

EDUCATIONAL SERVICE UNIT 4

Regular Meeting

March 11, 2019

5:15 PM

ESU 4

Auburn, Nebraska

President, Cheri Wirthele, called the meeting to order at 5:15 p.m. She announced that copies of this meeting's agenda were made available at the office of the service unit administrator, prior to the meeting date and time as stated above. Also, a copy of the Nebraska Open Meetings Act, Chapter 84, Article 14 is available as a reference.

Lana Willman moved that this meeting be declared an open meeting which was preceded by published notice and is hereby declared to be fully convened and in open session. The motion was seconded by Allison Hayes. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Mary Stewart, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Roll Call: Present were Board Members Jeff Bacon, Amy Clark, Mary Stewart, Lana Willman, John Furrow, Cheri Wirthele, and Allison Hayes. Board Members Gary Schaffer and Jean Damast were absent. Also present were Administrator Gregg Robke and Treasurer Kathy Taylor. Ellen Stokebrand attended as a guest.

John Furrow moved to excuse Gary Schaffer and Jean Damast from attending the March 2019 Board Meeting. The motion was seconded by Mary Stewart. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Mary Stewart, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion Carried.

Amy Clark moved to approve the agenda for March. Jeff Bacon seconded the motion. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Mary Stewart, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Lana Willman moved to accept the minutes of the previous regular meeting as printed. John Furrow seconded the motion. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Mary Stewart, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Jeff Bacon moved to approve ESU 4 claims of \$75,000.72, ESU 4 payroll of \$421,961.49, and NCECBVI claims of \$33,506.14 for March. The motion was seconded by Amy Clark. Check #24953 to KICKS is payment to Scott Walls, LMHP who is working with some ESU 4 districts. Check #24960 to NASB is for Membership Renewal. Approval of these claims will also approve ESU 4's membership in this organization for 2019-2020. Shell has recently changed credit card bank carriers. Due to this change we have two payments to Shell; 24981 former carrier and 24992 to WEX Bank, the new carrier. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Mary Stewart, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

John Furrow moved to approve Federal Program claims of \$48,937.87 for March. Lana Willman seconded the motion. Most of the checks written were for substitute reimbursements and mileage for attendance at the recent ELL training. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Mary Stewart, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Kathy Taylor presented the Treasurer's Report for March. The Board was informed that the NDE/NCECBVI Contract amount for 2018-2019 had been increased \$54,000.00. These funds will be included in the last two payments of this year. Mary Stewart moved to accept the Treasurer's Report as presented. Allison Hayes seconded the motion. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Mary Stewart, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Cheri Wirthele shared some information regarding the Presidents Retreat that she recently attended for board presidents and administrators. This conference stressed the importance of good relationships between board members and administrators.

Ellen Stokebrand, ESU 4 Special Education Director shared information regarding the addition of a new certified position at ESU 4. The new position would be an Assistant Special Education Director/Coordinator. Ellen spoke about the many changes to her position over the past several years and the new requirements being passed down by NDE. Major projects for districts include: Monitoring (this is a new process to ensure that students are making progress), MTSS and PBIS. It may be possible to help fund this position with grant funds and the remainder being reimbursed by participating districts.

Gregg Robke shared the NASB Monthly Meeting notes with the Board. There have been some additional policies added to the 4000 series section. A copy was shared with the Board and action regarding these new policies will be on next month's agenda. Both the NCECBVI and ESU 4 Special Education calendars for the 2019-2020 school year are on the agenda tonight. Gregg discussed some possible summer projects here at the office. There was also a short discussion regarding those *hard-to-fill* positions such as School Psychologist and Speech-Language Pathologist. Some possible ways to attract applicants may be a hiring bonus, % of the base salary and additional hours on the schedule. Gregg and Sally will be testifying at the Appropriations Committee Meeting on March 19th regarding NCECBVI. Jen Madison will be awarded the NRCSA ESU Outstanding Staff Member Award at the annual conference on March 21st and 22nd. Information regarding possible changes to the administrator's contract were shared and this will become an action item in April. Gregg also informed the Board that we have two staff members with some serious health issues. Requests for additional leave may be possible.

Jeff Bacon moved to hire the Administrative Team as recommended for the 2019-2020 school year. The motion was seconded by Allison Hayes. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Mary Stewart, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Lana Willman moved to hire the NCECBVI Certified Staff as recommended for the 2019-2020 school year. John Furrow seconded the motion. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Mary Stewart, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Amy Clark moved to hire the ESU 4 Certified Staff as recommended for the 2019-2020 school year. The motion was seconded by Lana Willman. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Mary Stewart, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Amy Clark moved to approve the NCECBVI Calendar for the 2019-2020 school year. Jeff Bacon seconded the motion. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Mary Stewart, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Allison Hayes moved to approve the ESU 4 Calendar for the 2019-2020 school year. The motion was seconded by John Furrow. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Mary Stewart, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Allison Hayes moved to approve the addition of an Assistant Special Education Director/Coordinator position to the ESU 4 Special Education Certified Staff. Jeff Bacon seconded the motion. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Mary Stewart, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Changes to the administrator's contract including vacation days, non-duty days and salary were discussed and information was shared.

Jeff Bacon moved to adjourn the meeting at 6:47 pm. The motion was seconded by John Furrow. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Mary Stewart, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Respectfully submitted,

Allison Hayes
Secretary