

COTTONWOOD UNION SCHOOL DISTRICT

20512 West First Street
Cottonwood, CA 96022

AGENDA FOR Tuesday, June 22, 2021, 6:30 P.M.

Regular Board Meeting, West Cottonwood Library

Rules and Procedures

The Cottonwood Union School District Board desires that its meetings be conducted in an open fashion and encourages public participation. Persons attending a meeting who wish to speak concerning an agenda item should notify the Board Chairperson of their desire to speak prior to the start of the meeting and should come forward during the time set aside for public comment and communication. It may be necessary, at times, for the Chairperson to limit discussions due to time considerations.

Arrangements to place an item on the agenda and make a presentation concerning said item must be established with the Superintendent, or any Board Member, at least ten calendar days in advance of the meeting. The request to address the Board shall be submitted in writing and the proposed stated in, or with, the request.

1.0 Call Regular Meeting to Order

2.0 Pledge of Allegiance

3.0 Approval of Agenda

4.0 Recognition (Students, Staff, Curriculum) Curriculum Review

5.0 Public Forum/Hearing of Person Wishing to Address the Board

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures: At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code [35145.5](#), Government Code [54954.2](#)) Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. (Government Code [54954.2](#)) Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. Comments shall be limited to 3 minutes per person and 20 minutes for all comments, unless different time limits are set by the Chairman subject to the approval of the Board.

6.0 Consent Agenda

6.1 Review of Consent Agenda

6.1.1 Approval of Board Meetings for:

Regular Board Meeting held on **Tuesday, May 18, 2021** (pg.4-6)

6.1.2 Approval to Hire: Barbara Vogt- Teacher

6.1.3 Approval of the following Contracts:

Cascade UESD- Vehicle Maintenance for 2021/22 (pg.7-9)

Cascade UESD- Shared Driver Agreement for 2021/22 (pg.10)

Cascade UESD- Transportation Training Services for 2021/22 (pg.11)

Illuminate Education- DnA Software 2021/21 (pg.12-20)

Jack Schreder & Associates, Inc.- Developer Fee Justification Study (pg.21-27)

Shasta County Office of Education- Vehicle Maintenance for 2021/22 (pg.28-32)

Shasta County Office of Education- Project Share for 2021/22 (pg.33-35)

6.1.4 Accept Leave of Absence from Instructional Assistant from August 19, 2021 through January 1, 2022 to perform student teaching.

6.2 Approval of Consent Agenda

7.0 Discussion/Action items

7.1 Consider approval of the Commercial Warrants. (pg.36-58)

- 7.2 Consider approval of Resolution #2021-4, authorizing the Governing Board to transfer budgeted funds from the designated fund balance or the unappropriated fund balance to any expenditure classification or between expenditure classifications for year-end closing. (pg.59)
- 7.3 Consider approval of the LCP/LCAP Annual Update for 2021/22. (pg.60-105)
- 7.4 Public Hearing – Review the Local Control Accountability Plan (LCAP) for 2021-2024, parent overview for the 2021/2022 year. (The plan will be presented for approval to the board on June 23, 2021.) (pg.106-182)
- 7.5 Public Hearing on proposed 2021/2022 District Budgets. (pg.183-305)
(The 2021/2022 District Budget will be presented for approval to the board on June 23, 2021.)

Fund 01 - General Fund	Fund 25 – Capital Facilities Fund
Fund 13 - Cafeteria Fund	Fund 51 – Bond Interest & Redemption Fund
Fund 17 - Special Reserve Fund	Fund 20 – Retiree Fund

Narrative, Summary of Inter-Fund Activities, Attendance Detail, Cash Flow, Multi-Year Projections, Criteria and Standards and Reserve Disclosure are submitted for review and approval.

Cottonwood Creek Charter School 2020/21 Adopted Budget (Information Only) (pg.306-341)

- 7.6 Consider approval of Resolution #2021-5, Regarding the Education Protection Account (EPA) for 2021-2022. (pg.342-344)
- 7.7 Consider approval of Resolution #2021-6, Authorization for 2021/2022 Interfund Temporary Cash Transfers. (pg.345)
- 7.8 Consider approval of Resolution #2021-7, Transfer of Funds from the General Fund to the Special Reserve Fund for Capital Outlay Projects, Fund 40 (pg.346)
- 7.9 Consider approval of Resolution #2021-8, Transfer of Funds from the General Fund to the Cafeteria Fund, Fund 13. (pg.347)
- 7.10 Consider approval of the Annual Declaration of Need for Fully Qualified Educators for the 2021/2022 school year. (pg.348-350)
- 7.11 Consider approval of the following personnel request forms:
Additional 5.75 Special Education Instructional Assistant- West Cottonwood (pg.351)
Additional 5.75 Regular Education Instructional Assistant- North Cottonwood (pg.351)
Change 3.75 Regular Ed to 5.75 Regular Ed Instructional Assistant- North Cottonwood (pg.353)
- 7.12 Consider approval of new position: Data Management/ Office Clerk, job description, and salary schedule. (pg.354-356)
- 7.13 Consider Ratification of employment agreement with Superintendent. (pg.357-364)
- 7.14 Consider approval of MOU with Unrepresented Classified Staff for Summer Rate Increase. (pg.365)
- 7.15 Consider approval: Board Policies/Administrative Regulations: (pg.366-368)
AR 1312.3- Uniform Complaint Procedures (pg.369-387)
BP 1313- Civility (New Policy) (pg.388-392)
BP/AR 3511.1- Integrated Waste Management (pg.393-398)
BP 3515.31- School Resource Officers (New Policy) (pg.399-404)
BP/AR 4112.42/4212.42/4312.42- Drug and Alcohol Testing for School Bus Drivers (pg.405-418)
BP 4141/4241- Collective Bargaining Agreement (pg.419-420)
BP/AR 4158/4258/4358- Employee Security (pg.421-432)
BP/AR 5141.4- Child Abuse Prevention and Reporting (pg.433-446)

8.0 Informational Items:

- 8.1 CTA Report**
- 8.2 Superintendent’s Report**
- 8.3 Principal’s Report**
-Report of Local Indicators

9.0 Information/Communication Items.

- 9.1 Enrollment Report (pg.477)**
- 9.2 Shasta County Pooled Investment Report for April 30, 2021 (pg.448-449)**
- 9.3 Shasta County Pooled Investment Report for May 28, 2021 (pg.450-451)**

10.0 Governing Board Discussion and Suggested Agenda Items

11.0 Future Meetings:

- 11.1 Regular Board Meeting, Tuesday, June 23, 2021, 6:30 p.m.** in the West Cottonwood School Library, 20512 w. First Street, Cottonwood, CA 96022.

12.0 Closed Session: Adjournment to Closed Session during this meeting to consider and/or take action upon the following items:

- 12.1 Pursuant to Government Code Section 54957**
Public Employee / Discipline / Dismissal / Release

Public Notice of Action Taken in Closed Session

13.0 Adjournment

AMERICAN WITH DISABILITIES ACT NOTICE

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board of Trustees meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the District Office at (530) 347-3165. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodation, auxiliary aids or services.

DOCUMENT AVAILABILITY

Documents provided to a majority of the Governing Board regarding an open session item on this agenda, including documents distributed to the board less than 72 hours in advance of a board meeting are available for public inspection at the District office located at 20512 West First Street, Cottonwood, CA 96022 during normal business hours.

NOTE: Copies of the agenda, approved board minutes and board packets may be reviewed/downloaded on the Cottonwood Union School District’s website at www.cwusd.com Each month’s board packet will be available on the website after 3:00 p.m. on the Friday prior to the Regular Board Meeting.

To review and/or print a board packet:

Go to www.cwusd.com

Click on Board of Trustees in the right hand column

Click on Board Meeting Documents in the left hand column, and

Click on Meeting Agendas, Minutes, or Board Meeting Packets to review or download as you would like.