

Wyoming Area School District  
Combined Work Session/Regular Meeting  
Wyoming Area Board of Education  
20 Memorial Street, Exeter, Pennsylvania, 18643  
Tuesday, December 18, 2012, 7:00 p.m.

Agenda

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Regular Meeting of November 27, 2012  
Reorganization Meeting of December 4, 2012

Superintendent's Report

Student Representative's Report

Treasurer's Report

New Business

Appointments

Finance Report

Activities Report

Building Report

Open Discussion

Adjournment



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Communications Report

1. Luzerne Intermediate Unit's minutes of regular meeting September 26, 2012 and October 24, 2012.
2. Charles Barber, President of The Luzerne Foundation, expressing his gratitude, on behalf of the DePrimo Family, for the contribution check of \$150.00, from a ribbon sale the Key Club sponsored on Veteran's Day, given to The First Lieutenant Jeffrey DePrimo Memorial Scholarship Fund of The Luzerne Foundation.
3. James Belles, National Honor Society Advisor, requesting permission to use the auditorium and cafeteria for the National Honor Society Induction Ceremony.
4. Joe Pizano, Athletic Director, requesting permission to attend the Athletic Director's Conference at the Hershey Lodge in Hershey.
5. Jessica Turner, Elementary Teacher, requesting permission to take a maternity leave of absence.
6. Riane Hulme, Secondary Teacher, requesting permission to take a maternity leave of absence.
7. Juel Anne Klepadlo, Secondary Teacher, requesting permission to hold a twelve hour mini dance-a-thon to benefit Eric Speicher and family.
8. Ballots submitted to Wyoming Area Board Members from the West Side Career & Technology Center to vote for elected school board members to the West Side Career & Technology Center Joint Operating Committee for the 2013 calendar year.

Applications Received

Elementary - 1

Teacher's Aide – 1

Head Tennis Coach – 1

Special Education Aide - 5

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Superintendent's Report

1. Si Bernosky: In 1968, Si Bernosky accepted the Athletic Director and head coaching positions at Wyoming Area. His team won the Class A District Title in the 1970-1971 season. He retired from coaching in 1976 and kept the position of Athletic Director up until his retirement from Wyoming Area in 1988. He was a dedicated employee of the district for twenty years and guided the sports programs from the early years of the merger until his retirement in 1988. As a tribute to Mr. Bernosky a picture of Mr. Bernosky will be hung in the gym lobby area.
2. The Christmas card contest winners are Meghan Lussier, 12<sup>th</sup> grade student at the Secondary Center and Nicole Silinskie, a 5<sup>th</sup> grade student at Tenth Street Elementary School.
3. I would like to thank Mr. Tony Callaio for his services with the Veteran's Program held last month. Mr. Callaio notified newspapers and TV channels which all covered the event. He created/designed the certificates for the vets, designed and printed the banners, photographed the event and secured photos for the Sunday Dispatch.
4. USDA Inspection Reports: William Luvender, Department of Agriculture's Region 3 Food Sanitarian, inspected each of the cafeterias during the month of December. I am pleased to report that all five cafeterias are "overall in-compliance." The Department of Agriculture's Retail Food Facility Inspections are conducted bi-yearly.
5. Up-coming bullying/cyberbullying presentations will be held by Janene Holter, Attorney General's Office on the following dates:

January 3, 2013 at Secondary Center- Cyberbullying

January 3, 2013 at JFK – Internet Safety/Cyberbullying

January 4, 2013 at Tenth Street- Internet Safety/Cyberbullying

January 14, 2013 at Montgomery Ave. – Internet Safety/Cyberbullying

January 14, 2013 at SJD- Internet Safety/Cyberbullying

March 20, 2013 at Secondary Center – Safe Surf

Janene Holter of the Attorney General's Office did a presentation on bullying/cyberbullying for parents on November 8, 2012.

6. School Climate Update.

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Superintendent's Report

7. Security Update.
8. Gingerbread Houses at JFK Elementary School.

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 Treasurer's Report

First National Community Bank	General Fund	8,922,945.32
First National Community Bank	Payroll Account	4,599.29
First National Community Bank	Cafeteria Account	116,112.34
First National Community Bank	Student Activities Account	99,646.06
First National Community Bank	Athletic Fund Account	19,389.05
Landmark Bank	Athletic Fund Account	1,945.57
PNC Bank	Energy Performance Proceeds Fund	30,735.91
PNC Bank	Capital Projects Fund Bank Construction Account	44,098.05
PNC Bank	Capital Projects Fund Bank Investment Account	60,125.59
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	310,291.01

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Appointment for Committee Chairpersons

Finance	_____
Education	_____
Activities	_____
Buildings & Grounds	_____
Bids	_____
Policy	_____
Technology	_____
Police Committee	_____
Transportation Committee	_____

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the appointments for committee chairpersons.

Roll Call:

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 Finance Report

1. Received the following checks:

Berkheimer Tax Administrator

Earned Income Tax	8,729.40
Earned Income Tax	17,026.24
Earned Income Tax	20,642.99
Earned Income Tax	24,367.23
Earned Income Tax	10,133.13
Earned Income Tax	35,513.86
Earned Income Tax	13,330.72
Earned Income Tax	26,590.25
Earned Income Tax	26,201.92
Local Services Tax	1,578.95
Local Services Tax	1,058.37
Local Services Tax	1,138.19
Local Services Tax	<u>379.72</u>

Total: 186,690.97

Don Wilkinson Agency

Earned Income Tax	12,794.37
Delinquent Per Capita	50.00
Per Capita Tax	<u>9.80</u>

Total: 12,854.17

Tuition Reimbursement

Pittston Area School District	935.16
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2012 Real Estate Taxes

Paul Konopka-Wyoming Borough	69,309.60
Thomas Polacheck-Exeter Borough	220,516.62
George Miller – West Pittston Borough	303,865.70
Robert Connors – West Wyoming Borough	106,522.14
Wayman Smith-Exeter Twp., Luzerne County	<u>76,337.49</u>

Total: 776,551.55

State & Subsidy Payments

Social Security	47,015.00
Title I Improving Basic Programs	44,569.33
Title II Improving Teacher Quality	7,327.53
Leader Access	106,736.00
School District Special Education	<u>204,248.00</u>

Total: 409,895.86

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 Finance Report

Local Realty Transfer Tax

Luzerne County	9,948.48
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Miscellaneous

Use of Auditorium –Spotlight Dance Studio	500.00
District Court 11-2-01	100.00
Juvenile Court Restitution	61.20
Luzerne County Dept. of Probation Services	<u>12.50</u>
Total:	673.70

2. Approve the November payment of \$76,854.35 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2012-2013 school year.
  
3. Approve the November payment of \$29,015.25 to the West Side Career and Technology Center for the 2012-2013 school year.
  
4. Approve to authorize the Secretary of the Board to advertise for the following bids for the 2013-2014 school year: football supplies/reconditioning bids/medical bids, general supplies, band supplies/equipment, music supplies, marching band, art supplies, physical education, athletic medical, nursing, janitorial supplies, science supplies, electrical/maintenance supplies, award jackets, fuel oil.
  
5. Approve the final Tax Collector Report of the tax collectors at Wyoming Area School District for the year ended December 31, 2011 as prepared by the independent auditing firm of Bonita and Rainey, CPA.
  
6. Approve the renewal of Dehey McAndrew for professional services related to the administration common remitted and compliance aspects of the district's 403(b) Salary Reduction Agreement Plan. These services will help ensure compliance with the Internal Revenue Service and the United States Department of Labor regulation and are for the period January 1, 2013 through December 31, 2013. The fee for these services are as follows:
 

Professional Fixed Annual Fee	\$4,175.00
Monthly fee of \$1.59 per contributor per payroll period	
  
7. Approve the advertisement for a Request of Proposal (RFP) for the sale of the district delinquent tax claim for the 2013-2014 and 2015 years.



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Finance Report

8. Approve the payment of \$1,689.97 from the Capital Project Account to The Times Leader Newspaper for the advertisement of bids for the renovation of Montgomery Avenue School.
9. Approve to ratify the agreement with UGI Energy Services, Inc., to provide generation and transmission to Wyoming Area School District for the period of July 17, 2013 to July 16, 2014.
10. Approve to ratify the agreement of the UGI Energy Services Master Natural Gas Sales Agreement. The agreement is for the period January 2013 to December 2014.
11. Approve the following refund of paid property taxes for the year 2012 as requested by Robert F. Connors, Tax Collector for West Wyoming:

PIN#66-E10SE1-015-14A-000            \$37.61

12. Approve the General Ledger Sheet:

Bill Listing:	12-17-12	455,059.65	
Prepays:	11-30-12	<u>44,675.48</u>	499,735.13
Cafeteria Account:		81,846.96	
Athletic Account:		<u>4,191.40</u>	<u>86,038.36</u>
		Total:	585,773.49

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the finance report.

Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs, (Title I, Title II, and Drugs and Alcohol) have been planned for the 2012-2013 school year. Anyone desiring information regarding these programs, contact Janet Serino, Assistant Superintendent, at the District's Business Office.
2. Approve the change in the school calendar for 2012-2013 school year due to Hurricane Sandy:  
  
Make up day on Tuesday, April 2, 2013 due to closing on October 29, 2012.  
Make up day on Tuesday, June 11, 2013 due to closing on October 30, 2012.
3. Approve the request of Jessica Turner, Elementary Teacher, to take a maternity leave of absence on or about February 9, 2013 with an anticipated return approximately May 13, 2013.
4. Approve the request of Riane Hulme, Secondary Teacher, to take a maternity leave of absence on February 20, 2013 with intent to return on April 22, 2013.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the education report.

Roll Call:

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Activities Report

1. Approve the indoor percussion schedule for the 2012-2013 school year.
2. Approve the appointment of \_\_\_\_\_ as Head Boys' Varsity Tennis Coach for the 2012-2013 school year.
3. Approve the request of Joe Pizano, Athletic Director, to attend the Athletic Director's Conference at the Hershey Lodge in Hershey from Tuesday, March 12<sup>th</sup> to Friday, March 15, 2013 at a cost not to exceed \$800.00. Mileage reimbursement is requested.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the activities report.

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Building Report

1. Approve the revised support personnel substitute list for the 2012-2013 school year.
2. Approve the appointment of John Owens as a Certified Swimming Pool Operator retroactive to November 1, 2012 at an annual stipend of \$1,000.00 pro-rated accordingly.
3. Approve the request of James Belles, National Honor Society Advisor, to use the Secondary Center auditorium and cafeteria for the National Honor Society Induction Ceremony on Wednesday, January 9, 2013, from 7:00 p.m. to 10:00 p.m., with rehearsal on Tuesday, January 8, 2013, from 8:00 a.m. to 11:00 a.m., pending approval by the building principal and foodservice director.
4. Approve to ratify the request of the Wyoming Recreation Board to hold a Children's Christmas Party at the Tenth Street School, Sunday, December 9, 2012.
5. Approve the request of Juel Anne Klepadlo, Secondary Teacher, to hold a twelve hour mini dance-a-thon to benefit Eric Speicher and his family in the Secondary Center gymnasium on January 26<sup>th</sup> and January 27, 2013 from 8:00 p.m. to 8:00 a.m., pending approval by the building principal and athletic director.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the building report.

Roll Call: