

**SHARED SERVICES
BARKHAMSTED, COLEBROOK, HARTLAND, NORFOLK, REGIONAL #7
94 Battistoni Drive, Winsted, CT 06098-1879**

**Paula Gladu-Morabito
Executive Director**

**Telephone: 860-379-8583
FAX: 860-379-3498**

MEMORANDUM

TO: Barkhamsted Town Clerk, Colebrook Town Clerk, Hartland Town Clerk, Norfolk Town Clerk

FROM: Paula Morabito

DATE: June 20, 2011

RE: NO COMMITTEE FOR SHARED SERVICES MEETING TONIGHT

Please be advised that there will not be a Committee for Shared Services meeting tonight as scheduled. It has just been determined that we will not have a quorum present this evening. We will be rescheduling this meeting to tomorrow night, Tuesday, June 21, 2011, at 5:30. I am attaching a special agenda for this meeting.

If you have any questions, please contact us at the number indicated above.