**QUITMAN COUNTY BOARD OF EDUCATION**

**GEORGETOWN, GEORGIA**

**MINUTES OF NOVEMBER 7, 2017**

**REGULAR MEETING**

The Quitman County Board of Education met in a regular session on November 7, 2017, at 7:00 p.m. in the Boardroom of the Administrative Office, 215 Kaigler Road. Mr. Willie J. Anderson, Chairman, presided.

**PRESENT:** Mr. Willie J. Anderson, Chairman; Mr. Billy Shirah, Sr., Vice Chairman; Mr. Jimmy Eleby, Mrs. Christi Green, and Mr. Larry Wilborn; Board members; and Mrs. Victoria Harris, School Superintendent.

**ABSENT:** None.

**CALL TO ORDER AND OPENING CEREMONY**

The meeting was called to order by Chairman Anderson with a moment of silence followed by the Pledge.

**AGENDA APPROVAL**

On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to accept the Agenda as printed. The motion passed.

**APPROVAL OF MINUTES**

The Superintendent recommended approval of October 3, 2017 Regular Board Minutes. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of October 20-21, 2017 Board Retreat Minutes. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

**SUPERINTENDENT’S REPORTS & UPDATES**

Principal Jones gave a brief School update. He reported the CCRPI updates which included the scores for 2017. Principal Jones provided the Board with a copy of the Athletic Schedules. He also provided the Board with updates of the PBIS program, EOC testing, and the Saturday Academy.

Mrs. Karen Espy and Ms. Lacy Favors gave a report of the Math and English/Language Arts Improvement Plans for 2017-2018.

Superintendent Harris shared a thank you letter with the Board from a staff member of Randolph County that participated in a PBIS training. She also shared a copy of the October and November School Newsletters and a copy of the article that was in the newspaper concerning our Reach program.

The Superintendent recognized the September and October Students and Employees of the Month.

The Superintendent shared a hard copy of the Board Governance Assessment.

The Superintendent shared the results of the School Board Retreat Surveys.

**PERSONNEL (EXECUTIVE SESSION)**

The Superintendent recommended entering executive session for the purpose of discussing personnel. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to resume regular session. The motion passed.

Chairman Anderson stated that the Board had met in executive session for the purpose of discussing personnel. No decisions were made and no votes were taken; only discussion took place. However, the Superintendent may have some recommendations resulting from the Executive Session.

The Superintendent recommended approval of Ms. Susan Lindley’s resignation, effective October 27, 2017. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of FMLA for Mr. Otis Hill beginning November 17, 2017. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0) to accept the Superintendent’s recommendation. The motion passed.

**FINANCIAL REPORT FOR OCTOBER 2017 AND TAX COLLECTIONS FOR SEPTEMBER 2017**

The Superintendent recommended approval of the Financial Report for October 2017 and the Tax Collections for September 2017. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

**MAINTENANCE & OPERATIONS**

The Superintendent presented the facility updates which included the following: the Elementary School’s gym bleachers have been installed, the cafeteria tables were in for the seniors, the surplus tires were sold for $150.00, the metal from the old bleachers was sold for $112.00, and the wood from the old bleachers was sold for $100.

The Superintendent shared information on cellphones (usage/plans/upgrades/etc.). She reported that E-rate funding is dwindling out and will be obsolete by 2019.

The Superintendent shared information on laptops with the Board of Education. She said the old laptops can be declared surplus and sold. She presented to them the total cost for upgrades.

**NEW & UNFINISHED BUSINESS**

The Superintendent recommended approval of the Resolutions for Schneider Electric to complete the financing process for the Energy Project, pending final review from the Board’s Attorney. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of a Board’s Salary Resolution for a pay increase and to send the resolution along with two letters to Senator Sims and Representative Greene. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent said she would like for the Board to look at creating a Board Procedures Manual. She presented them with two samples from other systems for their review.

The Superintendent recommended approval of a fundraiser for the Junior Class to sell sporting items. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to table School Food Service Software and present it at the next regular meeting. The Board gave unanimous consent.

**Announcements**

The Superintendent announced that the Apple & ConnectED State of Schools visit would be held on November 8, 2017 at 10:00 a.m.

The Superintendent announced that the Shepherd’s Luncheon would be held on November 8, 2017 at 12 noon.

The Superintendent announced that the Thanksgiving Break would be November 20 – 24, 2017.

The Superintendent gave reminders and shared information about the GSBA/GSSA Annual Conference that will be held in Atlanta, November 30 – December 2, 2017.

The Superintendent shared a Summary of Proposed Changes – Educator Preparation Rules, from the Georgia Professional Standards Commission.

The Board members said they would like to have ID Cards.

**ADJOURNMENT**

With there being no other business to discuss, on a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to adjourn.

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Chairman Secretary