



## Chadwick-Milledgeville Laptop Agreement Form

A Lenovo or Acer laptop is used in the 1:1 Initiative at Chadwick-Milledgeville School will be allowed for student use under the following conditions:

1. This computer agreement, which is signed by the parent/guardian and the student, will be kept on file at the school.
2. Use of this equipment for any purpose other than educational use during the school day may result in loss of laptop privileges.
3. The district does not permit unethical use of the Internet or email on or off campus. Violation of this policy may result in the loss of laptop loan privileges and disciplinary action by the school. **Refer to student handbook for further technology use policies.**
4. The configuration of the hardware equipment and all accompanying software may not be altered under any circumstances not authorized explicitly by the district Director of Technology, nor can students install additional software. Software cannot be copied to or from the computer or installed under any circumstances.
5. Parents/guardians and students are responsible for making sure the laptop is kept in a safe place during home use. Parents/guardians accept full financial responsibility for any loss, theft or damage, determined by the school, to computer by their child while in their child's possession during the current school year. The cost of the repair or replacement of this equipment caused by neglect, careless handling or improper care is also the parent/guardian's responsibility. **THE PARENT/GUARDIAN ALSO AGREES TO PAY THE TOTAL REPLACEMENT COST OF THE LAPTOP IN THE CASE OF INTENTIONAL VANDALISM.**
6. Students must bring the laptop that has been loaned through the 1:1 Initiative to school each day. The laptop must be fully charged before arrival at school.
7. The laptop must be transported at all times in appropriate school approved bag, this includes to and from school and between classes.
8. Laptops are not allowed in bathrooms or locker rooms at any time. Students involved in after-school activities must store their laptops in their **locked** lockers.
9. The laptop, which is the property of Chadwick-Milledgeville School District #399, must be returned prior to the end of the current school year in the condition it was given to the student.

We, the undersigned student and parent/guardian, agree to assume full responsibility for the proper care and educational use of the computer equipment described in this document.

Signing this document grants permission for your child to take his/her laptop off campus.

Student Name \_\_\_\_\_

Student signature \_\_\_\_\_

Date \_\_\_\_\_

Parent signature \_\_\_\_\_

Date \_\_\_\_\_