**SPECIAL MEETING OF THE BOARD OF EDUCATION**

**STONY CREEK JOINT UNIFIED SCHOOL DISTRICT**

**HELD AT ELK CREEK HIGH SCHOOL**

**JUNE 28, 2012**

**MINUTES**

The Stony Creek Joint Unified School District Board of Education met in Special Session on June 28, 2012 at Elk Creek High School in Elk Creek, California. President Diana Corkill called the meeting to order at 5:30 pm.

A quorum was established with the following members of the board in attendance:

Diana Corkill, Susan Polk, Adrienne Haylor, and Mary Millsaps

John Huttman was absent

Administrators present: Tracey Quarne

**Pledge of Allegiance**

The Pledge of Allegiance was led by Diana Corkill

**New Business**

**1. Re-Engagement of the Glenn County Superintendent of Schools for**

# Administrative Services

Susan Polk expressed her thanks to GCOE for their help and support. Superintendent Quarne stated that they want secure, inspirational leadership for the students and that they are a supporter of stability. Diana Corkill stated that the administration structure needs to be in place to establish the instructional strategy. Jan Cannon encouraged the Board to start the strategy to the new Principal can buy in. Diana Corkill stated that the Glenn County Office of Education is greatly appreciated.

Mary Millsaps made a motion to approve the MOU with the Glenn County Office of Education on a month-to-month basis, allowing either party to terminate the MOU with a minimum of thirty (30) days notice at a rate of One Thousand Two Hundred Fifty Dollars ($1,250) per month. It was seconded by Adrienne Haylor and the motion passed unanimously.

# 2. Interview and Selection Process Protocols for Selection of Elementary Teacher

Susan Polk made a motion to approve the following interview and selection protocols for the selection of the elementary school teacher. It was seconded by Mary Millsaps and the motion passed unanimously. The paper screening will take place at GCOE on June 29th and the committee will be Tracey Quarne, Adrienne Haylor and Jeff Flynn or Jessica Suchorski. The interview panel will be Tracey Quarne, Mary Millsaps, Sabrina Criner, Chonne Murphy or Zoe Brandenberger and Jessica Suchorski or Jeff Flynn. The interviews will take place on July 14th at Indian Valley Elementary School. The process will include questions that are sent to them ahead of time and they bring back typed, questions to be answered in their own handwriting just prior to the interview and approximately 12 questions for oral interview that will be prepared by GCOE. Preferably there will be no telephone or skype interviews. The backgrounds will be done by GCOE administration. The panel will make the recommendation to the Board. The Board will make the decision to accept the recommendation of the panel at the meeting on July 19th.

1. **Re-Siding of Current Third/Fourth Grade Portable Classroom** The repairs have to be done now to preserve the building. Adrienne Haylor requested estimates on what has to be done and the costs. Diana Corkill stated that Jeff Somerville needs to be directed to proceed. Chonne Murphy stated that the crews at Valley View are available to work at the cost of the transportation to here. Susan Polk made a motion to direct Superintendent Quarne to direct Jeff Somerville to contact Valley View and Paul Barr at GCOE and move ahead with getting estimates and doing the repairs as soon as possible. It was seconded by Mary Millsaps and the motion passed unanimously.

1. **Consideration of Instructional Strategy: “Individual Learning Plans”** Adrienne Haylor stated that this would be dependent on internet access. Superintendent Quarne reported that the county board approved up to $550,000 to proceed with towers for high speed internet access. He spoke with the Glenn County Sheriff and has his endorsement to use Needham Grade for a tower. Adrienne Haylor made a motion to direct Superintendent Quarne to have Shirley Diaz and/or Cinnamin Morton bring back more information and a cost estimate to the board meeting on July 19th. It was seconded by Mary Millsaps and the motion passed unanimously.

# 5. Consideration of Implementing the “Parental Involvement in Quality Education” (PIQE) Program

The estimated cost of this program is between $5,000 and $15,000. Adrienne

Haylor made a motion to direct Superintendent Quarne to have Karen McSpadden bring back more information and a cost estimate to the board meeting on July 19th. It was seconded by Mary Millsaps and the motion passed unanimously.

# 6. Establishment of Principal Position

Adrienne Haylor made a motion to approve the job description for a Combined Principal Position adding classroom management to the required experience. The work year would consist of 200 days and the salary would be a base of $70,000 per year plus benefits. The salary would increase yearly to $75,000 after five years. It was seconded by Mary Millsaps and the motion passed unanimously.

Adrienne Haylor stated that the Board wants a say in the goals that are set. Superintendent Quarne stated that the Board will work and communicate with the Superintendent and that the Board needs to work as one voice.

# 7. Establishment of Part-Time Superintendent

Mary Millsaps made a motion to approve the hiring of a Part-Time Superintendent. The work year would consist of a base number of 60 days and the salary would be $300 per day with other considerations to be negotiated. It was seconded by Adrienne Haylor and the motion passed unanimously.

**8. Recruitment, Interview and Selection Protocols for Selection of Full-Time**

# Principal

Mary Millsaps made a motion to approve the following protocols for selection of a Full-Time Principal. It was seconded by Adrienne Haylor and the motion passed unanimously.

The position will be flown on EdJoin. The paper screening will take place

July 20th or July 21st and the committee will consist of Superintendent Quarne, Adrienne Haylor and Karen Close or Sarah Thompson. The interview panel will consist of a teacher (Karen Close, Jeff Flynn or Jessica Suchorski), Sandy Benamati, Jan Cannon, Sandy Corbin or Chonne Murphy, and Jeff Blade. There will be questions including examples of scenarios followed by an oral interview. The background investigation will be conducted by GCOE. The panel will make the recommendation to the Board. Superintendent Quarne complimented the Board for including the audience in the decisions.

# 9. Recruitment, Interview and Selection Protocols for Selection of PartTime Superintendent

Superintendent Quarne recommended letting the new positions stabilize including the new programs and strategies before hiring a part-time superintendent. He stated that there needs to be healthy and defines lines of communication. This item was continued to the July 19, 2012 board meeting.

Adrienne Haylor asked Superintendent Quarne how the Glenn County Office of Education and the County Board of Education feel about the services being provided to our District. Superintendent Quarne responded that 2 of the board members are not happy about it and 1 feels it’s good to establish a bridge between the county and district. The general consensus is pleased to see the district working with GCOE providing things are still being taken care of at GCOE. Diana Corkill asked that they be commended at a county board meeting. Jan Cannon commended this Board for taking the time to find the right person for the leadership position. Wayne Suchorski thanked the Board for supporting the matching funds for the Ag Incentive Grant. Diana Corkill asked than the teaching configurations for next year be discussed at the next regular meeting.

# ADJOURNMENT

Meeting was adjourned at 7:55 pm

The next regular meeting will be held on July 19, 2012 at Elk Creek High School.

***Respectfully submitted by Erin Callahan***

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***Clerk***