

## OFFICIAL MINUTES

of the **REGULAR MEETING** of the Greenwich Township Board of Education held Tuesday February 22, 2005 in the Nehauseney Middle School Library.

The meeting was called to order by President Frank J. Minniti at 6:02 p.m.

Roll Call:

Frank J. Minniti  
Joseph G. Marcucci  
Larry Hall (arrived at 6:06 p.m.)  
Robyn Glocker Hammond  
Marie Downes McDonald

Also present were Dr. Francine Marteski, Superintendent, and Scott A. Campbell, Business Administrator/Board Secretary.

As required under the guidelines of the Open Public Meeting Law, notice of this meeting was sent to the Courier Post, The Philadelphia Inquirer and the Township Clerk. It was also posted in the Greenwich Township School Buildings. (Optional: Videotaping Regulations -"The proceedings of this meeting are being videotaped, and anyone wishing to discuss an individual child should so note.")

Flag Salute

### 1. BOARD OF EDUCATION MEMBER INTERVIEWS

The Board interviewed three prospective Board Members: Vicki Antonini, Chery Mooney and Susan Vernacchio. Each person answered eight questions on a rotating basis with a two minute time limit for each question. The Board will enter into closed session to review the candidates and vote on two members.

### 2. CLOSED SESSION

Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A.10:4-6, et seq.*, which provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution.

The Board of Education for Greenwich Township, assembled in public session on

February 22, 2005, hereby resolves that an Executive Session closed to the public shall be held on February 22, 2005, at 6:33 p.m. in the Nehaunsey Middle School located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion of certain matters which relate to items authorized by *Open Public Meetings Act.*, (N.J.S.A. 10:4-12b) to be discussed in closed session.

1. Matters Involving Individual Privacy

It is anticipated that such matter may be disclosed to the public upon the determination of the Board that applicable exception no longer applies and the public interest will no longer be served by such confidentiality.

Motion: (Glocker Hammond/Hall) to enter into closed session to discuss the following:

- A. Personnel
- B. Legal

Motion carried by unanimous voice vote.

Returned from closed session at 7:37 p.m.

3. NOMINATIONS FOR BOARD OF EDUCATION MEMBERS

Motion: (Minniti/Marcucci) to approve the following:

- A. The approval to nominate Vicki Antonini and Susan Vernacchio as new Greenwich Township Board of Education members.

Roll call vote:

Frank J. Minniti - Yes  
Joseph G. Marcucci - Yes  
Larry Hall - Yes  
Robyn Glocker Hammond - Yes  
Marie Downes McDonald - Yes

4. OATH OF OFFICE OF NEWLY ELECTED MEMBERS

The oath of office was administered by Scott Campbell, School Business Administrator/Board Secretary.  
New Board members take their seats on the Board.

5. ACCEPTANCE OF SPECIAL ELECTION RESULTS

Motion: (Marcucci/Glocker Hammond) to approve the following:

A. The approval of the January 25, 2005 Special Election Bond Referendum results.

# of Votes: Yes = 496 No = 983

Motion carried by unanimous roll call vote.

6. MINUTES

Motion: (Hall/Downes McDonald) to approve the following minutes:

- January 10, 2005 - Workshop Meeting (Attachment - EXHIBIT A1)
- January 10, 2005 - Caucus (Attachment - EXHIBIT A2)
- January 18, 2005 - Regular Meeting (Attachment - EXHIBIT A3)
- January 18, 2005 - Caucus (Attachment - EXHIBIT A4)

Roll Call Vote:

- Frank J. Minniti - Yes
- Joseph G. Marcucci - Yes
- Vicki Antonini - Abstained
- Susan Vernacchio - Abstained
- Larry Hall - Yes
- Robyn Glocker Hammond - Yes
- Marie Downes McDonald - Yes

7. SUPERINTENDENT'S REPORT

Motion: (Marcucci/Minniti) to approve the following as one, A & B:

A. Administrative Reports

1. Enrollment Statistics, Fire Drills and Suspensions, as of January 31, 2005. (Attachment - EXHIBIT B1)
2. School Health Services Monthly Reports as of January 31, 2005. (Attachment - EXHIBIT B2)
3. 2004-2005 Violence & Vandalism Report as of January 31, 2005. (Attachment - EXHIBIT B3)

4. Monthly Report of Attendance Officer as of January 31, 2005.  
(Attachment - EXHIBIT B4)

B. Job Description

1. The approval to amend Job Description #1012, Technology Coordinator, as per the attached. (Attachment - EXHIBIT C)

Roll Call Vote:

Frank J. Minniti - Yes  
Joseph G. Marcucci - Yes  
Vicki Antonini - Abstained  
Susan Vernacchio - Abstained  
Larry Hall - Yes  
Robyn Glocker Hammond - Yes  
Marie Downes McDonald - Yes

Motion: (Hall/Glocker Hammond) to approve the following:

C. District Policies/Regulations

1. The approval of the attached list of policies and required regulations on first reading. (Attachment - EXHIBIT D)

Roll Call Vote:

Frank J. Minniti - Yes  
Joseph G. Marcucci - Yes  
Vicki Antonini - Abstained  
Susan Vernacchio - Abstained  
Larry Hall - Yes  
Robyn Glocker Hammond - Yes  
Marie Downes McDonald - Yes

8. PERSONNEL

Motion: (Downes McDonald/Minniti) to approve the following as one,  
(A-C):

- A. The retroactive approval for the appointment of the following staff members as NJ ASK 3 & 4 Prep Coaches at \$25.00 per hour as per the GTEA agreement for 10 sessions each for a total of \$250.00 per individual beginning January 25, 2005 through March 9, 2005:



G. The resolution herein seeking permission of the Commissioner to employ the below recommended certificated and support staff applicants on a emergent basis for a period not to exceed three (3) months pending completion of a County Substitute Teacher Application and/or a positive Criminal History Check:

1. The approval for the appointment of Jacqueline Mower as Substitute Teacher for the 2004-2005 school year. Substitute rate will be \$70.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.
2. The approval for the appointment of Maria Richman as Substitute Teacher for the 2004-2005 school year. Substitute rate will be \$70.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.

Roll Call Vote:

Frank J. Minniti - Yes  
 Joseph G. Marcucci - Yes  
 Vicki Antonini - Abstained  
 Susan Vernacchio - Abstained  
 Larry Hall - Yes  
 Robyn Glocker Hammond - Yes  
 Marie Downes McDonald - Yes

9. CURRICULUM & INSTRUCTION

Motion: (Glocker Hammond/Minniti) to approve the following:

A. Field Trips

1. The approval of Request for Educational Trip/Transportation for the following:

Grade and/or Group	Destination/Time	Date	Estimated Related Cost	Estimated Transportation Cost	Total
NJHS	*Broad Street School Burger King (lunch) Gibbstown, NJ 9:00 am-12:00 pm	03/02/05	\$-0-	Driver: \$87.50	\$87.50
NJHS	Constitution Center Liberty Bell Citizens Bank Park	04/21/05	\$-0-	Driver: \$200.00 Sub Driver: \$25.00 Tolls: \$4.50	\$262.50

Grade and/or Group	Destination/Time	Date	Estimated Related Cost	Estimated Transportation Cost	Total
	Philadelphia, PA 8:45 am-5:00 pm			Meal: \$13.00 Parking: \$20.00	

\*Read Across America

Roll Call Vote:

Frank J. Minniti - Yes  
 Joseph G. Marcucci - Yes  
 Vicki Antonini - Abstained  
 Susan Vernacchio - Abstained  
 Larry Hall - Yes  
 Robyn Glocker Hammond - Yes  
 Marie Downes McDonald - Yes

B. Workshops

Motion: (Hall/Glocker Hammond) to approve the following as one, B-C:

1. The approval for the following individuals to attend out-of district workshop:

Name	Workshop Title/Location/Date	Cost
Marcelline Eachus	Sports Injuries in School-Aged Children Sewell, NJ March 15, 2005 (5:30 p.m.)	\$50.00 plus mileage
Carole Cunningham Janice Holdstein	Using Interactive Centers to Differentiate Instruction for all Students Voorhees, NJ April 6, 2005	\$165.00 each Plus Mileage Plus Substitute

- C. The approval for Michael Grelli, Technology Coordinator, together with Joe Miles, Franklin Township School District, to conduct a Community Computer Repair Workshop during Spring 2005 at no cost to the district.

Roll Call Vote:

Frank J. Minniti - Yes  
Joseph G. Marcucci - Yes  
Vicki Antonini - Abstained  
Susan Vernacchio - Abstained  
Larry Hall - Yes  
Robyn Glocker Hammond - Yes  
Marie Downes McDonald - Yes

Motion: (Downes McDonald/Marcucci) to approve the following as one,  
D-F:

- D. The approval to contract with Barbara Ballinger, ABA Consultant, to work with P.T. at a rate of \$25.00 per hour for 3 hours per week for the remainder of the 2004-2005 school year.
- E. The approval for the out-of-district placement of A.D. to the Paulsboro Middle School ED Program at a pro-rated tuition rate of \$12,903.00 per year, \$70.50 per day, plus additional morning transportation cost for the remainder of the 2004-2005 school year.
- F. The approval for acceptance of the revised Greenwich Township School District 5-year curriculum plan as per the attached. (Attachment - EXHIBIT F)

Roll Call Vote:

Frank J. Minniti - Yes  
Joseph G. Marcucci - Yes  
Vicki Antonini - Abstained  
Susan Vernacchio - Abstained  
Larry Hall - Yes  
Robyn Glocker Hammond - Yes  
Marie Downes McDonald - Yes

Motion: (Hall/Glocker Hammond) to approve the following as one, G-I:

- G. The retroactive approval for the following Rowan University student to complete a 1.5 hour observation as required by the Methods & Materials course:

<u>Student</u>	<u>Cooperating Teacher</u>
Danielle Rogers	Kate Brown - Grade 2

- H. The approval for the following Gloucester County College Practicum students to complete seven (7) two-hour observations beginning March 7, 2005:

<u>Student</u>	<u>Cooperating Teacher</u>
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John Marcucci                      Nora Traum - Grade 7  
 Linda Tran                                 Various - Grade k thru Grade 2

I.     The approval for the following Fairleigh Dickinson students to complete the required hours of field experience at Broad Street School and Nehaunsey Middle School beginning April 23, 2005:

<u>Student</u>	<u>Cooperating Teacher</u>
Christina Schoch	Carol Cunningham - Grade 1
Ken Hackney	Kim Robostello - Grade 2
Lisa Degen	Violet Gregg - Grade 7

Roll Call Vote:

Frank J. Minniti - Yes  
 Joseph G. Marcucci - Yes to items G and I  
    - Abstained on Item H for John Marcucci  
    - Yes to Item H for Linda Tran  
 Vicki Antonini - Abstained  
 Susan Vernacchio - Abstained  
 Larry Hall - Yes  
 Robyn Glocker Hammond - Yes  
 Marie Downes McDonald - Yes

10.    BUSINESS & FINANCE

Motion:            (Glocker Hammond/Minniti) to approve the following:

A.    Bills List

1.    The bills as presented by the Board Secretary in the following amounts are ordered paid. (Attachment - EXHIBIT G)

P47	\$ 1,107.85
P48	\$ 38.73
P49	\$ 506.25

P47	\$ 1,107.85
P50	\$ 1.08
P51	\$ 12,437.00
P52	\$235,938.59
P53	\$ 61,644.73
P54	\$ 11,950.50
P55	\$ 3,955.72
P56	\$238,831.94
P57	\$ 121.84
P58	\$545,413.64
P59	\$ 6,500.65
P63	\$ 1,638.85
P64	\$ 55,196.72

Roll Call Vote:

Frank J. Minniti - Yes  
Joseph G. Marcucci - Yes  
Vicki Antonini - Abstained  
Susan Vernacchio - Abstained  
Larry Hall - Yes  
Robyn Glocker Hammond - Yes  
Marie Downes McDonald - Yes

Motion: (Hall/Glocker Hammond) to approve the following as one, B-E:

B. Student Activities Account

1. The approval of the revised Student Activities Account Monthly Bank Reconciliation for the months of November, 2004 and December, 2004. (Attachment - EXHIBIT H1)
2. The approval of the Student Activities Account Monthly Bank Reconciliation for the month of January, 2005. (Attachment - EXHIBIT H2)

C. Board Secretary's Report

1. The acceptance of the Board Secretary's Report for the months of December, 2004 and January 2005. (Attachment - EXHIBIT I)

Pursuant to N.J.A.C. 6:A:23-2.11(c)4, the Greenwich Township Board of Education certifies by a roll call vote that as of December 31, 2004 and January 31, 2005 after review of the Board Secretary's Reports for December 31, 2004 and January 31, 2005, and upon consultation with the district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N. J. A. C. 6A:23:23-2.11(b) and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

D. Treasurer's Report

1. The approval of the Treasurer of School Monies Report for the months of December, 2004 and January, 2005. (Attachment - EXHIBIT J)

E. Transfer List

1. The ratification of transfers, authorized by the Superintendent, for the months of December, 2004 and January, 2005, to give balances to new accounts and to balance existing accounts. (Attachment - EXHIBIT K)

Roll Call Vote:

Frank J. Minniti - Yes  
Joseph G. Marcucci - Yes  
Vicki Antonini - Abstained  
Susan Vernacchio - Abstained  
Larry Hall - Yes  
Robyn Glocker Hammond - Yes  
Marie Downes McDonald - Yes

Motion: (Glocker Hammond/Marcucci) to approve the following as one, F1-F2:

F. Contracts/Agreements

1. The retroactive approval of the agreement between the Greenwich Township Board of Education and the State of New Jersey for the out-of-district placement of T.R. at East Mountain Youth Services at a prorated rate of \$41,490.00, \$230.50 per diem, effective January 5, 2005, as per the attached. (Attachment - EXHIBIT L)
2. The approval of the agreement between the Greenwich Township Board of

Education and Thomas Boyd Communications for public relations services as previously provided by Laura Bishop as an individual as per the attached. (Attachment - EXHIBIT M)

Roll Call Vote:

Frank J. Minniti - Yes  
Joseph G. Marcucci - Yes  
Vicki Antonini - Abstained  
Susan Vernacchio - Abstained  
Larry Hall - Yes  
Robyn Glocker Hammond - Yes  
Marie Downes McDonald - Yes

11. USE OF FACILITIES

Motion: (Glocker Hammond/Minniti) to approve the following as one, (A-E):

- A. The retroactive approval for the school nurses to use the Nehaunsey Middle School Library for a CPR/AED Certification Class sponsored by Underwood Memorial Hospital paramedics for staff members on February 8, 2005 and February 9, 2005 from 3:45 p.m. to 6:00 p.m.
- B. The retroactive approval for the Gibbstown Little League to use the Nehaunsey Middle School lobby for baseball registration on February 15, 17, 22, 23 & 24, 2005 from 6:30 p.m. to 8:00 p.m.
- C. The approval for the Gibbstown Little League to use the Nehaunsey Middle School gymnasium for baseball practice on March 1,2,3 & 4, 2005 from 6:00 p.m. to 8:00 p.m. (The gymnasium will only be used due to inclement weather.)
- D. The approval for use of the Nehaunsey Middle School Library and gymnasium for the school-sponsored Drug Awareness Program poster contest and winners on March 15, 2005 from 6:00 p.m. to 9:00 p.m.
- E. The retroactive approval for the Paulsboro 7<sup>th</sup> and 8<sup>th</sup> grade wrestling team to hold a quad meet in the Nehaunsey Middle School gymnasium on Saturday February 19, 2005 from 8:00 a.m. to 4:00 p.m.

Roll Call Vote:

Frank J. Minniti - Yes

Joseph G. Marcucci - Yes  
Vicki Antonini - Abstained  
Susan Vernacchio - Abstained  
Larry Hall - Yes  
Robyn Glocker Hammond - Yes  
Marie Downes McDonald - Yes

12. CORRESPONDENCE

Motion: (Marcucci/Glocker Hammond) to approve the following:

- A. The acceptance of correspondence from a concerned citizens group. No response will be given due to the fact that the letter was directed to the State Commissioner of Education. (Attachment - EXHIBIT N)

Roll Call Vote:

Frank J. Minniti - Yes  
Joseph G. Marcucci - Yes  
Vicki Antonini - Abstained  
Susan Vernacchio - Abstained  
Larry Hall - Yes  
Robyn Glocker Hammond - Yes  
Marie Downes McDonald - Yes

13. BOARD OF EDUCATION COMMITTEE REPORTS

Policy chairperson Marie Downes McDonald discussed her satisfaction with the new policies being in place. Robyn Glocker Hammond discussed the calendar for the 2005-2006 school year and trying to match the dates with Paulsboro High School. Joseph Marcucci informed the Board that we had not received the tuition figures from Paulsboro High School for 2005-2006.

14. PUBLIC - AGENDA/NON-AGENDA ITEMS

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address and phone number. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

Lee Lucas, 361 Democrat Road, Gibbstown, NJ commented that he believes the Board and its Administrators are honest people. Is it true that the Board will appeal to the state for new construction or what will the next move be? Will there be a third election? Board President Frank J. Minniti responded that we will not be going out in March or

April of 2005 and the Board would be focusing on the budget process and wrapping up the school year. The Board then may re-visit the building issues in the summertime.

Lou Fabiani, 21 Oak Street, Gibbstown, NJ asked if the Board has entertained any thought about going out for a referendum vote again and would it include Broad Street School?

Frank Minniti replied again that the answer he gave to Mr. Lucas is the same for your question.

Mr. Fabiani asked Mr. Minniti if he or the Board members knew a Mrs. E. Stroller?

Mr. Minniti responded that he did not know any individual by that name or anyone who has a relationship with the district by that name.

Chuck Tortella, 414 Swedesboro Road, Gibbstown, NJ commented that he would like to thank the Board for doing what is educationally and fiscally responsible for the citizens of the township.

Fran Trabian, 113 South Home Avenue, Gibbstown, NJ asked who was responsible for what she perceived as a very disorganized election and a lot of confusion on election day?

Frank Minniti took full responsibility for the confusion that day and also commented that it did not seem to impede anyone's right to vote that day.

Ms. Trabian then asked why we don't have the elections at several locations and why was the voting time 4:00 p.m. to 9:00 p.m.?

Scott A. Campbell, SBA/BS responded that school related elections have never been held at multiple locations, only the municipality does that. The Board has one location to try and keep election cost down. The 4:00-9:00 voting time was done for safety reasons and to note the April election will also be held from 4:00 p.m. to 9:00 p.m.

Lee Lucas again asked if the Board was planning to go out for a bond referendum and did the plan to appeal to the state?

Frank Minniti again responded that the Board will not be going out in March or April of this year and has not made any plans to appeal to the State.

Lou Fabiani asked when are the kids introduced to computers?

Dr. Francine Marteski replied that they are introduced to computers during their Kindergarten year.

Mr. Fabiani then asked when kids are introduced to multiplication?

Dr. Marteski responded that students are introduced to multiplication during their second grade year with programs like "Touch Math".

Mr. Fabiani then asked is the kids are not just using calculators or computers to do math problems?

Dr. Marteski answered yes!

No further comments.

15. ADJOURNMENT

Motion: (Glocker Hammond/Marcucci) to adjourn the meeting at 8:24 p.m.

Motion carried by unanimous roll call vote.

Respectfully Submitted,

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Scott A. Campbell, Board Secretary





