

**CALIFON BOARD OF EDUCATION
REGULAR MEETING
MINUTES
August 22, 2011 7:30 p.m.**

I. CALL TO ORDER – OPENING STATEMENT

This meeting was called to order at 7:34 p.m. with the following opening statement read by President Galligan:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided in the annual notice dated July 5, 2011. Said notice was posted at the office of the Califon School, mailed to the Hunterdon County Democrat, the Hunterdon Review and The Express Times. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

II. THE PLEDGE OF ALLEGIANCE

All present participate in the recitation of the Pledge of Allegiance.

III. ROLL CALL

Members Present:	Mr. Timothy Ayers Mr. Kim Schundler Mr. Alfred Turello Mrs. Carolyn Murin Ms. Kelly Galligan
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Also Present:	Dr. Kathleen Prystash, CSA Members of the Public
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IV. APPROVAL OF MINUTES

A. A motion was made by Mrs. Murin and seconded by Mr. Turello to approve the following minutes:

July 20, 2011 Regular Meeting
July 20, 2011 Executive Session
The motion carried unanimously on a voice vote.

V. WRITTEN COMMUNICATIONS

1. Meeting Schedule – North Hunterdon Voorhees High School
2. Goal Setting – North Hunterdon Voorhees High School

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VI. CHIEF SCHOOL ADMINISTRATOR'S REPORT - None

VII. PUBLIC COMMENT - None

VIII. BOARD SECRETARY/TREASURER'S REPORT –

A motion was made by Mr. Turello and seconded by Mrs. Murin to approve the Board Secretary's and Treasurer's Reports for the month of **June 2011**, as attached and to approve the following resolution:

BE IT RESOLVED that, pursuant to NJAC 6A:23-2.12(c)4, the Califon Board of Education certifies that as of July 2010, after review of the secretary's monthly financial report and upon consultation with appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of NJAC 6A:23-2.12(a)1, and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are Current Expense, Capital Outlay, and Debt Service.)

The motion carried unanimously on a roll call vote.

IX. COMMITTEE REPORTS

A. Finance/Facilities/Transportation

Mr. Schundler reported that the Finance Committee met immediately prior to the board meeting. The Finance Committee discussed a stipend for the Anti-Bullying Coordinator. The Finance Committee recommended that the stipend for Grant Writing be used for this, and that Grant Writing be done by teachers, the school secretary and parent volunteers. The Finance Committee discussed the added state aid, and recommends that it be used for unbudgeted expenses. Dr. Prystash mentioned that we will need to hire one aide more than budgeted at a cost of \$16,478. The committee discussed the scholarship bequest, and recommends that it be used for an annual \$1,000 award given to a Voorhees graduating student from Califon based on an objective measure of academic merit (such as most marking periods on the high honor role). By unanimous consent, the Board decided that the annual \$1,000 award should begin this year, and should be given to the VHS graduating student from Califon who has the highest weighted GPA (as determined by the VHS staff). In case of ties the award would be split between the winners. The committee discussed goals for the finance/building committee. The two proposed goals for 2011-12 would be to present a budget for next year with no tax increase, and to investigate whether it would make sense to build a space for the Pre-K program. Interest rates are at historic lows, so it is possible that the annual bond repayment may be able to be reduced, so

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that taxpayers would pay less each year (although it may add a few years of repayment at the end of the term). The committee discussed proposing to the full board that the committee meet again in September for the purpose of going over the current year line by line to determine what line items are likely to be over or under budgeted. The committee would then make a report of the findings at a public meeting.

- X. CONSENT AGENDA** Item E.1. was removed from the consent agenda. A motion was made by Mrs. Murin and seconded by Mr. Schundler to approve the remaining items (as follows) on the consent agenda. The motion carried unanimously by roll call vote.

June/July/August Bills List

- *1. Motion to approve the payment of June/July/August 2011 invoices from check number 19182 to check number 19224 in the amount of \$231,204.25.

Budget Transfers

- *2. Motion to approve the attached list of budget transfers from July 1, 2011 to July 1, 2011 in the amount of \$1,478.00.

Facility Use

- *3. Motion to approve the following use of facilities:

Califon Recreation Adult Basketball gym 9:00-11:30 am
Sunday Mornings September 11, 2011 to May 20, 2012

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E. Personnel - All resolutions on the recommendation of the Superintendent.

Non Tenured Teaching Staff 2011-12

*2 Motion to approve appointment of the following non-tenured professional staff shown below for the 2011-12 School Year, on the salary guide at the classification and step as indicated, salary pending upon settlement of the negotiated agreement between the Califon Board of Education and the Califon Education Association.

Name	Position	FTE	Col/Step	Tenure Date
Non-Tenured Teachers				
Patricia Cassa	Special Education	PT	.5 MA15 Step 10 \$29,001.00	9/1/2014

Non CEA Staff 2011-12

*3 A motion to approve the following non bargaining unit staff for the 2011-2012 year:

A. Kyle Kays Special Ed Aide \$16,478.00 1.0 FTE

Agenda Item E.1. was amended as follows:

Motion to approve the following extra curricular appointments for the 2011-12 year:

Cheerlead Coach	Carolyn King	\$2,100.
Milk Coordinator	Leslie Weiss	\$ 800.
8 th Grade Advisor	Kathy Brown	\$ 1,100.
Dance Monitor	Lori Montesion	\$ 50.
Yearbook Coordinator	Carolyn King	\$ 1,800.
Teacher in Charge	Linda Patterson	\$ 2,700.
Boys Basketball Coach	Tom Cutshaw	\$ 2,300.
Co-Ed Soccer	Tom Cutshaw	\$ 1,400.
Athletic Coordinator	Melissa Fogg	\$ 500.
Anti-Bullying Coordinator	Linda Patterson	\$ 1,250
. (for the 1 st half of the year*)		

*The amount of time for the Anti-Bullying position will be evaluated in January 2012 and the stipend will be adjusted for the second half of the year, if necessary, based on the amount of work involved. The second-half of the year position will be posted in January.

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Mrs. Murin moved the amended motion, which was seconded by Mr. Turello. The amended motion passed on a roll call vote.

XI. NEW BUSINESS

Mr. Ayers asked about the new curriculum for K-2 and Science. Dr. Prystash said it would be presented at the September meeting.

Mr. Turello reported on the town council meeting which he attended on behalf of the Board.

Mr. Ayers asked if he could investigate the possibility of creating and sending out a parent survey. He also asked if teachers could come to board meetings to report on their classes or subjects, and if the school secretary could send notices of board meetings using email blasts.

XII. SECOND PUBLIC COMMENT

Mrs. Baker asked why Ms. Weiss's appointment as the DI Coach was tabled for a future meeting. Dr. Prystash mentioned that in prior years Ms. Weiss had coached the older teams and parent coaches had helped with the 5th grade team. This year Mrs. Weiss is teaching 5th grade, and so she might work with the younger team, and parent volunteers could help her with the older team. Mrs. Baker mentioned that in the past the middle school team had always been lead by a staff member and not a parent, and asked the board to consider continuing to do that. It was decided to take this topic up at the September meeting.

Mrs. Baker asked that parents of 8th graders who are taking math at Voorhees be contacted regarding transportation arrangements for the days prior to when Califon school opens. Dr. Prystash said she would follow up with this.

Mrs. Smith said that the Anti-bullying coordinator position should not be measured by how many reports had to be filled-out, but by whether the person had helped to reduce the incidence of bullying through effective prevention.

X111. EXECUTIVE SESSION – None.

XIV. ADJOURNMENT

Mrs. Murin's motion for adjournment was seconded by Mr. Turello and approved unanimously by voice vote.