

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 7:00 p.m. on Tuesday, November 20, 2018.

Ms. Porter, Board President, called the meeting to order at 7:03 p.m.

Ms. Porter led the group in the pledge to the flag.

Ms. Porter read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the South Jersey Times, as well as posted in the Municipal Building and the Mannington Township School.

Members Present: Mr. Bower, Mr. Buzby, Mr. DiGregorio, Ms. Porter, Mrs. Richman, and Mrs. Skwirut.                      Members Excused: Mr. Robinson                      Members Absent: None

Also Present: Ms. Williams, Chief School Administrator and Mrs. Mathews, Board Secretary  
A list of the public attending is on file in the board office.

#### PRESENTATIONS

Student of the Month Recognitions

Introduction of Shelly Davis, Administrative Assistant/Confidential Secretary

AUDIENCE PARTICIPATION I - None

#### APPROVAL OF MINUTES

Motion by Mr. Buzby and seconded by Mr. Bower that the Board of Education untangle the approval of the regular meeting minutes of September 18, 2018.

*Unanimously approved by voice vote. Motion Carried.*

Motion by Mr. DiGregorio and seconded by Mr. Bower that the Board of Education approve the regular meeting minutes of September 18, 2018.

*Unanimously approved by voice vote. Motion Carried.*  
*Abstain: Mrs. Richman, Mrs. Skwirut*

Motion by Mrs. Skwirut and seconded by Mrs. Richman that the Board of Education approve the regular meeting minutes of October 16, 2018.

*Unanimously approved by voice vote. Motion Carried.*  
*Abstain: Mr. DiGregorio, Ms. Porter*

#### FINANCIAL

Motion by Mrs. Richman and seconded by Mrs. Skwirut that the Board of Education approve the following financial items:

1. **Board Secretary Certification**

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Mannington Township Board of Education certifies that as of September 30, 2018 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

## Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of September 30, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending September 30, 2018. (Pages 6423-6434)

2. **Cash Reconciliation Report** - Approve the cash reconciliation report for the month of September 2018. (Page 6435-6437)
3. **Transfers** – Approve the transfer list for the month of October 2018. (Page 6438)
4. **Bills To Be Paid** – Approve payroll and agency for the month of October 2018 and the bills list for November 2018. (Pages 6439-6444)
5. **Budget Calendar** - Approve the 2018-2019 *tentative* Budget Calendar pending any changes mandated or released by the State Department of Education. (Page 6445)
7. **Garden State Co-op** - Approve, by resolution, joining the Garden State Co-op for cooperative purchasing of cafeteria food and supplies. (Page 6446-6449)
8. **ACES Renewable Product** - Approve enrollment in the Enhanced Renewable Product program as part of the Alliance for Competitive Energy Program (ACES).

Roll Call vote: Ayes (6) Mr. Bower, Mr. Buzby, Mr. DiGregorio, Ms. Porter, Mrs. Richman, and Mrs. Skwirut. Nays (0). Abstain (0). Motion carried.

## BOARD OF EDUCATION BUSINESS

1. **Correspondence**
  - a. Summary of the Election Results:
    - Robert Poole (488 votes) was elected for a three year term
    - Bethanne Patrick (14 write-in votes) was elected for a three year term
 Installation of the members will be in January at the reorganization meeting.
  - b. NJ Department of Education approval of the district's Title I Schoolwide Waiver Application for Schools with a Poverty Rate Below 40%. The district is now eligible to submit an Application of Intent to Operate a Title I Schoolwide Program.
2. **Unfinished Business**
  - a. Board Self-Evaluation - Complete prior to the November meeting by logging on to [www.njsba.org](http://www.njsba.org) and scrolling to the bottom of the page to "Online Evaluations for Superintendents and Boards". FAQ about Board Self-Evaluation
3. **New Business**
  - a. Ready, Set, Bargain Workshop - NJSBA Headquarters
4. **Other**

a. Superintendent Update

**SUPERINTENDENT'S RECOMMENDATIONS**

Motion by Mrs. Richman and seconded by Mrs. Skwirut that the Board of Education approve the following items:

**A. Professional Personnel**

1. Approve utilizing ESEA Title IV funds for payment for the following programs/staff:

- i. Band/Music Lessons - Christine Kim
- ii. Science Fair Club - Destiny Leoni
- iii. Power Hour - Jessica Dyer and Noelle English
- iv. Yearbook Club - Heather Sakewicz-Frank
- v. Art Club - Heather Sakewicz-Frank

Timesheets will be submitted for payment at the Board approved rate of \$30 per hour.

2. Accept the resignation of Andrea Del Rio from the position of Shared Services Spanish Teacher. Further, approve termination of the agreement with the Elsinboro Board of Education effective 60 days from today or earlier if a replacement is found sooner.

**B. Support Personnel**

1. Approve Shelly Davis as the 10 month Administrative Assistant/Confidential Secretary at an annual salary of \$27,000 (prorated to \$18,900 due to the December 1st start date). Benefits per Board Policy. Further, approve payment to her for training days in November at the rate of \$18.00 per hour.

2. Approve the following individual as a Before School or After School SACC Substitute at the Board approved rate of \$10 per hour:

- i. Carol Ives

3. Approve the following substitute at the 2018-2019 board approved rates:  
Amelia Salinas - teacher, aide, cafeteria and secretary

**C. Other**

1. **Facilities Use** – Approve the following request:

ORGANIZATION	DATE(S)	TIME	ROOM/AREA	EVENT	REQUESTOR
Mannington Rec League	TBD	Afterschool	All-Purpose Room	Basketball Practice	Joyce Pompper, Brian Bohn, Robert DiGregorio

2. **Workshops** - Approve the following requests:

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	ANTICIPATED SUB COST
Mrs. Moore, Ms. Williams, Mrs. Carullo, Mrs. Murphy, Mrs. English, Mrs. Giova, Miss Spano, Ms. Ives	St. John's Parish, Salem, NJ	Narcan Training	11/28/18	n/a	X	n/a (evening)

Mrs. Moore & Mrs. Viereck	Camden County College	Duties & Responsibilities of the District Anti-Bullying Coordinator & Specialist	12/4/18	\$149 each	X	\$125
Miss Fair	Salem Community College	Math/Science Bridge Committee	12/12/18	n/a	X	\$0
Mrs. Leoni, Miss. Dyer, Miss. Fair	Mannington Township School	Disruptive Behaviors in the Classroom (Webinar)	12/14/18	\$190	X	\$255

3. **Student Admission** - Accept the following non-resident (parent paid) tuition students for the remainder of the 2018-2019 school year with a start date of November 26, 2018, pending completion of the registration process:
  - Joshua Widen (4th Grade)
  - Makenzie Widen (3rd Grade)
  - Hunter Widen (1st Grade)
4. **Student Volunteer** - Approve Bradley Richman as a student volunteer for the SACC program.
5. **Job Descriptions** - Approve the revision of the job descriptions to reflect a change in administration.
6. **HIB** – Approve, as per the NJDOE HIB reporting requirements, the second reading of the Superintendent’s monthly report for the period of September 15, 2018 to October 12, 2018.
7. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the first reading of the HIB report for the period of October 13, 2018 to November 16, 2018.

Roll Call vote: Ayes (6) Mr. Bower, Mr. Buzby, Mr. DiGregorio, Ms. Porter, Mrs. Richman, and Mrs. Skwirut. Nays (0). Abstain (1) Mrs. Richman - #4 only Motion carried.

FOR YOUR INFORMATION

1. Fire Drill - 10/12/18                      Security Drill - 10/31/18
2. School Report (Page 6450)
3. Noteworthy Items
  - a. TEAM Trunk or Treat
  - b. TEAM Marking Period Reward
  - c. TEAM was voted the 2018 Best of Salem County for Cow-munity Day
  - d. Mrs. Carullo and Mrs. Stiles for coordinating the Thanksgiving Baskets
  - e. Mr. DiGregorio and Mrs. Richman participated in the Educator for a Day program as part of American Education Week.

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4. Important Dates:

- a. Book Fair - November 14th to 21st
- b. Pie on a Plate - November 21, 2018
- c. MAPSA Tree Lighting - December 1, 2018 from 5:00 pm to 9:00 pm
- d. Regular Monthly Meeting - Tuesday, December 18, 2018 at 7:00 pm
- e. Reorganization & Regular Monthly Meeting - Tuesday, January 8, 2019 at 7:00 pm

AUDIENCE PARTICIPATION II - None

ADJOURNMENT

Motion by Mr. Buzby and seconded by Mrs. Richman that the Board of Education meeting be adjourned at 7:52 p.m.

*Unanimously approved by voice vote. Motion Carried.*

Respectfully Submitted,



Karen Mathews  
Business Administrator/Board Secretary