

Ventnor City Education Association
Course Reimbursement Repayment Agreement

Pursuant to the 2015-2018 collective bargaining agreement between the VCEA and the Ventnor City Board of Education, employees who leave the district within two (2) years of receipt of tuition reimbursement must repay the Board for any reimbursement received within that two (2) year period. I will attempt to work out a reimbursement payment plan with the Board. However, if no mutually acceptable plan can be reached, I understand that any tuition reimbursement I may owe will be deducted from my final pay. In the event my tuition reimbursement amount exceeds my final pay, I will reimburse the District in twelve (12) equal monthly installments.

Repayment will not be required when employment is terminated by the Board, or due to separation from employment caused by the employee's death or incapacity due to serious illness, such that the employee is unable to continue their employment.

I understand that if I terminate my employment with the Ventnor City Board of Education within two (2) years of receipt of tuition reimbursement I must repay the Board for any reimbursement received in which I have not completed two (2) years of employment afterwards.

I understand that if I do not attempt to repay the Board of Education, the Board may take full legal action against me to recover the amount owed.

Employee's signature _____ Date _____