

**SHARED SERVICES
BARKHAMSTED, COLEBROOK, HARTLAND, NORFOLK, REGIONAL #7
94 Battistoni Drive, Winsted, CT 06098-1879**

**Quentin H. Rueckert
Executive Director**

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MEMORANDUM

**TO: Barkhamsted Town Clerk, Colebrook Town Clerk, Hartland Town Clerk,
Norfolk Town Clerk**

FROM: Quentin H. Rueckert

DATE: December 18, 2017

RE: December Committee for Shared Services Meeting Cancelled

**Please be advised that we will not be holding the December meeting of the
Committee for Shared Services scheduled for today, December 18, 2017, because
we will not have a quorum present.**

We are rescheduling this meeting to Monday, January 8, 2018.