

11021
Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 23, 2016, 7:00 p.m.

The regular meeting was held this evening at the Wyoming Area Secondary Center auditorium, 20 Memorial Street, Exeter, Pennsylvania, 18643, with approximately fifty people in attendance. A non-public executive session preceded the meeting. Everyone stood for the Pledge of Allegiance. Mrs. Gober-Mangan called the meeting to order at 7:05 p.m.

Roll Call:

- Mrs. Elizabeth Gober-Mangan, President
- Mrs. Deanna Farrell, Vice President
- Mr. John Marianacci, Secretary
- Mrs. Kimberly A. Yochem, Treasurer
- Mr. Carmen Bolin
- Dr. Estelle Campenni
- Mr. Gerald A. Stofko
- Mrs. Toni Valenti
- Mr. Carl Yorina

Also present were: Janet Serino, Superintendent, Thomas Melone, Business Consultant, Attorney Jarrett J. Ferentino, School Solicitor, Jon Pollard, Elementary Principal of Primary Center/Kindergarten Center, Camilla Granteed, School Psychologist, Christine Rosenkrans, Director of Curriculum and Instruction, Melissa Collevecchio, Food Service Director, Vanessa Nee, Director of Special Education, Angelo Falzone, Director of Transportation/Attendance, Frank Pugliese, Supervisor of Buildings and Grounds.

Communications Report

Mr. Marianacci read the Communications Report.

1. Luzerne Intermediate Unit's minutes of regular meeting of June 22, 2016.
2. Erica Gillespie-Bartoli, Business Technology Teacher, requesting permission to take a maternity leave.
3. Tracy Timinski submitting her letter of resignation as a Health Care Tech.
4. Stephen Chipolis, Storeroom Coordinator, requesting permission to take a medial leave of absence.
5. Rosalie Schultz, Secretary, requesting permission to take a medical leave of absence.
6. Deborah Sims, Food Service Employee, requesting permission to take a leave without pay.
7. Molly Prutzman, Wyoming Area Field Hockey Parents Association, requesting permission to use the Secondary Center cafeteria for "Meet the Warriors."
8. Jennifer Ciampi, Guidance Department, requesting permission to use the Secondary Center cafeteria for a College Fair.
9. Nick Diaco, Girls Volleyball Coach, requesting permission to use the Secondary Center gym for a scrimmage.

10. Molly Prutzman, Wyoming Area Field Hockey Parents Association, requesting permission to hold a car wash and lottery ticket fundraiser.
11. Nick Diaco, Girls Volleyball Coach, requesting permission to hold a car wash fundraiser.
12. Attorney William Anzalone, Anzalone Law Offices, requesting permission to hold the UNICO Charitable All-Star Football Game at the stadium.
13. Barbara Bullions, Drama Advisor, requesting permission to hold various drama activities.
14. Nicholas Bilski submitting his letter of resignation as Health and Physical Education Teacher.
15. Lisa Minnelli, Wyoming Area Tennis Booster Club, requesting permission to have candy fundraisers.
16. Lauren Holweg, Wyoming Area Cross Country Parents Association, requesting permission to have a Krispy Kreme donut fundraiser.
17. Shea Riley, Wyoming Area Music Sponsors, requesting permission to have various fundraisers.
18. Jenny Kranson, Wyoming Area Girls Soccer Parents Association, requesting permission to sell water, Gatorade and snacks at home girls soccer games.
19. Nancy Romanowski, Kindergarten Aide, requesting permission to take a medical leave of absence.
20. Nancy Alberigi, Wyoming Area Cross Country Parents Association, requesting permission to use the Secondary Center cafeteria for "Meet the Warriors" only in the event of inclement weather.
21. Beth Connor submitting her letter of resignation as music teacher.

Summary of Applications Received

Business, Computer and Information Technology – 1
Middle Level Math – 2
Elementary – 3
Special Education K-8 - 2

Approval of Minutes

Mrs. Gober-Mangan asked the board for approval for the minutes of June 28, 2016. All board members voted aye. Motion passed.

Superintendent's Report

Mrs. Serino read her report.

1. On September 2nd, our teachers will be returning for the 2016-2017 school year. They will attend a two day in-service for Professional Development. Our students will return on September 7.

2. On Friday, September 2nd at 1:00 P.M., an orientation will be held for incoming 7th grade students at the Secondary Center. The Administration, Guidance Staff and several faculty members will address the students. Student Council members will be available to escort students on a tour of the building. Parents are invited to attend.
3. Kindergarten Orientation with parents and students will be held starting at 6:15 pm at the Primary Center on August 29, 30 and 31st.
4. The District will hold "Get Acquainted/Parents Night as follows:
 - a. Kindergarten Center - September 19th at 7:00 pm
 - b. Primary Center - September 20th at 7:00 pm
 - c. Intermediate Center -September 21st at 7:00 pm
 - d. Secondary Center - September 22nd at 7:00 pm
5. The 2016-2017 sports season is in full swing. All fall sports had their first official practice on August 15. The fall sports include Cross Country, Field Hockey, Football, Golf, Boys and Girls Soccer, Girls Tennis and Girls Volleyball. We want to wish all our athletes a safe and successful season.
6. Dennis Hando will do a Power Point presentation regarding the Wyoming Area Secondary Center Garden.

Treasurer's Report

Mrs. Yochem read the Treasurer's Report.

(June)

First National Community Bank	General Fund	3,577,530.34
First National Community Bank	Payroll Account	5,165.23
First National Community Bank	Cafeteria Account	72,944.65
First National Community Bank	Student Activities Account	110,588.41
First National Community Bank	Athletic Fund Account	5,963.01
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	310,925.07

(July)

First National Community Bank	General Fund	2,286,723.08
First National Community Bank	Payroll Account	5,173.23

First National Community Bank	Cafeteria Account	91,763.54
First National Community Bank	Student Activities Account	113,530.85
First National Community Bank	Athletic Fund Account	19,128.91
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	311,010.69

The Treasurer’s Report will be kept on file for audit.

Finance Report

Mrs. Yochem read the Finance Report.

1. Received the following Checks:

<u>Berkheimer</u>	
Earned Income Tax	82,665.05
Local Service Tax	750.93
Per Capita Tax	27,634.96
Delinquent Per Capita	<u>3,127.94</u>
Total:	114,168.88

<u>State & Federal Subsidy Payments</u>	
Social Security	31,811.72
Title I- Improving Basic Programs	52,433.54
Title II – Improving Teacher Quality	7,900.00
School District Special Education	<u>221,836.00</u>
Total:	313,981.26

<u>Local Realty Transfer Tax</u>	
Luzerne County (July)	25,405.08
Luzerne County (August)	<u>11,672.77</u>
Total:	37,077.85

<u>2016 Real Estate Taxes</u>	
Wayman Smith – Exeter Twp., Luzerne Cnty.	5,150.73 (June)
Wayman Smith – Exeter Twp., Luzerne Cnty.	6,125.11 (July)
Robert Connors – West Wyoming	1,934.65
George Miller – West Pittston	1,933.32
Paul Konopka – Wyoming	<u>168.47</u>
Total:	15,312.28

<u>Delinquent Real Estate Tax</u>	
Wyoming County	14,101.03

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Miscellaneous

Luzerne Cnty. Dept. of Probation Services (restitution)	173.36
District Court 11-2-01	<u>20.62</u>
	Total: 193.98

2. Approve the August payment of \$93,527.14 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2016-2017 school year. The payment will be reduced by IDEA Pass Thru Funding of \$24,227.08 from the Luzerne Intermediate Unit resulting in a net payment of \$69,300.06.
3. Approve the August payment of \$43,077.00 to the West Side Career & Technology Center for the 2016-2017 school year.
4. Approve the appointment of Rainey & Rainey, Certified Public Accountants to perform the financial audit and single audit for 2015-2016 and 2016-2017 school year. This appointment is subject to review by the Business Consultant and Solicitor.

	<u>2015-2016</u>	<u>2016-2017</u>
Financial Audit	11,900.00	11,900.00
Single Audit/Other	4,000.00	4,000.00
Tax Collector Audit	<u>5,500.00</u>	<u>5,500.00</u>
Total:	21,400.00	21,400.00

5. Approve Wyoming Area School District to authorize and approve, in accordance with the recommended practices set forth by the Securities and Exchange Commission, the Government Finance Officers Association and the Municipal Securities and Rulemaking Board, the appointment of Financial S&Lutions LLC as independent municipal advisor to the District to perform the scope of services and for such costs as detailed in the engagement letter of Financial S&Lutions LLC presented to the Board; such engagement shall be subject to the review and approval of the engagement letter by the Solicitor to the District.
6. Approve the ratification of August payment to Wilmington Trust in the amount of \$196,259.38 for the General Obligation Bond Series of 2012 (energy performance loan) of the Wyoming Area School District. (amount was originally \$197,259.38)
7. Approve Pittston Medical Associates as school and athletic physicians for the 2016-2017 school year at a salary of \$12,500.00.
8. Approve the step placements for the following temporary professional employees:

Julie Ann Venezia	Masters Step 1	\$45,297.00
Marjorie Glatz	Masters Step 1	45,297.00
9. Approve the appointment of Conrad Siegal Actuaries to provide services regarding compliance with Section 6055 and 6056 Employer Reporting Mandate under The Affordable Care Act (ACA). The fee for the proposed consulting service is \$5,750.00.
10. Approve the contract with Wilkes-Barre Behavioral Hospital Company, LLC, Transition Partial Hospitalization Program which will provide services to Wyoming Area students at a per diem rate of \$110.00 per student per day for the 2016-2017 school year.

11. Approve the general ledger sheet:

Bill Listing: August 2016	410,714.41	
Prepays: July 2016	<u>43,179.48</u>	453,893.89
Cafeteria Account:	77,444.40	
Athletic Account: June	960.15	
Athletic Account: July	<u>6,834.56</u>	<u>85,239.11</u>

Total: 539,133.00

12. Approve the extension of Pace Transportation contract for five years, 2018-2023, according to the terms and conditions proposed in the new agreement, subject to the review of the business consultant and solicitor. (This item was added from the floor)

Motion by Mrs. Yochem, second by Mrs. Valenti, to accept the finance report.

On the Question: George Race of Exeter, questioned item #5, Financial S&Lutions. Mr. Tom Melone responded that whenever the district needs to go out to incur financing, we appoint a municipal advisor for that process. They advise if the district is getting a good rate. This allows us to negotiate the cost. Regarding item #9, Mr. Melone responded to Mr. Race that this is the second year Conrad Siegal Actuaries are appointed and has to do with the Obama Act. Mr. Race questioned item #10, if we have many clients. Vanessa Nee, Director of Special Education, responded with some students we need this in-case something should arise. John Pegg pointed out to Mr. Melone that item #6, General Obligation Bond, wasn't it supposed to be \$196 instead of \$197. Mr. Melone responded he would check on it.

Roll Call: Mrs. Valenti voted yes, Dr. Campenni, yes, Mr. Bolin, yes, Mr. Stofko, yes, Mr. Yorina, yes, Mrs. Yochem voted no on item #12 and yes on the remaining report. Mrs. Farrell, yes, Mrs. Gober-Mangan, yes, Mr. Marianacci, yes.

Motion passed.

Education Report

Mr. Yorina read the Education Report.

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2016-2017 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Approve the Professional Substitute List for the 2016-2017 school year.
3. Approve the following teachers for tenure having completed three years of satisfactory service as a temporary professional employee as recommended by the Superintendent.

Nicholas Bilski
Jean Marie Argenio

4. Approve the request of Erica Gillespie-Bartoli, Business Technology Teacher, to take a maternity leave starting September 12, 2016 with intention to return on January 17, 2017. Exeter, PA.

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5. Accept, with regret, the resignation of Nicholas Bilski as Health and Physical Education Teacher.
6. Approve the appointment of Sarah Royse as Special Education Teacher effective for the 2016-2017 school year.
7. Approve the appointment of David Pacchioni as Assistant Principal of Discipline (10 month) at the Secondary Center effective for the 2016-2017 school year.
8. Approve the appointment of Michelle Klaproth as Gifted Teacher effective for the 2016-2017 school year.
9. Approve the Memorandum of Understanding between Wyoming Area School District and Wyoming Area Education Association PSEA/NEA for Brian Butler, Coordinator of Guidance, effective September 2, 2016
10. Approve to post for a certified Math teacher and certified English teacher to teach SAT Math and Verbal classes in October.
11. Accept, with regret, Beth Connor's letter of resignation as music teacher effective for the 2016-2017 school year.
12. Approve the creation of a Technical Director to assist in the drama productions for one year. Responsibilities include designing sets for two plays, supervising set construction/decoration and directing lighting and sound. The salary of \$2,000.00 for this position will be paid to the district by the Wyoming Area Drama Parents Association. There is no cost to the district.

Motion by Mr. Yorina, second by Dr. Campenni, to accept the education report.

On the Question: George Race asked if anyone was ever denied tenure. Mrs. Serino responded not since she's been here and that is two years. Mr. Race questioned tenure of Mr. Bilski and his resignation. Attorney Ferentino explained that tenure has been earned at this point and Mr. Bilski is resigning because he is moving. He is being compensated for what he earned. There is nothing owed. Asked if item #7 is new. Mrs. Serino responded it is and this person will be the assistant principal of discipline at the Secondary Center. It will give the current principals the opportunity to be instructional leaders at the Secondary Center. The salary is \$65,000. Asked what item #9 was. Mrs. Serino responded one guidance counselor is helping with special education. Rather than hire an assistant special ed director, Mr. Butler was given \$5,000. He will be a local education agent which will allow him to go into special education meetings and represent the district. He is a member of the union so he needs a memorandum of understanding. Item #12, Mr. Race commented about positions being funded and then the next year there is no funding. Mrs. Serino responded this is for one year.

Roll Call: Mrs. Valenti voted yes, Dr. Campenni voted no on item #7 and yes on the remaining report. Mr. Bolin, yes, Mr. Stofko, yes, Mr. Yorina, yes, Mrs. Yochem, yes, Mrs. Farrell, yes, Mrs. Gober-Mangan, yes, Mr. Marianacci, yes.

Motion passed.

Activities Report

Mrs. Farrell read the Activities Report.

1. Approve the request of Nick Diaco, Girls Volleyball Coach, requesting permission to hold a car wash fundraiser at Dileo's in Wyoming on Saturday, August 20, 2016.

2. Approve the request of Molly Prutzman, Wyoming Area Field Hockey Parents Association, to hold a car wash at Valero in West Pittston on Saturday, September 10, 2016, 9 a.m. to 1 p.m. and hold a lottery ticket fundraiser.
3. Approve the appointments of the following Marching Band Staff for the 2016-2017 school year:

Brendan Carter- Color Guard Instructor 1,810.00
Nick Viccica – Percussion Instructor 1,501.00
4. Approve to rescind the appointment of Steve Sedon as Assistant Football Coach.
5. Approve the request of Lisa Minnelli, Wyoming Area Tennis Booster Club, to sell candy at a table at the Pacific side of stadium at four home football games, promote kickball tournament and sell candy in the month of September.
6. Approve the request of Lauren Holweg, Wyoming Area Cross Country Parents Association, to have a Krispy Kreme donut fundraiser at home football games.
7. Approve the request of Shea Riley, Wyoming Area Music Sponsors, to hold the following fundraisers:
 - Macaroni and Cheese Sale with KL Catering in November
 - Revello's Pizza fundraiser – End of February 2017 beginning of April 2017
8. Approve the request of Jenny Kranson, Wyoming Area Girls Soccer Parents Association, to sell water, Gatorade and snacks during home girls soccer games for the 2016 season.
9. Approve the appointment of William Roberts as a volunteer Boys Soccer Coach for the 2016 fall sports season.

Motion by Mrs. Farrell, second by Mr. Marianacci, to accept the activities report.

Roll Call: Mrs. Valenti voted yes, Dr. Campenni, yes, Mr. Bolin, yes, Mr. Stofko, yes, Mr. Yorina, yes, Mrs. Yochem, yes, Mrs. Farrell, yes, Mrs. Gober-Mangan, yes, Mr. Marianacci, yes.

Motion passed.

Building Report

Mr. Stofko read the Building Report.

1. Approve the request of Stephen Chipolis, Storeroom Coordinator, to take a medical leave of absence retroactive to Monday, August 8, 2016 until further notice (approximately six to eight weeks).
2. Accept, with regret, the resignation of Tracy Timinski as Health Care Tech retroactive to Monday, August 8, 2016.
3. Approve the request of Rosalie Schultz, Secretary, to take a medical leave of absence retroactive to Tuesday, July 19, 2016, with intent to retire effective September 30, 2016.

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4. Approve the request of Deborah Sims, Foodservice Employee, to take a leave without pay starting Wednesday, September 7, 2016 until Monday, January 2, 2017.
5. Approve the request of Nick Diaco, Girls Volleyball Coach, to use the Secondary Center gym for a scrimmage on Tuesday, August 23, 2016, at 4:30 p.m. pending approval by the building principal and athletic director. A fee of \$25.00 per hour may be charged to the organization if a custodian's services are needed. (Class A)
6. Approve the request of Jennifer Ciampi, Guidance Department, to use the Secondary Center cafeteria for a College Fair on Wednesday, October 12, 2016, 6 p.m. to 8 p.m., pending approval by the building principal and food service director. A fee of \$25.00 per hour may be charged to the organization if a custodian or food service worker's services are needed. (Class A)
7. Approve the request of Molly Pratzman, Wyoming Area Field Hockey Parents Association, to use the Secondary Center cafeteria for "Meet the Warriors" on Tuesday, August 30, 2016, at 7:30 p.m., pending approval by the building principal and food service director. A fee of \$25.00 per hour may be charged to the organization if a custodian or food service worker's services are needed. (Class A)
8. Approve the request of Attorney William Anzalone, Anzalone Law Offices, to hold the UNICO Charitable All-Star Football Game Celebrating its 66th year, at the stadium Saturday, November 28, 2016, at 2 p.m., pending approval by the building principal and athletic director. Any fees or charges are asked to be waived associated with usage of the stadium.
9. Approve the substitute support personnel list for the 2016-2017 school year.
10. Approve the requests of Barbara Bullions, Drama Advisor, to hold the following drama activities:
 - Auditions for Fall show – Secondary Center auditorium, Sunday, August 21st to Wednesday, August 31, 2016, 7:00 p.m.
 - Cabaret – Secondary Center auditorium and cafeteria, Saturday, October 1, 2016, 6:00 p.m.
 - Fall Play – Secondary Center auditorium, Friday, November 11th, 7:00 p.m., Saturday, November 12th, 7:00 p.m. and Sunday, November 13, 2016, 2:00 p.m.
 - Auditions for Spring musical – Secondary Center auditorium, Monday, December 12th to Wednesday, December 14, 2016, 3:30 p.m.
 - Thespian Inductions- Secondary Center cafeteria, Sunday, June 4, 2017, 2:00 p.m.

A fee of \$25.00 per hour may be charged to the organization if a custodian or food service worker's services are needed. (Class A)
11. Approve the request of Shea Riley, Wyoming Area Music Sponsors, to use the Secondary Center cafeteria for the following fundraisers:
 - Mattress Sale and Chicken BBQ- Saturday, October 8, 2016, Secondary Cafeteria, 8 a.m. to 6 p.m.
 - Designer Purse Bingo – Sunday, January 29, 2017, Secondary Cafeteria, 8 a.m. to 6:00 p.m.

A fee of \$25.00 per hour may be charged to the organization if a custodian or food service worker's services are needed. (Class A)

12. Approve the appointment of Andrea Karcutski as Kindergarten Aide effective for the 2016-2017 school year.
13. Approve the appointment of Barbara Spriggs as Paraprofessional Aide effective for the 2016-2017 school year.
14. Approve the appointment of Nancy LaNunziata as part time (10 month) cleaner.
15. Approve the request of Nancy Romanowski, Kindergarten Aide to take a medical leave of absence beginning August 30, 2016 for approximately six weeks.
16. Approve the request of Nancy Alberigi, Wyoming Area Cross Country Parents Association, to use the Secondary Center cafeteria for "Meet the Warriors" (only in the event of inclement weather) on Wednesday, August 31, 2016, 5:00 p.m. to 8:30 p.m., pending approval by the building principal and food service director. A fee of \$25.00 per hour may be charged to the organization if a custodian or food service worker's services are needed. (Class A)
17. Approve the following building coordinators for the 2016-2017 school year:

Susan Bartoli	Primary Center
Deborah Przybyla	Intermediate Center

Motion by Mr. Stofko, second by Mrs. Valenti, to accept the building report.

Roll Call: Mrs. Valenti voted yes, Dr. Campenni, yes, Mr. Bolin, yes, Mr. Stofko, yes, Mr. Yorina, yes, Mrs. Yochem abstained on item #12 and voted yes on the remaining report. Mrs. Farrell, yes, Mrs. Gober-Mangan, yes, Mr. Marianacci, yes.

Motion passed.

Open Discussion:

- Vans to transport kindergarten students
- Parents asked for an amendment to dress code so students can wear t-shirts with Wyoming Area logo. Dr. Campenni stated the committee should look into it.
- Pension and teacher negotiations

With no further questions, the meeting was adjourned at 7:48 p.m. on a motion by Mrs. Farrell, second by Dr. Campenni.

Elizabeth Gober-Mangan, President

John Marianacci, Secretary of the Board

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