

**Colebrook School Board
Meeting Minutes**

Date	2/2/21
Time	5:30 p.m. Board Meeting, Public Hearing
Location	Colebrook Academy and Elementary School Cafeteria
Chairperson	Brian LaPerle

Attendance

Attendance Legend: **P** - Present **E** - Excused **A**- Absent **R** - Remotely

School Board Members				Principal		SAU Members	
P	John Falconer	R	Nathan Lebel	P	Kim Wheelock	P	Debra Taylor
P	Craig Hamelin	P	Deb Greene			P	Cheryl Covill
P	Brian LaPerle	P	Tracey McKinnon				
R	Michael Pearson						

Public in Attendance:

Please Note: There is a 25-person limit for meetings. Mask & Pre-Screening is REQUIRED. If you have a pending COVID-19 test (no matter the reason) or if you identify a potential recent exposure you should **not** attend a public meeting. Access is available to the designated restroom and meeting room only.

Zoom Link: <https://us02web.zoom.us/j/88482756807?pwd=a2ZSbzYySzVTd01rWTFKtZiVWkvdz09>

School Board Meeting

The Board went over the Warrant Articles (draft) and decided the Annual School District Board Meeting will start at 7:00 p.m. on March 2, 2021.

C. Hamelin spoke on the CA building and talked about what amount to add to the Warrant Article. \$200,000.00 was on the printout that was handed out. Also spoke on the funds to be withheld up to 5%.

The following warrant articles were up for discussion and to be voted on.

9. Shall the District adopt the revisions to RSA 198:4-b, II enacted in 2020 which allows the District to retain up to 5% of the District's net assessment in any year, allows the expenditure of any amount retained after the School Board first holds a public hearing, and further requires the School Board to include a report on the retained fund balance in its annual report to the District?
10. To see if the School District will vote to raise and appropriate up to TWO MILLION DOLLARS (\$2,000,000) to be added to the Building Expendable Trust Fund established (March 2020) annual school district meeting. No amount to be raised by taxation. The School Board recommends this article. (Majority vote required)

C. Hamelin / D. Greene: motion to accept the above Warrant Articles.

Vote: Motion Carried

J. Falconer asked about warrant article #9 – wanted to know what number to multiply by? C. Covill explained take the local education & State tax and multiply and times it by 5%.

Public Hearing on the Budget & Warrant Articles

The meeting was called to order at 6:00 p.m. for public input on the proposed budget for the fiscal year 2021-2022 and the Warrant Articles.

Public in attendance: Raymond Gorman

Remotely: Greg Placy, Tammy Frechette, and Karen Harrigan Doolan

Chairman Brian LaPerle read the following Colebrook School District Warrant Articles

To the Inhabitants of the School District in the Town of Colebrook qualified to vote in District affairs:

You are hereby notified to meet at the Colebrook Academy and Elementary School Gym in said District on Tuesday, the 2nd day of March 2021 at 7 o'clock in the evening to act upon the following subjects:

1. To determine the salaries of the School Officials and fix the compensation of any other officers or agents of the District which is included in the operating budget.
2. To hear the reports of agents, auditors, committees, or officers chosen and pass any vote relating thereto.
3. To see if the School District will vote to raise and appropriate the sum of FIFTY THOUSAND DOLLARS (\$50,000) to be added to the Building Expendable Trust Fund previously established (March 1990). The School Board recommends the appropriation. (Majority vote required)
4. To see if the School District will vote to raise and appropriate the sum of FIVE THOUSAND DOLLARS (5,000) to be added to the School Bus Expendable Trust Fund previously established (March 2016). The School Board recommends this appropriation. (Majority vote required)
5. To see if the School District will vote to raise and appropriate the sum of TWENTY-FIVE THOUSAND DOLLARS (25,000) to be added to the Severance Benefit Expendable Trust Fund previously established. The School Board recommends this appropriation. (Majority vote required)
6. To see if the School District will vote to establish a Technology Capital Reserve Fund per RSA chapter 35 for the purpose of purchasing technology equipment and to raise and appropriate FIVE THOUSAND DOLLARS (5,000) to be placed in the fund. Further, to name the School Board as agents to expend from said fund. The School Board recommends this article.
7. To see if the School District will vote to approve the cost items included in the collective bargaining agreement reached between the Colebrook School District and the Colebrook Support Staff Association which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year.

Fiscal Year:	Estimated Increases
2021 - 2022	\$ 31,161.00
2022 - 2023	\$ 35,846.00
2023 - 2024	\$ 50,615.00

and further to raise and appropriate the sum of THIRTY-ONE THOUSAND, ONE HUNDRED SIXTY-ONE DOLLARS (\$31,161) for the 2021 – 2022 fiscal year, such sum representing the

additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The School Board recommends this article. (Majority vote required)

8. Shall the School District, if Article 7 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 7 cost items only?
9. Shall the District adopt the revisions to RSA 198:4-b, II enacted in 2020 which allows the District to retain up to 5% of the District's net assessment in any year, allows the expenditure of any amount retained after the School Board first holds a public hearing, and further requires the School Board to include a report on the retained fund balance in its annual report to the District?
10. To see if the School District will vote to raise and appropriate up to TWO MILLION DOLLARS (\$2,000,000) to be added to the Building Expendable Trust Fund established (March 2020) annual school district meeting. No amount to be raised by taxation. The School Board recommends this article. (Majority vote required)
11. To see if the District will vote to raise and appropriate the sum SEVEN MILLION, FORTY THOUSAND, ONE HUNDRED THIRTY –ONE (7,040,131) for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of the statutory obligations of the District. This article does not include appropriations contained in special or individual articles addressed separately. The School Board recommends this article. (Majority vote required)
12. To transact any other business that may legally come before this meeting.

B. LaPerle asked for any questions pertaining to the Warrant Articles.

- Raymond Gorman asked about article 10 - is the board was requesting information from local real estate agencies on the sale of the property. B. LaPerle said that was correct.
- Greg Placy asked about the budget summary on page 15. C. Covill mentioned the estimated rate is 2.74 per thousand. C. Covill explained how articles #7, #6 & #9 affect the budge.
- Karen Harrigan Doolan will look at the Warrant Articles & Budget and will get back to the board.
- Public Hearing ended at 6:22 p.m.

School Board Meeting (cont)

Minutes

Item	Subject	Action
1.	The meeting was called to order at 6:30 pm by Brian LaPerle	
2.	Agenda Adjustments: <ul style="list-style-type: none"> • Added Non-Public session – RSA 91-A:3, II(a) 	
3.	Hearing of the Public: <ul style="list-style-type: none"> • Budget 2020 – 2021 • None 	
4.	Reading of the Minutes: <u>J. Falconer / C. Hamelin:</u> Motion to approve the minutes of January 19, 2021, as presented	Vote: Motion Carried
5.	Special Reports: <ul style="list-style-type: none"> • None 	

6.	<p>Principal's Report: Kim Wheelock</p> <ul style="list-style-type: none"> • World language club trip has been canceled, refunding students \$350.00. • Winter assessments will be concluded on Tuesday, 2/9. • Early release will be on 2/3. • Grades closed last Friday, report cards will be sent home on Friday, 2/5. • Semester 2 has started, we have several students form. • New students have started in grades 1, 5, 8 & 9 this week. • K. Wheelock will have updated numbers for all classes at the next meeting. • Both Kindergarten classes are remote, Wheelock until 2/8 and Haley until 2/9. 	
7.	<p>Superintendent's Report: Debra Taylor</p> <ul style="list-style-type: none"> • D. Taylor passed out the Colebrook School District – Request for proposal – Real Estate Brokerage Services. They are 4 local agencies – A Notch Above Real Estate, Ray Davis Real Estate, REMAX Real Estate, & Thibeault Real Estate. Everyone was okay with the request for proposal so D. Taylor can send the letter out. • School Administrative Unit 7 2021 – 2022 School Year Calendar (draft) – D. Uran asked if the calendar would be the same with other school districts. C. Hamelin mentioned the board agreed to have all school districts on the same schedule. D. Taylor was unaware of this and will look into it and bring back to next meeting. 	
8.	<p>Business Administrator's: Cheryl Covill</p> <ul style="list-style-type: none"> • C. Covill has notified Greg Placy, Tracey McKinnon, and Sharon Penney on doing a walkthrough of the gym on 2/5 to set up for town meeting. • Start time for the March 2 meeting will be 7:00 p.m. (time changed due to girls playoffs) • Jonathan Frizzell notified C. Covill he will be unavailable as moderator for the Colebrook School Board District meeting due to other arrangements. Secretary of State office can appoint a deputy moderator for one time. • Every 5 years the school needs to register their trade name with the State of NH. The fee \$50.00. <p><u>D. Greene / J. Falconer:</u> motion to have C. Covill send the \$50.00 fee to register the school name.</p> <ul style="list-style-type: none"> • D. Taylor spoke on the March 9th town meeting and the number of students groups that use that part of gym. She is concerned about their safety; find a way to relocate the classes. 3rd grade class go remotely for that day. T. McKinnon contacted Melissa Shaw and asked if the 3rd grade class could go to the Tillotson Center? Melissa said yes, K. Wheelock will get in contact with her to work out the details. 	Vote: Motion Carried
9.	<p>NH School Board Association Business: John Falconer</p> <ul style="list-style-type: none"> • Annual delegate assembly was held on Saturday the 23rd. • Keep checking your email. 	
10.	<p>Co-Curricular Committee Report: Brian LaPerle</p> <ul style="list-style-type: none"> • None 	
11.	<p>Building Committee: Craig Hamelin</p> <ul style="list-style-type: none"> • None 	
12.	<p>Policy Committee Report: Deb Greene</p>	

	<ul style="list-style-type: none"> NHSBA Fall 2020 Policy <p><u>D. Greene / J. Falconer:</u> motion to accept and adopt the NHSBA Fall 2020 policies.</p>	Vote: Motion Carried
13.	<p>Negotiations Committee Report: John Falconer</p> <ul style="list-style-type: none"> None 	
14.	<p>Curriculum Committee Report: Deb Greene</p> <ul style="list-style-type: none"> None 	
15.	<p>Technology Committee Report: Nathan Lebel</p> <ul style="list-style-type: none"> None 	
16.	<p>Connecticut River Collaborative Committee Report: Brian LaPerle</p> <ul style="list-style-type: none"> Discussed several items, financial model of what an Interstate school district would look like. A survey was sent asking to choose a name for the school. Some people didn't receive the survey; B. LaPerle will email the survey to those who didn't receive it. B. LaPerle explained the different site options. J. Falconer mention the site work is inconclusive and should add another line to explain what site work is included on the different options. Another subcommittee has been working on a building a draft for proposed articles of agreements between New Hampshire and Vermont. 	
17.	<p>Unfinished Business:</p> <ul style="list-style-type: none"> Revised Warrant – done Letter to realtors for proposal to sell the Academy – done Preparation for Annual Meeting - done 	
18.	<p>New Business:</p> <ul style="list-style-type: none"> Discussion on Public Meeting <ul style="list-style-type: none"> MS 26 was passed around to be signed Warrant Article #9 – J. Falconer present – N. Lebel second Warrant Article #10- D. Greene present – C. Hamelin second 	
19.	<p>Other Business:</p> <ul style="list-style-type: none"> None 	
20.	<p>Information:</p> <ul style="list-style-type: none"> None 	
21.	<p>Non-Public Session:</p> <ul style="list-style-type: none"> RSA 91-A:3,II(a) 	
22.	<p>Meeting:</p> <ul style="list-style-type: none"> Colebrook School Board Meeting: Tuesday, February 16, 2021 @ 6:00 p.m. – CAES library Colebrook School Board Annual Meeting: Tuesday, March 2, 2021 @ 7:00 p.m. – CAES gym Colebrook School Board Meeting: Tuesday, March 2, 2021 – immediately following the Annual Meeting – CAES - gym 	
23.	<p>Adjournment:</p> <p><u>D. Greene / C. Hamelin:</u> motion to adjourn the general meeting and to enter into a Non-Public session in accordance with RSA 91-A:3, II(a) at 6:58 p.m.</p> <p>ROLL CALL VOTE: B. LaPerle – Yes, J. Falconer – Yes, D. Greene –</p>	Vote: Motion Carried

Yes, C. Hamelin – Yes, N. Lebel – Yes, T. McKinnon – Yes, M. Pearson – Yes

J. Falconer / D. Greene: motion to conclude Non-Public session at 7:10 pm.

ROLL CALL VOTE: B. LaPerle – Yes, J. Falconer – Yes, D. Greene – Yes, C. Hamelin – Yes, N. Lebel – Yes, T. McKinnon – Yes, M. Pearson – Yes

J. Falconer / C. Hamelin: motion to adjourn the meeting at 7:15 pm

Respectfully Submitted
Dorothy Uran
Recording Clerk

Adopted 02/16/2021