

Board of Education  
Dixon Unified School District

Subject: Gretchen Higgins 5<sup>th</sup> Grade Outdoor Education Donation

Meeting Date: October 25, 2012

Item #:

Agenda Item Submitted For:

- Consent
- Public Hearing
- Action, Information, Discussion
- Action
  - Resolution
- Information
- Discussion

SUBMITTED BY: Tracy Linyard, GH Principal

PRESENTED BY: Tracy Linyard, GH Principal

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**Management Recommendation:**

Acceptance of \$500 donation from Dixon Lions Club for Gretchen Higgins 5<sup>th</sup> Grade Outdoor Education.

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**Discussion:**

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**Financial Impact:**

None

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**District Goal this item addresses:**

- Increasing Student Learning
- Improving the Learning Environment
- Increasing Parental Involvement
- Managing our Resources Effectively
- Building Confidence in District Leadership

**DIXON LIONS CLUB**  
ACTIVITIES FUND  
P.O. BOX 511  
DIXON, CA 95620

90-515-1211

3318

DATE 10/3/12

PAY TO THE  
ORDER OF

Gretchen Higgins

\$ 500.00

Five Hundred

00  
100 DOLLARS

 Security Features  
Included  
Details on back

DUPLICATE BANK SAFETY PAPER



**FIRST NORTHERN BANK**

195 North First Street • Dixon, CA 95620

(707) 678-4422

[www.thatsmybank.com](http://www.thatsmybank.com)

MEMO

5th Grade Camp



⑆ 1 2 1 1 0 5 1 5 6 ⑆ 0 1 0 5 1 3 4 9 ⑆ 0 3 3 1 8

**Gretchen Higgins School  
1525 Pembroke Way  
Dixon, California 95620**

Name of Donor: Dixon Lions Club

Street Address: P.O. Box 511

City, State & ZIP: Dixon, CA 95620

Telephone: \_\_\_\_\_

Description of the donation: (If cash or check, show the exact amount; if other than cash or check, include a detailed description of each item, including serial number, color, et cetera)

CK. # 3318 (see attached)

Donor's estimate of value: \$ 500<sup>00</sup>

Purpose of the donation (ASB organization, school site, or district program): If the donation is for a club or organization that is part of a school's ASB, indicate the name of the club or organization and deposit the cash or check into the ASB bank account. Retain this form as a record of the donation.

ASB - 5<sup>th</sup> grade outdoor Ed donation

If the donation is for the district, either for the use of the school or for another district program, forward the cash, check, or other item to the district business office with this form. Explain below whether the donation is for the school site or a specific district program.

Received at: Gretchen Higgins School

Received by (principal or other administrator): Tracy Linyard, Principal

Signature: [Signature] Date: 10/18/12  
ASB Bookkeeper