

# Wendell Schools Roadmap for the 2020-2021 School Year



## GUIDING PRINCIPLES

The following core principles will drive our decision-making as we develop clear, actionable steps for learners and employees to return to school for the 2020-2021 school year:

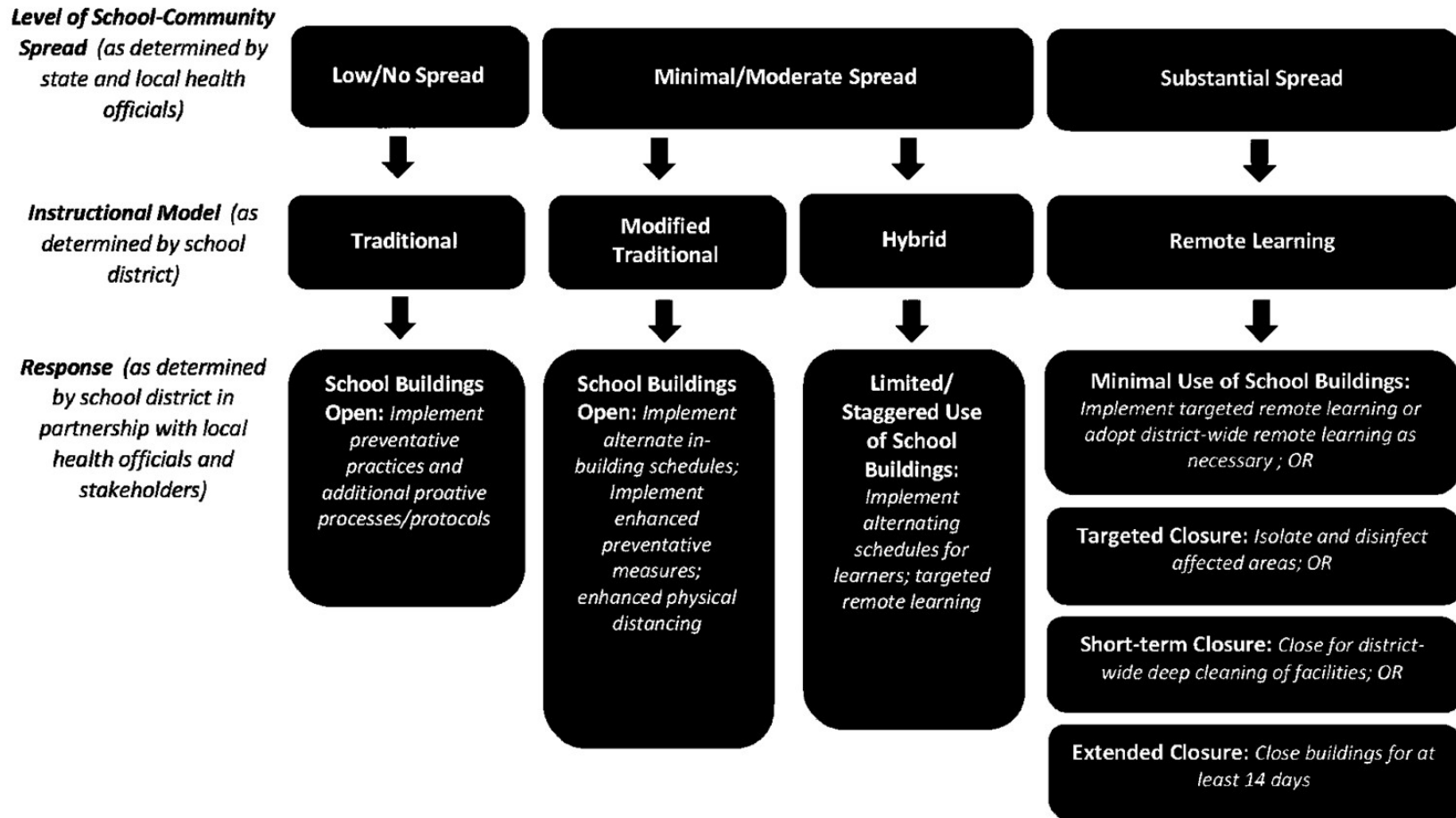
- We will offer a high-quality, rigorous and comprehensive educational experience for our learners, whether in-person or online and standard grading practices will apply.
- We will continue our district-wide commitment to Visible Learning, ensuring that every learner has a meaningful connection to a responsible and caring adult. We will continue to foster the power of the teacher-learner relationship.
- We will be compassionate, empathetic and responsive as we listen to, respect and consider input and feedback as we work to address individuals' needs.
- We will be creative and flexible in our instruction and school operations while being responsible stewards of our resources.
- We will provide our staff, learners and families with the support, training and tools needed to adapt to an ever-evolving educational environment.
- We will be transparent, timely and accurate in all communications.
- In pivoting to respond to the unpredictable future, we will remain firmly grounded in our District mission, vision and beliefs.

***NOTE: All guidelines and protocols in this Roadmap are subject to change based on new information or direction from state and local officials.***

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## Decision Flow-Chart

The following flow-chart provides various options for district consideration in consultation with local health officials and stakeholders. The chart is intended to provide a flexible framework for addressing challenges that may arise throughout the 2020-2021 school year, while ensuring the continued success and safety of our learners and employees.



# Wendell Schools Roadmap for the 2020-2021 School Year

## GREEN: Low/No Spread- Traditional Instructional Model

Traditional school setting. No or minimal community spread and the following plans are in place and approved by local health authority:

### Standard Operating Procedures and Preventative Measures

- ☒ Reinforce good hygiene measures such as handwashing, covering coughs and sneezes, and face coverings.
- ☒ Provide hand soap, hand sanitizer, and paper towels in all buses, bathrooms, classrooms, and frequently trafficked areas.
- ☒ Clean/disinfect frequently touched surfaces at least daily and shared objects after each use.
- ☒ Strongly recommend learners to wear a face mask/covering and recommend they bring hand sanitizer and mask/covering to use from home. ~~NOTE: Students are required to wear a mask while riding on buses, including all activity travel~~ (Removed by school board action, 3/16/2021.)
- ☒ Recommend staff to wear district-provided face shield, or a self-provided cloth mask if preferred.
- ☒ Maintain physical distancing (to the extent possible). Encourage learners and staff to limit unnecessary congregation and practice physical distancing. Remove personal non-essential furniture (i.e. couches, chairs, pillows, etc.)
- ☒ Conduct deep cleaning of schools prior to learners/staff returning; schedule periodic cleanings during weekends or school holidays/breaks (to the extent practicable).
- ☒ Monitor ventilation systems to ensure they are operating properly.
- ☒ Utilize social media and other communication to inform parents, learners and staff about COVID-19 symptoms, preventative measures, good hygiene and district protocols.
- ☒ Evaluate field trips (to areas of limited/low transmission) on a case-by-case basis.
- ☒ Encourage siblings or learners from the same household to sit together.
  - Encourage parents, learners and staff to: Take temperature at home before entering buildings, remain home and isolate if temperatures are 100.4 (38°C) or higher
- ☒ Mark spaced lines to encourage physical distancing and designate entrance/exit flow paths.
- ☒ Screen symptomatic learners and staff (to the extent feasible and appropriate).
- ☒ Maintain confidentiality and strict adherence to FERPA and HIPAA.
- ☒ Follow protocol for learners and staff who feel ill, or experience symptoms at school. (See When a Staff Member, Learner or Visitor Exhibit Symptoms at School)
- ☒ Require all visitors and volunteers to wear a face covering/mask upon entering the building.
- ☒ Follow IHSAA Guidelines for athletic events and practices.
- ☒ Requests for an assembly will be considered on a case-by-case basis.
  - Abide by maximum group limitations as defined by Idaho's Rebound Plan.
- ☒ Implement standard grading practices.
- ☒ Report daily attendance in accordance with COVID-19 Guidelines.
- ☒ Implement 1:1 Chromebook to Learner initiative if possible. Increase wireless access points.
- ☒ Provide access to credit recovery programs where necessary.
- ☒ Integrate blended learning opportunities into the regular curriculum.
- ☒ Provide professional development for staff to increase digital fluency
- ☒ Maintain point-of-contact with local health department.

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## **YELLOW: Minimal/Moderate Spread- Modified Traditional Model**

School/district may implement a model designed to reduce the number of students on campus at any one time. If there is community spread and the following plans are in place and approved by local health authority follow **Green: Low/No Spread- Traditional Instructional Model**, plus:

### Standard Operating Procedures and Preventative Measures:

- ☐ Increase circulation of outside air when possible and safe to do so.
- ☐ Conduct deep cleaning of schools prior to learners/staff returning; schedule additional cleanings during weekends or school holidays/breaks.
- ☐ Recommend staff to wear district-provided face shield, or a self-provided cloth mask if preferred.
- ☐ Implement protocols to limit the number of learners from different households congregating at busstops.
- ☐ Stagger meals in cafeteria by grade or hall; Serve meals outdoors (weather permitting); Serve pre-packaged meals in lieu of traditional serving lines.
- ☐ Limit mixing between groups when possible.
- ☐ Consider staggered class release times when feasible.
- ☐ Implement seating charts in classrooms and buses.
- ☐ Limit and/or prohibit partner/group work.
- ☐ Increase the distance between workspaces.
- ☐ Keep elementary cohorts together as much as possible.
- ☐ Utilize large spaces such as outdoors (weather permitting), gymnasiums or auditoriums when possible and encourage physical distancing.
- ☐ Limit group interactions for vulnerable learners and staff.
- ☐ Allow vulnerable learners to complete coursework using alternate methods.
- ☐ Limit locker use.
- ☐ Continue district-wide commitment to and strict adherence of FERPA and HIPAA requirements.
- ☐ Emphasize strict adherence to state and federal employment law and extended leave allowances.

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## **ORANGE: Moderate Spread- Hybrid Instructional Model**

School/district may implement a model designed to reduce the number of students on campus at any one time. If there is community spread and the following plans are in place and approved by local health authority follow **Yellow: Minimal/Moderate Spread- Modified Traditional Model**, plus:

### Standard Operating Procedures and Preventative Measures:

- ☒ Attendance not required; Distance learning opportunities via an online education platform (Schoology) or packets
- ☒ 1:00 dismissal
- ☒ Masks or face shields required for all students and staff.
- ☒ Turn off water fountains.
- ☒ Increase circulation of outside air when possible and safe to do so.
- ☒ Provide alternate learning opportunities for vulnerable learner populations in consultation with parents and local health officials.
- ☒ Eliminate Field Trips.
- ☒ Prohibit assemblies.
- ☒ No use of Lockers.
- ☒ Serve breakfast meals in classrooms; Grab-n-Go Meals prepared for 1:00 dismissal
- ☒ Elementary students remain in assigned classroom. No group work or mixing of classes.
- ☒ Stagger bell times for release at end of classes for high school and middle school students.
- ☒ Follow protocol for learner pickup/drop-off, which may include staggered pickup/drop-off times by grade, class or bus number.
- ☒ Conduct deep cleaning of schools prior to learners/staff returning; schedule additional cleanings during weekends or school holidays/breaks.

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## RED: Substantial Spread- Remote Learning

School/district may close for full distance learning. If there is substantial community spread and the following plans are in place and approved by local health authority:

### Standard Operating Procedures and Preventative Measures:

- ☐ School buildings are closed.
- ☐ Consider utilizing school buses to deliver essential services.
- ☐ Limit building access to essential staff to carry out critical functions.
- ☐ Utilize virtual tools and platforms whenever possible, and keep in-person reporting to an absolute minimum during school closures.
- ☐ Implement alternate meal pick-up sites.
- ☐ Large group gatherings will not be permitted.
- ☐ Implement a robust Remote Learning Plan.
- ☐ Distribute Chromebooks/ instructional packets/materials and meals.
- ☐ Communicate collection/drop off locations.
- ☐ Continue to provide nursing and health care services and/or mental health services when feasible and appropriate.

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## When a Staff Member, Learner or Visitor Exhibit Symptoms at School

- ☐ Work with school administrators, school nurses, and other healthcare providers to identify an isolation room or area to separate anyone who exhibits COVID-like symptoms.
- ☐ Notify local health officials, staff, and families immediately of a possible case while maintaining confidentiality consistent with applicable federal and state privacy laws.
- ☐ Close off areas used by a symptomatic individual and do not use before cleaning and disinfection. Wait 24 hours before you clean and disinfect. If it is not possible to wait 24 hours, wait as long as possible. Ensure safe and correct application of disinfectants and keep disinfectant products away from children.
- ☐ Advise symptomatic staff members and learners not to return until they have met state and local health department criteria to discontinue home isolation.
- ☐ Inform those who have had close contact to a person diagnosed with COVID-19 to follow state and local health official guidance. Follow appropriate state and local health official guidance for home quarantine.

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## School Closure Protocols

1. Confirmed related case(s) in a school (same group of students)
  - a. Immediate supervisor contact public health: Tamara Strong-SCPHD
  - b. Notify parents and staff
  - c. Close individual school for up to 5 days in coordination with SCPHD
  - d. Contact trace students/staff with close contact and mandate quarantine for 14 days. This includes close contacts who may be in other schools.
  - e. Deep cleaning of school
2. Two or more unrelated cases in the same period of time
  - a. Immediate supervisor contact public health: Tamara Strong-SCPHD
  - b. Notify parents and staff
  - c. Indefinite closure of school building-no new cases for up to 15 days in coordination with SCPHD
  - d. Contact trace students/staff with close contact and mandate quarantine for 14 days. This includes close contacts who may be in other schools.
  - e. Deep cleaning of school
3. Multiple cases in several schools with significant number of contacts
  - a. Immediate supervisor contact public health: Tamara Strong-SCPHD
  - b. Notify parents and staff
  - c. Indefinite closure of district-no new cases for up to 15 days in coordination with SCPHD
  - d. Contact trace students/staff with close contact and mandate quarantine for 14 days. This includes close contacts who may be in other schools.
  - e. Deep cleaning of facilities

## School Cleaning

1. Disinfect according to CDC and public health guidelines:
2. Contact public health for plan approval: Tamara Strong- SCPHD

## Return to School:

When students/staff can return after testing positive for or being exposed to COVID-19

- a. Follow guidance from SCPHD. All surveillance of positive cases or probable cases will be done by the Health Department and they will provide guidance. Presently, the standards for returning are:
  - i. If student/staff member tested positive or was presumed positive for COVID-19 *and had symptoms*, they can return to school after:
    1. It has been 10 days since symptoms first appeared
    2. 3 days with no fever and/or use of fever reducing medication
    3. 3 days of symptom improvement
  - ii. If a student/staff member tested positive for COVID-19 *but did not have symptoms*, they can return to school after:
    1. 10 days have passed since the test date
    2. No symptoms within those 10 days
  - iii. If a student/staff member has had close contact with a person that has COVID-19, they should:
    1. Stay home 14 days after the date of last contact and monitor for symptoms