

# NEW BRIGHTON AREA MIDDLE SCHOOL

901 Penn Avenue, New Brighton, PA 15066 - (724)846-8100 - [www.nbasd.org](http://www.nbasd.org)

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Dear Parents and Guardians,

The NBMS faculty and staff hope that you and your families are all doing well. With the end of the school year in sight, the following procedures have been put in place to return your child's personal belongings (locker contents, medications, etc) left at school and for you to return items belonging to the school (textbooks, library books, Chromebooks, iPads, and chargers, etc.). Pickup and dropoff will take place in the Middle School bus lane in front of the Middle School. Please follow the schedule and procedures below, as this will help expedite this process. It is important to note that your child's materials will only be available during their scheduled time. If you have multiple children at NBMS, we ask that you come at the scheduled time for your oldest child.

	Thursday, June 4	Friday, June 5
9:00 a.m. - 10:00 a.m.	Homeroom 308 (Tomczak) Homeroom 307 (McCowin)	Homeroom 221 (Remley) Homeroom 222 (Frankenstein)
10:15 a.m. - 11:15 a.m.	Homeroom 304 (Estright) Homeroom 303 (Greco)	Homeroom 223 (King) Homeroom 110 (Alicandro)
11:30 a.m. - 12:30 p.m.	Homeroom 302 (McCune)	Homeroom 111 (Martella) Homeroom 117 (Hixenbaugh)
12:45 p.m. - 1:45 p.m.	Homeroom 210 (Snair) Homeroom 211 (Phelps)	Homeroom 112 (Wagner) Homeroom 113 (Anderson)

**Prior to arriving at NBMS, we ask that parents and students do the following:**

- Make a sign with your child's last name and homeroom number and place it in the front passenger side windshield of your vehicle so that our staff can see who is arriving.  
Ex. Johnson - 223
- Collect textbooks, library books, and District provided technology devices (iPads/Chromebooks and their chargers) and place them in a bag with your child's last name and homeroom number. An email reminder of what needs to be returned will be sent to your child's school email address.
- If possible, please place your bag containing items being returned to the school in the trunk of your vehicle. This will allow for social distancing during this process.

**Upon arrival at NBMS, we ask that parents please do the following:**

- Please have your sign posted in the passenger side windshield of your vehicle.
- When pulling into the Middle School bus lane, NBMS staff will direct you to proceed to the lower entrance where your child's belongings will be brought over to your vehicle. The entire contents of your child's locker have already been placed in a bag.
- Please pop your trunk so that our staff can put your child's belongings in and retrieve any items being returned to the school. Again, this allows us to maintain social distancing throughout this process.
- Please do not get out of your vehicle for any reason.
- If walking, NBMS staff will be onsite to guide you to the appropriate pick-up / drop-off location. We ask that you please wear a mask to protect the safety of our families and staff.

We have done our best to make sure that this process runs smoothly. If you have any questions or concerns, please email Mrs. Nicholson at [lnicholson@nbasd.org](mailto:lnicholson@nbasd.org) or Dr. Underwood at [junderwood@nbasd.org](mailto:junderwood@nbasd.org).

Sincerely,

Julian E. Underwood  
Middle School Principal

\* Due to the Covid-19 pandemic, the printing of the 2019-2020 Middle School Yearbook has been delayed by the publisher. Students who ordered a yearbook will receive their yearbooks once they are delivered to us.

\* Report cards will be mailed home during the week of June 8th. Students with obligations will receive a reminder of these obligations and will be given their report card once these obligations are met.