

**CENTENNIAL BOARD
OF COOPERATIVE EDUCATIONAL SERVICES**

SUPERINTENDENTS ADVISORY COUNCIL

MINUTES

April 4, 2013

A. 9:00 a.m. SUPERINTENDENTS ROUND TABLE DISCUSSION

This meeting was held at UNC – McKee Hall – Room LL008

B. BREAK

C. 9:30 a.m. CALL TO ORDER – ROLL CALL

- **Mr. Rob Ring, Chairperson**

- **The following Superintendents, or designees, were present:**

1) Dr. Jo Barbie	Weld RE-1
2) Dr. Patrick Hickey	Park R-3
3) Dr. Michelle Johnstone	Brush RE-2
4) Dr. Glenn McClain	Platte Valley RE-7
5) Dr. Randy Miller	Eaton RE-2
5) Mr. Rob Ring	Ault / Highland RE-9
6) Mr. Rick Mondt	Briggsdale RE-10J
8) Ms. Terry Schueler, Designee	St Vrain RE-1J
9) Mr. Steve Neel	Wiggins RE-50J
10) Mr. Ron Echols	Morgan County RE-3

- **The following Superintendents, or designees, were absent:**

1) Mr. Bob Petterson	Weldon Valley RE-20J
2) Mr. Bret Robinson	Pawnee RE-12
3) Mr. Joe Kimmel	Prairie RE-11

- **The following CBOCES staff members were present:**

Dr. Randy Zila	Executive Director
Mr. Terry Buswell	CFO / HR / Technology Director
Ms. Jocelyn Walters	Special Education Director
Dr. Mary Ellen Good	Federal Programs Director
Ms. Melony Sandquist	Executive Administrative Assistant

- **The following guests were present:**

Ms. Tina Goar – CDE, District and School Performance
Dr. Linda Vogel – UNC, Associate Professor of Education Leadership & Policy
Dr. Dian Prestwich – CDE Assistant Director of the Literacy Office

D. CONSENT GROUPING – ACTION ITEMS

- Approve Agenda as presented
- Approve March 7, 2013 Minutes as presented

Mr. Rick Mondt moved to approve the Agenda and Minutes as presented. Seconded by Dr. Glenn McClain. The motion passed unanimously.

E. REPORTS / DISCUSSION

- **Dr. Dian Prestwich – CDE Assistant Director of the Literacy Office**
 - ❖ **READ Act Outreach**
 - Dr. Prestwich reviewed a PowerPoint - Titled Spring READ Outreach - March through May, 2013 and responded to questions from the Superintendents
- **Ms. Tina Goar – CDE District and School Performance**
 - ❖ **CDE News & Updates**
 - Ms. Goar provided the following handouts and reviewed details of upcoming deadlines and events:
 - Common Core Standards , Key Messages
 - Educator Effectiveness, Fact Sheet (February 2013)
 - CDE Update, Strategic Priorities (April 2013)
- **Director Reports**
 - a) Dr. Mary Ellen Good / Federal Programs Director
 - Dr. Good provided a written report at the meeting
 - b) Ms. Jocelyn Walters / Special Education Director
 - Written and verbal update provided
 - c) Mr. Terry Buswell / CFO / HR / Technology Director
 - Written and verbal report provided
 - d) Dr. Randy Zila / Executive Director
 - Verbal report provided
 - Dr. Zila discussed updates on CBOCES initiatives and current activities
- **2013-14 Budget Review – Updates**
 - Mr. Terry Buswell reviewed the “Draft 2013-14 Budget Summary & Updated Pages” and responded to questions

F. ACTION ITEMS

- Mr. Terry Buswell, CFO

Property Refinance

Background for Discussion:

Centennial BOCES is considering refinancing the 2020 / 2040 Clubhouse Drive property in order to reduce the interest rate. The current rate is 4.90% with a balance of \$847,405 as of April 1st.

Mr. Buswell explained that an additional benefit of refinancing will be the ability to acquire \$80,000 in cash needed to replace the aging and failing HVAC system at 2020 Clubhouse Drive; this would mean refinancing a total of \$927,405. Ms. Terry Schueler suggested that the refinance term be no longer than the current term (8 years to maturity). As referenced in option B on the spreadsheet furnished by Mr. Buswell, New West Bank provided a fixed rate of 3% for a term of 8 years, 6 months. Superintendents agreed this would be the best option and would create a way to access the funds needed to replace the HVAC system.

Dr. Jo Barbie moved to approve and recommend to the Board of Directors the refinancing of the Greeley property as proposed. Seconded by Dr. Glenn McClain. The motion passed unanimously.

CBOCES SAC Meeting Calendar for the 2013-14

- Dr. Randy Zila and Mr. Terry Buswell
 - The calendar presented was consistent in schedule with the 2012-13 meeting calendar whereby SAC Meetings occur 8 times per year on the first Thursday of every month except for the months of June, July, August and December when no meetings are scheduled.

Discussion: The first Thursday is not convenient for everyone. Meetings were changed last year from the first Friday to Thursday to accommodate districts that have a 4 day school week. It seems that any date chosen is not convenient for everyone involved, however, most agreed to stay with the current schedule. The Calendar was put to vote.

Dr. Michelle Johnstone moved to approve the 2013-14 SAC Meeting Calendar as presented. Seconded by Mr. Steve Neel. The motion passed by a majority vote. The opposing vote was from Dr. Jo Barbie.

FUTURE AGENDA ITEM: May 2nd SAC - Elect a new Chairperson for 2013-14

There being no further business, Mr. Rob Ring adjourned the meeting at 11:12 a.m.

Respectfully Submitted,



Melony Sandquist
Executive Ass't to CEO, BOD, SAC
Centennial BOCES