

TYLER COUNTY BOARD OF EDUCATION
PO BOX 25, MIDDLEBOURNE, WV 26149
PHONE (304) 758-2145

APPLICATION FOR USE OF SCHOOL PROPERTY
BY A NON-PROFIT ORGANIZATION

NAME OF NON-PROFIT ORGANIZATION: _____

DATE: _____

Name of Person Making Application: _____

Phone Number: _____

Address of Above Named Person:

Name of School Property Desired:

Name of Area (s) to be Used:

Purpose for which Property is Desired:

Desire Use of Property for the following Date(s):

(1) _____ (2) _____ (3) _____

Time(s) To Be in Use: From: _____ To: _____

PLAN FOR CLEAN-UP (Please Check)

_____ The Organization will totally be responsible for clean-up

_____ The Organization will privately contract with a Tyler County School
custodian.

Name of Custodian to be employed: _____

SIGNATURE of Tyler County Schools' Employee who has agreed to oversee this event

Will this activity require use of Kitchen facility? _____ Yes _____ No

If Yes, please include the **SIGNATURE** of the cook (employee of the Tyler County Board of Education) who has agreed to oversee this responsibility:

(Note: This employee must hold a valid WV Food Handlers Permit)

Signature of Applicant

APPROVAL:

Signature _____ (Principal)

Date: _____

Rental Fee To Be Assessed: _____

- \$10.00 per hour - In-County Non-Profit (Non-School Related)
- \$15.00 per hour - Out-of - County Non-Profit (Non-School Related)
- \$20.00 per hour – In-County For-Profit Business
- \$25.00 per hour – Out-of - County For-Profit Business
- \$15.00 per hour - Employee Attending the Event

Approved by Tyler County Board of Education _____
Date