

Augusta Independent Board of Education
May 14, 2020 6:00 PM
207 Bracken Street
Augusta, KY
by Via Video-Teleconference

Attendance Taken at : 6:00 PM

Present Board Members:

Mrs. Laura Bach
Mr. Shawn Hennessey
Mrs. Dionne Laycock
Mrs. Julie Moore
Mrs. Chasity Saunders

1. Call to Order

Rationale:

OUR APPRECIATION TO THE AUGUSTA INDEPENDENT FACULTY & STAFF!
Teacher Appreciation Week
May 4-8

1.1. Roll Call

1.2. Pledge of Allegiance

1.3. Mission Statement

Rationale:

The mission of Augusta Independent School is to ensure all students achieve high levels of learning in a nurturing climate, empowering them to be responsible and productive citizens of a global community.

1.4. Approval of Agenda

Order #20-624 - Motion Passed: Approval of the agenda as presented. Passed with a motion by Mrs. Chasity Saunders and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

2. Communications

2.1. Principal's Report / Student Achievement

Rationale:

Principal Robin Kelsch reported the senior class graduation status, details of the modified virtual graduation and Class of 2020 community parade.

2.2. Superintendent's Report

Rationale:

Superintendent Lisa McCane stated there are many unknowns, frequent updates, and no clear re-opening plan guidelines for the 2020-2021 school year. The district will continue to monitor and utilize the guidance provided from KDE and the Department of Public Health to develop a re-opening plan.

Superintendent McCane reported the district was on a waiting list to participate in the Kentucky GEAR UP Program, plans for the district to host the Kentucky Good Day community service project for GVBAC Tuesday on May 30, and the delay in the Franklin County Circuit Court of Appeals due to COVID19 related to the non-resident dispute appeal filed by Bracken County.

2.3. Personnel

Rationale:

Certified Non-Renewal:

Katlynn Prindle: Middle School Math Teacher

Certified Hire:

William McKay: Middle School Math Teacher and Head Varsity Girls' Basketball Coach

Extra-Duty Contract Non-Renewals:

All coaches' contracts were non-renewed as a precautionary action until closure restrictions are lifted and athletic and academic extracurricular programs can resume. These positions will then resume and contracts signed.

2.4. Citizens

2.5. Board Members

3. Business Action/Discussion Items

3.1. Approve Tentative Budget & Salary Schedules

Rationale:

2020-21 Tentative Budget

The Tentative Budget is the first projection for the upcoming fiscal year with significant and known conditions. SEEK funding has been established, as well as salary adjustments. Other planned activities are finalized as the clarity of the budget situation has improved.

General Fund

Revenues

The beginning balance for next year is projected to be \$577,590 a decrease of \$50,000 over the current fiscal year. SEEK revenue decreased this year by \$73,000 due to enrollment decreases and property assessment increases. Local revenue is currently in line with budget projections. Total revenue has decreased \$64,000 over last year's numbers through April. General Fund expenditures are \$114,800 more through April 2020 than in April 2019, and the fund balance has decreased \$53,000 through the same time last year. In the Tentative Budget, local revenue is budgeted with the expectation of taking a 4% increase. Projected ADA is set at 2018-19 levels as allowed by KDE. This is the most advantageous option for the district, since it should provide an increase of \$38,000 over current year SEEK revenue. Local tax revenue from all sources (property, motor vehicles, and utility taxes) is projected to increase \$10,400. Capital transfers of \$115,513 are budgeted as General Fund Revenue. Total budgeted receipts are \$2,927,836 compared to this year's projection of \$2,835,465.

Expenditures

Salaries schedules have not been increased but experience step levels have been increased for all certified and classified staff. Salaries are budgeted at \$1,552,347, \$6200 more than the current fiscal year. \$25,000 of salary costs for Food Service Director and custodial costs are being moved to the Food Service Fund to more appropriately reflect the cost of these services. Employer matching costs for retirement, FICA/Medicare, Unemployment and Workers Compensation are budgeted at \$177,340.

The school's instructional budget is an even \$20,000. Other operational costs such as utilities, maintenance, fuel, insurance, etc. were individually budgeted based on current and historical amounts. Non-personnel costs have been budgeted at \$493,223 which is \$34,700 less than the current year levels. This year had increased budgets for maintenance upgrades and telecommunication costs. Also, some utility costs have been shifted to Food Service. Total budgeted current expenditures are \$2,982,203, compared to this year's 2,985,150.

Budgeted expenditures exceed budgeted receipts by \$54,367 with a projected ending fund balance of \$523,223, equivalent to a 17.5 % contingency.

Special Revenue Fund

The budgets in the Special Revenue Fund are dictated by state and federal grant awards. Some grant allocations are available and those that are not will be very close to current year numbers. For those that we do not have the allocation, we are using last year's award. The personnel that are paid from these grants have been budgeted using the new salary and benefit levels. There are no state funds for Instructional Resources or Professional Development. The Board may want to consider some strategies to fund these areas. The significant factor is that General Fund supplementation to have been reduced to virtually zero. Total FY 2021 grants budgeted are \$447,936.

Capital Outlay Fund

Revenue of \$26,094 is budgeted in Capital Outlay, reflecting an expected Average Daily Attendance of 260.9. This entire amount is budgeted to be transferred to General Fund for property insurance and maintenance costs.

Building Fund

Revenue of \$172,586 (\$109,428 state/\$63,158 local) is budgeted for next year. \$98,936 will be used to service debt. The remaining amount is budgeted to be transferred to General Fund for property insurance and maintenance costs.

Debt Service Fund

This is a transfer fund to record debt payments by the district and debt service made by the state on behalf of the district. Local district debt service requirements are \$101,152 next year compared to \$98,936 this year.

Food Service Fund

The Food Service Fund is projected to end the year with a positive balance of \$73,100. The Fund began the year with a \$57,854 fund balance. Fund balance through April is \$58,800 compared to \$43,000 last year, so the fund balance continues to improve. The Food Service Fund is projected to have a similar year in 2019-20 and is projected to have a contingency of \$36,531 after budgeting an additional \$25,000 for Food Service Director and custodial salaries and approximately \$21,000 for utilities and sanitation. This will decrease General Fund salary and utility charges for Maintenance and Transportation.

Order #20-625 - Motion Passed: Approve Tentative Budget & Salary Schedules passed with a motion by Mrs. Dionne Laycock and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

3.2. Approve Monthly Budget Report

Rationale:

April 2020 Budget Report

General Fund

Revenue receipts through April totaled over \$1,578,000.

Local Revenue: \$254,000 was received for property taxes. \$104,000 has been received in utility tax. PSC tax revenue was over \$24,000. Nearly \$23,000 was received in motor vehicle taxes, while \$10,500 was collected in tuition payments. \$5,300 was received for transportation reimbursement, \$4,000 has been received in donations, \$2,000 in miscellaneous revenue, and \$1,500 was received for delinquent taxes. \$1,100 has been received for refunds of prior expenditures, while over \$700 has been collected in fitness center dues. \$2,900 has been earned in interest.

State Revenue: \$1,132,000 was received in SEEK funding, while approximately \$5,300 was received for revenue in lieu of taxes from the state.

Federal Revenue: Medicaid reimbursement accounted for \$5,600.

Expenditures through April totaled approximately \$1,592,000.

School Budget: The school budget is \$19,569. Through April, \$18,200 was expended. Expenses included \$5,900 on supplemental curriculum resources/technology resources, \$5,700 on copying costs, \$3,600 on general supplies, \$1,900 on dues and fees, and \$500 for both postage and travel.

Maintenance Budget: Expenses totaled \$269,000 through April. Expenses included \$80,000 on utility services, \$68,000 on salaries and benefits, \$40,000 on property insurance, \$30,000 on tech-related hardware (video camera system/phone equipment), \$24,000 on general supplies, \$10,400 on building repairs and maintenance/plumbing, \$9,700 on professional services, \$3,600 on machinery/fixtures, and \$3,000 on equipment and machinery repair. 88% of the maintenance budget has been utilized.

Transportation Budget: Through April, costs totaled \$78,000. \$34,000 was expended on salary and benefits. The annual Suburban payment was \$11,000. \$11,000 was spent on diesel fuel, while fleet insurance costs totaled \$7,700. \$7,500 was expended on repair parts/tires. \$4,000 was expended on vehicle repair/maintenance, and \$2,000 in gasoline has been purchased. 66% of the transportation budget has been utilized.

For the general fund, expenditures exceeded receipts by \$15,000.

Special Revenue Fund

Nothing to report.

Food Service Fund

Food service receipts through April totaled \$148,000. \$135,000 was received from federal reimbursement, \$12,000 from local revenue, and \$800 from state revenue. Expenditures totaled \$139,000 including \$73,000 on food, \$57,000 on salaries and benefits, \$4,400 on equipment repair, \$2,100 on general supplies, \$800 on dues and fees, and \$600 on equipment. The food service balance as of April 30 was approximately \$58,200.

Order #20-626 - Motion Passed: Approve Monthly Budget Report passed with a motion by Mrs. Chasity Saunders and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

3.3. Approve 2020-2021 Tuition Rates

Order #20-627 - Motion Passed: Approve 2020-2021 Tuition Rates passed with a motion by Mrs. Laura Bach and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

3.4. Approve Monthly Facilities Report

Rationale:

Monthly Maintenance:

- Completed cafeteria fire alarm inspection
- Painted kitchen floor and restroom
- Replaced door handle on downstairs exit door
- Replaced gym light
- Replaced radiator valves in classrooms
- Replaced windshield in Suburban
- Waxed floors in classrooms and fitness center
- Painted top section of gym and lobby
- Completed school touch-up painting

Order #20-628 - Motion Passed: Approve Monthly Facilities Report passed with a motion by Mrs. Chasity Saunders and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
M. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

3.5. Approve 2019-2020 Amended Calendar

Rationale:

4 NTI Days Prior to COVID19 Closure

28 NTI Days Post COVID19 Closure

District met the instructional requirement of 1,062 hours on May 1 with 1,080 hours.

The district will have a Virtual Graduation on May 17, 2020 and an in-person Graduation when the social distancing health restrictions are lifted.

All certified (185) and classified (181) employees will fulfill their employment contracts on May 20.

*Districts have been directed to develop three options for 2020-2021 school calendars: Early start date in July, traditional start date and later start date after Labor Day. The district is in the process of planning and developing three calendar options to present at the June board meeting.

Order #20-629 - Motion Passed: Approve 2019-2020 Amended Calendar passed with a motion by Mrs. Chasity Saunders and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

4. Business Consent Items

Order #20-630 - Motion Passed: Approval of the Business and Consent items as presented passed with a motion by Mrs. Laura Bach and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

4.1. Approve Previous Meeting Minutes

4.2. Approve 2020-2021 Substitute Teachers

Rationale:

2020-2021 Substitute Teachers

Jason Hinson
Joey Crouch
Missy Hay
Carol Norris
Becky Clark
Chad Current
Nancye Fritz
Molly Hargett
James Rosser
Melvia Winchester
James Purdon
Jerry Zeigler

4.3. Approve Bond of Depository for 2020-2021

Per KRS 160.570 and 702 KAR 3:090, by July 1st of each year, it is the duty of each local board of education to bond their depository.

4.4. Approve Bills

4.5. Approve Treasurer's Report


5. Adjournment

Rationale:


May 17th: Virtual Graduation @ 11:45 a.m.
May 24th: Community Parade for Seniors @1 p.m.
May 26th: District Resumes Normal Business Operational Hours
May 30th: GVBAC Tuesday - Kentucky Good Day Community Service Projects 10:00 a.m.
June 2nd: Fitness Center Re-Opens to Public
June 11th: Board Meeting @ 6 p.m.

Order #20-631 - Motion Passed: Approve to Adjournment passed with a motion by Mrs. Chasity Saunders and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes



Julie Moore, Chairperson



Lisa McCane, Superintendent