

Agenda in Brief
Wyoming Area School District
Work Session of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, March 21, 2017, 7:00 p.m.

Agenda

Communications Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Policy Report

Open Discussion

Adjournment



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Communications Report

1. Luzerne Intermediate Unit submitting their regular meeting minutes of January 25, 2017.
2. Nicole Gashi, Secretary for the Wyoming Area Football Parents Association, requesting permission to hold various fundraisers to benefit the football organization.
3. Jenny Kranson, President of the Wyoming Area Girls Soccer Parents Association, and on behalf of the Boys Soccer Parents, requesting permission to use the Primary Center field for an elementary soccer camp.
4. Pastor John J. Sempa, Corpus Christi Parish, requesting permission to use risers for their parish bazaar.
5. Ree Ree DeLuca requesting permission to use the Secondary gym, cafeteria, hallways and cafeteria lawn to hold a Cornhole Tournament to benefit Wyoming Area Lacrosse.
6. Michelle Klapproth, Wyoming Area Drama Club Parents Association, requesting permission to use the Secondary Center cafeteria for Drama Club Cast Party.
7. Joe Gober, Wyoming Area Softball Parents Association, requesting permission to use the Secondary Center cafeteria for "Meet the Warriors."
8. Rhonda Pizano, Wyoming Area Cheerleading Coach, requesting permission to use the Secondary Center multipurpose room for practice and Varsity Cheerleading Squad Try-outs.
9. Rhonda Pizano, Wyoming Area Cheerleading Coach, requesting permission for the Wyoming Area Cheerleaders to hold their annual Kiddie Camp in the Secondary Center cafeteria and adjacent hallway.
10. Rhonda Pizano, Wyoming Area Cheerleading Coach, requesting permission for the Wyoming Area Cheerleaders to host the Annual Fun Run at the stadium.
11. Rhonda Pizano, Wyoming Area Cheerleading Coach, requesting permission to attend the Pine Forest UCA Cheer Camp, along with the cheerleaders, at the Chestnut Lake facility in Beach Lake, PA.

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12. Jessica Turner, Elementary Teacher, requesting permission to take a maternity leave.
13. Beth Connor, Perfect Harmony Center for the Arts, requesting permission to rent the Secondary Center lobby and auditorium for an Art Show and Recital.
14. Christina Donati requesting permission to extend her maternity leave.

Summary of Applications Received

Biology – 1

Special Education – 1

Elementary - 1

Health/Physical Education - 1

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 Finance Report

1. Received the following checks:

<u>Berkheimer</u>	
Earned Income Tax	363,644.84
Local Service Tax	3,523.42
Per Capita Tax	434.20
Delinquent Per Capita	<u>626.61</u>
	Total: 368,229.07
 <u>Local Realty Transfer Tax</u>	
Luzerne County	9,796.08
Wyoming County	<u>79.33</u>
	Total: 9,875.41
 <u>State & Federal Subsidy Payments</u>	
Social Security	174,997.96
Title II – Improving Teacher Quality	30,875.68
Basic Education Funding	<u>1,143,764.00</u>
	Total: 1,349,637.64
 <u>Miscellaneous</u>	
District Court 11-2-01	110.74

2. Discuss to approve the March payment of \$128,799.85 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for programs and services for the 2016-2017 school year. The payment will be reduced by IDEA Pass Thru Funding of \$24,227.08 from the Luzerne Intermediate Unit resulting in a net payment of \$104,572.77.
3. Discuss to approve the March payment of \$43,077.00 to the West Side Career & Technology Center for the 2016-2017 school year.
4. Discuss to approve a Purchasing Cooperative Joint Purchase Agreement related to food service activities between the Wyoming Area School District and Le-Nor-Co. The purpose of this document is to formalize the Le-Nor-Co Purchasing Cooperative to ensure the group is compliant with the procurement rules for the annual bid process and streamline the process for all the participating schools. By approving this document, each participating school's board will appoint the Food Service Director as the primary representative from the school and the Business Manager as the alternate representative.

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5. Discuss to approve the contract between the Wyoming Area School District and K12 Services, Inc. for Third Party Procurement Specialist Services, for the procurement of school food service commercial and commodity foods and supplies in accordance with the Le-Nor-Co Purchasing Cooperative Request for Proposals for a term of (3) years at no more than \$0.015 per meals served, as determined by the data reported to the Pennsylvania Department of Education School Food & Nutrition Division on the YTD meals sold, edit check report, with an estimated annual cost of \$2,800.00.

6. Discuss to approve the agreement with the Luzerne Intermediate Unit #18. Mission One Educational Staffing Services, will recruit, interview, select, hire and assign Personal Care Assistants to Luzerne Intermediate Unit on behalf of member districts. Member School District's that participate will pay \$115.00 on a daily basis.

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2016-2017 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Discuss to approve the revised professional substitute list for the 2016-2017 school year.
3. Discuss to approve the agreement between Wyoming Area Education Association and Wyoming Area School District to allow any member of the professional staff to voluntarily donate one sick leave day to Michael Pasquariello.
4. Discuss to approve the revised professional substitute list for the 2016-2017 school year.
5. Discuss to approve the request of Jessica Turner, Elementary Teacher, to take a maternity leave on or about April 3, 2017 with an anticipated return date of June 5, 2017.
6. Discuss to approve the request of Christina Donati to extend her maternity leave through the remainder of the 2016-2017 school year and return the start of the 2017-2018 school year.

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Activities Report

1. Discuss to approve to rescind the appointment of Randy Spencer as assistant Junior High Track & Field coach and approve Mr. Spencer's appointment as a volunteer Track & Field coach.
2. Discuss to approve the appointment of Jason Speece as assistant Junior High Track & Field coach at a salary of \$2,230.00 for the 2017 spring sports season.
3. Discuss to approve the request of Nicole Gashi, Secretary for the Wyoming Area Football Parents Association to hold a Night at the Races, basket raffle and instant bingo at St. Barbara's Hall to benefit the football organization on Saturday, April 1, 2017.
4. Discuss to approve the request of Rhonda Pizano, Wyoming Area Cheerleading Coach, to attend the Pine Forest UCA Cheer Camp, along with the 2017-2018 Wyoming Area Cheerleaders, at the Chestnut Lake facility in Beach Lake, PA., from Saturday, August 12th to Tuesday, August 15, 2017. The cheerleaders will cover the cost.
5. Discuss to approve the following appointments of coaches and volunteers for the 2017 spring season:

Anthony Bellino	7 th /8 th grade baseball coach	2,230.00
Matthew Carroll	Junior high assistant softball coach	2,230.00
Fred Weaver	volunteer baseball coach	

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Building Report

1. Discuss to approve the request of Jenny Kranson, President of the Wyoming Area Girls Soccer Parents Association and on behalf of the Boys Soccer Parents Association, to hold an elementary soccer camp at the Primary Center field during the week of June 26, 2017. The camp is open for boys and girls in grades K to 6, from 4:00 p.m. to 8:00 p.m., Monday through Thursday (two sessions each night). The Primary Center gym is also requested in the event of inclement weather, pending approval by the building principal and athletic director. (Class A)
2. Discuss to approve the request of Pastor John J. Sempa, Corpus Christi Parish, to use the risers for their parish bazaar starting Thursday, June 22nd through Saturday, June 24, 2017.
3. Discuss to approve the request of Ree Ree DeLuca to use the Secondary Center gym, cafeteria, hallways and cafeteria lawn for a Cornhole Tournament on Saturday, May 13, 2017, 10:00 a.m. to 6:00 a.m., pending approval by the building principal and athletic director. A custodian is also requested. A fee of \$25.00 per hour may be charged for the custodian's services. (Class A)
3. Discuss to approve the request of Michelle Klapproth, Wyoming Area Drama Club Parents Association, to use the Secondary Center cafeteria for a Drama Club Cast Party on Friday, March 24, 2017, 9:30 p.m. to 11:00 p.m., pending approval by the building principal and foodservice director. (Class A)
4. Discuss to approve the revised support personnel substitute list for the 2016-2017 school year.
5. Discuss to approve the request of Joe Gober, Wyoming Area Softball Parents Association, to use the Secondary Center cafeteria for "Meet the Warriors" on Thursday, March 23, 2017, at 7:00 p.m., pending approval by the building principal and foodservice director. (Class A)
6. Discuss to approve the request of Rhonda Pizano, Wyoming Area Cheerleading Coach, to hold 2017-2018 Varsity Cheerleading Squad Try-out practices in the multi-purpose room on Monday, June 5th to Thursday, June 8, 2017, 6:00 p.m. to 8:00 p.m., with the try-outs being held on Sunday, June 11th at 12:00 noon, pending approval by the building principal and athletic director. (Class A)

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7. Discuss to approve the request of Rhonda Pizano, Wyoming Area Cheerleading Coach, for the Wyoming Area Cheerleaders to host the Annual Fun Run at the stadium on Tuesday, July 4, 2017, 8:30 a.m. to 10:30 a.m., pending approval by the building principal and athletic director. (Class A)

8. Discuss to approve the request of Rhonda Pizano, Wyoming Area Cheerleading Coach, for the Wyoming Area Cheerleaders to hold their Kiddie Camp in the Secondary Center cafeteria and adjacent hallway, Monday, July 17th to Thursday, July 20, 2017. This is a youth camp for students ages 5-13. The 2017-2018 cheerleaders will teach the fundamentals of cheerleading, pending approval by the building principal and foodservice director. (Class A)

9. Discuss to approve the request of Beth Connor, Perfect Harmony Center for the Arts, to rent the Secondary Center lobby and auditorium at \$100.00 for an Art Show and Recital on Saturday, June 10, 2017, 3:00 p.m. to 9:00 p.m., with set up on Friday, June 9th, 5:00 p.m. to 7:00 p.m., pending approval by the building principal. A fee of \$25.00 per hour may be charged to the organization if a custodian's services are needed. (Class D)

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Policy Report

1. Discuss to approve the first reading of policy #827 Conflict of Interest.
2. Discuss to approve the first reading of the attachment to policy #626, entitled Procurement-Federal Programs.