camera Surveillance.</p>
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	<p>The motion passed unanimously.</p> <p>F. Use of Buildings: Fee Structure Adjustment</p> <p>Mr. Coppola moved to approve the Use of Buildings: Fee Structure Adjustment Appendix 2 as of July 1, 2014, seconded by Mrs. Volinski.</p> <ul style="list-style-type: none"> • Mr. Spatola asked what the fees were before and Mr. Calhoun said the parking fee has been added and the custodial and A/V tech fees increased \$1 per hour. • Mr. Spatola asked if this covered the school's costs and Mr. Calhoun said it did. • Mr. Spatola asked if the users had to sign a waiver and Mr. Calhoun said they did. • Mr. Spatola suggested that in addition to the million dollar insurance policy requirement, New Milford Public Schools should be named as an additional insured. Mr. Miller said he would look into this. <p>The motion passed unanimously.</p>	<p>F. Use of Buildings: Fee Structure Adjustment</p> <p>Motion made and passed unanimously to approve the Use of Buildings: Fee Structure Adjustment Appendix 2 as of July 1, 2014.</p>
<p>11.</p> <p>A.</p>	<p>Items for Information and Discussion</p> <p>Field Trip Report</p> <ul style="list-style-type: none"> • Mr. Coppola asked why the procedure of Board approval for field trips had changed. Dr. Paddyfote said the administration would check into the matter and she noted that Board policies are typically changed based on the review and advice of Board Counsel. • Mr. Shaffer thanked Mr. Smith for including upcoming field trips noting often the Board sees them after the fact. Mr. Smith said he is working with the schools on getting the information well in advance. • Mr. Lawson asked about the Science 9-12, June 23rd through 27th out of school to Sherman trip and Mr. Smith said that was part of a consortium grant with Education Connection that involved environmental science projects. • Mrs. Volinski asked if the May 30th trip to Six 	<p>Items for Information and Discussion</p> <p>A. Field Trip Report</p>

	<p>Flags was a senior class trip and Mr. Smith said it was.</p> <ul style="list-style-type: none"> Mr. Littlefield explained to Mr. Coppola that the policy around field trips coming to the Board for review was discussed in December and that Mr. Smith was given the authority to approve field trips by the Board. 	
12.	<p>Executive Session (Anticipated)</p> <p>A. Discussion of possible legal action by Board to recover back tuition arising out of residency determination. Executive Session anticipated. The Board may take action on this upon returning to open session.</p> <p>Mr. Shaffer moved to enter into Executive Session for the purpose of discussing possible legal action by the Board to recover back tuition arising out of residency determination and to invite into the session Dr. JeanAnn Paddyfote, Superintendent of Schools, and Attorney Michael McKeon, seconded by Mr. Spatola and passed unanimously.</p> <p>The Board, Dr. Paddyfote and Attorney McKeon entered executive session at 8:45 p.m.</p> <p>The Board, Dr. Paddyfote and Attorney McKeon returned to public session at 9:12 p.m.</p> <p>Mr. Littlefield moved that the Board authorize its legal counsel to commence legal action in order to recover the tuition owed by the family of the students discussed in executive session who attended the New Milford Public Schools despite not being New Milford residents, seconded by Mrs. Faulenbach.</p> <p>The motion passed unanimously.</p>	<p>Executive Session (Anticipated)</p> <p>A. Discussion of possible legal action by Board to recover back tuition arising out of residency determination. Executive Session anticipated. The Board may take action on this upon returning to open session.</p> <p>Motion made and passed unanimously to enter into Executive Session for the purpose of discussing possible legal action by the Board to recover back tuition arising out of residency determination and to invite into the session Dr. JeanAnn Paddyfote, Superintendent of Schools, and Attorney Michael McKeon.</p> <p>Motion made and passed unanimously that the Board authorize its legal counsel to commence legal action in order to recover the tuition owed by the family of the students discussed in executive session who attended the New Milford Public Schools despite not being New Milford residents.</p>
13.	Adjourn	Adjourn

	Mr. Coppola moved to adjourn the meeting at 9:13 p.m., seconded by Mr. Littlefield and passed unanimously.	Motion made and passed unanimously to adjourn the meeting at 9:13 p.m.
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Respectfully submitted:



Angela Chastain

Secretary

New Milford Board of Education

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
March 11, 2014
Released as of March 10, 2014

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

1. ****Mrs. Paula Marian**, Art Teacher, New Milford High School
Move that the Board of Education accept the resignation, due to retirement, of **Mrs. Paula Marian** as Art Teacher at New Milford High School effective June 30, 2014.

Retirement

2. CERTIFIED STAFF

b. APPOINTMENTS

1. None currently

3. NON-CERTIFIED STAFF

a. RESIGNATIONS

1. **Mr. David Hawkins**, Custodian, Northville Elementary School
Move that the Board of Education accept the resignation, due to retirement, of **Mr. David Hawkins** as a Custodian at Northville Elementary School effective April 11, 2014.

Retirement

2. **Mrs. Barbara Weber**, Business Office Assistant, Central Office
Move that the Board of Education accept the resignation of **Mrs. Barbara Weber** as Business Office Assistant at Central Office effective July 1, 2014.

Moving out of state

4. NON-CERTIFIED STAFF

b. APPOINTMENTS

1. **Ms. Thelxi Gladstone**, Part-time (.50) Paraeducator, Northville Elementary School
Move that the Board of Education appoint **Ms. Thelxi Gladstone** as a part-time (.50) Paraeducator at Northville Elementary School effective March 12, 2014.
2. **Mr. Cody Norlander**, Paraeducator, New Milford High School
Move that the Board of Education appoint **Mr. Cody Norlander** as Paraeducator at New Milford High School effective March 12, 2014.
3. **Ms. Alexa Reed**, Van Rider, Central Office
Move that the Board of Education appoint **Ms. Alexa Reed** as a Van Rider for Special Education at Central Office effective March 12, 2014.

\$13.04 per hour - Hire Rate
\$13.38 per hour – Job Rate
(after completion of
probationary period)

Replacing: S. Berry

\$13.04 per hour - Hire Rate
\$13.38 per hour – Job Rate
(after completion of
probationary period)

Replacing: C. Smeriglio

\$14.00 per hour,
3 hours per day

5. SUBSTITUTES/INTERNS

a. APPOINTMENTS

1. **Ms. Julia Cardiello**, Substitute Teacher
Move that the Board of Education appoint **Ms. Julia Cardiello** as a Substitute Teacher effective March 12, 2014.
2. **Mrs. Tannia Cavajani-Johnson**, Substitute Teacher
Move that the Board of Education appoint **Mrs. Tannia Cavajani-Johnson** as a Substitute Teacher effective March 12, 2014.
3. **Mr. David Cullmer**, Substitute Teacher
Move that the Board of Education appoint **Mr. David Cullmer** as a Substitute Teacher effective March 12, 2014.
4. **Mr. Kristopher Quintiliani**, Substitute Teacher
Move that the Board of Education appoint **Mr. Kristopher Quintiliani** as a Substitute Teacher effective March 12, 2014.
5. **Ms. Amy Robinson**, Substitute Teacher
Move that the Board of Education appoint **Ms. Amy Robinson** as a Substitute Teacher effective March 12, 2014.
6. **Ms. Ashley Seymour**, Intern, Hill and Plain School
Move that the Board of Education appoint **Ms. Ashley Seymour** as an Intern at Hill and Plain School effective March 12, 2014.
7. **Mrs. Nicole Szigeti**, Substitute Teacher
Move that the Board of Education appoint **Mrs. Nicole Szigeti** as a Substitute Teacher effective March 12, 2014.

Education History:

BA: Manhattanville College
Major: Psychology
MS: CUNY, Queens College
Major: School Psychology

Education History:

BA: Manhattanville College
Major: Spanish/Literature

Education History:

BA: Mercyhurst University
Major: Math & Philosophy

Education History:

BS: UConn
Major: Human Development & Family Studies
MSW: Fordham University
Major: Social Work

Education History:

BS: WCSU
Major: English

Education History:

BS: SCSU
Major: Liberal Studies

Education History:

BA: University of Iowa
Major: Elementary Education

6. ADULT EDUCATION STAFF

a. RESIGNATIONS

1. None currently

7. ADULT EDUCATION STAFF

b. APPOINTMENTS

1. None currently

8. BAND STAFF

a. RESIGNATIONS

1. **None currently**

9. BAND STAFF

b. APPOINTMENTS

1. **None currently**

10. COACHING STAFF

a. RESIGNATIONS

1. ****Ms. Jenn Stango**, Girls' JV Softball Coach, New Milford High School
Move that the Board of Education accept the resignation of **Ms. Jenn Stango** as Girls' JV Softball Coach at New Milford High School effective March 5, 2014.
2. **Mr. Eric Wiercinski**, Boys' JV Lacrosse Coach, New Milford High School
Move that the Board of Education accept the resignation of **Mr. Eric Wiercinski** as Boys' JV Lacrosse Coach at New Milford High School effective February 19, 2014.

Took position elsewhere

Moving out of state

11. COACHING STAFF

b. APPOINTMENTS

1. **Mr. Chris Bacich**, Assistant Boys' Track and Field Coach, New Milford High School
Move that the Board of Education appoint **Mr. Chris Bacich** as Assistant Boys' Track and Field Coach at New Milford High School effective March 12, 2014.
2. **Mr. Larry Badaracco**, Boys' Varsity Tennis Coach, New Milford High School
Move that the Board of Education appoint **Mr. Larry Badaracco** as Boys' Varsity Tennis Coach at New Milford High School effective March 12, 2014.
3. **Ms. Deidre Burke**, Girls' Varsity Tennis Coach, New Milford High School
Move that the Board of Education appoint **Ms. Deidre Burke** as Girls' Varsity Tennis Coach at New Milford High School effective March 12, 2014.

2013-2014 stipend: \$3028

2013-2014 stipend: \$3015

2013-2014 stipend: \$3015

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| <p>4. **Mr. Robert Burkhart, Girls' Freshman Lacrosse Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Robert Burkhart as Girls' Freshman Lacrosse Coach at New Milford High School effective March 12, 2014.</p> | <p>2013-2014 stipend: \$2314</p> |
| <p>5. Mr. Chris Dzurka, Boys' Freshman Baseball Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Chris Dzurka as Boys' Freshman Baseball Coach at New Milford High School effective March 12, 2014.</p> | <p>2013-2014 stipend: \$2361</p> |
| <p>6. Mr. Terry Flynn, Volunteer Boys' Freshman Baseball Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Terry Flynn as Volunteer Boys' Freshman Baseball Coach at New Milford High School effective March 12, 2014.</p> | <p>Volunteer</p> |
| <p>7. Mr. Mark Grant, Boys' JV Baseball Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Mark Grant as Boys' JV Baseball Coach at New Milford High School effective March 12, 2014.</p> | <p>2013-2014 stipend: \$3068</p> |
| <p>8. Ms. Eileen Holden, Girls' Varsity Softball Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Eileen Holden as Girls' Varsity Softball Coach at New Milford High School effective March 12, 2014.</p> | <p>2013-2014 stipend: \$4718</p> |
| <p>9. Ms. Dawn Hough, Volunteer Girls' and Boys' Track and Field Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Dawn Hough as Volunteer Girls' and Boys' Track and Field Coach at New Milford High School effective March 12, 2014.</p> | <p>Volunteer</p> |
| <p>10. Mr. Andrew Kisling, Volunteer Boys' Varsity Baseball Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Andrew Kisling as Volunteer Boys' Varsity Baseball Coach at New Milford High School effective March 12, 2014.</p> | <p>Volunteer</p> |

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| <p>11. Ms. Nicole Madorran, Girls' JV Lacrosse Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Nicole Madorran as Girls' JV Lacrosse Coach at New Milford High School effective March 12, 2014.</p> | 2013-2014 stipend: \$3008 |
| <p>12. Mr. Peter Martinez, Volunteer Boys' JV Baseball Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Peter Martinez as Volunteer Boys' JV Baseball Coach at New Milford High School effective March 12, 2014.</p> | Volunteer |
| <p>13. Mr. Mark Matrigali, Assistant Girls' Track and Field Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Mark Matrigali as Assistant Girls' Track and Field Coach at New Milford High School effective March 12, 2014.</p> | 2013-2014 stipend: \$3028 |
| <p>14. Mr. Gary Millar, Girls' Freshman Softball Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Gary Millar as Girls' Freshman Softball Coach at New Milford High School effective March 12, 2014, pending coaching permit.</p> | 2013-2014 stipend: \$2361 |
| <p>15. Mr. James Mullin, Boys' Varsity Golf Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. James Mullin as Boys' Varsity Golf Coach at New Milford High School effective March 12, 2014.</p> | 2013-2014 stipend: \$2999 |
| <p>16. Mr. John Murphy, Girls' Varsity Lacrosse Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. John Murphy as Girls' Varsity Lacrosse Coach at New Milford High School effective March 12, 2014.</p> | 2013-2014 stipend: \$4626 |
| <p>17. Mr. Sean Murray, Boys' JV Lacrosse Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Sean Murray as Boys' JV Lacrosse Coach at New Milford High School effective March 12, 2014.</p> | 2013-2014 stipend: \$3008 |

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| <p>18. Mr. Tony Nocera, Volunteer Girls' Varsity Softball Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Tony Nocera as Volunteer Girls' Varsity Softball Coach at New Milford High School effective March 12, 2014.</p> | Volunteer |
| <p>19. Mr. Ryan Rebstock, Assistant Girls' and Boys' Track and Field Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Ryan Rebstock as Assistant Girls' and Boys' Track and Field Coach at New Milford High School effective March 12, 2014.</p> | 2013-2014 stipend: \$1804 |
| <p>20. Mrs. Dawn Shiffman, Volunteer Girls' and Boys' Track and Field Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mrs. Dawn Shiffman as Volunteer Girls' and Boys' Track and Field Coach at New Milford High School effective March 12, 2014.</p> | Volunteer |
| <p>21. **Ms. Jenn Stango, Girls' JV Softball Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Jenn Stango as Girls' JV Softball Coach at New Milford High School effective March 12, 2014.</p> | 2013-2014 stipend: \$3068 |
| <p>22. **Mr. Travis Swim, Boys' Freshman Lacrosse Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Travis Swim as Boys' Freshman Lacrosse Coach at New Milford High School effective March 12, 2014.</p> | 2013-2014 stipend: \$2314 |
| <p>23. Mr. Joseph Tarantello, Girls' Varsity Track and Field Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Joseph Tarantello as Girls' Varsity Track and Field Coach at New Milford High School effective March 12, 2014.</p> | 2013-2014 stipend: \$4660 |
| <p>24. Mr. John Wrenn, Boys' Varsity Baseball Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. John Wrenn as Boys' Varsity Baseball Coach at New Milford High School effective March 12, 2014.</p> | 2013-2014 stipend: \$4719 |

12. LEAVES OF ABSENCE

1. **Mrs. Margaret McLoughlin**, Secretary, Sarah Noble Intermediate School

Move that the Board of Education approve a personal leave of absence for **Mrs. Margaret McLoughlin** from March 10, 2014 to a date to be determined.

Unpaid Leave:
3/10/14 to date to be
determined

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
OPERATIONS WEB PAGE UNDER MARCH 4, 2014**

10. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 11, 2014
- B. Monthly Reports
 - 1. Purchase Resolution D-663
 - 2. Budget Position as of February 28, 2014
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. PTO – Exhibit B
- G. Five Year Capital Plan
 - 2. Technology
- I. Connecticut's Educator Evaluation and Support System 2013-14 Flexibility Request

11. ITEMS FOR INFORMATION AND DISCUSSION

- B. Town of New Milford Audit Report dated June 30, 2013

**THE FOLLOWING ITEMS CAN BE PREVIEWED IN
THE OFFICE OF THE ASSISTANT SUPERINTENDENT**

- D. Approval of the Following Curricula
 - 1. Writing Workshop

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
POLICY WEB PAGE UNDER FEBRUARY 25, 2014**

- E. Policy for Approval
 - 1. 3313 Relations with Vendors
- F. Policies for First Review
 - 1. 1700 Otherwise Lawful Possession of Firearms on School Property
 - 2. 3300 Purchasing
 - 3. 3313.1 Local Purchasing
 - 4. 3516.3 Accident Prevention and Reporting
 - 5. 3516.4 Safety

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
FACILITIES WEB PAGE UNDER MARCH 4, 2014**

- G. Five Year Capital Plan
 - 1. Facilities
- H. Emergency Health and Safety Containment Process at Schaghticoke Middle School

APPROVED FIELD TRIPS

March 2014

<u>School</u>	<u>Grade/Dept.</u>	<u>Trip Date</u>	<u>Day(s) of the Week</u>	<u># of Students</u>	<u># of Adults</u>	<u>Destination</u>	<u>Subs</u>	<u>Student Cost</u>
NMHS	Fine Arts/9-12	2/25/14	Tuesday	14	1	KatArt Graphics - New Milford, CT	No	\$0
NMHS	9-12	3/1/14	Saturday	12	1	Irvington High School - Irvington, NY	No	\$0
NMHS	Music/9-12	3/1/14	Saturday	7	4	Winter Guard Competition @ Newton High School - Newtown, CT	No	\$0
NMHS	Music/9-12	3/1/14	Saturday	24	4	Winter Percussion Competition @ Trumbull High School - Trumbull, CT	No	\$0
NMHS	Music/9-12	3/8/14	Saturday	7	4	Winter Guard Competition @ Shelton High School - Shelton, CT	No	\$0
NMHS	Music/9-12	3/8/14	Saturday	24	4	Winter Percussion @ Shelton High School - Shelton, CT	No	\$0
NMHS	Social Studies/11-12	3/12/14	Wednesday	28	2	Holy Trinity Orthodox Church - Danbury, CT	No	\$9
NMHS	Music/9-12	3/15/14	Saturday	24	4	Winter Percussion Competition @ Westhill & Norwalk High Schools	No	\$0
NMHS	Music/9-12	3/18/14	Tuesday	25	2	NES, HPS, JPS, and SNIS - New Milford, CT	Yes-2	\$0
NMHS	Music/9-12	3/22/14	Saturday	24	4	Winter Percussion Competition @ Bunnell & Johnthan Law High Schools	No	\$0
NMHS	Music/9-12	3/22/14	Saturday	7	4	Winter Guard Competition @ Bunnell & Johnthan Law High Schools	No	\$0
NMHS	Health/12	3/28/14	Friday	14	1	Gateway Community College - New Haven, CT	No	\$0
NMHS	World Language	3/28/14	Friday	42	1	Melrose Veterans Memorial Middle School - Melrose, MA	Yes-1	\$35
NMHS	Music/9-12	3/29/14	Saturday	7	4	Winter Guard Competition @ WCSU - Danbury, CT	No	\$0
HPS	1	4/4/14	Friday	113	13	The Warner Theatre - Torrington, CT	No	\$0
NMHS	Music/9-12	4/5/14	Saturday	24	4	Winter Percussion Competition @ Westhill High School - Stamford, CT	No	\$0
SMS	Music/7-8	4/24/14	Thursday	45	2	SNIS & NMHS - New Milford, CT	No	\$0
NMHS	9-12	4/26/14	Saturday	12	1	Irvington High School - Irvington, NY	No	\$0
JPS	1	5/2/14	Friday	95	20	Pratt Center - New Milford, CT	No	\$13.82
NMHS	Athletics/Varsity	5/9/14	Friday	21	3	Doubleday Field & Baseball Hall of Fame - Cooperstown, NY	Yes-1	\$0
SMS	8	5/22/14	Thursday	362	20	Lake Compounce - Bristol, CT	No	\$48.80
JPS	3	5/28/14	Wednesday	100	18	Connecticut Science Center - Hartford, CT	No	\$0
NES	3	5/28/14	Wednesday	78	12	Institute for American Indian Studies - Washington, CT	No	\$21.76
NES	3	5/29/14	Thursday	38	6	Institute for American Indian Studies - Washington, CT	No	\$21.76

**New Milford Board of Education
Policy Sub-Committee Minutes
February 25, 2014
Lillis Administration Building, Room 2**

Present: Mrs. Angela C. Chastain
Mr. David A. Lawson
Mr. Dave Littlefield
Mr. David R. Shaffer

Also Present: Mr. Joshua Smith, Assistant Superintendent of Schools
Mr. Gregg Miller, Director of Fiscal Services
Ms. Ellamae Baldelli, Director of Human Resources

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2014 FEB 27 P 12:41

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mrs. Chastain.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> Robert Coppola referenced Policy 1250 which is on the agenda for revision after full Board second review. He said he would like to see families encouraged to come to school more as involved parents make better students. If this could not be addressed in this policy, then he would like another one created for that purpose. 	Public Comment
3.	Discussion and Possible Action	Discussion and Possible Action
A.	Policy Recommended for Revision and Approval at Initial Board Presentation in accordance with Board Bylaw 9311:	A. Policy Recommended for Revision and Approval at Initial Board Presentation in accordance with Board Bylaw 9311:
1.	Policy 3313 Relations with Vendors <ul style="list-style-type: none"> Mrs. Chastain said per Board Bylaw 9311 this policy can be approved at the initial Board presentation and asked if there was any discussion. Mr. Lawson said it was necessary to have a motion before discussion could take place. Mr. Lawson moved to bring Policy 3313 to the full	1. Policy 3313 Relations with Vendors Motion made and passed

	<p>Board for approval. Motion seconded by Mr. Shaffer.</p> <ul style="list-style-type: none"> Mr. Shaffer said that counsel has recommended the addition of language that states that contractors will not unlawfully discriminate and asked how would the district know if this was true. Mr. Smith said that this would typically be a statement by the company. Mr. Shaffer asked if we would just take the company's word for it and Mr. Smith said yes. <p>Motion passed unanimously.</p> <p>B. Policies Recommended for Revision:</p> <ol style="list-style-type: none"> Policy 1700 Otherwise Lawful Possession of Firearms on School Property Policy 3300 Purchasing Policy 3313.1 Local Purchasing Policy 3516.3 Accident Prevention and Reporting Policy 3516.4 Safety <ul style="list-style-type: none"> Mrs. Chastain said these policies were being considered for first review by the full Board. If no changes are recommended, they will go on for second review. If changes are recommended, the policies involved will come back to the Policy Sub-Committee. She said they could be discussed individually if the Committee wished. <p>Mr. Shaffer moved to bring Policies 1700, 3300, 3313.1, 3516.3 and 3516.4 to the full Board for first review. Motion seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> Mr. Shaffer referenced policy 3300 and asked what constituted a public signpost. Mr. Smith said it would be the newspaper and/or website. Mr. Shaffer asked if the wording could be changed to say that then so it was clearer. Mr. Smith said he would check with legal counsel. Mr. Shaffer asked questioned the reference to driver's education in policy 3516.3 and asked that it be removed since the district did not 	<p>unanimously to bring Policy 3313 to the full Board for approval.</p> <p>B. Policies Recommended for Revision:</p> <ol style="list-style-type: none"> Policy 1700 Otherwise Lawful Possession of Firearms on School Property Policy 3300 Purchasing Policy 3313.1 Local Purchasing Policy 3516.3 Accident Prevention and Reporting Policy 3516.4 Safety <p>Motion made and passed unanimously to bring Policies 1700, 3300, 3313.1, 3516.3 and 3516.4 to the full Board for first review.</p>
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	<p>have a driver's education course any longer. Mr. Smith said there are still courses taught on school grounds by vendors. Mr. Shaffer said the reference could stay then.</p> <p>Motion passed unanimously.</p>	
C.	<p>Policy Recommended for Revision after Full Board Second Review:</p> <p>1. Policy 1250 Visits to the Schools</p> <p>Mr. Shaffer moved to bring Policy 1250 to the full Board for approval. Motion seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Mr. Shaffer said this was the policy mentioned in public comment. • Mr. Lawson noted that the word "encouraged" had been replaced with enable and he was opposed to this. He said the aim of the schools should be to encourage involvement. He favors the original language. • Mr. Littlefield agreed with Mr. Lawson and also said he would like the wording "and strongly encourage" in the first sentence put back in. • Mr. Smith said the suggested change speaks more to organizations that have a proprietary reason to want to visit the schools and that parent relationships are a separate issue. Visitor in this case is different from the family which is part of the school community. He gave the example of a youth pastor wishing to come speak to students during their lunch. • Mr. Lawson said he thought an instance such as that was covered on page two of the policy. He has no problem with groups coming in at any time. • Mr. Littlefield suggested adding another sentence or two to the policy to encourage families. • Mr. Shaffer suggested changing #6 on page one from staff to school administrator. • The Committee consensus was to send this 	<p>C. Policy Recommended for Revision after Full Board Second Review:</p> <p>1. Policy 1250 Visits to the Schools</p> <p>Motion made and failed 0-4 to bring Policy 1250 to the full Board for approval.</p>

	<p>policy back for revision to counsel with suggestions mentioned.</p> <p>Motion failed 0-4.</p>	
D.	Policies Reviewed with No Revision Recommended:	D. Policies Reviewed with No Revision Recommended:
1.	Policy 3000 Concept and Roles in Business and Non-Instructional Operations	1. Policy 3000 Concept and Roles in Business and Non-Instructional Operations
2.	Policy 3110 Budget Planning	2. Policy 3110 Budget Planning
3.	Policy 3160 Budget and Transfer of Funds	3. Policy 3160 Budget and Transfer of Funds
4.	Policy 3230 Federal Funds	4. Policy 3230 Federal Funds
5.	Policy 3231 Medical Reimbursement for Special Education Students	5. Policy 3231 Medical Reimbursement for Special Education Students
6.	Policy 3240 Tuition Fees	6. Policy 3240 Tuition Fees
7.	Policy 3260 Sales & Disposal of Books, Equipment & Supplies	7. Policy 3260 Sales & Disposal of Books, Equipment & Supplies
8.	Policy 3270 Disposition and Rental of Real Property	8. Policy 3270 Disposition and Rental of Real Property
9.	Policy 3280 Gifts to the School	9. Policy 3280 Gifts to the School
10.	Policy 3281 School Fund Raisers	10. Policy 3281 School Fund Raisers
11.	Policy 3321 Requesting Goods and Services (Requisitions)	11. Policy 3321 Requesting Goods and Services (Requisitions)
12.	Policy 3432 Budget & Expense Report/Annual Financial Statement	12. Policy 3432 Budget & Expense Report/Annual Financial Statement
13.	Policy 3440 Inventories	13. Policy 3440 Inventories
14.	Policy 3450 Monies in School Buildings	14. Policy 3450 Monies in School Buildings
15.	Policy 3451 Petty Cash Funds	15. Policy 3451 Petty Cash Funds
16.	Policy 3453 School Activity Funds	16. Policy 3453 School Activity Funds
17.	Policy 3453.1 Unexpended Class Funds	17. Policy 3453.1 Unexpended Class Funds
18.	Policy 3513.1 Energy Conservation	18. Policy 3513.1 Energy Conservation
19.	Policy 3514 Equipment	19. Policy 3514 Equipment
20.	Policy 3516.11 Hazardous Materials Communication	20. Policy 3516.11 Hazardous Materials Communication
21.	Policy 3524 Hazardous Materials Communication/Green Cleaning Program	21. Policy 3524 Hazardous Materials
22.	Policy 3524.1 Hazardous Material in School Pest Management/Pesticide Application	
23.	Policy 3524.11 Hazardous Material in School	
24.	Policy 3532.1 Liability Insurance	
25.	Policy 3541 Transportation Services	
26.	Policy 3541.23 Bus Contractor	
27.	Policy 3541.313 Routes and Services/Transportation	
28.	Policy 3541.44 Transportation	

<p>29. 30. 31.</p>	<p>Policy 3542.31 Free or Reduced Price Lunches Policy 3542.42 Cafeterias – Handling of School Lunch Funds Policy 3542.45 Vending Machines</p> <ul style="list-style-type: none"> • Mrs. Chastain said counsel had reviewed these policies and did not suggest any revisions. The review date would be noted on the policies for distribution for reference purposes. She invited questions or comments. • Mr. Lawson said he wanted to talk about the vending machine policy. He said he had not read it but he wanted to know how many machines the district has, the amount of money generated and where that money goes. • Mr. Littlefield said the policy states where the money goes. • Mr. Lawson said he wants more specifics and would like a report at a later meeting. 	<p>Communication/Green Cleaning Program 22. Policy 3524.1 Hazardous Material in School Pest Management/Pesticide Application 23. Policy 3524.11 Hazardous Material in School 24. Policy 3532.1 Liability Insurance 25. Policy 3541 Transportation Services 26. Policy 3541.23 Bus Contractor 27. Policy 3541.313 Routes and Services/Transportation 28. Policy 3541.44 Transportation 29. Policy 3542.31 Free or Reduced Price Lunches 30. Policy 3542.42 Cafeterias – Handling of School Lunch Funds 31. Policy 3542.45 Vending Machines</p>
<p>4. A.</p>	<p>Items of Information Regulation Revisions:</p> <ol style="list-style-type: none"> 1. Regulation 3152 Spending Public Funds for Advocacy 2. Regulation 3280 Gifts to the School 3. Regulation 3281 School Fund Raisers 4. Regulation 3324.1 Contracts 5. Regulation 3453 School Activity Funds <ul style="list-style-type: none"> • Mrs. Chastain stated that the Board does not approve regulations so these revisions are given as items of information only. Regulations typically accompany policies, so as policies change regulations are often revised. • Mr. Lawson said that regulation 3433 may have to be revised when Munis is adopted. • Mr. Shaffer said he thought the wording in the bottom two paragraphs on page one in regulation 3152 was contradictory and asked for clarification. 	<p>Items of Information A. Regulation Revisions:</p> <ol style="list-style-type: none"> 1. Regulation 3152 Spending Public Funds for Advocacy 2. Regulation 3280 Gifts to the School 3. Regulation 3281 School Fund Raisers 4. Regulation 3324.1 Contracts 5. Regulation 3453 School Activity Funds

	<ul style="list-style-type: none"> • Mr. Smith said the second paragraph talked about unsolicited communication by electronic means. • Mr. Lawson asked if the district's regularly scheduled newsletter can be used to discuss budget as long as only budget facts were referenced. • Mr. Smith said he could check with counsel. • Mr. Shaffer asked for clarification on regulation 3280 #4 regarding taking a donation for a program that the district would then have to support later. Mr. Smith said this would be a conversation that would take place at the time the donation was being accepted and the Board would need to know and approve of any recurring costs. 	
B.	<p>Regulations Reviewed with No Revision Recommended:</p> <ol style="list-style-type: none"> 1. Regulation 3300 Purchasing 2. Regulation 3524.1 Hazardous Material in School Pest Management/Pesticide Application 3. Regulation 3541 Transportation Services <ul style="list-style-type: none"> • Mrs. Chastain said counsel had reviewed these regulations and did not suggest any revisions. She asked if there were any questions and there were none. 	<p>B. Regulations Reviewed with No Revision Recommended:</p> <ol style="list-style-type: none"> 1. Regulation 3300 Purchasing 2. Regulation 3524.1 Hazardous Material in School Pest Management / Pesticide Application 3. Regulation 3541 Transportation Services
5.	<p>Adjourn</p> <p>Mr. Shaffer moved to adjourn the meeting at 7:15 p.m. seconded by Mr. Littlefield and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:15 p.m.</p>

Respectfully submitted:



Angela C. Chastain, Chairperson
Board of Education

**New Milford Board of Education
Committee on Learning Minutes
February 25, 2014
Lillis Administration Building, Room 2**

Present: Mr. David A. Lawson, Chairperson
Mrs. Angela C. Chastain
Mrs. Daniele Shook
Mr. John W. Spatola

Also Present: Mr. Joshua Smith, Assistant Superintendent of Schools
Ms. Ellamae Baldelli, Director of Human Resources
Ms. Kathleen DelMonico, Teacher, New Milford High School

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2014 FEB 27 P 3:54

NEW MILFORD, CT

1.	<p>Call to Order</p> <p>The meeting of the New Milford Board of Education Committee on Learning was called to order at 7:30 p.m. by Mr. Lawson. Mr. Lawson noted that this was the first meeting of the year for the members as a Committee. He asked that any questions and comments come through the chair for discussion.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> • Bob Coppola said he would like a copy of any presentation made tonight. He asked that the presentation materials be part of a discussion at the full Board meeting next week so they could be discussed by the whole Board. He said passing CAPT used to be one way of meeting the graduation requirement and asked if changes needed to be made now that we don't have CAPT anymore. He said he had already asked about field trip approvals and then asked if the Board still approved textbooks as in the past because he has yet to see any up for approval. • Denise Bard expressed serious concerns about the common core state standards. She asked that the Board investigate statutes that allow for more local control. She asked if common core has students' best interest at heart and what was the cost. • Jessica Higgins said public schools are funded by the public and should answer to the public. She said common core state standards are flawed and do not take into account the diversity in the country. She wants to see the scientific evidence in support of a national test. 	<p>Public Comment</p>

<p>3.</p> <p>A.</p> <p>1.</p>	<p>Discussion and Possible Action</p> <p>Review and Approval of Curriculum:</p> <ul style="list-style-type: none"> Mr. Lawson said the curriculum format has been developed over many years with teacher input. He invited Ms. DelMonico to give highlights of the curriculum. <p>Writing Workshop</p> <ul style="list-style-type: none"> Ms. DelMonico said the Writing Workshop curriculum is an elective 0.5 credit course for seniors. It is offered at the academic level to improve writing. In the fall it includes writing the college essay and in the spring follows a "college course 101" model. It incorporates various genres and ends with a capstone style project. Mrs. Chastain asked how this course differs from Creative Writing and Ms. DelMonico said there is much more of a concentration on non-fiction. The expository aspect is also stressed. Mr. Spatola said he thought the curriculum was well developed and rigorous. He said the material covered in four week lengths seemed very ambitious. Ms. DelMonico said not all the material listed is covered. It is a general guide for the teacher. She said the 80 minute class time of the block schedule does equate to more than one traditional class. Mr. Spatola asked who chose the learning activities. Ms. DelMonico said the teacher chooses the form and the student then chooses the topic within that form. Mr. Spatola asked if there was SAT Prep as part of this course. Ms. DelMonico said there is a timed essay practice but that it is covered much more in junior year. Where this is a senior elective, most of the students have already taken the SAT. Mr. Spatola asked why this course could not be offered in junior year. Ms. DelMonico said it could be; more and more classes are opening for student choice including the AP level but it just depends how it fits into an individual student schedule. She said the current junior 	<p>Discussion and Possible Action .</p> <p>Review and Approval of Curriculum:</p> <p>Writing Workshop</p>
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	<p>curriculum is very strong.</p> <ul style="list-style-type: none"> Mrs. Shook thanked Ms. DelMonico for her work and said she did a great job. <p>Mrs. Shook moved to bring the following curriculum to the full Board for approval: Writing Workshop seconded by Mrs. Chastain and passed unanimously.</p>	<p>Motion made and passed unanimously to bring the following curriculum to the full Board for approval: Writing Workshop.</p>
<p>4.</p> <p>A.</p> <p>B.</p> <p>C.</p>	<p>Items for Information and Discussion</p> <p>CCSS Overview</p> <p>SRBI Overview</p> <p>Teacher Evaluation Update</p> <ul style="list-style-type: none"> Mr. Lawson said these topics would be covered as brief overviews this evening with discussion at future meetings as needed. Mr. Smith said he had prepared a presentation for this evening but it did not include a SRBI Overview. He said he would address this at the next meeting. Mr. Lawson asked for a motion to amend the agenda. <p>Mrs. Shook moved to amend the agenda to remove item 4.B. SRBI Overview and bring it to the next COL meeting, seconded by Mrs. Chastain and passed unanimously.</p> <ul style="list-style-type: none"> Mr. Smith gave a brief background and update on major state of Connecticut initiatives including the System for Educator Evaluation and Development (SEED), Common Core State Standards (CCSS), and the Smarter Balanced Assessment Consortium (SBAC). He said changes are on-going and that the district Professional Growth and Development Committee is meeting this week to review flexibility options. Mrs. Chastain asked who is on the Committee. Mr. Smith said there are 27 people, teachers and administrators representing all grades, schools and specialties. Mrs. Shook asked if the Board would need to approve any changes that the Committee might recommend. Mr. Smith said if the Committee 	<p>Items for Information and Discussion</p> <p>CCSS Overview</p> <p>SRBI Overview</p> <p>Teacher Evaluation Update</p> <p>Motion made and passed unanimously to amend the agenda to remove item 4.B. SRBI Overview and bring it to the next COL meeting.</p>

	<p>recommends changes to this year's plan then that would need to be approved by the Board and sent to the State by March 30, 2014. If not this year, then there is a rolling submission period.</p> <ul style="list-style-type: none"> • Mr. Spatola said he had read that the Governor was proposing postponing SEED for two years. Mr. Smith said it was not the evaluation process itself that would be postponed just the use of a validated state test as a student performance indicator. • Mr. Lawson asked if a locally developed indicator could be used and Mr. Smith said yes as long as it was at least a department level or more indicator. • Mrs. Shook asked if the MAP test could be used and Mr. Smith said yes, but it is a teacher driven decision. The MAP tool is not a mastery test but can be used to measure growth. It must be a teacher driven measure and agreed upon by teachers and administrators. • Mrs. Shook asked if the district chose a flexibility option this year or would they have to go back to original next year. Mr. Smith said it was likely that a district will be able to submit a revised plan each year. He said the State is working at reaffirming the minimum requirements right now as they are hearing that the sheer magnitude of hours required by the plan now is overwhelming. • Mr. Smith said he would give all Board members a copy of the presentation. • Mr. Lawson asked that the Board Chair consider putting the presentation on the next full Board agenda. 	
D.	<p>ACT Scores</p> <ul style="list-style-type: none"> • Mr. Smith said the ACT is an achievement test versus the SAT which is an aptitude test. The ACT measures content mastery. He distributed information regarding New Milford's ACT scores. All were above the national average. There has been a significant increase in students taking the test. 	ACT Scores

	Mr. Lawson thanked Mr. Smith for the information which he said may lead to further questions once it has been reviewed.	
5.	Adjourn Mrs. Shook moved to adjourn the meeting at 8:38 p.m. seconded by Mrs. Chastain and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:38 p.m.

Respectfully submitted:



David Lawson, Chairperson
Committee on Learning

**New Milford Board of Education
Facilities Sub-Committee Minutes
March 4, 2014
Lillis Administration Building, Room 2**

Present: Mr. Dave Littlefield, Chairperson
Mrs. Angela C. Chastain
Mr. Robert Coppola
Mrs. Wendy Faulenbach

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent
Mr. Gregg Miller, Director of Fiscal Services
Ms. Ellamae Baldelli, Director of Human Resources
Ms. Roberta Pratt, Director of Technology
Mr. John Calhoun, Facilities Manager
Mr. Joseph Olenik, Assistant Facilities Manager
Mr. William Knipple, Energy Manager

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NEW MILFORD, CT

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1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. Littlefield.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> John Spatola said regarding the water main break on the agenda he would like to know the age, diameter, material and length of the pipe and the depth and cause of the break. He would also like to know the life expectancy of the boiler at John Pettibone School that is referenced in the capital plan. 	Public Comment
3.	Discussion and Possible Action <ul style="list-style-type: none"> Mr. Coppola raised a point of order about the agenda. He asked when the Facilities Sub-Committee would discuss the closing of a school as part of its agenda so that the topic could be addressed at the full Board. Dr. Paddyfote said that would be up to the Chair of the Sub-Committee and the Board Chair but that originally the issue had been 	Discussion and Possible Action

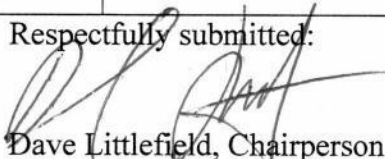
	<p>addressed through a special School Facility and Utilization Study Committee not through the Facilities Sub-Committee.</p> <ul style="list-style-type: none">• Mrs. Chastain said an email had gone out to the Board today suggesting meeting dates to address this topic.• Mr. Coppola said he had not seen the email yet but would look for it.	
A.	Energy Education Update <ul style="list-style-type: none">• Mr. William Knipple, Energy Program Manager, distributed a handout giving an update of the program which began in the 2006-07 school year. Goals are to maintain the comfort and safety of staff and students in occupied areas, to eliminate energy waste during unoccupied times, to monitor building usage and analyze consumption for energy savings. The cost avoidance over the course of the program is over \$2,700,000. The percentage of cost avoidance has also increased each year of the program. Mr. Knipple said his goals for this year include continuing to work on energy star ratings for the buildings and to redistribute energy policies to staff. He credited the maintenance and custodial staff for their assistance in making the program successful.• Mr. Coppola asked for clarification on what cost avoidance means. Mr. Knipple said it is the money that is saved by making adjustments so that we are not still operating the way we did in the 2006-07 school year.• Mr. Littlefield asked if all energy sources were taken into account and Mr. Knipple said yes.• Mr. Coppola asked about the cost of the program. Mr. Knipple said the annual costs are his stipend of \$18,500 and a software licensing fee of approximately \$1500.• Mr. Littlefield asked if an energy star rating would help our costs. Mr. Knipple said not necessarily but it would be a sign that we are working to be energy efficient. He said the	Energy Education Update

	<p>application requires a lot of information and he is about 40% through the process.</p> <ul style="list-style-type: none"> • Mrs. Chastain said she thought this was a great program and would like to see increased communication to parents about its success. • Dr. Paddyfote said an article could be included in a future district newsletter. 	
B.	<p>Five Year Facilities Capital Plan Update</p> <ul style="list-style-type: none"> • Mr. Calhoun said the five year plan is reviewed every year to see if any adjustments need to be made. The requests in the 2014-15 year were included in the recently adopted budget and were discussed during budget presentations. Highlighted items for the plan going forward include the continued installation of digital controls, the replacement of custodial and maintenance equipment as needed, paving projects, the replacement of the small chiller at NMHS and the Schaghticoke roof replacement project among other items. Mr. Calhoun said the roof replacement was by far the most costly and suggested that discussions start at the April meeting as to how the Committee would like to proceed. • Mrs. Faulenbach asked for the total cost of the project and Mr. Calhoun said approximately \$1.7 million but that it could be broken into stages. • Mr. Coppola asked if this project would qualify for capital reserve use. Dr. Paddyfote said there was approximately \$1.2 million in capital reserve and the Board could make a request to use these funds if the choice was to do the project in stages. • Mr. Coppola asked if a request could be made to bond the project and Dr. Paddyfote said that was also an option. • Mrs. Faulenbach said she thought it was important to explore all the components of financing to see what was most beneficial for the project. 	<p>Five Year Facilities Capital Plan Update</p>

	<ul style="list-style-type: none"> • Mr. Coppola asked if the Board was solely responsible for the Lillis Building since he saw the upgrade to the building's electrical system on the five year plan and we share the building with the Youth Agency. Mr. Calhoun said we pay for all. • Mr. Calhoun said an irrigation well for the athletic fields was also in the plan and could provide cost savings down the road. • Mr. Littlefield asked if that would save on sewer fees too and Mr. Calhoun said he would have to check with the Sewer Commission. • Mr. Calhoun said the JPS boilers are sectional boilers and are about 25 years old. They are the same boilers as the ones that were recently replaced at HPS. • Mrs. Faulenbach asked what the oldest boilers were. Mr. Calhoun said the ones at SMS are older but they are a different type and still energy efficient. • Mr. Coppola said he was glad to see continued maintenance in the plan because it is important to maintain what we have. He asked Mr. Calhoun to breakdown the \$75,000 item on page 1 more specifically for a later meeting. <p>Mr. Coppola moved to bring the Five Year Facilities Capital Plan to the full Board for approval.</p> <p>Motion seconded by Mrs. Faulenbach.</p> <p>Motion passed unanimously.</p> <p>C. Emergency Health and Safety Containment Process at Schaghticoke Middle School</p> <ul style="list-style-type: none"> • Mr. Calhoun said there were several bats seen in the SMS gym over the last several days. He contacted a wildlife specialist and the Health Department who agreed that it was an immediate threat to health and safety. The gym has been closed. The wildlife specialist will safely remove the bats; his work is warrantied 	<p>Motion made and passed unanimously to bring the Five Year Facilities Capital Plan to the full Board for approval.</p> <p>Emergency Health and Safety Containment Process at Schaghticoke Middle School</p>
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	<p>for 20 years. It will take approximately a week to complete the project at a cost of \$12,700.</p> <ul style="list-style-type: none">• Mr. Coppola asked where the funds will come from and Mr. Calhoun said he will use funds from the Building Use revenue line. <p>Mrs. Chastain moved to bring the request for the emergency health and safety containment process at Schaghticoke Middle School to the full Board for approval.</p> <p>Motion seconded by Mr. Coppola.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring the request for the emergency health and safety containment process at Schaghticoke Middle School to the full Board for approval.</p>
<p>4.</p> <p>A.</p>	<p>Item of Information</p> <p>Water Main Break – SNIS</p> <ul style="list-style-type: none">• Mr. Calhoun said he was notified by New Milford Police on a routine weekend patrol that water was flowing near the parent pick up area at SNIS. A 6" main pipe that dated to the 1960s had broken due to ground thawing and movement. His staff worked with contractors on the repair so there was no disruption to the school.• Mr. Coppola asked what the cost was and where the funds would come from. Mr. Calhoun said the cost was \$9,332 and would come out of his operating budget for repair.	<p>Item of Information</p> <p>Water Main Break - SNIS</p>
<p>5.</p>	<p>Adjourn</p> <p>Mrs. Faulenbach moved to adjourn the meeting at 7:31 p.m. seconded by Mrs. Chastain and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:31 p.m.</p>

Respectfully submitted:


Dave Littlefield, Chairperson
Facilities Sub-Committee

**New Milford Board of Education
Operations Sub-Committee Minutes
March 4, 2014
Lillis Administration Building, Room 2**

Present: Mrs. Wendy Faulenbach, Chairperson
Mr. John W. Spatola
Mrs. Theresa Volinski
Mr. Dave Littlefield, Alternate

Absent: Mr. David R. Shaffer

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent
Ms. Ellamae Baldelli, Director of Human Resources
Mr. Gregg Miller, Director of Fiscal Services
Ms. Roberta Pratt, Director of Technology
Mrs. Laura Olson, Director of Pupil Personnel and Special Services
Mr. John Calhoun, Facilities Manager

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NEW MILFORD, CT

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1.	Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:33 p.m. by Mrs. Faulenbach. Mr. Littlefield was seated in the absence of Mr. Shaffer.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> Bob Coppola asked that the following quote from the News Times regarding the 2013 Audit Report be included in the minutes: "...There was a really phenomenal change from last year's audit," said Amanda Backhaus, CPA manager with Mahoney Sabol. "Outstanding work has been done by the town and Board of Education finance departments." Mr. Coppola also asked for a list of the people who are on the committee that reviews SEED and asked for an explanation as to what part of the plan can be delayed. 	Public Comment
3.	Discussion and Possible Action A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence <ul style="list-style-type: none"> Ms. Baldelli said the Exhibit was revised to include one additional substitute who will be a 	Discussion and Possible Action Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence

	<p>long term substitute for a school psychologist. This position is difficult to fill with a qualified substitute and the name was submitted to her on Friday after the agenda materials had been sent out.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach asked about coaching vacancies. Ms. Baldelli said that was going well. Lacrosse interest is very high and Mr. Lipinsky notified her that he may be recommending a freshman coach for both boys' and girls' lacrosse so she may have another revision prior to Tuesday's Board meeting. <p>Mrs. Volinski moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mr. Littlefield.</p> <p>Motion passed unanimously.</p> <p>B. Mail Server</p> <ul style="list-style-type: none"> • Dr. Paddyfote said this item is on the purchase resolution. • Ms. Pratt said last week the mail server was down completely and a temporary fix has been made. She is proposing that we move forward with a new system this year using a company with whom there is already a relationship. The estimated cost is \$20,000. • Mr. Littlefield asked if this was a virtual server and if so why it was so expensive. Ms. Pratt said it was not just the virtual server but an entire Microsoft network to be built. Some work would be done in house but not all as very specific expertise is needed. • Mrs. Faulenbach asked for clarification that this was a reallocation of funding priorities and not additional funding being requested and Ms. Pratt said that is correct. • Mrs. Volinski asked what the time frame was 	<p>Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Mail Server</p>
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	<p>for the new server and if there would be any interruption in service while the change was made. Ms. Pratt said the estimate is three weeks and there would not be any interruption.</p> <ul style="list-style-type: none"> • Mr. Spatola asked what line item was being used and questioned whether anything over \$15,000 had to go out to bid. Ms. Pratt said the funding was in capital technology. Mr. Miller said there is an exception for emergencies in the bid process whereby the Superintendent may authorize the purchase and inform the Board the following month. In this case, timing allowed for the Board to be notified the same time as the emergency purchase is being made. • Mr. Spatola asked if there were any dollar amounts required with emergency purchase and Mr. Miller said no. • Ms. Volinski asked how old the server was and Ms. Pratt said it dated to 2004. 	
C. Monthly Reports	<p>1. Purchase Resolution D-663 2. Budget Position dated 2/28/14 3. Request for Budget Transfers</p> <ul style="list-style-type: none"> • Mr. Spatola asked for clarification on the tuition for the two interns. Mr. Smith said they are graduate students in education. The district contracts with their university. The students come to our district every day for the full school year and are assigned to a building to be used at the discretion of the principal as a substitute or as teacher coverage or the like. The major advantage is that they are at the school every day, the cost is less than a regular substitute, and they are graduate students in the education field. • Mrs. Volinski asked about screening for these positions. Mr. Smith said they go through the full screening required of substitutes and new teachers. • Mr. Spatola asked about the charge for Panorama Education. Mr. Smith said this is a 	<p>Monthly Reports 1. Purchase Resolution D-663 2. Budget Position dated 2/28/14 3. Request for Budget Transfers</p>

	<p>survey tool used as part of the teacher evaluation plan to obtain constituent feedback. The survey was done last spring but the invoice was just received recently.</p> <ul style="list-style-type: none">• Mr. Spatola asked if this would be required every year. Mr. Smith said some constituent feedback would be required every year and it was the district's intention to continue this contract going forward.• Mr. Spatola asked when parents would receive the feedback from the survey and Dr. Paddyfote said parents had been emailed the results from the schools.• Mr. Spatola asked if the Foundation School was for a special needs student and Mrs. Olson said yes.• Mr. Miller pointed to page two of the Budget Position as an example of how this report really is just a snap shot in time. The page shows a positive variance of over \$1,000,000 because excess cost payment was received a month earlier this year than last year. Next month the revenues will catch up and the variance will be closer to \$200,000.• Mrs. Faulenbach said that was a good point to bring up as there tends to be more shifts as the year draws to a close.• Mr. Spatola noted that the substitute teacher account is up 40%. Ms. Baldelli said this is also a snap shot in time but that there are reasons behind the number. She said there are over 20 staff members out on child rearing leaves which is much higher than average. It is also sometimes difficult to fill all substitutes required and when that happens teachers provide coverage at a higher rate than what a substitute would receive.• Mr. Miller said this is a true anomaly historically and that we are fortunate to be able to cover the shortfall with positives in other lines. He did budget a sizeable increase in this line next year to try and compensate.• Mr. Spatola asked if the gas/oil line would still	
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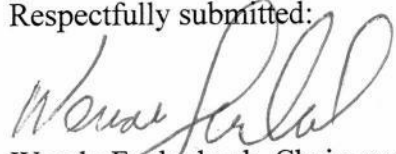
	<p>hold with seven snow days so far. Mr. Miller said he was comfortable with the budgeted amount unless we have an exceptionally warm May and June which could then create problems.</p> <ul style="list-style-type: none"> • Regarding the transfer request, Mr. Miller said the substitute overage is adjusted for here. • Mr. Spatola asked if the \$50,000 legal transfer was in reference to a previous executive session. Dr. Paddyfote said no, the transfer was primarily a product of the costs incurred as a result of the four contract negotiations done this year. Administrator arbitration alone cost in excess of \$50,000. • Mr. Spatola asked if the motions forward to the full Board for approval allow for discussion at the Board level. Mrs. Faulenbach said the possibility of discussion is always included. <p>Mr. Littlefield moved to bring the monthly reports: Purchase Resolution D-663, Budget Position dated 2/28/14 and Request for Budget Transfers to the full Board for approval.</p> <p>Motion seconded by Mr. Spatola.</p> <p>Motion passed unanimously.</p> <p>D. Gifts & Donations</p> <p>1. PTO – Exhibit B</p> <ul style="list-style-type: none"> • Mrs. Volinski asked what the educational value was of the Warner Theater trip. Mr. Smith said Henry and Mudge is part of the literacy curriculum and this was a tie in with the performing arts. • Mrs. Faulenbach thanked the PTO for their generosity. <p>Mr. Littlefield moved to bring Gifts & Donations: PTO – Exhibit B to the full Board for approval.</p> <p>Motion seconded by Mrs. Volinski.</p>	<p>Motion made and passed unanimously to bring the monthly reports: Purchase Resolution D-663, Budget Position dated 2/28/14 and Request for Budget Transfers to the full Board for approval.</p> <p>Gifts & Donations</p> <p>1. PTO – Exhibit B</p> <p>Motion made and passed unanimously to bring Gifts & Donations: PTO – Exhibit B to the full Board for approval.</p>
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<p>E.</p>	<p>Motion passed unanimously.</p> <p>Five Year Technology Capital Plan Update</p> <ul style="list-style-type: none"> • Ms. Pratt said she had removed the purchase of some SmartBoards from the plan so as to finish the needed infrastructure switches to go along with the state grant received. • Mrs. Faulenbach asked for confirmation that SmartBoards were at 100% at the elementary level. Ms. Pratt said yes that all instructional classrooms had one. The high school is short 23 boards. • Mr. Spatola asked what the difference was between a SmartBoard and a white board. Mr. Smith said SmartBoards are interactive with the computer and come with a sophisticated suite of educational tools for teacher use. • Mrs. Faulenbach said the SmartBoard installation had been a working plan for several years and credited the PTO with help in its beginning stages. <p>Mr. Littlefield moved to bring the Five Year Technology Capital Plan Update to the full Board for approval.</p> <p>Motion seconded by Mrs. Volinski.</p> <p>Motion passed unanimously.</p>	<p>Five Year Technology Capital Plan Update</p> <p>Motion made and passed unanimously to bring the Five Year Technology Capital Plan Update to the full Board for approval.</p>
<p>F.</p>	<p>System for Educator Evaluation and Development (SEED) – Update from Professional Growth and Development Committee</p> <ul style="list-style-type: none"> • Mr. Smith said that the State Department of Education had approved flexibility options for the teacher evaluation system last month. The district Professional Growth and Development Committee met last Thursday to review the options. He distributed a form which outlines the variations. There are two areas: student growth goals and observations. The 	<p>System for Educator Evaluation and Development (SEED) – Update from Professional Growth and Development Committee</p>

	<p>recommendation of the Professional Growth and Development Committee is that a teacher may choose to reduce the current number of student goals to one from two; this will be an individual teacher choice. Regarding the number of observations, the Committee decided to stay the course on the number of observations since we are already so deep into the school year and to prevent inequities amongst teachers. There will be additional opportunity to update the entire plan for next fall at the end of this school year. The Committee now has two working subgroups charged with surveying teachers for input on areas they are finding most challenging and on suggesting edits to the current evaluation plan.</p> <ul style="list-style-type: none"> • Mr. Spatola asked if we are getting information from other districts on what they are doing and recommending and Mr. Smith said we are. • Mrs. Faulenbach asked if it was requested to send the form on for approval to the full Board as had been done with previous approvals and Mr. Smith said yes. • Mr. Spatola asked that the information on this topic presented at the Committee on Learning be shared with the full Board and Dr. Paddyfote said it was on the website now. <p>Mr. Littlefield moved to bring Connecticut's Educator Evaluation and Support System 2013-14 Flexibility Request Submission Form to the full Board for approval.</p> <p>Motion seconded by Mrs. Volinski.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring Connecticut's Educator Evaluation and Support System 2013-14 Flexibility Request Submission Form to the full Board for approval.</p>
4.	Item of Information	Item of Information
A.	Town of New Milford Audit Report dated June 30, 2013	Town of New Milford Audit Report dated June 30, 2013

	<ul style="list-style-type: none">• Mr. Miller passed out a copy of the powerpoint presentation by Mahoney Sabol & Company, LLP to the Board of Finance on February 12, 2014 with the 2013 Audit Results with were very favorable. He referenced page two of the management report that had been included in the Operations packet. There was only one recommendation for the Board of Education and corrective action had already been made.• Mrs. Faulenbach said this was a very good report and she offered congratulations. She asked how long the town had had these auditors. Mr. Miller said this was the second year, typically of three.	
5.	Adjourn Mr. Littlefield moved to adjourn the meeting at 8:30 p.m. seconded by Mrs. Volinski and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:30 p.m.

Respectfully submitted:



Wendy Faulenbach, Chairperson
Operations Sub-Committee