

**POLICY TITLE: Cancellation of
Checks**
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A check shall be canceled when:

1. It is outstanding for more than six (6) months; or
2. It has been lost or stolen; or
3. It has been returned by the payee for some reason.

In such an instance, the check shall be voided. If the check is replaced with a new check, a "stop payment" order shall be filed with the bank from which the check is drawn.

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LEGAL REFERENCE:

Idaho Code Section 33-506(1)

ADOPTED: January 13, 1999