

COMMITTEE FOR SHARED SERVICES

May 18, 2015

5:30 P.M.

MINUTES

PRESENT: Colebrook
Norfolk
Regional #7
Superintendents' Council
Shared Services

Jeanne Jones, Chairperson
Carolyn Childs, Vice-Chairperson
Theresa Kenneson, Secretary/Treasurer
Judith Palmer, Sup't-Regional #7
Quentin H. Rueckert, Executive Director

ABSENT: Hartland
Barkhamsted

Vacant
Dawn Bobinski

1. MEETING CALL TO ORDER:

Chairperson Jones called the meeting to order at 5:42 p.m.

2. PUBLIC PORTION:

- a. Special visitors or delegations
None
- b. Opportunity for public to speak on agenda items
None

3. APPROVAL OF THE MINUTES OF March 16, 2015, meeting:

Motion by Theresa Kenneson, seconded by Carolyn Childs, to accept the minutes as presented.

In favor: Jeanne Jones, Theresa Kenneson and Carolyn Childs
Opposed: None
Abstained: None

4. Director's Report:

Quentin Rueckert reported that it has been a very busy and challenging time the last two months with a series of contentious, complex and difficult cases involving aggressive advocates, parents and attorneys. Shared Services has been busy with the management of these cases.

Quentin Rueckert reported that Frank Samuelson has been out since April 30th due to medical needs and his return is undetermined at this time.

Quentin Rueckert reported that the search for a full time psychologist for Hartland School has ended successfully with the hiring of Sarah Zimmerman. She was one of two finalists and the search committee is very pleased with her hiring.

Quentin Rueckert reported that Shared Services will be moving the Bridges Program to Barkhamsted Elementary School for a more central location, to provide a

seamless transition between our preschool program and Bridges, and to be connected to a member district that has Kindergarten through Grade Six. Quentin Rueckert discussed the challenges inherent in moving paraprofessionals between member schools and that Shared staff is working on how to make this a smoother process.

Quentin Rueckert reported that the Highlander Transition Academy is continuing to grow.

5. SUPERINTENDENTS' COUNCIL REPORT:

Superintendent Judy Palmer reported that the Superintendents' Council discussed and agreed on the two-hour delay opening. The Council also discussed Curriculum Council. There was an update by the Colebrook and Norfolk superintendents regarding their possible regionalization. There was discussion regarding dyslexia and the increase in awareness and focus on it. The Council also discussed professional development days and alignment of them between districts.

6. CORRESPONDENCE:

None

7. OLD BUSINESS:

None

8. NEW BUSINESS:

a. Presentation of the check register to the CSS treasurer: The check register was provided electronically to Theresa Kenneson.

b. Insurance limits and deductibles.

MOTION by Carolyn Childs, seconded by Theresa Kenneson, to maintain the current insurance limits and deductibles.

In favor: Jeanne Jones, Carolyn Childs and Theresa Kenneson

Opposed: None

Abstain: None

c. Quentin Rueckert presented an analysis of special education directors' salaries in surrounding districts as a means of comparison and basis for negotiating the director's salary. The Committee agreed that Judy Palmer and Quentin Rueckert will meet and generate a proposal for the next Committee for Shared Services meeting.

d. Proposed schedule of meetings for 2015-2016.

MOTION by Theresa Kenneson, seconded by Carolyn Childs, to approve the proposed schedule of meetings for 2015-2016 as presented, except to change the start time of the meeting which will now be 5:00. The June 2015 meeting was also changed from June 15, 2015, to June 8, 2015.

In favor: Jeanne Jones, Carolyn Childs and Theresa Kenneson

Opposed: None

Abstain: None

a. Authorization to transfer funds between accounts.

MOTION by Carolyn Childs seconded by Theresa Kenneson to allow Shared Services to transfer funds between accounts for the 2014-2015 fiscal year.

In favor: Jeanne Jones, Carolyn Childs and Theresa Kenneson

Opposed: None

Abstain: None

e. OTHER:

None

f. PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS:

None

MOTION at 6:30 p.m. by Theresa Kenneson, seconded by Carolyn Childs, to adjourn the meeting.

In favor: Jeanne Jones, Carolyn Childs and Theresa Kenneson

Opposed: None

Abstain: None

Respectfully submitted,

Quentin H. Rueckert

Approved: 6-8-15