

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION
MEETING NOTICE

DATE:	June 10, 2014
TIME:	7:30 P.M.
PLACE:	Sarah Noble Intermediate School – Library Media Center

REVISED AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. PUBLIC COMMENT

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

3. PTO REPORT

4. STUDENT REPRESENTATIVES' REPORT

5. APPROVAL OF MINUTES

- A. Approval of the following Board of Education Meeting Minutes
1. Regular Meeting Minutes May 13, 2014
 2. Special Meeting Minutes May 27, 2014

6. SUPERINTENDENT'S REPORT

7. BOARD CHAIRMAN'S REPORT

8. COMMITTEE REPORTS

- A. Facilities Sub-Committee – Mr. Littlefield
B. Operations Sub-Committee – Mrs. Faulenbach
C. Policy Sub-Committee – Mrs. Chastain
D. Committee on Learning – Mr. Lawson
E. Education Connection – Mr. Coppola
F. Connecticut Boards of Education (CABE) – Mrs. Faulenbach
G. Negotiations Committee – Mrs. Faulenbach

9. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated June 10, 2014
B. Monthly Reports
1. Purchase Resolution D-666
 2. Budget Position as of May 31, 2014
 3. Request for Budget Transfers

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- C. Grant Approvals
 - 1. Carl D. Perkins Grant
 - 2. Adult Education - Transition: Post-Secondary Education and Training
 - 3. Adult Education - English Literacy and Civics Education
- D. Bid Awards
 - 1. Food and Nutrition Services – Milk
 - 2. Food and Nutrition Services – Frozen Dessert
 - 3. School Safety Monitors
 - 4. SMS Kitchen Reconfiguration
- E. Soil Testing and Site Analysis of NMHS Stadium Field and JV Field
- F. Policies for First Review
 - 1. 1331 Smoking
 - 2. 4118.232/4218.232 Smoking
- G. Policy for Approval
 - 1. 3516.3 Safety
- H. Policy for Deletion
 - 1. 5141.6 Emergency Preparedness
- I. Approval of the Following Curriculum
 - 1. Cut, Paste & Copy
 - 2. Humanities I
 - 3. Introduction to Business
 - 4. Grade 2 Math
- J. Exhibit B: Authorization of Signatories on School District Accounts
- K. Exhibit C: Authorization of Signatories on the ED-099 Agreement for Child Nutrition Program
- L. Recommendation and Approval for Designee of Superintendent of Schools
- M. Authorization for the Superintendent to accept resignations and make appointments from June 11, 2014 through September 9, 2014
- N. Authorization for the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 11, 2014 through September 9, 2014

10. ITEMS FOR INFORMATION AND DISCUSSION

- A. Field Trip Report
- B. Annual Emergency Preparedness Report
- C. Annual Wellness Report
- D. John J. McCarthy Observatory Annual Report

11. EXECUTIVE SESSION (Anticipated)

- A. For the purpose of discussing a security strategy, as well as the deployment of security personnel, and/or devices affecting security, as well as emergency, lockdown plans in the New Milford Public Schools.
- B. Discussion of the employment and salary of the Assistant Superintendent, Director of Human Resources, Director of Food Services, Director of Technology, Network Administrator, Systems Analyst, Accounting Manager, Accounting/Data Specialist, Facilities Manager, Assistant Facilities Manager, and Administrative Assistant to the Superintendent.

12. DISCUSSION AND POSSIBLE ACTION

- A. Adjustments to 2014-2015 Board of Education Adopted Budget
- B. End-of-Year Projects
- C. Discussion and possible approval of the employment and salary of the Assistant Superintendent, Director of Human Resources, Director of Food Services, Director of Technology, Network Administrator, Systems Analyst, Accounting Manager, Accounting/Data Specialist, Facilities Manager, Assistant Facilities Manager, and Administrative Assistant to the Superintendent.

13. ADJOURN

ITEMS OF INFORMATION

Policy Sub-Committee Minutes – May 20, 2014

Committee on Learning Minutes – May 20, 2014

Facilities Sub-Committee Minutes – June 3, 2014

Operations Sub-Committee Minutes – June 3, 2014

Board of Education Special Meeting June 18, 2014 – 7:00 p.m. Sarah Noble Intermediate School, LMC	Board of Education Meeting September 9, 2014 – 7:30 p.m. Sarah Noble Intermediate School, LMC
Facilities Sub-Committee Meeting September 2, 2014 – 6:45 p.m. Lillis Administration Building, Room 2	Policy Sub-Committee Meeting September 16, 2014 – 6:45 p.m. Lillis Administration Building, Room 2
Operations Sub-Committee Meeting September 2, 2014 – 7:30 p.m. Lillis Administration Building, Room 2	Committee on Learning September 16, 2014 – 7:30 p.m. Lillis Administration Building, Room 2

**New Milford Board of Education
Regular Meeting Minutes
May 13, 2014
Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Daniele Shook, Chairperson Mrs. Angela C. Chastain Mr. Robert Coppola Mrs. Wendy Faulenbach Mr. David A. Lawson Mr. Dave Littlefield Mr. David R. Shaffer Mr. John W. Spatola Mrs. Theresa Volinski
Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Director of Fiscal Services Ms. Roberta Pratt, Director of Technology Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. John Calhoun, Facilities Manager Mr. Greg Shugrue, Principal, New Milford High School John Vazquez, Student Representative

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1.	Call to Order A. Pledge of Allegiance The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2. A.	Recognition CMEA Northern Region Music Festival: NMHS students Serina Ahmed, David Alvarado, Kayla Blackburn, Michael Carroll, Christopher Ciaglo, Anthony D'Andrea, Lawrence Davis, Nathaniel Diamond, Michael Fitch, Killian Greene, Brandon Halberg, Abigail Heydenburg, Mitchell Kellett, Amber Levine, Alyssa Luis, Francine Luo, Erin Lynch, Jaclyn Mercer, Mackenzie Morehouse, Rebecca Myhill, Sylvia Onorato, Allegra Peery, Nicholas Pitcher, Zachary Pitcher, Brandon Rehaag, Rachel Schaefer, Christian Scillitoe, Emilyn Tuomala, and Brianna Walker	Recognition A. CMEA Northern Region Music Festival: NMHS students Serina Ahmed, David Alvarado, Kayla Blackburn, Michael Carroll, Christopher Ciaglo, Anthony D'Andrea, Lawrence Davis, Nathaniel Diamond, Michael Fitch, Killian Greene, Brandon Halberg, Abigail Heydenburg, Mitchell Kellett, Amber Levine, Alyssa Luis, Francine Luo, Erin Lynch, Jaclyn Mercer, Mackenzie Morehouse,

	<ul style="list-style-type: none"> Dr. Paddyfote invited Mr. Keck and Mr. Syzdek to recognize the high school students who participated in the Connecticut Music Educators Northern Region Music Festival. <p>The meeting recessed at 7:41 p.m. for a brief reception and reconvened at 7:57 p.m.</p>	<p>Rebecca Myhill, Sylvia Onorato, Allegra Peery, Nicholas Pitcher, Zachary Pitcher, Brandon Rehaag, Rachel Schaefer, Christian Scillitoe, Emilyn Tuomala, and Brianna Walker</p>
3.	<p>Public Comment</p> <ul style="list-style-type: none"> Christine Hardy, a New Milford resident, asked how common core was going to impact the privacy of her child and wondered what the Board was going to do about this issue. Cheryl Hill, a New Milford resident, said common core provides information to a national database for profit and control. She noted a national curriculum is illegal and the only role New Milford seems to have in it is to fund it. Patrick Murphy, a New Milford resident, said he is asking the Town and Board to put turf fields in at the high school for three reasons – safety, economics and compliance. He said the school cannot now host events because the fields are not in good shape and so people are not coming to New Milford to spend money at restaurants, etc. There is liability currently on the school's part due to children who might get injured on these fields. He noted the Town Council set up a committee to study this and will be asking a Board of Education member to serve on the committee. Kathy Rehaag, a New Milford resident, said she has had two children involved in the band and said practices are held on a parking lot in back of the school versus on the field itself because often the fields are in poor shape. Denise Bard, a New Milford resident spoke against common core and smarter balanced assessment saying that the K-3 standards are developmentally inappropriate. She said nationwide people do not think common core 	<p>Public Comment</p>

will improve education and she said under statute 10-4 and 10-220, local boards of education are not compelled to adopt any curriculum, standards or tests.

- Jackson Olsen, a New Milford resident and a sophomore in high school, spoke on behalf of the turf field project. He said he plays baseball, football and basketball and New Milford cannot host an SWC semi-final or final because the fields are not in good shape.
- Denise Landry, a New Milford resident who plays on the field hockey team, said the balls often get stuck in a divot which means several sticks are swinging at the ball at the same time and someone could get hurt. She noted top teams like Wilton and Darien won't come to New Milford to play because of the field condition.
- Dawn Hough, a New Milford resident and coach of the field hockey team, said the turf fields would allow the teams to play without concern for weather conditions. She said her team was ranked seventh in the state but the other top teams won't come to New Milford to play, putting New Milford at a disadvantage of always being an away team. She said by rule, all semi-final and final games must be played on turf and New Milford athletes can't practice on turf until they get off the bus to warm up often giving them twenty minutes to get the feel for the different conditions.
- Peter Bayers, a New Milford resident, said he has two children in the school now and feels the turf fields would be beneficial to the athletes. He said the fields are inadequate at the high school.
- Alexis Kersten, a New Milford resident and a senior lacrosse player, said the athletes are at a disadvantage to other schools with turf fields. She noted in the SWC, the only schools that don't have turf are New Milford, Bethel and Masuk. All the CIAC schools have turf fields.

4.	PTO Report <ul style="list-style-type: none"> • There was none. 	PTO Report
5.	Student Representatives' Report <ul style="list-style-type: none"> • Mr. Vazquez said the Junior Prom was May 3rd. • French Honor Society induction was May 6th. • Freshman and Sophomore awards were May 12th. • Most Improved and Outstanding Service Awards will be May 15th. • The instrumental concert will be May 15th at 7:00 p.m. • Senior Prom is May 17th. • Spanish Honor Society induction is May 19th at 7:00 p.m. • National Honor Society blood drive is May 20th. • Junior and Senior awards will be May 21st. • The chorus and orchestra concert will be May 22nd. • Senior scholarship Night will be May 28th and the Senior Banquet is May 29th. • The Senior trip is May 30th. 	Student Representatives' Report
6.	Approval of Minutes A. Approval of the following Board of Education Meeting Minutes <ol style="list-style-type: none"> 1. Regular Meeting Minutes April 8, 2014 2. Special Meeting Minutes April 29, 2014 <p>Mr. Coppola moved to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes April 8, 2014 and Special Meeting Minutes April 29, 2014, seconded by Mr. Littlefield and passed unanimously.</p>	Approval of Minutes A. Approval of the following Board of Education Meeting Minutes <ol style="list-style-type: none"> 1. Regular Meeting Minutes April 8, 2014 2. Special Meeting Minutes April 29, 2014 <p>Motion made and passed unanimously to approve following Board of Education Meeting Minutes: Regular Meeting Minutes April 8, 2014 and Special Meeting Minutes April 29, 2014.</p>

7.	<p>Superintendent's Report</p> <ul style="list-style-type: none"> • Dr. Paddyfote said the CT State Advisory Council for Adult Education visited New Milford's program this evening and held its biannual meeting at the site. • Two educators from Lebanon visited New Milford schools on April 24th and were impressed with Project Lead the Way among other programs at the school. • Schaghticoke will have three promotion ceremonies – Team 8 White will be Monday, June 16th, Team 8 Red will be Tuesday, June 17th at 8:30 a.m. and Team 8 Blue will be at 10:30 a.m. 	<p>Superintendent's Report</p>
8.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mrs. Shook said there is a Special Meeting scheduled to discuss the potential closure of a school due to declining enrollment on May 27th at 7:00 p.m. She said she heard that the Town Council might ask the Board to change that date. Mr. Lawson asked when it would be determined if the meeting would be held and Mrs. Shook said she had not heard directly from the Town Council yet. 	<p>Board Chairman's Report</p>
9.	<p>Committee Reports</p> <p>A. Facilities Sub-Committee</p> <ul style="list-style-type: none"> • Mr. Littlefield said the sub-committee heard from the turf field proponents and also received a report regarding custodial and maintenance overtime. It included summer time cleaning which he felt should be avoidable. <p>B. Operations Sub-Committee</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said most of the items discussed were on the agenda for discussion and action tonight. 	<p>Committee Reports</p> <p>A. Facilities Sub-Committee</p> <p>B. Operations Sub-Committee</p>

	<p>C. Policy Sub-Committee</p> <ul style="list-style-type: none"> Mrs. Chastain said there were five policies for approval on tonight's agenda. <p>D. Committee on Learning</p> <ul style="list-style-type: none"> Mr. Lawson noted there was a proposed curriculum which would be on the next agenda and a discussion of the K-5 math update. <p>E. Education Connection</p> <ul style="list-style-type: none"> Mr. Coppola said there were two meetings, one being a teleconference. He said Education Connection is comprised of 30 towns and there are 12 unfilled positions on the Board. There are 140 children involved in Headstart and Education Connection's budget is \$23,500,904. He noted that if there was no grant funding received for a program then it would not run. <p>F. Connecticut Boards of Education</p> <ul style="list-style-type: none"> Mrs. Faulenbach had no report. <p>G. Negotiations Committee</p> <ul style="list-style-type: none"> Mrs. Faulenbach said there were no negotiations ongoing until this summer. 	<p>C. Policy Sub-Committee</p> <p>D. Committee on Learning</p> <p>E. Education Connection</p> <p>F. Connecticut Boards of Education</p> <p>G. Negotiations Committee</p>
<p>10.</p> <p>A.</p>	<p>Discussion and Possible Action</p> <p>Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated May 13, 2014</p> <p>Mrs. Faulenbach moved to approve Exhibit A: Personnel - Certified, Non-Certified, Appointments, Resignations and Leaves of Absence dated May 13, 2014, seconded by Mr. Shaffer.</p>	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated May 13, 2014</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel - Certified, Non-Certified, Appointments, Resignations and Leaves of Absence</p>

<ul style="list-style-type: none"> • Mr. Coppola said he noted many teachers retiring and asked if more were anticipated and Ms. Baldelli said she had received others after this list was produced. • Mr. Coppola asked if this would help to reduce the staff cuts made in the budget process and Ms. Baldelli said this allowed the school system to reinstate non-renewed teachers where possible. <p>The motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-665 2. Budget Position dated April 30, 2014 3. Request for Budget Transfers <p>Mr. Lawson moved to approve monthly reports: Purchase Resolution D-665, Budget Position dated April 30, 2014 and Request for Budget Transfers, seconded by Mr. Shaffer.</p> <ul style="list-style-type: none"> • Mr. Lawson asked how the schools had done with heating oil. Mr. Miller said the utilities were not settled yet but overall he expected to be slightly favorable because the schools were favorable on the electricity. • Mr. Coppola asked about the software vendors and upgrades and Ms. Pratt said the costs were for the student information system and the parent portal for the high school. Mr. Smith noted the goal was to have the parent portal for grades accessible on-line by the fall. There is also a discipline piece which will allow for all student infractions to be entered into a safe system versus a very accessible notebook. • Mr. Coppola asked about the Dell computer expense of \$37,000 and Ms. Pratt said that is for Project Lead the Way and the specific guidelines and requirements of that program. • Mr. Coppola asked about the tuition for Boys 	<p>dated May 13, 2014</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-665 2. Budget Position dated April 30, 2014 3. Request for Budget Transfers <p>Motion made and passed unanimously to approve monthly reports: Purchase Resolution D-665, Budget Position dated April 30, 2014 and Request for Budget Transfers.</p>
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	<p>and Girls Village and Mrs. Olson said that is for a student who needed to be placed there per a recent hospitalization.</p> <ul style="list-style-type: none"> • Mr. Littlefield asked how 515 - field trips could be in the red by \$16,500 and Mr. Miller said that was for sports at the high school. As the teams get into the post season, the expenses increase and are not necessarily budgeted for in the beginning of the year. • Mr. Littlefield asked about lines 433 and 613 – 614 and wondered if that was where the overtime would be accounted for and Mr. Calhoun said these lines were contracted services and supplies. The supplies had increased due to roof repairs, mechanical issues, and increases in costs for liners and paper products. • Mrs. Chastain asked about the professional development purchase resolution and Mr. Smith said there would be four trainers brought in for two days for grades K-5 math, special education, coaches, administrators and 6th grade math. • Mr. Coppola asked about the travel reimbursement for post season track and field and Mr. Miller said that was for an overnight stay. <p>The motion passed unanimously.</p>	
C. Gifts & Donations	<p>1. PTO – Exhibit B</p> <p>Mr. Lawson moved to accept Gifts & Donations: PTO – Exhibit B to Hill and Plain Elementary School in the amount of \$3,572.00, seconded by Mr. Coppola.</p> <ul style="list-style-type: none"> • Mr. Coppola thanked the PTO. <p>The motion passed unanimously.</p>	<p>C. Gifts & Donations</p> <p>1. PTO – Exhibit B</p> <p>Motion made and passed unanimously to accept Gifts and Donations: PTO – Exhibit B in the amount of \$3,572.00.</p>
D. Grant Approval	<p>1. IDEA Grant</p>	<p>D. Grant Approval</p> <p>1. IDEA Grant</p>

	<p>Mr. Coppola moved to approve the IDEA Grant in the amount of \$878,359.00, seconded by Mr. Shaffer.</p> <ul style="list-style-type: none"> • Mr. Coppola asked if the district could anticipate any other grants before the end of the school year such as this and Mrs. Olsen said this is the only grant available through IDEA. She said this is a yearly application to be used over a two year period. • Mr. Spatola asked if this grant covered all students with special needs or just New Milford students. Mrs. Olsen said it was any school in New Milford including Faith Academy and Canterbury and for any student with an IEP requiring services. Dr. Paddyfote noted that any of our students at other schools such as the catholic school in Brookfield require Brookfield to do the same. <p>The motion passed unanimously.</p> <p>E. Bid Award</p> <p>1. Waste Disposal</p> <p>Mr. Lawson moved to award the bid for Waste Disposal to Winter Brothers, seconded by Mr. Shaffer.</p> <ul style="list-style-type: none"> • Mr. Coppola asked if the district was required to take the lowest bidder and Mr. Miller said they were not required to but had to state on the record why they were not taking the lowest bid. He also noted that district has a three year history with this company. <p>The motion passed unanimously.</p> <p>F. Policies for Approval</p> <p>1. 1700 Possession of Firearms on School Property Prohibited (formerly titled Otherwise Lawful Possession of Firearms on</p>	<p>Motion made and passed unanimously to approve the IDEA Grant in the amount of \$878,359.00</p> <p>E. Bid Award</p> <p>1. Waste Disposal</p> <p>Motion made and passed unanimously to award the bid for Waste Disposal to Winter Brothers.</p> <p>F. Policies for Approval</p> <p>1. 1700 Possession of Firearms on School Property Prohibited (formerly titled</p>
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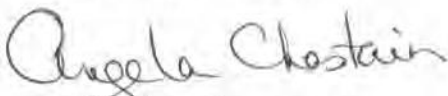
<p>School Property)</p> <ol style="list-style-type: none"> 2. 3300 Purchasing 3. 3313.1 Local Purchasing 4. 3516.3 Safety (formerly titled Accident Prevention and Reporting) 5. 3516.4 Sex Offender Notification (formerly titled Safety) <p>Mr. Littlefield moved to approve the following policies:</p> <ol style="list-style-type: none"> 1. 1700 Possession of Firearms on School Property Prohibited (formerly titled Otherwise Lawful Possession of Firearms on School Property) 2. 3300 Purchasing 3. 3313.1 Local Purchasing 4. 3516.3 Safety (formerly titled Accident Prevention and Reporting) 5. 3516.4 Sex Offender Notification (formerly titled Safety) <p>seconded by Mr. Shaffer.</p> <ul style="list-style-type: none"> • Mr. Coppola asked who the Superintendent's designee was for policy 3300 and Dr. Paddyfote said it was the Director of Fiscal Services. • Mr. Spatola asked how long ads were placed in the newspaper per policy 3300(a) and Mr. Miller said typically one day due to the high cost of advertising. • Mr. Spatola asked about Policy 3516.4(a) regarding what happens at bus stops in terms of minimizing the possibility of a child coming into contact with a sex offender and Dr. Paddyfote said it required parental vigilance. • Mr. Spatola asked if the police were informed 	<p>Otherwise Lawful Possession of Firearms on School Property)</p> <ol style="list-style-type: none"> 2. 3300 Purchasing 3. 3313.1 Local Purchasing 4. 3516.3 Safety (formerly titled Accident Prevention and Reporting) 5. 3516.4 Sex Offender Notification (formerly titled Safety) <p>Motion made and passed unanimously to approve the following policies:</p> <ol style="list-style-type: none"> 1. 1700 Possession of Firearms on School Property Prohibited (formerly titled Otherwise Lawful Possession of Firearms on School Property) 2. 3300 Purchasing 3. 3313.1 Local Purchasing 4. 3516.3 Safety (formerly titled Accident Prevention and Reporting) 5. 3516.4 Sex Offender Notification (formerly titled Safety)
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	<p>and Dr. Paddyfote said the police are aware because the person must register with them.</p> <p>The motion passed unanimously.</p> <p>G. Food and Nutrition Services 1. Healthy Food Certification Statement</p> <p>Mr. Coppola moved that the New Milford Board of Education continue its participation in the National School Lunch Program and pursuant to section 10-215f of the Connecticut General Statutes certify that all food items offered for sale to students meet the Connecticut Nutrition Standards for the period July 1, 2014 through June 30, 2015. The Board will exclude from certification food items that do not meet the Connecticut Nutrition Standards provided that (1) such food is sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food is not sold from a vending machine or school store, seconded by Mr. Shaffer.</p> <ul style="list-style-type: none"> • Mr. Littlefield asked if this followed federal guidelines and Dr. Paddyfote said it follows Connecticut standards which are higher than the guidelines at the federal level. <p>The motion passed unanimously.</p>	<p>G. Food and Nutrition Services 1. Healthy Food Certification Statement</p> <p>Motion made and passed unanimously that the New Milford Board of Education continue its participation in the National School Lunch Program and pursuant to section 10-215f of the Connecticut General Statutes certify that all food items offered for sale to students meet the Connecticut Nutrition Standards for the period July 1, 2014 through June 30, 2015. The Board will exclude from certification food items that do not meet the Connecticut Nutrition Standards provided that (1) such food is sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food is not sold from a vending machine or school store.</p>
11.	<p>Items for Information and Discussion</p> <p>A. Field Trip Report</p> <ul style="list-style-type: none"> • Mr. Coppola asked what the World Languages trip to JFK was for and Mr. Smith said the NMHS German students will be going to JFK to meet students from Germany who will be visiting. • Mr. Coppola asked about the trip to Brighton Beach and Mr. Smith said there is a large population of Orthodox Russians there with 	<p>Items for Information and Discussion</p> <p>A. Field Trip Report</p>

	<p>whom the NMHS Russian Studies students can interact.</p> <ul style="list-style-type: none"> • Mr. Coppola asked if other schools besides John Pettibone visited Sarah Noble and Mr. Smith said all the elementary schools visited to get a tour and orientation. • Mr. Shaffer asked about the All Aboard Pizza visit and Mr. Shaffer said that is the culminating activity to the Battle of the Books. Those students who fulfilled the requirement will get lunch. Mrs. Chastain noted this was funded by the PTO. • Mr. Spatola said it would be useful to know the educational value of these field trips in the future. 	
12.	<p>Executive Session (Anticipated)</p> <p>A. Discussion of Superintendent's performance and performance evaluation and possible new contract of employment.</p> <p>Mrs. Chastain moved to enter into Executive Session to discuss the Superintendent's performance, evaluation, employment and contract and to invite Dr. JeanAnn C. Paddyfote into the session, seconded by Mrs. Volinski and passed unanimously.</p> <p>The motion passed unanimously.</p> <p>The Board entered executive session at 9:25 p.m.</p> <p>Dr. Paddyfote entered executive session at 10:49 p.m.</p> <p>Mr. Lawson left executive session at 11:05 p.m.</p> <p>The Board returned to public session at 11:08 p.m. Mr. Lawson returned at 11:08 p.m.</p>	<p>Executive Session (Anticipated)</p> <p>A. Discussion of Superintendent's performance and performance evaluation and possible new contract of employment.</p> <p>Motion made and passed unanimously to enter into Executive Session to discuss the Superintendent's performance, evaluation, employment and contract and to invite Dr. JeanAnn C. Paddyfote into the session.</p>
13.	<p>Discussion and Possible Action</p> <p>A. Discussion and possible authorization of Board Chair and Board Counsel to enter discussions</p>	<p>Discussion and Possible Action</p> <p>A. Discussion and possible authorization of Board Chair</p>

	<p>and/or negotiations with Superintendent of Schools on new, three-year contract.</p> <p>Mr. Lawson moved that the Board authorize the Board Chair and the Board's legal counsel to enter into discussions and/or negotiations with the Superintendent of Schools on a new, three-year contract, the final terms of which shall be subject to Board approval, seconded by Mrs. Volinski.</p> <p>The motion passed unanimously.</p>	<p>and Board Counsel to enter discussions and/or negotiations with Superintendent of Schools on new, three-year contract.</p> <p>Motion made and passed unanimously that the Board authorize the Board Chair and the Board's legal counsel to enter into discussions and/or negotiations with the Superintendent of Schools on a new, three-year contract, the final terms of which shall be subject to Board approval.</p>
14.	<p>Adjourn</p> <p>Mr. Littlefield moved to adjourn the meeting at 11:10 p.m., seconded by Mr. Shaffer and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 11:10 p.m.</p>

Respectfully submitted:



Angela Chastain
Secretary
New Milford Board of Education

New Milford Board of Education
Special Meeting Minutes
May 27, 2014
Sarah Noble Intermediate School Library Media Center

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 2014 MAY 30 12:22

NEW MILFORD, CT

Present:	Mrs. Daniele Shook, Chairperson Mrs. Wendy Faulenbach Mr. David A. Lawson Mrs. Theresa Volinski Mr. Dave Littlefield Mrs. Angela C. Chastain Mr. Robert Coppola Mr. John W. Spatola Mr. David R. Shaffer
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Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Mr. Joshua Smith, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mrs. Roberta Pratt, Director of Technology Mrs. Laura Olson, Director of Pupil Personnel Services Mr. John Calhoun, Facilities Manager Mrs. Dana Ford, Principal, Schaghticoke Middle School Dr. Len Tomasello, Principal, Sarah Noble Intermediate School Mrs. Paula Kelleher, Principal, John Pettibone School
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1.	Call to Order A. Pledge of Allegiance The annual meeting of the New Milford Board of Education was called to order at 7:00 pm. The Pledge of Allegiance immediately followed the call to order.	Call to Order Pledge of Allegiance
2.	Public Comment <ul style="list-style-type: none"> Robert Winkelstern, a New Milford resident, said it was unfortunate that the decision might be to close John Pettibone. He was a facilities man for Danbury and Ridgefield for eight and eighteen years respectively and said the decision to mothball JPS would still have costs associated. The costs would include heating ventilating, plowing, mowing, inspections, checking the roof, etc. He suggested the Board go to the State and ask for an updated code inspection and determine what it would cost to get the building up to code. Joe Failla, a New Milford resident, prior Board 	Public Comment

	<p>of Education member and current Town Council member, said he supports the closing of the school since the student population has declined significantly by over 500 students. He said even if 100 families with an average size of 2.5 people moved into town that would only add 250 children and would not make up for the total loss. He suggested that with the cost to renovate the building that it just needs to be taken down, the property should be sold, and the money should go back into the Board of Education in a fund that would be allowed to grow to potentially build another school if needed in the future. He said he would support that as a member of the Town Council. He also said he looked at a study handed out prior called the Duke Study and felt that it only suggested that sixth graders remaining in an elementary school setting got one more year of a child culture but noted that in this country we start our kids in school at a later age. He said it was time to close JPS.</p> <ul style="list-style-type: none"> • Katy Francis, a New Milford resident and a product of New Milford schools said she went to JPS half way through second grade through eighth grade. She said if there are issues at Schaghticoke that parents are afraid to send their sixth grader there then that needs to be looked at. She said she understands this is an emotional issue but noted that the teachers and administrators would be going to the same building with the children. She noted that as a Town Council member she would also support selling the property and giving the money to the Board of Education. • Gale Alexander, a New Milford resident, Board of Finance member and a teacher said he has reservations about a sixth, seventh and eighth grade configuration. He suggested instead of closing a school that the town furlough one, update and upgrade it, move students in and do the same with the other schools. He noted that Sarah Noble became Sarah Noble because it 	
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	<p>was not maintained as the high school.</p> <ul style="list-style-type: none">• Walter Bayer, a New Milford resident, and member of the Town Council, said he sat on the facilities committee that was asked to make this recommendation. He said that committee quickly focused on numbers and not on the effect of the students. He said sixth graders are elementary grade students. He is a retired teacher. He said sixth graders need recess. He also said a wave of new residents is going to come and they are going to come north because it is affordable here. He suggested this decision go to referendum versus just this Board making the decision.• Carol Allison, a New Milford resident and sixth grade teacher, said sixth graders are an impressionable age group. She said according to studies, sixth graders do suffer academically when placed with seventh and eighth grade classrooms. She said for her daughter, sixth grade was the hardest in her K-12 education. She also noted that the paper recently announced that Danbury is in the position of adding classrooms because of enrollment.• Jenna Peloso, a New Milford resident, said all towns have had a decrease in births probably due to the recession but the article in the paper said Danbury was running out of space and has a new middle school opening up. She asked why New Milford was not looking out for the best interests of its students.• Steve MacKessy, a New Milford resident, said there is a lot of talk about money but little said about the impact on students educationally. He said the proposed average class size is supposed to be 18 but this move will result in 19 or 20 students. He felt lower class sizes will make students succeed. He also felt enrollment will go up in 10 years.• Walter Rogg, a New Milford resident, former Mayor, and former Board of Finance member, said closing the school not affect the educational process in a negative fashion. He	
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	<p>said the Board is obligated to the taxpayers to give the best return for their investment. He felt there would be no problem with sixth graders going to the middle school. He felt parents now have a tendency to baby their children. He said there is no economic justification to keep the school open.</p> <ul style="list-style-type: none"> • Adrienne Aurichio, a New Milford resident, said she has asked the same question at every meeting which is how much would it cost to build a new school in 10 years. She said Brookfield and Ridgefield have opted not to close schools. She also noted the birth rate is expected to uptick for the first time in 2014 since the recession. She asked what the hurry is to make this decision. • Lisa Terlizzi, a New Milford resident, said 18 years ago the town bought land for the new high school because of overcrowding at the then high school. She said she was involved in the PTO and saw the benefits of that project at that time. She said back at that time they were told that the alignment of K-3, 4 – 6, 7 & 8, and 9 – 12 was best for kids. She suggested the administration close East Street and move to JPS. • Amy Davis, a New Milford resident, read a letter from Alison Buckley who could not be present, she said that everyone is feeling the squeeze. Last year she looked at the rankings of New Milford's schools and saw they were in the 70s, while nearby towns was higher. She said most of the people don't want the school closed and the Board should bring this to a referendum. • Michelle Liguori, a New Milford resident, said as a resident, small business owner, and parent she feels that the Town Council is pushing this decision. She felt this should be put to a referendum. • Beth Falder served on the facilities committee and noted there were only four town council members on the committee of 40 members. She 	
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said she has skin in the game as her children go to JPS. She said the studies have been consistent with an aging population and decreasing population in Connecticut. She said the committee was very clear in its criteria that class size would be 18 or less and that is not an average. She said the committee has full confidence in the administration that they are aware of the challenges posed by this potential school closing. She said the special classrooms were never factored into the equation about the reconfiguration. She also noted the cost to move the administration would be at least \$1.9 million not including technology. She noted that a 2007 study of JPS said it would cost \$15 million to upgrade prior to Sandy Hook.

- Cheryl Hill, a New Milford resident, said she was born and raised in New Milford and went through all the schools. She is married to an active duty officer and they have moved around but came back to family in New Milford for the schools. She said this conversation should be about making decisions about what is best for the children. She also said the common core discussion is lacking from this conversation. Mrs. Shook interrupted Ms. Hill to say the conversation tonight was about the low student enrollment and the closing of a school and not common core. Ms. Hill said she was asking everyone to stay informed about JPS, standards and budgets.
- David Gronbach, a New Milford resident, said a town doesn't build a school unless they believe the population is vibrant and sustainable. That is what drove the decision to build the high school 10 years ago. He noted a lot of time was put into that discussion including building permits, etc. He said no one can look into the future to see what drives a population increase. He said the school enrollment is the least of this town's issues. New Milford is a town that is going to grow and prosper. He said he was impressed with the

research done on the grade configuration prior to this decision. He said this is an emotional reaction as this town is not dying.

The meeting recessed at 8:10 p.m. as there were multiple weather related concerns for Board members and the Mayor. The meeting reconvened at 8:28 p.m. Mr. Spatola rejoined the meeting at 8:30 p.m.

Mayor Murphy announced that 44% of the town was without power and wires and trees were down in many locations. She urged all to stay put as they were safest here.

- Vanessa Gronbach, a New Milford resident, said the decreased enrollment numbers, if they are accurate, are a bigger issue than the closing of a school. She noted she just bought a business in town and was wondering if this was the kind of town she wanted to stay in. She said closing an elementary school would not attract people to this town. She was glad there were private schools that are an option. She noted the savings from closing the school were not that much. She noted she has never voted no against a school budget but if in five to ten years the town came back to ask for money to build a new school she was not sure she could do it. She also noted there was significant disparity in the school enrollment and asked why. Finally, she asked the secretary to accept a petition from change.org with over 300 names.
- Pete Bass, a New Milford resident and town council member, said he is talking, however, as a dad. He said he has daughters in the school including one who has already graduated. He noted there will be a savings of \$13 million but also there was a study done prior to this board that said it would cost \$10 million to bring JPS up to code. He said he would rather see dollars go to the children and not buildings.
- Frank Short, a New Milford resident, said he

taught in Brookfield for 22 years and then went to Ossining, New York. He taught grade six math and then grade eight math in the same building. He said there were not problems between kids in different grades. He noted that he went to a conference back in the 1980's when computers were coming into being, at that time the demographics were part of the demonstration. He noted that the presenter talked about the baby boomers and the baby boom let, which is happening now with the demographics. The numbers are coming true now as suggested by the consultants. He said it is time to close a school.

- Gina Bubbico, a New Milford resident, said she is a resident of three years but noted that she was attracted by the school system. She said she came from New York and loved the structure of the school system. She said there is nothing wrong with small class sizes and asked that the Board find dollar savings someplace else.
- Adrianna Williams, a New Milford resident, and parent, said the decreased population is a bleak forecast and New Milford should want to draw people to town. She said schools draw people to town. She noted her children go to Hill and Plain but the nurse this year was placed in a closet due to space limitations. She said the class sizes at Hill and Plain are 19 to 22 students. She said there are para-educators in classrooms because teachers are not able to keep up with students. She suggested this vote go to a referendum and that the Board not look at the population projections as they could prove wrong.
- Claire Thingvold, a New Milford resident, mother, teacher and taxpayer, said she can't trust that class sizes will be kept low and yet differentiated education is handled by class size.
- Tom Pilla, a New Milford resident and member of the facility committee said at first he was not

in favor of closing the school. Then he started looking at the reality of affordability of New Milford for young people and determined it is not. He said 2008 drastically changed the economy here and he has seen that in the number of houses he is building now which is way down. He said the land use policies in place have and will inhibit growth in New Milford. He noted the Town of New Milford is the largest employer in town. He also said he was on the hospital board when the birthing center had to close.

- Amy Reguin, a New Milford resident, has a son in JPS and a daughter that is about to attend. She noted that the speaker who suggested there was a \$23 million savings that that was over 10 years and not every year. She said the numbers for natural gas and electric have been overinflated by 25%. She also said the consulting firm that was doing the demographic work did not talk to any of the day cares. She said under the new configuration there is no place for the Head Start program to go and the class size is not 18 now. She said she does not feel she has enough information to support this at this time.
- Tom Esposito, a New Milford resident, parent of two children, Town Council member, Economic Development Committee member, Economic Development Corporation member, and a member of this facilities committee noted there eight teachers, administrators, PTO members, EDC members, real estate developers, etc on the committee and they spent eight months meeting on this recommendation. They did not rush this job. He said the data used was from 2008 which showed an exodus of young people from Connecticut and the Northeast. He said committee members asked every question that has been asked already and more. He said he is concerned with the children, the property values and the growth of this town. He said the

	<p>committee members were all parents and grandparents and they carefully went through every number. He noted the vote was unanimous except for two abstentions.</p> <ul style="list-style-type: none"> • Denise Reiss, a New Milford resident and JPS PTO President, said she has a new born and two children in the schools. She said she was concerned with the redistricting because she is actually closer to Northville but her kids go to JPS and she is happy they do because of the Excel program. She said if Excel gets cut, then the children would be losing out on educational opportunities. She does not want to see JPS close. • Lynette Rigdon, a New Milford resident and prior member of the Board of Education, said this decision is political. She said the Board and Town just kick the can down the road year after year. She does not want JPS to close. • Michael Barnes, a New Milford resident, has a granddaughter in the schools and he said the teachers and children would move together to another facility. He said nobody wants to come into town and have their child go to a 60 year old school. He said there are serious safety concerns at JPS. He said the dollars saved from this move should go directly into the classroom. • Roseann Petruso, a New Milford resident, said she is considering sending her son to another school in another town. She said having 15 teachers in one school for third grade should already be done. She suggested the town fix what we have and make it work. • Alison Sidel, a New Milford resident, and a psychologist, said the Duke study spoke of the emotional impact on students. She suggested that the Board look at the risks to the students. She said sixth graders and middle schools had lower academic progress and more behavioral issues. • JT Schemm, a New Milford resident, and a parent said he was eager to send his child to a 	
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	<p>60 year old school because of what happens inside the school. He said the Route 7 corridor can change this community. He also felt that a board of nine people had a lot of responsibility to make this decision.</p> <p>The meeting recessed at 9:41 and reconvened at 9:50 p.m.</p>	
<p>4. A.</p>	<p>DISCUSSION AND POSSIBLE ACTION Discussion regarding the possible closing of a school due to declining enrollment</p> <ul style="list-style-type: none"> • Dr. Paddyfote said the information presented at this meeting is up on the display and copies of the answers to Board members' questions are on the counter. • Mr. Coppola asked if there was consideration given in the redistricting to where kids would go to school and Dr. Paddyfote said there was a line that would be more formally drawn if this decision is made. She said under this configuration Northville would have 449 students, Hill and Plain would have 472, Sarah Noble would have 981, and Schaghticoke would have 1,036. • Mr. Lawson thanked the members of the public for coming out to speak and said the one fact the Board knows for sure is that there is room. What the Board does with that room that is best educationally is the question. He said Ridgefield closed a school and then reopened a school. He said he heard the question how much would it cost to rebuild and also wondered where it would be rebuilt. He felt a 55 minute bus ride for elementary students was too long. • Mr. Coppola said a referendum would only be advisory and would cost about \$10,000 to conduct. He said he would love to go out to the public because he has mixed feelings. He noted on the paperwork handed out tonight that Sarah 	<p>DISCUSSION AND POSSIBLE ACTION Discussion regarding the possible closing of a school due to declining enrollment</p>

Special Meeting Minutes

May 27, 2014

Sarah Noble Intermediate School Library Media Center

	<p>Noble has a full time social worker and two guidance counselors. He wondered why third grade did not also have that. He said Dr. Cooper does a lot in the schools and could be more efficient in one school however he liked the smaller units. He asked if band was in third grade or just chorus.</p> <ul style="list-style-type: none">• Dr. Paddyfote said instrumental is grades four through twelve. She said chorus is taught voluntarily as the stipend was cut several years ago.• Mr. Coppola said he thought there were instrumental lessons in third grade and Dr. Paddyfote said only recorders.• Mayor Murphy asked if the Board had considered why people were so nervous about sending their children to Schaghticoke. Why does that school live under that shadow.• Dr. Paddyfote noted when Schaghticoke was sixth, seventh and eighth grade they heard these same things. She said many of the issues are within the grades and not grade to grade.• Mrs. Ford said in the middle school children start to experiment behaviorally. She also said the rigor of academics is of concern to people. She said often what is missing at Schaghticoke is parental involvement though they might be needed even more at this level. She said the children love Schaghticoke and the gossip and innuendo comes from disgruntled parents.• Mr. Coppola asked how sixth grade at Schaghticoke would be different than Sarah Noble. Mrs. Ford said currently the sixth grade is not a true elementary school level because they start to change teachers and they get more freedoms. She said there are pros and cons, but she also said there are some students who are not ready to leave at eighth grade.• Mr. Coppola asked if anything special would be done for sixth graders and Mrs. Ford said they would be contained in their own area and there would be different ways to correct behavioral issues. She said the Scientific	
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	<p>Research Based Interventions (SRBI) would allow them extra tutors and Academic Fitness.</p> <ul style="list-style-type: none"> • Mr. Coppola asked if Mrs. Ford had met with the principal and staff in present sixth grade and Mrs. Ford said she did not think that was her place. She felt central office would have to invite her to do so. • Mrs. Ford said she interviewed her two grandsons about middle school and they said the freedom is fabulous. They liked changing classrooms and liked the sports and clubs. She noted the only issue the kids had at sixth grade was bookslapping when an older student knocked the books out of someone's hands. She said under this reconfiguration the sixth grade would have their own lunch room and would be isolated. • Mr. Lawson said there would be nothing unique at Schaghticoke. He noted bookslapping was a form of bullying. Also, he said the bus ride would still be long. • Mr. Shaffer noted in the reconfiguration numbers that in the 2015-16 school years, Schaghticoke would only have one extra room. He said he sent e-mails to former students to share their opinions of Schaghticoke and they said the athletics were good; one student spoke about the social situation, another said he was bullied as a sixth grader because of his size. He asked about the Wellness Committee being upset about the amount of PE and asked if Schaghticoke would still have two PE classes a week. Mrs. Ford said that was more the result of adding courses to their schedules including literacy and technology. • Dr. Paddyfote noted that Schaghticoke has twenty classrooms open right now, some are used by special education but they do not need all the space. She also said the lunch lines will be duplicated regardless of this proposal because the money is available in the budget. • Mr. Littlefield said he has a daughter in eighth grade and some parents are making it sound 	
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Special Meeting Minutes

May 27, 2014

Sarah Noble Intermediate School Library Media Center

	<p>like they are sending kids to juvi when they go to Schaghticoke. He said the idea is to get kids ready to go out in the real world and in the real world they are not separated by age group in an office. He said maybe we are trying to wrap our kids in bubble wrap.</p> <ul style="list-style-type: none"> • Mrs. Chastain said she agreed with Mr. Littlefield in that she has had kids in Schaghticoke since 2006 and she sees nothing detrimental with having sixth, seventh and eighth grade together. • Mr. Lawson said his kids did very well here but he is not concerned with his kids. He said there is a distinct difference in social learning of ages. • Mr. Coppola mentioned the headline in the News Times about the population south of New Milford growing. He said it would eventually move here especially if the affordable units come through as proposed. • Mr. Spatola said the 2007 population study said by 2017 the three elementary schools would be at 74% capacity but instead they are at 55%. He said Schaghticoke is at 65% capacity and was designed for 1200 students. He said the studies have come true. He also said there is room at Hill and Plain and Northville properties to add on or build new. • When asked, Dr. Paddyfote confirmed there is enough room at those schools to expand. <p>Mrs. Chastain moved to recess the meeting at 10:38 p.m., seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Mr. Coppola asked if the Board recessed would they have to listen to public participation again and Mrs. Faulenbach said the Board could just start where it left off. • Mr. Spatola asked, since he was the last to speak, that he be allowed to be the first to speak at the reconvened meeting. <p>The motion passed unanimously.</p>	<p>Motion made to recess the meeting at 10:38 p.m.</p> <p>The motion passed unanimously.</p>
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Respectfully submitted:

A handwritten signature in cursive script, appearing to read "Angela Chastain".

Angela Chastain

Secretary

New Milford Board of Education

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
June 10, 2014
Released as of June 10, 2014

ACTION ITEMS

A. Personnel

1. **CERTIFIED STAFF**

a. **RESIGNATIONS**

- | | |
|--|-----------------------------------|
| <p>1. Ms. Elisse Duque, Elementary Teacher, Sarah Noble Intermediate School
<u>Move</u> that the Board of Education accept the resignation, due to retirement, of Ms. Elisse Duque as an Elementary Teacher at Sarah Noble Intermediate School effective June 30, 2014.</p> | <p>Moving out of state</p> |
| <p>2. Ms. Jaime Katusha, Physical Education/Health Teacher, New Milford High School
<u>Move</u> that the Board of Education accept the resignation of Ms. Jaime Katusha as a Physical Education/Health Teacher at New Milford High School effective June 30, 2014.</p> | <p>Personal Reasons</p> |
| <p>3. Mrs. Kathleen Shemeley, Elementary Teacher, Northville Elementary School
<u>Move</u> that the Board of Education accept the resignation, due to retirement, of Mrs. Kathleen Shemeley as an Elementary Teacher at Northville Elementary School effective June 30, 2014.</p> | <p>Retirement</p> |
| <p>4. **Dr. Anne Stuhlman, Principal, Hill and Plain School
<u>Move</u> that the Board of Education accept the resignation of Dr. Anne Stuhlman as Principal at Hill and Plain School effective June 30, 2014.</p> | <p>Personal Reasons</p> |
| <p>5. Mr. Joseph Tarantello, Business Teacher, New Milford High School
<u>Move</u> that the Board of Education accept the resignation of Mr. Joseph Tarantello a Business Teacher at New Milford High School effective June 30, 2014.</p> | <p>Took position out of state</p> |

2. CERTIFIED STAFF
b. APPOINTMENTS

1. ****Ms. Madilyn DaRos**, Elementary Teacher, Sarah Noble Intermediate School
Move that the Board of Education appoint **Ms. Madilyn DaRos** as an Elementary Teacher at Sarah Noble Intermediate School effective July 1, 2014.
2014-2015 Salary - \$49,200 (Step 2B)
2. ****Mrs. Sara Del Mastro**, Science Teacher, New Milford High School
Move that the Board of Education appoint **Mrs. Sara Del Mastro** as a Science Teacher at New Milford High School effective August 19, 2014.
2014-2015 Salary - \$80,542 (Step 13J)
3. **Ms. Victoria Giudice**, Physical Education Teacher, New Milford High School
Move that the Board of Education appoint **Ms. Victoria Giudice** as a Physical Education Teacher at New Milford High School effective July 1, 2014.
4. **Ms. Valerie Nezvesky**, Elementary Teacher, Northville Elementary School
Move that the Board of Education appoint **Ms. Valerie Nezvesky** as an Elementary Teacher at Northville Elementary School effective July 1, 2014.

Re-hire

Education History:
BS: Siena College (NY)
Major: Biology
MA: Sacred Heart College
Major: Secondary Education
6th Year Degree: SCSU
Major: Educational Admin.

Work Experience:
14 yrs. Ansonia Public Schools

Replace: E. Reed

Re-hire

Re-hire

3. NON-CERTIFIED STAFF
a. RESIGNATIONS

1. **Mr. Eric Conklin**, Computer Tech II, Central Office
Move that the Board of Education accept the resignation of **Mr. Eric Conklin** as Computer Tech II at Central Office effective June 20, 2014.
2. **Mrs. Marceline Daniels**, Food Service Worker, New Milford High School
Move that the Board of Education accept the resignation, due to retirement, of **Mrs. Marceline Daniels** as a Food Service Worker at New Milford High School effective June 11, 2014.

Took position elsewhere

Retirement

<p>3. Mrs. Margaret McLoughlin, Main Office Secretary, Sarah Noble Intermediate School <u>Move</u> that the Board of Education accept the resignation, due to retirement, of Mrs. Margaret McLoughlin as Main Office Secretary at Sarah Noble Intermediate School effective June 25, 2014.</p>	Retirement
<p>4. Mrs. Jill Morrison, Secretary to Principal, Schaghticoke Middle School <u>Move</u> that the Board of Education accept the resignation, due to retirement, of Mrs. Jill Morrison as Secretary to Principal at Schaghticoke Middle School effective July 31, 2014.</p>	Retirement
<p>5. Mrs. Donna Scuiletti, Food Service Worker, New Milford High School <u>Move</u> that the Board of Education accept the resignation of Mrs. Donna Scuiletti as a Food Service Worker at New Milford High School effective June 2, 2014.</p>	Personal
<p>4. NON-CERTIFIED STAFF b. APPOINTMENTS</p>	
<p>1. **Mrs. Kathleen Lewis, Receptionist/Attendance Clerk, Sarah Noble Intermediate School <u>Move</u> that the Board of Education appoint Mrs. Kathleen Lewis as Receptionist/Attendance Clerk at Sarah Noble Intermediate School effective August 15, 2014.</p>	<p>Hourly Rate: \$18.78 per hour</p> <p><i>Work Experience:</i> 13 yrs. Executive Assistant 3 yrs. Substitute - NMPS</p> <p>Replace: M. McLoughlin</p>
<p>2. **Mrs. Laurie Thornton, Business Office Secretary – Part-time, Central Office <u>Move</u> that the Board of Education appoint Mrs. Laurie Thornton as Business Office Secretary – Part-time at Central Office effective July 7, 2014.</p>	<p>Hourly Rate: \$17.39 per hour</p> <p><i>Work Experience:</i> 18 yrs. Sub. Secretary, NMPS</p> <p>Replace: B. Weber</p>
<p>3. **Mrs. Catherine Westervelt, Secretary to the Principal, Sarah Noble Intermediate School <u>Move</u> that the Board of Education appoint Mrs. Catherine Westervelt as Secretary to the Principal at Sarah Noble Intermediate School effective June 30, 2014.</p>	<p>Hourly Rate: \$22.93 per hour</p> <p><i>Work Experience:</i> 17.5 yrs. Office Manager</p> <p>Replace: M. Penn</p>
<p>5. SUBSTITUTES/INTERNS a. APPOINTMENTS</p>	
<p>1. None currently</p>	

6. ADULT EDUCATION STAFF

a. RESIGNATIONS

1. None currently

7. ADULT EDUCATION STAFF

b. APPOINTMENTS

1. None currently

8. BAND STAFF

a. RESIGNATIONS

1. None currently

9. BAND STAFF

b. APPOINTMENTS

1. None currently

10. COACHING STAFF

a. RESIGNATIONS

1. None currently

11. COACHING STAFF

b. APPOINTMENTS

1. None currently

12. LEAVES OF ABSENCE

1. **Mrs. Karen Kovacs**, Paraeducator, Northville Elementary School

Move that the Board of Education approve a request to extend a personal leave of absence for **Mrs. Karen Kovacs** from August 21, 2014 through approximately September 22, 2014.

Paid 8/21/14-9/15/14
Unpaid 9/16/14-9/22/14

9. DISCUSSION AND POSSIBLE ACTION

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
OPERATIONS WEB PAGE UNDER JUNE 3, 2014**

- B. Monthly Reports
 - 1. Purchase Resolution D-666
 - 2. Budget Position as of 5/31/14
 - 3. Request for Budget Transfers
- C. Grant Approvals
 - 1. Carl D. Perkins Grant
 - 2. Adult Education – Transition – Post-Secondary Education and Training
 - 3. Adult Education – English Literacy and Civics Education
- D. Bid Awards
 - 1. Food and Nutrition Services – Milk
 - 2. Food and Nutrition Services – Ice Cream
 - 3. School Safety Monitors
 - 4. SMS Kitchen Reconfiguration
- M. Adjustments to 2014-2015 Board of Education Adopted Budget
- N. End-of-Year Projects

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
POLICY WEB PAGE UNDER MAY 20, 2014**

- F. Policies for First Review
 - 1. 1331 Smoking
 - 2. 4118.232/4218.232 Smoking
- H. Policy for Deletion
 - 1. 5141.6 Emergency Preparedness

**THE FOLLOWING ITEMS CAN BE PREVIEWED IN THE
OFFICE OF THE ASSISTANT SUPERINTENDENT**

- I. Approval of the Following Curriculum
 - 1. Cut, Paste & Copy
 - 2. Humanities I
 - 3. Introduction to Business
 - 4. Grade 2 Math

10. ITEMS FOR INFORMATION AND DISCUSSION

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
OPERATIONS WEB PAGE UNDER JUNE 3, 2014**

- B. Annual Emergency Preparedness Report
- C. Annual Wellness Report
- D. John J. McCarthy Observatory Annual Report

Business/Non-Instructional Operations**Safety**

The safety of students and staff is an integral part of the educational program of the New Milford Public Schools. Violence prevention, crisis and emergency response, fire prevention, traffic and pedestrian safety, driver education, maintenance of buildings, grounds and equipment, accident record keeping, and other potential safety issues shall be addressed by a written school security and safety plan.

School Security and Safety Plans

Development of school security and safety plans will involve local officials from town, police, fire, public health, emergency management and emergency medical services and be based upon the standards developed by the Department of Emergency Services and Public Protection.

School Security and Safety Committee

Each school shall have a security and safety committee to assist in the development and annual review of the school security and safety plan. The committee shall include the following:

- An administrator employed at the school
- A teacher employed at the school
- A mental health professional
- A parent or guardian of a student enrolled in the school
- A local police officer
- A local first responder
- A school custodian
- A school nurse
- Other persons the Superintendent or designee deems necessary (such as local emergency management director, local public health director, information technology director)

The term “mental health professional” refers to guidance counselors, school social workers, school psychologists, school nurses and child mental health specialists in community mental health centers and child guidance clinics.

Any parent or guardian serving as a member of a school security and safety committee shall not have access to confidential student information protected by state and federal law.

Business/Non-Instructional Operations

Safety

Required Elements of School Security and Safety Plans

Each school security and safety plan will include the following elements:

1. Crisis management procedures and procedures for managing various types of emergencies;
2. A command center organization structure based on the National Incident Management System (NIMS) including Incident Command System (ICS) and a description of the responsibilities of the different parts of the command structure;
3. Use of the format of the All-Hazards School Security and Safety Plan Template as released and revised by DEMHS, including the use of standard terminology;
4. A reference kit available to first responders;
5. A security and vulnerability assessment for each school every two years and amendment of the school security and safety plans based on the results of such assessment;
6. Safe School Climate Committees (which are different from School Security and Safety Committees) will collect, evaluate and report information relating to instances of disturbing or threatening behavior that may not meet the definition of bullying to the safe school climate coordinator and school security and safety committee;
7. Training and orientation on the school security and safety plan and violence prevention training to each school employee in a manner that will give the school community and municipal officials an understanding of the need for unified planning, preparedness and response;
8. Annually, the Board of Education shall review and update as necessary, a school security and safety plan for each school and submit such plans to the Department of Emergency Services and Public Protection (DESPP);
9. Local law enforcement and public safety officials will evaluate, score, and provide feedback on fire and crisis response drills. The term "officials" includes the local emergency management director, fire marshal, building inspector and emergency medical services representative;
10. Annually by July 1st, the Board shall submit a report to the Division of Emergency Management and Homeland Security (DEMHS) Regional Coordinator regarding the types, frequency and feedback related to the fire and crisis response drills. This report will provide an opportunity for the development of best practices;

Business/Non-Instructional Operations

Safety

Required Elements of School Security and Safety Plans (continued)

11. School security and safety plans shall be made an annex to the Town's Local Emergency Operations Plan filed annually with DESPP/DEMHS according to state law.

The Superintendent of Schools shall implement this policy and provide an annual report to the Board of Education summarizing the district's activities regarding school security and safety.

Legal References: Conn. Gen. Stat.

28-7 Local and joint organizations: Organization; powers; temporary aid
10-222k District safe school climate coordinator. Safe school climate specialist. Safe school climate committee
10-222m School security and safety plans. School security and safety committees
10-222n School security and safety plan standards
10-231 Fire drills. Crisis response drills
"School Security and Safety Plan Standards" Version 1.0, DESPP/DEMHS

Policy adopted: June 11, 2002
Policy revised: June 10, 2008
Policy revised: March 8, 2011
Policy revised: May 13, 2014

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

EXHIBIT B
Operations 6/03/2014

The New Milford Board of Education hereby resolves that the individuals listed below are authorized signatories on the following accounts:

<u>Description</u>	<u>Financial Institution</u>	<u>Authorized Individuals</u>
Noble B. Booth Scholarship	Webster	JeanAnn C. Paddyfote Jay Hubelbank
JPS Activity Master Fund	Webster	JeanAnn C. Paddyfote Paula Kelleher Jay Hubelbank
JPS Operations Master Fund	Webster	JeanAnn C. Paddyfote Paula Kelleher Jay Hubelbank
NMHS Activity Master Fund	Webster	JeanAnn C. Paddyfote Greg Shugrue Jay Hubelbank
NMHS Operations Master Fund	Webster	JeanAnn C. Paddyfote Greg Shugrue Jay Hubelbank
NMHS Class of Master Fund	Webster	JeanAnn C. Paddyfote Greg Shugrue Jay Hubelbank
Money Market Scholarship Acct.	Webster	JeanAnn C. Paddyfote Greg Shugrue Jay Hubelbank
SMS Operations Master Fund	Webster	JeanAnn C. Paddyfote Dana Ford Jay Hubelbank
SMS Activity Master Fund	Webster	JeanAnn C. Paddyfote Dana Ford Jay Hubelbank
SMS Student Awards Master Fund	Webster	JeanAnn C. Paddyfote Dana Ford Jay Hubelbank

(OVER)

<u>Description</u>	<u>Financial Institution</u>	<u>Authorized Individuals</u>
SNIS Operations Master Fund	Webster	JeanAnn C. Paddyfote Leonard Tomasello Jay Hubelbank
SNIS Activity Master Fund	Webster	JeanAnn C. Paddyfote Leonard Tomasello Jay Hubelbank
SNIS Student Awards Master Fund	Webster	JeanAnn C. Paddyfote Leonard Tomasello Jay Hubelbank
Hill & Plain Activity Master Fund	Webster	JeanAnn C. Paddyfote Anne Stuhlman Jay Hubelbank
Hill & Plain Operations Master Fund	Webster	JeanAnn C. Paddyfote Anne Stuhlman Jay Hubelbank
Northville Sch. Activity Master Fund	Webster	JeanAnn C. Paddyfote Susan Murray Jay Hubelbank
Northville Sch. Operations Master	Webster	JeanAnn C. Paddyfote Susan Murray Jay Hubelbank
BOE School Lunch Fund	Webster	JeanAnn C. Paddyfote Sandra Sullivan Jay Hubelbank

Comments:

1. Two signatures are required on accounts.
2. The account numbers have been left blank intentionally.

EXHIBIT C

CONNECTICUT STATE DEPARTMENT OF EDUCATION
Bureau of Health/Nutrition, Family Services and
Adult Education
25 Industrial Park Road
Middletown, Connecticut 06457-1543

AUTHORIZED SIGNATURES CHANGE FORM

Read the enclosed instructions before completing the form.

FOR STATE USE ONLY	
Effective Date:	_____
AGREEMENT NUMBERS:	
School Programs	_____
Child Day Care Centers	_____
Adult Day Care Centers	_____
Day Care Homes	_____
Summer Food Service	_____

This is to certify that on _____, as shown in the minutes of
(Date)

(Name of Corporation, Board of Education or Governing Body)

the following action was taken to revise the Authorized Signers of the **ED-099 Agreement for Child Nutrition Programs**.

1. The person designated below is authorized to sign this agreement and to sign claims for reimbursement.

Signature

Printed Name

Title (Superintendent of Schools, Mayor, Selectman, President
or Chairperson of the Board, Pastor or Commissioner)

Date

2. In the absence or incapacity of the first designated individual, the second person designated below is authorized to sign claims for reimbursement.

Signature

Printed Name

Title (Assistant Superintendent, Business Official, Principal,
Headmaster, City or Town Manager, Executive Director
or Deputy Commissioner)

Date

3. The signature below certifies the above action.

Signature

Title (Secretary of Corporation, Town Clerk, Secretary
of the Board)

APPROVED FIELD TRIPS

June 2014

<u>School</u>	<u>Grade/Dept.</u>	<u>Trip Date</u>	<u>Day(s) of the Week</u>	<u># of Students</u>	<u># of Adults</u>	<u>Destination</u>	<u>Subs</u>	<u>Student Cost</u>
NMHS	Art/12	5/21/14	Wednesday	10	1	New Milford Railroad Station - New Milford, CT	Yes-1	\$0
NMHS	Music/9-12	5/25/14	Sunday	85	5	Sherman Memorial Parade - Sherman, CT	No	\$0
HPS	2	5/27-29/2014	Tuesday-Thursday	101	8	New Milford Green - New Milford, CT	No	\$0
SNIS	Music/4-6	5/29/14	Thursday	40	1	Schaghticoke Middle School - New Milford, CT	No	\$0
JPS	K	6/5/14	Thursday	75	15	Beardsley Zoo - Bridgeport, CT	No	\$0
SNIS	Music/4-6	6/5/14	Thursday	120	3	HPS, JPS, NES - New Milford CT	Yes-3	\$0
NES	2	6/6/14	Friday	110	32	New Milford Green - New Milford, CT	No	\$12
SNIS	6/SPED	6/6/14	Friday	22	7	Schaghticoke Middle School - New Milford, CT	Yes-4	\$0
SNIS	3/SPED	6/13/14	Friday	15	3	Sarah Noble Intermediate School - New Milford, CT	No	\$0
NMHS	Music/9-12	6/21/14	Saturday	85	5	O'Neill Center - Danbury, CT	No	\$0

**New Milford Board of Education
Policy Sub-Committee Minutes
May 20, 2014
Lillis Administration Building, Room 2**

Present: Mrs. Angela C. Chastain
Mr. Dave Littlefield
Mr. David R. Shaffer

Absent: Mr. David A. Lawson

Also Present: Dr. JeanAnn Paddyfote, Superintendent of Schools

RECEIVED
TOWN CLERK
2014 MAY 22 P 12:49
NEW MILFORD, CT
JL

1.	Call to Order The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mrs. Chastain.	Call to Order
2.	Public Comment <ul style="list-style-type: none">None	Public Comment
3.	Discussion and Possible Action	Discussion and Possible Action
A.	Policies Recommended for Revision: 1. Policy 1331 Smoking 2. Policy 4118.232/4218.232 Smoking <ul style="list-style-type: none">Dr. Paddyfote said these policies were being updated to include electronic cigarettes. Policy 1331 is in the Community Relations series and 4118.232/4218.232 is in the Personnel series. Mr. Shaffer moved to bring Policies 1331 Smoking And Policy 4118.232/4218.232 Smoking to the full Board for first review. Motion seconded by Mr. Littlefield. Motion passed unanimously.	A. Policies Recommended for Revision: 1. Policy 1331 Smoking 2. Policy 4118.232/4218.232 Smoking Motion made and passed unanimously to bring Policies 1331 Smoking and Policy 4118.232/4218.232 Smoking to the full Board for first review.
B.	Policy Recommended for Revision and Approval at Initial Board Presentation in accordance with Board Bylaw 9311: 1. 3516.3 Safety	B. Policy Recommended for Revision and Approval at Initial Board Presentation in accordance with Board Bylaw 9311: 1. 3516.3 Safety

	<ul style="list-style-type: none"> • Dr. Paddyfote said this policy had been discussed in February and it was stated that more revisions were to come. While still not finalized, more guidelines have been received and are incorporated here. There will be a great deal of work involved in setting up the school security and safety plans as required for each school. This revision provides guidance so that work can begin over the summer by the new Director of Fiscal Services and Operations, Mr. Hubelbank. • Mr. Littlefield said he thought that at a previous meeting Dr. Paddyfote had said the Assistant Facilities Manager, Mr. Olenik, was going to perform this task. Dr. Paddyfote said that had changed due to the magnitude of the project and that Mr. Hubelbank would consult with Mr. Olenik as needed. • Mrs. Chastain asked if there would be some overlap in plans among the schools and Dr. Paddyfote said yes but each school is required to have a separate plan. • Mr. Shaffer asked why the Safe School Climate Committee was referenced on page 3516.3(c) and Dr. Paddyfote said they deal with students who may exercise disturbing behavior so the Safety Committee should be aware. Mr. Shaffer asked that a point of clarification be added to page 3516.3(c) #6 to differentiate Safe School Climate Committee from the School Security and Safety Committee. <p>Mr. Shaffer moved to bring Policy 3516.3 Safety to the full Board for approval. Motion seconded by Mr. Littlefield.</p> <p>Motion passed unanimously.</p>	
C.	Policy Recommended for Deletion at Initial Board Presentation:	Motion made and passed unanimously to bring Policy 3516.3 Safety to the full Board for approval.
1.	5141.6 Emergency Preparedness Policy	C. Policy Recommended for Deletion at Initial Board Presentation:
	<ul style="list-style-type: none"> • Dr. Paddyfote said this policy will be 	1. 5141.6 Emergency Preparedness Policy

	<p>redundant with the adoption of 3516.3 which the Board attorney thought was better placed in the 3000 Business series versus the 5000 Student series since it is operational in nature.</p> <p>Mr. Shaffer moved to bring Policy 5141.6 Emergency Preparedness Policy to the full Board for deletion. Motion seconded by Mr. Littlefield.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring Policy 5141.6 Emergency Preparedness Policy to the full Board for deletion.</p>
4.	Item of Information	Item of Information
A.	<p>Memorandum regarding future policy revisions due to new legislation</p> <ul style="list-style-type: none"> • Dr. Paddyfote said the committee should have a busy fall as she referenced the memorandum regarding future policy revisions that will be needed due to new legislation. Approved absences under truancy will be expanded to include visits with active duty parents on leave. Administration of medication will be expanded to include the use of an epinephrine injector by trained staff in an emergency without required documentation. Students may request expungement of an expulsion prior to graduation if certain conditions are met. Under the safe school climate area, student surveys will now be required. Wellness standards for allowable nutritional drinks are changing. Membership in the district's professional development committee will include at least one teacher chosen by the teacher's union and one administrator chosen by the administrator's union. The list of mandated reporters for child abuse and neglect has expanded to include directors of youth athletics. The state is requiring that DCF, in conjunction with SDE, to create an awareness program regarding sexual abuse and assault which the schools would then need to implement by October 1, 2015. • Mr. Shaffer asked if a child was allowed to self-administer medication and Dr. Paddyfote 	<p>A. Memorandum regarding future policy revisions due to new legislation</p>

	<p>said yes according to guidelines in the medication regulations already in place. This new law is for children that the district does not know about ahead of time.</p> <ul style="list-style-type: none">• Mr. Littlefield asked if trained staff included the bus drivers. Dr. Paddyfote said they are not district employees but in the case of students with known issues, the district makes arrangements for support as needed.• Mr. Shaffer asked who is deciding what conditions need to be met to expunge an expulsion and Dr. Paddyfote said the state will decide.	
5.	<p>Adjourn</p> <p>Mr. Shaffer moved to adjourn the meeting at 7:05 p.m. seconded by Mr. Littlefield and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:05 p.m.</p>

Respectfully submitted:



Angela C. Chastain, Chairperson
Policy Sub-Committee

**New Milford Board of Education
Committee on Learning Minutes
May 20, 2014
Lillis Administration Building, Room 2**

Present: Mr. David A. Lawson, Chairperson
Mrs. Angela C. Chastain
Mrs. Daniele Shook
Mr. John W. Spatola

Also Present: Dr. JeanAnn Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent of Schools
Mrs. Paula Marian, Teacher, New Milford High School
Mr. Justin Ongley, Teacher, New Milford High School
Mrs. Shana Bergonzelli-Graham, Teacher, New Milford High School
Mrs. Kristie O'Neill, Teacher, New Milford High School
Mrs. Corby Kennison, Math Coach
Mrs. Stephanie Zappone, Math Coach
Cindy Bonnell, Teacher, Northville Elementary School
Susan Brofford, Teacher, Northville Elementary School
Patricia Thalassinis, Teacher, Northville Elementary School
Lisa Montemurro, Teacher, Sarah Noble Intermediate School

RECEIVED
TVA CLERK

2014 MAY 22 P 3:43

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Committee on Learning was called to order at 7:30 p.m. by Mr. Lawson.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> Mr. Bob Coppola asked if he could get a copy of the scope and sequence, specifically for the Math program, and if the Board of Education would vote on it. 	Public Comment
3.	Discussion and Possible Action	Discussion and Possible Action
A.	Review and Approval of Curriculum:	Review and Approval of Curriculum:
1.	Cut, Paste & Copy <ul style="list-style-type: none"> Mrs. Marian said she has taught this course since it began over 25 years ago when a group was formed to create courses that would make high school work applicable to the real world. The class is an academic subject combined with a vocational strand. Mrs. Marian said it is run like a real world business. 	Cut, Paste & Copy

	<ul style="list-style-type: none"> • Mrs. Chastain said that Mrs. Marian should be very proud of the course. She has used their services through the PTO and finds that the class teaches important life skills. She feels it is one of the few classes offered that educates the whole child. • Mrs. Marian said that community advisory board members are a big part of the class. She said she wanted also to recognize Director of Technology Roberta Pratt for her help with technology tools and software updates. The students now have laptops loaned to them so that they can meet with clients in a real world setting. Ms. Pratt has truly helped them in working as a real business would. • Mr. Smith noted that students receive two credits for this class. 	
2.	Humanities I <ul style="list-style-type: none"> • Mr. Ongley said he has taught this class in the past and is proud of the challenging questions it asks of students. The course is primarily a senior elective. • Mrs. Shook said she found the curriculum very well written. 	Humanities I
3.	Introduction to Business <ul style="list-style-type: none"> • Mrs. O'Neill said this is a non-leveled course for all grades and is designed to give students a taste of what each of the other business classes has to offer and to get them thinking about possible careers in the business world. • Mrs. Bergonzelli-Graham said the class provides practical experiences and extensive team work which the students would be utilizing in the business world. • Mrs. Shook said she particularly liked the life skills and budgeting piece of the class. • Mrs. Chastain agreed saying this was a class that students would continue to refer back to over time. • Mr. Smith pointed out that this class and the Cut, Paste and Copy class provide career 	Introduction to Business

	<p>readiness and community ties to the outside workforce for students.</p>	
4.	<p>Grade 2 Math</p> <ul style="list-style-type: none"> • Mr. Lawson said discussion of this curriculum would be followed by a general update of the Grades K-5 program. • Mr. Smith said this curriculum is part of a restructuring of the K-5 math instruction. Since that cannot realistically be done en masse, Grade 2 was picked as a model. • Mrs. Shook said the copy she received has pages missing. Mr. Smith provided all committee members with a corrected copy. Mrs. Shook asked if this curriculum was aligned with common core. Mr. Smith said the curriculum incorporates the standards but it is our own scope and sequence and pacing guide. Assessments are not fully finalized yet but will evolve. • Mr. Lawson asked if this curriculum is a rewrite or if it starts from scratch and Mr. Smith said it starts from scratch as the last curriculum from 2006-07 was heavily based on older programs used. This curriculum is not tied to a particular program but to a scope and sequence of instructionally appropriate learning. • Mr. Spatola said he was pleased to see that basic skills and memorization was still included. • Mr. Smith said the new math teaching works to find a balance between facts and skills so that students can explain the concept of what they are learning not just memorize it. He added that this isn't really "new" math, just a focus on mathematical thinking and applied math skills. • Mr. Lawson said the development of cognitive skills is as important as the foundation. • Mrs. Chastain said she would find a general scope and sequence beneficial and asked how the various grades give input to the program. There is a pacing guide at the beginning of each unit that can be collated into a master 	<p>Grade 2 Math</p>

scope and sequence for the district. Mr. Smith said it varies by grade. Some of the input is driven by the classes offered at the higher level and the work students need to do to be ready for them. The new program is designed to cut down on the amount of review required from year to year. The goal is mastery each year.

- Mr. Spatola said he was glad to see the emphasis on forward movement and away from review and said he would like to see a summer program to continue this.
- Mrs. Chastain asked how the program is being communicated to all grades. Mr. Smith said a K-12 vertical math team was started last year where that conversation takes place. Math coaches also facilitate discussion. All teachers have been through an overview of the program with another scheduled. There have also been exploratory meetings and sample materials for teachers to view.
- Mrs. Brofford, a grade 1 teacher at NES, said the coaches provide continuity between schools to make sure all schools are on the same page.
- Mrs. Bonnell, a grade 2 teacher at NES, said she finds the curriculum very student centered. There is weekly collaboration with grade levels and coaches for assistance and the program was presented to parents at Curriculum Night.
- Mrs. Kennison said they are in the planning stages for parent involvement next year and know they need more in this area. They are discussing family math nights and attendance at PTO meetings as well as adding resources to the district website.
- Mrs. Zappone said the family math nights are designed to immerse the parents and students in math games etc. in order to experience the program, not as lectures.
- Mr. Spatola said he finds teacher emails very helpful.
- Mrs. Shook gave kudos to the curriculum.

Mrs. Shook moved to bring the following curriculum to the full Board for approval: Cut, Paste & Copy; Humanities I; Introduction to

Motion made and passed unanimously to bring the following curriculum to the full Board for approval: Cut, Paste &


	Business and Grade 2 Math seconded by Mrs. Chastain and passed unanimously.	Copy; Humanities I; Introduction to Business and Grade 2 Math.
4.	Items for Information and Discussion	Items for Information and Discussion
A.	<p>Math Update – Grades K-5</p> <ul style="list-style-type: none"> • Mr. Smith handed out a curriculum history/timeline so the committee could see how the program selection process evolved over time and what was done to get to this point. Parent involvement was part of that. He said the program, <i>Investigations</i>, has a strong parent component and resources which includes built in parent letters to ensure consistency across schools and grades. Coaches participate in an active regional user's group for feedback and ideas. He said from 2007 the district's math scores have been in the 20's out of 24 DRG members so there is an urgency to get things moving in the right direction. <i>Investigations</i> was also presented at the March Committee on Learning meeting when it emerged as the most likely choice. • Mrs. Chastain asked what parental input had been solicited since parental comfort can make or break a program. Mr. Smith said he had gone to each school's PTO meetings to share materials with parents but said that this type of math teaching is a big shift and the selection process focused mainly on research, evidence from successful districts, elementary math experts, and classroom teachers. He said other curriculums don't ask for parental input and that trust should be given to educators who have the knowledge and expertise in the field. With that said, Mr. Smith said he was open to suggestions and ideas on how to make the process more inclusive. • Mrs. Chastain said she was confident that district staff would do well with any program as long as they had supports and asked what was being done in that area. • Mr. Smith said he did think the particular program mattered; some are more successful 	<p>Math Update – Grades K-5</p>

than others in their content. He agreed supports are crucial. Teachers currently have access to all on-line resources and he expects to have materials in hand in July for their use. Budget funds cannot be expended before July 1st. Professional development is happening already this year. Next year's professional development is front loaded for the fall so that additional training can occur early in the year but continued support will be provided. Resources are being inventoried so that all teachers will have the materials they need in one place.

- Mrs. Thalassinis, a kindergarten teacher at NES, said she thinks having a strong math program is a gift to the teacher as well as the student. The new program has proven very successful in other districts so we know it is working.
- Mrs. Bonnell said she observed the program in New Canaan and was very impressed with the level of student learning taking place in heterogeneous classrooms.
- Mrs. Shook asked when the teachers would have the materials for the whole program. Mr. Smith said they have on-line access available to them now and can see other grades as well. Mrs. Shook asked if the parent book would be included as a resource and Mr. Smith said it would be.
- Mrs. Chastain asked if the parent book was on-line too and Mr. Smith said it is. He said the coaches have information for parents on their websites as well.
- Mrs. Chastain asked how parents know the websites exist. Mrs. Zappone said they had shared that information with all teachers and had hoped they would share it with their students' parents. Mrs. Chastain suggested additional work might need to be done in this area.
- Mrs. Zappone and Mr. Smith agreed and said they would make sure the sites were promoted.

5.	Adjourn Mrs. Shook moved to adjourn the meeting at 8:45 p.m. seconded by Mrs. Chastain and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:45 p.m.
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Respectfully submitted:



David Lawson, Chairperson
Committee on Learning

**New Milford Board of Education
Facilities Sub-Committee Minutes
June 3, 2014
Lillis Administration Building, Room 2**

RECEIVED
TOWN CLERK
2014 JUN -5 P 3:14

NEW MILFORD, CT

Present:	Mr. Dave Littlefield, Chairperson Mrs. Angela C. Chastain Mr. Robert Coppola Mrs. Wendy Faulenbach
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Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Mr. Joshua Smith, Assistant Superintendent Mr. Gregg Miller, Director of Fiscal Services Mr. John Calhoun, Facilities Manager Ms. Ellamae Baldelli, Director of Human Resources
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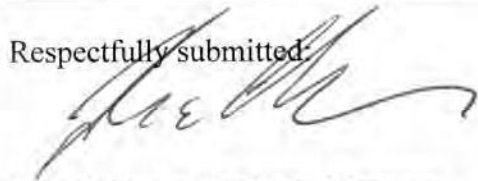
1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:30 p.m.	Call to Order
3. B.	Discussion and Possible Action Exploration of Turf Field, Soil Testing and Site Analysis <ul style="list-style-type: none"> Lou Alhage presented the exploration of turf fields, soil testing and site analysis on behalf of the turf group. He said he has presented to the Board of Education and the Town Council and has received a lot of support including letters to the editor. He was asking to take the next step for the turf fields which was to get the Facilities Committee on board to approve the idea of the site analysis over this summer and ideally have the project approved in October. Mr. Littlefield asked what the site analysis would cost and Mr. Alhage said he had a quote from probably about two years ago from Milone and MacBroom for \$21,000 for phase 1 including surveying, mapping and geotechnical work and phase 2 including an additional \$57,000. He was not sure which part was the site analysis. Mrs. Faulenbach asked if Mr. Alhage was going to ask the Town Council to fund the site analysis because it could not come from the 	Discussion and Possible Action Exploration of Turf Field, Soil Testing and Site Analysis

	<p>Board of Education's budget. Mr. Alhage said he was hoping to get approval for the turf field itself but needed the site analysis done.</p> <ul style="list-style-type: none"> • Mr. Coppola asked if any elected groups were on board and Mr. Alhage said no group can actually vote until they hear the Board has approved it. • Mr. Coppola noted he had recommended the group look into the Waste Management fund as there is still \$7.6 million and yearly funds still coming in. He said the fund could be used for tax relief and for educational and recreation use. • Mr. Alhage noted that the Facilities Committee must be on board before any other step can be taken. • Mrs. Chastain said she is all for turf fields but knows the budget situation for the Board of Education and that the fields cannot be part of this Board's budget. • Mr. Coppola said this Board cannot commit allocating the dollars for testing. • Mrs. Faulenbach was concerned with this Board making a commitment to this project but did not want to obligate the Board to fund it. • Dr. Paddyfote said the Facilities Committee could authorize the concept based on the Town Council approving the funding at its meeting on June 9th. <p>Mr. Coppola moved that the Facilities Committee, upon approval of funding from the Town Council, will grant permission to Milone and MacBroom to perform a site analysis and soil testing for a turf field at the New Milford High School stadium field and to recommend the motion to the full Board for approval, seconded by Mrs. Chastain.</p> <ul style="list-style-type: none"> • Mrs. Chastain asked if it was still the intent to build two fields and Mr. Alhage said it was. • Mr. Alhage asked for steps after this vote would be taken since this committee doesn't meet over the summer. Also, he wondered how 	<p>Motion made and withdrawn that the Facilities Committee, upon approval of funding from the Town Council, will grant permission to Milone and MacBroom to perform a site analysis and soil testing for a turf field at the New Milford High School stadium field and to recommend the motion to the full Board for approval.</p>
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	<p>many bids would be needed, etc.</p> <ul style="list-style-type: none"> • Mr. Littlefield asked if the Town Council was aware of the potential cost and if they were willing to back it yet and Mr. Coppola said they had not voted as a body. • Mr. Alhage asked if the JV field could be added to the motion. <p>Mr. Coppola withdrew his motion and Mrs. Chastain withdrew her second.</p> <p>Mr. Coppola moved that the Facilities Committee, upon approval of funding from the Town Council, will grant permission to Milone and MacBroom to perform a site analysis and soil testing for a turf field at the New Milford High School stadium field and the JV field and to recommend the motion to the full Board for approval, seconded by Mrs. Chastain.</p> <ul style="list-style-type: none"> • Mr. Coppola asked why this firm was chosen. Dr. Paddyfote said the Booster Club had come before the Facilities Committee twice in the past and Milone & MacBroom did a presentation to the committee regarding the soil testing and site analysis. <p>The motion passed unanimously.</p>	<p>Motion made that the Facilities Committee, upon approval of funding from the Town Council, will grant permission to Milone and MacBroom to perform a site analysis and soil testing for a turf field at the New Milford High School stadium field and JV field and to recommend the motion to the full Board for approval.</p> <p>Motion passed unanimously.</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
3. A.	<p>Discussion and Possible Action Facilities Overtime Analysis – Follow-up</p> <ul style="list-style-type: none"> • Mr. Calhoun said the majority of overtime comes from the summer time cleaning and to avoid the overtime he will be putting two shifts to work this summer. They will be straight time shifts using the current staff and some summer help. He feels this will help alleviate the summer overtime hours. 	

	<ul style="list-style-type: none">• The other overtime comes in with after-hours repairs and he will be looking for a volunteer to have a worker on the second shift to get repairs done. If they can't be done this way, he will see if the repairs can be done first thing in the morning before the students and teachers arrive.• Mr. Calhoun said his goal is to hit budget and not have the same overtime as now.	
5.	Adjourn Mr. Coppola moved to adjourn the meeting at 7:05 p.m, seconded by Mrs. Chastain and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:05 p.m.

Respectfully submitted,



John Calhoun, Facilities Manager
Facilities Sub-Committee

**New Milford Board of Education
Operations Sub-Committee Meeting Minutes
June 3, 2014
Lillis Administration Building, Room 2**

RECEIVED
TOWN CLERK
JUN 10 2014
P 3:14

NEW MILFORD, CT

Present:	Mrs. Wendy Faulenbach, Chairperson Mrs. Theresa Volinski Mr. John W. Spatola, Mr. David R. Shaffer
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Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Mr. Joshua Smith, Assistant Superintendent Mr. Gregg Miller, Director of Fiscal Services Ms. Ellame Baldelli, Director of Human Resources Mrs. Laura Olson, Director of Pupil Personnel Services Ms. Roberta Pratt, Director of Technology Mr. John Calhoun, Facilities Manager
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1.	Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. Mr. Shaffer moved to amend the agenda to add item 3.G. Exhibit B: Authorization of Signatories on School District Accounts and item 3.H. Exhibit C: Authorization of Signatories on the ED-099 Agreement for Child Nutrition Program, seconded by Mrs. Volinski and passed unanimously.	Call to Order Motion made and passed unanimously to amend the agenda to add item 3.G. Exhibit B: Authorization of Signatories on School District Accounts and item 3.H. Exhibit C: Authorization of Signatories on the ED-099 Agreement for Child Nutrition Program.
2.	Public Comment <ul style="list-style-type: none"> Mr. Coppola, a New Milford resident and member of the Board of Education, thanked Mr. Smith and Ms. Pratt for airing other shows on Channel 17 besides the Board of Education meetings. 	Public Comment
3. A.	Discussion and Possible Action Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence <ul style="list-style-type: none"> Ms. Baldelli noted there will be more revisions coming as this is the time of year that retirements 	Discussion and Possible Action Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence

	and resignations occur which allows those not initially rehired to be reappointed.	
	Mr. Shaffer moved to bring Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval, seconded by Mrs. Volinski and passed unanimously.	Motion made and passed to bring Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.
B.	Monthly Reports	Monthly Reports
	1. Purchase Resolutions D-666	Purchase Resolutions D-666
	<ul style="list-style-type: none"> • Mr. Spatola asked about P.O. 53226, Institute of Professional Practice which Mrs. Olson noted is an outsourced service for highly trained staff who work with students on the autism spectrum. She said the clinicians must have a Master's Degree in special education and this program has saved the district money by keeping students in district. • Mr. Spatola asked how often these clinicians met with the students and Mrs. Olson said they are here for the school day and during the summer program. • Mr. Spatola asked what the ABA meant and Mrs. Olson said it was a behavioral approach that has proven effective with students. • Mr. Shaffer asked about the bullet resistant film from Action Glass and Mr. Calhoun said it would be used throughout the district at all schools on the windows next to interior doors and exterior doors. • Mrs. Volinski asked how many gas valves were being purchased and Mr. Calhoun said the high school had a gas leak and this was a follow up to that leak to add shut offs throughout the system. 	
	2. Budget Positions dated 5/31/14	Budget Positions dated 5/31/14
	<ul style="list-style-type: none"> • Mr. Miller said the budget is looking good at this point. He said there were some items with surpluses last year that are not happening this year but there are surpluses in other areas. • Mr. Miller said on the revenue side of the budget the second installment of excess costs will come in 	

<p>on target and there was an additional amount in revenue from back billing of Medicaid.</p> <ul style="list-style-type: none"> • Mr. Spatola asked how the \$300,000 in excess costs came about and Mr. Miller said the special education department submits information for out of and in district placements. The state then uses a formula to calculate excess costs 75% of which is usually sent in December with the balance due sometime around March. The district always budgets conservatively on this item because it is never known what the formula will be. • Mr. Shaffer asked if something that was encumbered was going to be spent and Mr. Miller said it is on a purchase order. Mr. Shaffer noted text books being purchased at this time of year for \$67,000 and said he would have thought those would have already been purchased. Mr. Miller said it could have been something that was backordered but he did not have the detail at this meeting, but he would get the answer. • Mr. Shaffer asked about the gifted and talented encumbrance of \$26,960 and Mr. Miller said it is mostly salaries. • Mr. Shaffer asked about line 2310 Board of Education and Mr. Miller said that is mostly legal fees. <p>3. Requests for Budget Transfers</p> <ul style="list-style-type: none"> • Mr. Spatola asked about the Houghton-Mifflin transfer and Dr. Paddyfote said this was part of the Special Education budget. Mrs. Olson said the district is obligated to evaluate the students for eligibility and these test materials are updated every five to seven years. • Mrs. Volinski asked if this was above and beyond the PPT and Mrs. Olson said it was part of the process. <p>Mr. Shaffer moved to send the Monthly Reports: 1. Purchase Resolution D-666, 2. Budget Positions dated 5/31/14, and 3. Requests for Budget Transfers, to the full Board for approval, seconded</p>	<p>Requests for Budget Transfers</p> <p>Motion made and passed unanimously to send the Monthly Reports: 1. Purchase Resolution D-666, 2. Budget Positions dated</p>
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	by Mrs. Volinski and passed unanimously.	5/31/14, and 3. Requests for Budget Transfers, to the full Board for approval.
C.	<p>Grants</p> <ol style="list-style-type: none"> 1. Carl D. Perkins Grant <ul style="list-style-type: none"> Mr. Shaffer asked where this grant came from and why we qualified for it. Mr. Smith said it is a science, technology, engineering and business grant. The federal government funds the state and it is an entitlement grant. <ol style="list-style-type: none"> 2. Adult Education – Transition: Post-Secondary Education and Training 3. Adult Education – English Literacy and Civics Education <p>Mrs. Volinski moved to send the Carl D. Perkins Grant, the Adult Education – Transition: Post-Secondary Education and Training, and the Adult Education – English Literacy and Civics Education grant to the full Board for approval, seconded by Mr. Shaffer and passed unanimously.</p>	<p>Grants</p> <ol style="list-style-type: none"> 1. Carl D. Perkins Grant <ol style="list-style-type: none"> 2. Adult Education – Transition: Post-Secondary Education and Training 3. Adult Education – English Literacy and Civics Education <p>Motion made and passed unanimously to send the Carl D. Perkins Grant, the Adult Education – Transition: Post-Secondary Education and Training, and the Adult Education – English Literacy and Civics Education grant to the full Board for approval</p>
D.	<p>Bid Awards</p> <ol style="list-style-type: none"> 1. Food and Nutrition Services – Milk <ul style="list-style-type: none"> Mrs. Sullivan noted this is a bid we do every year and there were two received this year and she was recommending Marcus Dairy who has served New Milford well. Mrs. Volinski asked how much the bid was for and Mrs. Sullivan noted it depended on sales of milk and included all flavors of milk. Mr. Spatola asked if this bid compared favorably to 	<p>Bid Awards</p> <ol style="list-style-type: none"> 1. Food and Nutrition Services – Milk

	<p>other schools and Mrs. Sullivan noted each school did their own contracts but this was comparable.</p> <ul style="list-style-type: none"> • Mr. Spatola asked about a state contract price and Mrs. Sullivan said this bid was lower. <p>Mrs. Volinski moved to award the Food and Nutrition Services – Milk bid to Marcus Dairy and send it to the full Board for approval, seconded by Mr. Shaffer and passed unanimously.</p> <p>2. Food and Nutrition Services – Ice Cream</p> <ul style="list-style-type: none"> • Mrs. Sullivan said the frozen dessert bid had one bidder which was New England Ice Cream. • Mrs. Volinski asked for the price and Mrs. Sullivan said it depends on the amount sold. <p>Mr. Shaffer moved to award the Food and Nutrition Services – Ice Cream bid to New England Ice Cream and to send it to the full Board for approval, seconded by Mrs. Volinski and passed unanimously.</p> <p>3. School Safety Monitors</p> <ul style="list-style-type: none"> • Mr. Miller said there were three bidders and the policy of the Board is that the lowest bidder does not have to get the award as long as a reason is given as to why the bid was not awarded. He said in this case the current provider has had a lot of absenteeism for three years. They have not been living up to their end of the services to be provided. He noted this contract would have a \$2500 upcharge per safety monitor but it is well spent to mitigate the attendance issues. • Mrs. Faulenbach asked if the Board would be covered policy wise and Mr. Miller said it is rare that the District does not offer the contract to the lowest bidder but this is an unusual circumstance. 	<p>Motion made and passed unanimously to send the Food and Nutrition Services – Milk bid to Marcus Dairy and send it to the full Board for approval.</p> <p>2. Food and Nutrition Services – Ice Cream</p> <p>Motion made and passed unanimously to send the Food and Nutrition Services – Ice Cream bid to New England Ice Cream and to send it to the full Board for approval.</p> <p>3. School Safety Monitors</p>
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<ul style="list-style-type: none"> • Mr. Spatola said if there is a charge for events with this contract then that needs to be considered in an increased activity fee. • Mr. Spatola asked how many people would be at each school and Mr. Miller said there would be four at the high school and one at each of the other schools. • Mr. Shaffer asked if the new bidder would hire the same people thus causing the attendance problem and Mr. Miller said this firm is based out of Danbury while the other firm was out of Stamford. <p>Mrs. Volinski moved to award the School Safety Monitors bid to Securitas Security and to send it to the full Board for approval, seconded by Mr. Shaffer and passed unanimously.</p> <p>4. SMS Kitchen Reconfigurations</p> <ul style="list-style-type: none"> • Mrs. Sullivan said there was one bidder for the equipment which includes some new and some refurbished equipment. • Mrs. Faulenbach noted that this project has been discussed for some time and has nothing to do with the potential reconfiguration of the schools. She also noted that some of the equipment is 40 years old. • Mrs. Volinski asked how much equipment would be purchased and Mrs. Sullivan said there would be a new double oven, frost tops to keep food cold, two open merchandisers, a new deli station, and an ice cream chest. • Mrs. Volinski asked if New England Ice Cream would provide a cooler why would we be buy one and Mrs. Sullivan said the New England Ice Cream cooler would be too big for the space. • Mr. Shaffer said he felt another cashier would be helpful to get the students through the line. <p>Mr. Shaffer moved to award the SMS Kitchen</p>	<p>Motion made and passed unanimously to forward the School Safety Monitors bid to Securitas Security and to send it to the full Board for approval, seconded by Mr. Shaffer and passed unanimously.</p> <p>4. SMS Kitchen Reconfigurations</p> <p>Motion made and passed</p>
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	<p>Reconfiguration bid to Warehouse Store Fixture Company and to send it to the full Board for approval, seconded by Mrs. Volinski and passed unanimously.</p> <p>E. Recommendations for 2014-2015 Budget Adjustments</p> <ul style="list-style-type: none"> • Dr. Paddyfote read the items on the top section of the list and noted these are additions to the budget. The Board's adopted budget for 2014-2015 has insufficient funds in the line items. • Mr. Spatola asked if the district can't get a handle on the cost of substitutes and Ms. Baldelli said it is hard to manage this. She noted this year there were 43 teachers out on leave when last year there were only 22 or 23. She noted there were also 20 long term leaves whereas last year there were four. • Mrs. Faulenbach noted that with the increase of \$171,000 and the \$650,000 reduction, the Board will need to reduce \$821,000 from its adopted budget. • Mr. Spatola said he did not feel like the Board had the ability to change the medical line once it was set in the budget. He said he has spoken to the Mayor about this as well. He said once the medical line is established, any surplus should go to the Internal Service Fund and then if there is a surplus, it would be used for the budget next year on medical. • Mrs. Faulenbach noted the insurance number is given to the Board by the Town. • Mr. Miller said the first run at this number comes in around December to help establish the budget and then the next number always comes after the referendum. • Dr. Paddyfote said once the Board makes any adjustment after the referendum, it does not touch the medical line again. • Mr. Spatola said he would ask for a legal opinion on this and Dr. Paddyfote said the Board had a legal opinion a few years ago when the Town 	<p>unanimously to send the SMS Kitchen Reconfiguration bid to Warehouse Store Fixture Company and to send it to the full Board for approval.</p> <p>Recommendations for 2014-2015 Budget Adjustments</p>
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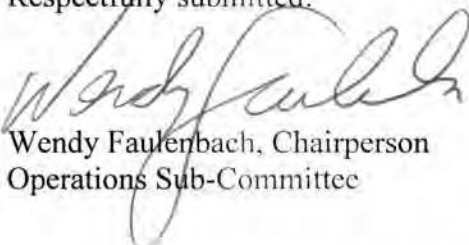
	<p>suggested the Board overfunded this account. She implied the consultant gives the Town and the Board the number to budget as Mr. Miller stated.</p> <ul style="list-style-type: none"> • Mr. Miller said if the Board was not following the rules of the Internal Service Fund that the Town Finance Director would let the Board know. • Mr. Shaffer noted that the line for science clickers at \$244 would not purchase enough clickers. Mr. Smith said this line was for beakers versus any other equipment. • Mr. Shaffer said the consumables lines were decreased and wondered if the departments were aware of that now and Dr. Paddyfote noted these numbers came from the principals at the schools. • Mr. Smith noted these lines were not increases in the budget but often were level funded. • Mr. Shaffer asked what line 773 would be for and Dr. Paddyfote said Sarah Noble was requesting room dividers and tables. • Mr. Shaffer asked about the travel budget for music and Mr. Miller said there is still \$600 left from the \$10,000 budget this year. The cut was to keep the music travel budget the level funded. • Committee members said they wanted the Board members to vote and discuss this list. 	
F.	<p>Possible End-of-Year Projects</p> <ul style="list-style-type: none"> • Dr. Paddyfote noted that if the budget is favorable there was a list of projects for the Board to consider. Mr. Miller said the budget is favorable as of right now. • Dr. Paddyfote said the list included things to do at the high school which every one still refers to as the “new” high school even though that school is now 14 years old. She also noted there were tier one projects and tier two projects. • Mr. Spatola asked where the dollars are coming from and Mr. Miller said a myriad of accounts. • Mrs. Faulenbach said if this Board approved tier one and tier two projects or not, that money left over be requested to be put in the capital reserve. • Mr. Spatola said he was only inclined to do tier 	<p>Possible End-of-Year Projects</p>

	<p>one projects and not tier two.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach advised the committee that the end of the year project list would be sent to the full board for discussion and possible action. 	
G.	<p>Exhibit B: Authorization of Signatories on School District Accounts</p> <p>Mr. Shaffer moved to add Mr. Jay Hubelbank as a signatory on school district accounts as shown on Exhibit B and to recommend this motion to the full Board for approval effective July 1, 2014, seconded by Mrs. Volinski and passed unanimously.</p>	<p>Exhibit B: Authorization of Signatories on School District Accounts</p> <p>Motion made and passed to add Mr. Jay Hubelbank as a signatory on school district accounts as shown on Exhibit B and to recommend this motion to the full Board for approval effective July 1, 2014.</p>
H.	<p>Exhibit C: Authorization of Signatories on the ED-099 Agreement for Child Nutrition Program</p> <p>Mr. Shaffer moved to add Mr. Jay Hubelbank as a signatory on the ED-099 Agreement for Child Nutrition Program as shown on Exhibit C and to recommend the motion to the full Board for approval, effective July 1, 2014, seconded by Mrs. Volinski and passed unanimously.</p>	<p>Exhibit C: Authorization of Signatories on the ED-099 Agreement for Child Nutrition Program</p> <p>Motion made and passed unanimously to add Mr. Jay Hubelbank as a signatory on the ED-099 Agreement for Child Nutrition Program as shown on Exhibit C and to recommend the motion to the full Board for approval, effective July 1, 2014.</p>
4. A.	<p>Items for Information Annual Emergency Preparedness Report</p> <ul style="list-style-type: none"> • Mr. Miller pointed out two items in the preparedness report including that he was the Local Emergency Preparedness Committee (LEPC) liaison but has resigned and so someone from the school needs to fill his position. He also noted through the collaboration with the Town there was a \$234,115 expenditure for security and said that the remaining \$90,000 needed to be spent in 	<p>Items for Information Annual Emergency Preparedness Report</p>

	the next two weeks.	Annual Wellness Report
B.	Annual Wellness Report <ul style="list-style-type: none"> Mr. Smith chairs the Wellness Committee and said it has been an active committee with members from the community, school, health officials, and school nurses. He said they focus on exercise, nutrition, school food, and also out of school activities. 	John J. McCarthy Observatory Annual Report
C.	John J. McCarthy Observatory Annual Report <ul style="list-style-type: none"> Dr. Paddyfote noted the district and Board are pleased with what is happening at the observatory. 	Fee Structure for Sports
D.	Fee Structure for Sports <ul style="list-style-type: none"> Mr. Shaffer said he had been studying the pay to play fee structure and though the \$125 base fee for even one sport seemed high given the percentage of cost the Board is trying to recoup in pay to participate. He studied the costs of each sport including uniforms; coaches, transportation, etc. gave a few examples of how much students might pay under this system. Mr. Smith, Athletic Director Mr. Lipinsky and Mr Hubelbank studied the numbers based on taking things into consideration such as the number of free and reduced athletes that either would not pay or would pay much less than \$125. Dr. Paddyfote asked Mr. Lipinsky if he had any thoughts on this and he said if he didn't have to charge to play it would be great. However, he said he feels the system as it is in place right now is fair based on the lack of phone calls from parents complaining about it. He felt a system such as this meant some kids would have to pay more because their sport required more equipment or more coaches. He didn't think that was fair either. He also noted that trying to collect for three different seasons 	

	<p>would create a need for a billing system. He also said other schools in the area charge far more than New Milford.</p> <ul style="list-style-type: none"> • Mr. Smith said he has spoken to some hockey parents and said the \$750 fee is much lower than to join an outside hockey league, for instance. • Mr. Shaffer asked if the Board ever voted on the pay to play structure and Dr. Paddyfote said it was discussed as part of the Boards 2014-2015 Adopted Budget in January. 	
5.	<p>Executive Session</p> <p>Mr. Shaffer moved to enter into Executive Session at 9:15 p.m and to invite in Dr. JeanAnn Paddyfote, Superintendent of Schools, to discuss the employment and salary of the Assistant Superintendent, Director of Human Resources, Director of Food Services, Director of Technology, Network Administrator, Systems Analyst, Accounting Manager, Accounting/Data Specialist, Facilities Manager, Assistant Facilities Manager, and Administrative Assistant to the Superintendent, seconded by Mr. Spatola and passed unanimously.</p> <p>The Board entered at 9:18 p.m. The Board returned to the public at 9:47 p.m.</p>	<p>Executive Session</p> <p>Motion made and passed unanimously to enter into Executive Session at 9:15 pm and to invite in Dr. JeanAnn Paddyfote, Superintendent of Schools, to discuss the employment and salary of the Assistant Superintendent, Director of Human Resources, Director of Food Services, Director of Technology, Network Administrator, Systems Analyst, Accounting Manager, Accounting/Data Specialist, Facilities Manager, Assistant Facilities Manager, and Administrative Assistant to the Superintendent.</p>
6.	<p>Adjourn</p> <p>Mr. Shaffer moved to adjourn the meeting at 9:48 p.m, seconded by Mr. Spatola and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 9:48 pm.</p>

Respectfully submitted:



Wendy Faulenbach, Chairperson
Operations Sub-Committee