

Cornerstone Montessori Elementary School

Governance Committee Meeting Agenda (Minutes in purple)

Tuesday, June 4, 2019, 5:30 p.m.

Members: Chris Bewell, Julaine Roffers-Agarwal (Chair), Jean Melancon, Maisah Outlaw

AGENDA

- 1) Call Meeting to Order – 5:29 pm
- 2) Public Comment Period – Comments limited to 3 minutes per person
- 3) Goals for today’s meeting
 - a) Review policy progress - existing policies under review and new policies
 - b) Review Nomination Process including timeline
- 4) Policies (board and school)
 - a) Policies and procedures currently being reviewed
 - i) Documents for discussion
 - (1) 516 Student Medication Policy –new bill [121A.223 Possession and use of sunscreen] was signed into law:

“A school district must allow a student to possess and apply a topical sunscreen product during the school day, while on school property, or at a school-sponsored event without a prescription, physician's note, or other documentation from a licensed health care professional. A school district may adopt a policy related to student possession and use of sunscreen consistent with this section. Nothing in this section requires school personnel to provide sunscreen or assist students in applying sunscreen.”

Send 516 to board for approval for June 2019 meeting. Ask Alyssa to insert a statement about sunscreen in the Parent Handbook for 2019-20

- (2) Board Control of Extracurricular Activities-new bill signed into law [123B.49, subdivision 4]

“(a) The board ~~may~~ must take charge of and control all extracurricular activities of the teachers and children of the public schools in the district. Extracurricular activities means all direct and personal services for pupils for their enjoyment that are managed and operated under the guidance of an adult or staff member. The board shall allow all resident pupils receiving instruction in a home school as defined in section 123B.36, subdivision 1, paragraph (a), to be eligible to fully participate in extracurricular activities on the same basis as public school students.” Read the language of the entire amended statute at <https://www.revisor.mn.gov/laws/2019/1/Session+Law/Chapter/11/>

The Board must now approve any extracurricular activities and create policies. Ask Alyssa to insert a section about extracurricular activities needing to be approved by the board.

- (3) Mandatory Reporting by a School Board- new bill signed into law [122A.20, subdivision 2]

“(a) A school board, superintendent, charter school board, charter school executive director, or charter school authorizer must report to the Professional Educator Licensing and Standards Board, the Board of School Administrators, or the Board of Trustees of the Minnesota State Colleges and Universities, whichever has jurisdiction over the teacher's or administrator's license, when its teacher or administrator is discharged or resigns from employment after a charge is filed with the school board...” Read the language of the entire amended statute at <https://www.revisor.mn.gov/laws/2019/1/Session+Law/Chapter/11/>

The Board is now required to report when a teacher or administrator is discharged or resigns after a charge is filed with the school board. The employee handbook needs to reflect this change. Chris will look at the employee handbook.

- (4) 522 Student Sex Nondiscrimination Policy- Study language of sex and gender identity. (Committee has been waiting for the end of the legislative session to work on this policy)

Would like to alter the policy to have more inclusive language- which language should we use? Jean will consult with UST to see if they have recommendations on what language to use and the committee will revisit.

- (5) Bylaws and Policies relevant to HOS contract

There are no current policies that are relevant to HOS contract and the Bylaws say nothing as well.

- b) Status of New Policies – Chris and Alyssa are refining some policies regarding finance and special education and will bring them to the committee for the June meeting.
- c) Other Policies/Procedures-look at current policies and divide up policies (that were approved before 2017) between Governance Committee members at the June meeting so that we can review them at the August Governance Committee meeting and bring to the Board for the September meeting.
- 5) Board Composition (recruitment, skill assessment, etc.)
- a) Next steps for succession planning – any potential new board members? Treasurer succession? Chris suggested that we consult with Sun Bank to see if they have any suggestions for a new Treasurer. Jean is also going to ask Robyn to amend her resignation to end at the August board meeting so that financial matters can be handled appropriately. Chris also had contact with another potential community board member. Also need a person to serve on the HOS evaluation committee.
- b) Discussion of the number of board members and how to adjust the number of members
- c) Recognition of outgoing board members
- 6) Education (orientation, ongoing education, etc.)
- a) What education to choose for next board meeting – Strategic Plan, Mission and Vision discussion
- b) Any additions to list of future board level education topics
- i) Nancy Dana- governance training
- ii) Understanding the budget (may be good for new board members)
- iii) What is Montessori (good for after newly elected board members start attending meetings)
- iv) Understand the academic goals and how to support them
- v) Paris Dunning (ESABA Executive Director)
- 7) Next Meeting
- a) Scheduled for July ~~16~~ 9

Any other business -*Need to talk about mentors for the new board members at the July Governance Committee meeting. Orientation, etc.*

- 8) Adjourn-6:19