

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, October 25, 2016, 7:00 p.m.

Agenda

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Regular Meeting of August 23, 2016
Regular Meeting of September 27, 2016

Superintendent's Report

Student Representative's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Policy Report

Police Report

Open Discussion

Adjournment

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Communications Report

1. Luzerne Intermediate Unit submitting their minutes of regular meeting August 10, 2016.
2. Michele Mulhern, Secretary of the Senior Class Parents Association 2017, requesting permission to use the Secondary Center cafeteria/kitchen for a Pasta Dinner fundraiser.
3. Beth Connor, Perfect Harmony Center for the Arts, requesting permission to rent the Secondary Center auditorium and chorus room for their annual Holiday and Art Show and Recital.
4. Anthony Macario, English Teacher, and Ashley Aritz, Social Studies Teacher, requesting permission to use the Secondary Center gym and multi-purpose room to host a Mini-THON.
5. Tim Dobbs, President of the Wyoming Area Ice Hockey Association, on behalf of the Board of Directors of the Ice Hockey Organization, thanking the board for their donation for the 2016-2017 season.
6. Carmen Latona, Senior Class Advisor, requesting permission to use the Secondary Center cafeteria for a Senior Halloween Party.
7. Joseph Pizano, Athletic Director, requesting permission to attend the annual Pennsylvania State Athletic Directors Association Conference in Hershey, PA.
8. Lisa Minnelli, Wyoming Area Tennis Booster club, requesting permission to hold a wine tasting fundraiser.
9. Ashley Aritz, Michelle Harden and Chris Hizynski, requesting permission to use the Secondary Center auditorium for the 7th and 8th grade student's geography bee.
10. Right to Know Request submitted for detailed monthly tax collector statements.
11. Susan McCrone, Division Chief of the Pennsylvania Department of Education, notification that the Division of Federal Programs has determined that Wyoming Area School District has maintained fiscal effort when comparing the fiscal year ending June 30, 2014 to the fiscal year ending June 30, 2015.

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12. Sgt. Leonard Galli and Michael Coolbaugh of Exeter Borough Police Department and Chris Alberigi, Wyoming Area Police Officer, requesting permission to utilize the Secondary Center to conduct a two day dynamic active shooter – school shooting response training course for local law enforcement. Also requested is a contribution for training materials.
13. The Wyoming Area Cheerleading Coach requesting permission to sell Wyoming Area logo charm bracelets and keychains for a fundraiser.
- (14.) Juel Anne Klepadlo, along with the Kiwanis, Key Club and Builders Club, requesting permission to use the Secondary Center cafeteria/kitchen to sponsor Breakfast with Santa.**

WYOMING AREA SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION

TUESDAY, OCTOBER 25, 2016 7:00 P.M.

SUPERINTENDENT'S REPORT

1. Our annual Veteran's Day Program will be held on Thursday, November 10, 2016. Lunch will be served at 12:00 noon with a program to follow in the gym.
2. Domestic Violence Service Center will do a presentation to the health classes at the Intermediate Center on November 7, 30 and December 2.
3. On October 20 our schools participated in the Great NorthEast ShakeOut. It is a multi-state earthquake drill. The students and faculty practiced "Drop, Cover, and Hold On." The ShakeOut is our chance to practice how to protect ourselves, and for everyone to become prepared. The goal is to prevent a major earthquake from becoming a catastrophe. Millions of people worldwide have participated in Great ShakeOut Earthquake Drill since 2008.
4. The Pennsylvania State Police conducted a routine canine search on Friday, October 21.
5. Spirit Week is being celebrated this week in our schools. Several football players and cheerleaders from the secondary center will visit the elementary schools this week and a Pep Rally will be held.
6. We would like to welcome the new school board student representative - Genevieve Federici.
7. The Intermediate Center held Student Council Elections. Mr. Long is the moderator of the club. Their projects include Rubber Mulch and the Mini-Thon.

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Treasurer's Report

First National Community Bank	General Fund	4,952,708.93
First National Community Bank	Payroll Account	5,190.29
First National Community Bank	Cafeteria Account	41,008.46
First National Community Bank	Student Activities Account	122,449.55
First National Community Bank	Athletic Fund Account	23,074.86
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	311,161.56

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 Finance Report

1. Received the following checks:

Berkheimer

Earned Income Tax	33,688.68
Local Service Tax	146.80
Per Capita Tax	8,204.10
Delinquent Per Capita	<u>4,729.33</u>
Total:	46,768.91

State & Federal Subsidy Payments

Retirement	624,880.66
Title I – Improving Basic Programs	52,433.54
School District Special Education	<u>221,836.00</u>
Total:	899,150.20

Local Realty Transfer Tax

Luzerne County	21,144.67
Wyoming County	<u>264.60</u>
Total:	21,409.27

Tuition

Pittston Area School District	717.56
Greater Nanticoke School District	<u>518.44</u>
Total:	1,236.00

In Lieu of Taxes

Wyoming County Housing & Redevelopment Authorities	612.85
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2016 Real Estate Taxes

George Miller – West Pittston Borough	1,870,176.26
Paul Konopka –Wyoming Borough	865,668.62
Thomas Polacheck – Exeter Borough	2,247,995.23
Ann Marie Farley – Exeter Twp., Wyoming County	329,029.11
Robert Connors – West Wyoming Borough	1,262,007.24
Wayman Smith – Exeter Twp., Luzerne County	<u>1,373,709.28</u>
Total:	7,948,585.74

PA. Dept. of Revenue

Public Utility Realty Tax (PURTA)	18,650.43
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Miscellaneous

Luzerne County Pennsylvania (Community Service)	379.86
District Court 11-2-01	<u>41.76</u>
Total:	421.62

Delinquent Real Estate Taxes

Wyoming County	25,635.49
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2. Approve the October payment of \$128,799.85 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for programs and services for the 2016-2017 school year. The payment will be reduced by IDEA Pass Thru Funding of \$24,227.08 from the Luzerne Intermediate Unit resulting in a net payment of \$104,572.77.
3. Approve the October payment of \$43,077.00 to the West Side Career & Technology Center for the 2016-2017 school year.
4. Approve the step placement for Brittany Dunn, Temporary Professional Employee, at Bachelor's + 12, \$37,860.00, pro-rated according to her start date of September 28, 2016.
5. Approve retroactively the settlement agreement regarding: WS.
6. Approve the November 1, 2016 payments to Wilmington Trust (M&T Bank) for the following debt obligations:

General Obligation Bonds Series 2015	139,965.63
General Obligation Bonds Series 2016	131,337.51

- (7.) Approve the agreement with Berkheimer One Source to assist in the printing and mailing of the annual Homestead/Farmstead invitation letters to eligible residents that reside within Luzerne County of the District.

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Finance Report

(8.) Approve the agreement between the Luzerne Intermediate Unit and the Wyoming Area School District for Psychological Services at \$60.00 per hour for the 2016-2017 school year.

(9.) Approve the settlement agreement regarding: ARD.

(10.) Approve the general ledger sheet:

Bill Listing: October 2016	644,678.29	
Prepays: September 2016	<u>35,602.72</u>	680,281.01
Cafeteria Account:	52,003.65	
Athletic Account:	<u>11,409.00</u>	<u>63,412.65</u>
	Total: 743,693.66	

Motion by _____, second by _____, to accept the finance report.

Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2016-2017 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Approve the appointment of Kate Menta and Michelle Harden as co-advisors for the Builders Club for the 2016-2017 school year.
3. Approve the appointment of Kevin Davenport as Assistant Marching Band Director at a salary of \$1,810.00 for the 2016-2017 school year.
4. Approve the appointment of Genevieve Federici, as Student Representative to serve on the Wyoming Area School Board.
5. Approve the revised professional substitute list for the 2016-2017 school year.

Motion by _____, second by _____, to accept the education report.

Roll Call:

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Activities Report

1. Approve the appointment of Jordan Nicholas as 7th Grade Girls Basketball Coach at a salary of \$1,677.00 for the 2016-2017 winter sports season.
2. Approve the salary for Kirby Szalkowski, Junior High Field Hockey Coach, at \$2,230.00. It was listed as \$2,508.00 in the September board meeting.
3. Approve the request of Joseph Pizano, Athletic Director, to attend the annual Pennsylvania State Athletic Directors Conference in Hershey, PA., Tuesday, March 21st through Saturday, March 25, 2017, at a cost not to exceed \$800.00. Mr. Pizano is also requesting reimbursement for meals and mileage.
4. Approve the request of Lisa Minnelli, Wyoming Area Tennis Booster Club, to hold the following fundraiser: Rally for the Rackets 2nd Annual Wine Tasting at Bartolai Winery, Sunday, November 6, 2016, 1-4 p.m. (adults only).
5. Approve the request of the Wyoming Area Cheerleading Coach to sell Wyoming Area logo charm bracelets and keychains for a fundraiser.
- (6.) Approve the appointment of Christopher Murphy as 7th Grade Boys Basketball Coach at a salary of \$1,677.00 for the 2016-2017 winter sports season.**
- (7.) Approve the appointment of John Hettes as a volunteer Elementary Wrestling Coach for the 2016-2017 winter sports season.**
- (8.) Approve the appointment of Kenneth MacLeod as a volunteer Elementary Wrestling Coach for the 2016-2017 winter sports season.**
- (9.) Approve the appointment of Jason Speece as assistant Junior High Wrestling Coach at a salary of \$2,508.00 for the 2016-2017 winter sports season.**

Motion by _____, second by _____, to accept the activities report.

Roll Call:

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Building Report

1. Approve the request of Carmen Latona, Senior Class Advisor, to hold a Senior Halloween Party on Saturday, October 29, 2016 in the Secondary Center cafeteria from 11:00 a.m. to 3:30 p.m., pending approval by the building principal and food service director. A fee of \$25.00 per hour may be charged to the organization if a custodian worker's services are needed. (Class A)
2. Approve the request of Michele Mulhern, Secretary of the Senior Class Parents Association 2017, to use the Secondary Center cafeteria/kitchen for a Pasta Dinner fundraiser on Sunday, December 4, 2016, 8:00 a.m. to 7:00 p.m., pending approval by the building principal and food service director. A fee of \$25.00 per hour may be charged to the organization if a custodian or food service worker's services are needed. (Class A)
3. Approve the request of Beth Connor, Perfect Harmony Center for the Arts, to rent the Secondary Center auditorium at \$100.00 and \$40.00 for the band room for their annual holiday art show and recital on Saturday, December 17, 2016, from 3:00 p.m. to 8:00 p.m., pending approval by the building principal. A fee of \$25.00 per hour may be charged to the organization if a custodian worker's services are needed. (Class D)
4. Approve the request of Anthony Macario, English Teacher, and Ashley Aritz, Social Studies Teacher, to use the Secondary Center gym and multi-purpose room to host a Mini-THON on Saturday, March 18, 2017, 8:00 a.m. to 8:00 p.m., pending approval by the building principal and athletic director. Mini-Thons are fun, interactive, student led events that are generated in an effort to raise money toward pediatric cancer research. A fee of \$25.00 per hour may be charged to the organization if a custodian worker's services are needed. (Class A)
5. Approve the revised support personnel substitute list for the 2016-2017 school year.
6. Approve the request of Ashley Aritz, Michelle Harden and Chris Hizynski, to use the Secondary Center auditorium for the 7th and 8th grade students to take exams for the geography bee, starting Tuesday, November 29th through Monday, December 5, 2016. This gives the students the opportunity to participate in the state wide geography bee.

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7. Approve the request of Sgt. Leonard Galli and Michael Coolbaugh of Exeter Borough Police Department and Chris Alberigi, Wyoming Area Police Officer, to utilize the Secondary Center to conduct a two day dynamic active shooter – school shooting response training course for local law enforcement on Saturday, January 14th and Sunday, January 15, 2017, from 9:00 a.m. to 3:00 p.m. The training will be free and open to officers from the Wyoming Area School District Police Department and Wyoming Area School District member-municipality police departments. A request is also being made for a contribution from the board in the amount of \$1,500.00 toward training materials for the class.
- (8.) Approve the request of Juel Anne Klepadlo, along with the Kiwanis, Key Club and Builders Club, to use the Secondary Center cafeteria/kitchen to sponsor Breakfast with Santa, on Sunday, November 27, 2016, 7:30 a.m. to 1:00 p.m. Set-up will be Saturday, November 26th from 4:00 p.m. to 6:00 p.m., pending approval by the building principal and food service director. A fee of \$25.00 per hour may be charged to the organization if a custodian or food service worker's services are needed. (Class A)**
- (9.) Approve the appointment of _____ as Level I Secretary.**

Motion by _____, second by _____, to accept the building report.

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Policy Report

1. Approve the first reading of policy #626 Federal Fiscal Compliance and attachments.
2. Approve the first reading of policy #626.1 Travel Reimbursement – Federal Programs.

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 Police Report

**Wyoming Area Police Department
 Monthly Report for September, 2016
 Total Calls for Service 29**

CODE	
0002-Transport	4
0690-Theft-Reports	1
2601-Use of Tobacco in Schools	1
2647-All Others-Protective Orders	1
2690-All Other Offenses – Reports	6
3500- Suspicious Persons, Autos,Circumstances	1
3870- Medical Emergency	1
3900- Traffic & Parking Problems	4
4022- Non-Criminal Suspicious Person	1
4090- Non- Criminal Reports	2
5506- Animal Complaints- Stray Animals	1
6390- Traffic Enforcement – Reports	1
Trua – Compulsory School Attendance	5

Total	29

Monthly Comparison

September Calls For Service
 29

