

NEW MILFORD BOARD OF EDUCATION  
New Milford Public Schools  
50 East Street  
New Milford, Connecticut 06776

BOARD OF EDUCATION  
MEETING NOTICE

**DATE:** April 18, 2017  
**TIME:** 7:30 P.M.  
**PLACE:** Sarah Noble Intermediate School – Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. RECOGNITION

A. NMHS Art Students: Mackenzie Burns, Daniel Krepil, Liam Lacey, Emma Street, Fiona Wilson, Karolina Zimny

B. NMPS Stars of the Month: Anne Bilko, Susan Brofford, Kimberly Ginn, Janet Roache, Heliett Sanchez, Paul Shim

C. NMPS Retiree: Joann Salamon

3. PUBLIC COMMENT

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.

B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT

6. APPROVAL OF MINUTES

A. Approval of the following Board of Education Meeting Minutes

1. Special Meeting Minutes March 16, 2017

2. Special Meeting Minutes March 29, 2017

3. Special Meeting Minutes April 6, 2017

7. SUPERINTENDENT'S REPORT

8. BOARD CHAIRMAN'S REPORT

9. COMMITTEE AND LIAISON REPORTS

A. Facilities Sub-Committee – Mr. McCauley

B. Operations Sub-Committee – Mrs. Faulenbach

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- C. Policy Sub-Committee – Mr. Schemm
- D. Committee on Learning – Mrs. McInerney
- E. EdAdvance – Mr. McCauley
- F. Connecticut Boards of Education (CABE) – Mr. Coppola
- G. Negotiations Committee – Mrs. Faulenbach
- H. Magnet School – Mr. Schemm
- I. Ad-Hoc Committee – Mr. Coppola

**10. DISCUSSION AND POSSIBLE ACTION**

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated April 18, 2017
- B. Monthly Reports
  - 1. Budget Position dated 3/31/17
  - 2. Purchase Resolution: D-697
  - 3. Request for Budget Transfers
- C. Gifts & Donations
  - 1. PTO-Exhibit B
- D. Policy for First Review
  - 1. 6142.2 Student Nutrition and Physical Activity (Student Wellness)
- E. Policies for Second Review
  - 1. 4112.5/4212.5 Criminal History Inquiries, Employment Reference Checks and Disclosure of Employee Information to Prospective Employers
  - 2. 9115 Annual Organizational Meeting of the Board
- F. Approval of the Following Curricula
  - 1. Personal Finance
  - 2. Forensic Science
  - 3. College Prep Chemistry
  - 4. Experimental Chemistry
  - 5. College Prep Integrated Science
  - 6. Anatomy & Physiology I
  - 7. Anatomy & Physiology II

**11. ITEMS FOR INFORMATION AND DISCUSSION**

- A. Field Trip Report

**12. ADJOURN**

**ITEMS OF INFORMATION**

- Policy Sub-Committee Minutes – March 21, 2017
- Committee on Learning Minutes – March 21, 2017
- Facilities Sub-Committee Minutes – April 4, 2017
- Operations Sub-Committee Minutes – April 4, 2017

Policy Sub-Committee Meeting April 25, 2017 – 6:45 p.m. Lillis Administration Building, Room 2	Operations Sub-Committee Meeting May 2, 2017 – 7:30 p.m. Lillis Administration Building, Room 2
Committee on Learning Meeting April 25, 2017 – 7:30 p.m. Lillis Administration Building, Room 2	New Milford Board of Education Workshop May 9, 2016 – 6:30 p.m. Sarah Noble Intermediate School, LMC
Facilities Sub-Committee Meeting May 2, 2017 – 6:45 p.m. Lillis Administration Building, Room 2	New Milford Board of Education Regular Meeting May 9, 2016 – 7:30 p.m. Sarah Noble Intermediate School, LMC

**New Milford Board of Education  
Special Meeting Minutes  
March 16, 2017  
Sarah Noble Intermediate School Library Media Center**

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Present:	Mr. David A. Lawson, Chairman Mrs. Angela C. Chastain Mr. Robert Coppola (arrived at 7:31 p.m.) Mr. Bill Dahl Mrs. Wendy Faulenbach Mr. Brian McCauley Mrs. Tammy McInerney Mr. J.T. Schemm
Absent:	Mr. Dave Littlefield

Also Present:	Mr. Joshua Smith, Superintendent of Schools Ms. Alisha DiCorpo, Assistant Superintendent of Schools Mr. Anthony Giovannone, Director of Fiscal Services and Operations Ms. Ellamae Baldelli, Director of Human Resources Ms. Roberta Pratt, Director of Technology Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Kevin Munrett, Facilities Manager Mrs. Anne Bilko, Sarah Noble Intermediate School Principal Mrs. Susan Murray, Northville Elementary School Principal Mr. Gregory Winkelstern, Student Representative
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1. A.	<b>Call to Order</b> <b>Pledge of Allegiance</b>  The special meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	<b>Call to Order</b> <b>A. Pledge of Allegiance</b>
2. A.	<b>Presentation</b>  <b>SMS students sing excerpts from <i>Beauty and the Beast</i>: “Belle” and “Be Our Guest”</b>	<b>Presentation</b>  <b>A. SMS students sing excerpts from <i>Beauty and the Beast</i>: “Belle” and “Be Our Guest”</b>
3. A.	<b>Recognition</b>  <b>CMEA Northern Region Middle School Music Festival: SMS chorus students Joshua Abel, Sophia Delohery, Olivia Esposito, Tyler Holm, Madison Lafontan, Julia Lane, Ciara Lynch, Ralph</b>	<b>Recognition</b>  <b>A. CMEA Northern Region Middle School Music Festival: SMS chorus students Joshua Abel, Sophia Delohery, Olivia</b>

	<p><b>MacDonald, Amanda Manaog, Lucy McKay, Emma Padros, Jordi Padros, Teagan Piskura, and Grace Zona; SMS instrumental students Charles Greiner, Gianna Militana, Samuel Quigley, Alexander Rogg, Hannah Spinner, Kelsey Stewart, Terrell Williams, Andrew Xu, Sandra Xu, and Jason Zimmitti</b></p> <ul style="list-style-type: none"> <li>SMS Music teachers Diane Taylor, Darryl Gregory, and Timothy Polhemus presented the SMS students who performed at the CMEA Northern Region Middle School Music Festival.</li> </ul> <p><b>B. NMPS Stars of the Month: Maria Breton, Karin Dieterle, Jeanne Dubray, Erin Fagan, Tara Gee, Erin Lucia</b></p> <ul style="list-style-type: none"> <li>Mr. Smith read a comment about each Star from the person who nominated them. They each received a pin recognizing their nomination and Mrs. Dieterle was randomly selected to drive the Ingersoll Automotive Courtesy Car for the month.</li> </ul> <p><b>The meeting recessed at 7:53 p.m. and reconvened at 8:01 p.m.</b></p> <p><b>C. Board of Education Appreciation for Service</b></p>	<p><b>Esposito, Tyler Holm, Madison Lafontan, Julia Lane, Ciara Lynch, Ralph MacDonald, Amanda Manaog, Lucy McKay, Emma Padros, Jordi Padros, Teagan Piskura, and Grace Zona; SMS instrumental students Charles Greiner, Gianna Militana, Samuel Quigley, Alexander Rogg, Hannah Spinner, Kelsey Stewart, Terrell Williams, Andrew Xu, Sandra Xu, and Jason Zimmitti</b></p> <p><b>B. NMPS Stars of the Month: Maria Breton, Karin Dieterle, Jeanne Dubray, Erin Fagan, Tara Gee, Erin Lucia</b></p> <p><b>C. Board of Education Appreciation for Service</b></p>
<p><b>4.</b></p>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>There was none.</li> </ul>	<p><b>Public Comment</b></p>
<p><b>5.</b></p>	<p><b>PTO Report</b></p> <ul style="list-style-type: none"> <li>Kathleen Lewis reported on behalf of the PTO that the first Summer Camp and Expo went very well. They had 45 vendors and raised enough money for two high school scholarships.</li> <li>The Grades 3-5 Science Fair was held last week</li> </ul>	<p><b>PTO Report</b></p>

	<p>and was another great success. There were over 60 exhibits along with STEM activities. The experiments ranged from exploring DNA to How Do Bees See. The event could not have taken place without the help of Science enrichment teacher Susan Brofford, PTO volunteers, high school students, teachers, and administrators including Ms. Pratt, Ms. DiCorpo, and Mrs. Bilko who attended the event.</p> <ul style="list-style-type: none"> <li>• The K-2 Science Fair that was scheduled for last night has been postponed until next Wednesday from 5:30 - 7:30 p.m., due to the snow storm and cancellation of school. They are expecting over 110 students to participate. Again, this event will take place with help of parents, high school volunteers, teachers, and administrators.</li> <li>• The K-8 book fairs will take place at the end of this month during the Parent/Teacher Conferences. The K-5 schools will be hosting fun family events to tie into the fairs.</li> <li>• Northville and Hill &amp; Plain PTOs are working with the schools at the Kindergarten registration and orientation to meet new parents. They are hoping to sign up some new volunteers.</li> <li>• Lifetouch will be in the K-8 schools taking some last-minute candid photos for the yearbooks, which are currently on sale.</li> <li>• The Grad Party's Watercolors &amp; Wine event will be held on Saturday, April 1, at the Maxx; and Junk in Trunk is scheduled for Sunday, April 30.</li> <li>• Our spirit day for April is Character Day.</li> <li>• Mr. Dahl said the vendor expo for summer camps was outstanding.</li> </ul>	
<p><b>6.</b></p>	<p><b>Student Representative's Report</b></p> <ul style="list-style-type: none"> <li>• February 27 was the spring sports meeting.</li> <li>• March 18 is the start of the spring sports season.</li> <li>• The first week of March, the band and orchestra prepped for their trip to Boston and spent</li> </ul>	<p><b>Student Representative's Report</b></p>

	<p>March 6 at Symphony Hall.</p> <ul style="list-style-type: none"> <li>• March 9 was the first Principal Advisory Committee meeting on school climate.</li> <li>• March 16 was the Pi Day Carnival for the Math Honor Society and the St. Baldrick's Brave the Shave fundraiser.</li> <li>• This week, the All School Musical, "Mary Poppins," kicks off. This is Mr. Keck's last year as director; he will retire in June.</li> <li>• March 29 is the German American Exchange Program trip to Germany.</li> </ul>	
<p><b>7.</b></p> <p><b>A.</b></p>	<p><b>Approval of Minutes</b></p> <p><b>Approval of the following Board of Education Meeting Minutes:</b></p> <p><b>1. Regular Meeting Minutes February 14, 2017</b></p> <p><b>Mr. Schemm moved to approve the following Board of Education Meeting Minutes:</b></p> <p><b>1. Regular Meeting Minutes February 14, 2017</b>  <b>Seconded by Mrs. Chastain and passed unanimously.</b></p>	<p><b>Approval of Minutes</b></p> <p><b>A. Approval of the following Board of Education Meeting Minutes:</b></p> <p><b>1. Regular Meeting Minutes February 14, 2017</b></p> <p><b>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes:</b></p> <p><b>1. Regular Meeting Minutes February 14, 2017</b></p>
<p><b>8.</b></p>	<p><b>Superintendent's Report</b></p> <ul style="list-style-type: none"> <li>• Mr. Smith noted that March is Board Member Appreciation month and he acknowledged the time and effort the Board volunteers put in during the year and thanked them for their service.</li> <li>• Update on FOI Complaint: Mr. Smith said in December an FOI complaint was filed against the Board after a meeting was held with Facilities Sub-Committee members and the Mayor at which there was a quorum of Facilities Sub-Committee members. The complaint was withdrawn and there was no hearing or decision but the Administration reflected on how the meeting came about and not realizing that even</li> </ul>	<p><b>Superintendent's Report</b></p>

though they did not have a quorum of the full Board, they unintentionally had a quorum of the Facilities Sub-Committee. Mr. Smith read a statement for the record: "The New Milford Board of Education ("Board") acknowledges that on November 30, 2016 there was a meeting held at the Mayor's request to discuss the parameters of leasing the closed John Pettibone School to the New Milford Public Schools. The Board had previously, during a duly noticed and public meeting held on November 8, 2016, authorized the Superintendent and Board Chair (or his designee) to meet with the Mayor to discuss this topic. Ultimately, the Board Chair, the Vice Chair and the Chair of the Board's Facilities Subcommittee attended that meeting with the Mayor on November 30, 2016. All three of the Board members who attended also serve on the Board's Facilities committee, and hence a quorum of the Facilities committee attended the meeting. The fourth member of the Facilities committee did not attend that meeting. The Board acknowledges that notice of the Mayor's meeting was not provided, and in fact did not realize that a quorum of the Facilities committee had attended the meeting until after the fact. At the meeting, those present did discuss the leasing of JPS and that discussion resulted in a draft memorandum that would be presented at the next Facilities Committee meeting."

- **Next Gen Performance Report:** Mr. Smith handed out the Next Gen Performance Report, which highlighted the new measurement tool created by the State. Mr. Smith mentioned a few of the items on the report including chronic absenteeism saying New Milford is average 5.6% while the State average is 9.6%. The per pupil spending for New Milford which is \$14,574 versus the State average of \$15,762 would equate to New Milford spending \$5 million less than the State average. The college entrance and persistence chart shows the percentage of students entering college and the percentage

	<p>returning to their sophomore year, which showed the district above the state average.</p> <ul style="list-style-type: none"> <li>• Mrs. Chastain asked where these numbers were coming from and Mr. Smith said the report comes from the State through a national clearinghouse and is a snapshot of the data available.</li> <li>• Mr. Smith reported all the K-2 schools participated in the Lion's Club sponsored Kindsight and were able to identify some children with sight issues.</li> </ul>	
<p><b>9.</b></p>	<p><b>Board Chairman's Report</b></p> <ul style="list-style-type: none"> <li>• Mr. Lawson said the BOE budget was passed on to the Board of Finance from the Town Council and he expected the Board of Finance meeting to discuss budget would be on April 12.</li> <li>• He thanked all the Board members for signing the letter to the State legislators regarding the Governor's proposed budget.</li> <li>• An advisory committee for the turf fields will be created.</li> <li>• There will be a special Board meeting on March 29, with an executive session expected.</li> </ul>	<p><b>Board Chairman's Report</b></p>
<p><b>10.</b></p> <p><b>A.</b></p> <p><b>B.</b></p>	<p><b>Committee And Liaison Reports</b></p> <p><b>Facilities Sub-Committee – Mr. McCauley</b></p> <ul style="list-style-type: none"> <li>• Mr. McCauley said most of the items discussed are on tonight's agenda. The solar issue is not on the agenda because the committee decided, based on the estimates, to wait to explore the solar panels until new roofs are needed.</li> </ul> <p><b>Operations Sub-Committee – Mrs. Faulenbach</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said they discussed the monthly reports as well as the bid awards for Hill &amp; Plain and Sarah Noble, substitute coverage, turf fields usage fee waiver and end of year balance.</li> </ul>	<p><b>Committee And Liaison Reports</b></p> <p><b>A. Facilities Sub-Committee</b></p> <p><b>B. Operations Sub-Committee</b></p>



<p><b>C.</b></p> <p><b>D.</b></p> <p><b>E.</b></p> <p><b>F.</b></p> <p><b>G.</b></p>	<p><b>Policy Sub-Committee – Mr. Schemm</b></p> <ul style="list-style-type: none"><li>• Mr. Schemm said he was unable to attend the meeting and asked Mrs. McInerney to share what took place. She said they have two policies for first review tonight including the Criminal History Inquiries with required changes from the FBI. She said there also were some state requirements for the use of AFIS for background checks. The committee will continue discussing policies that include volunteering and graduation requirements.</li></ul> <p><b>Committee on Learning – Mrs. McInerney</b></p> <ul style="list-style-type: none"><li>• Mrs. McInerney said they listened to a presentation about the mission of the Early Childhood Council, which is trying to improve the transition to Kindergarten for all New Milford children. They learned about how they are connecting with parents of children coming into Kindergarten. They also approved the curriculum on the agenda for approval tonight.</li></ul> <p><b>EdAdvance – Mr. McCauley</b></p> <ul style="list-style-type: none"><li>• Mr. McCauley said he has not been to a meeting yet.</li></ul> <p><b>Connecticut Boards of Education (CABE) – Mr. Coppola</b></p> <ul style="list-style-type: none"><li>• Mr. Coppola said CABE has been active with the Governor's proposed budget and said it will not be finished in this session but will require a special session. He said the concern is that the Governor will use this proposal as a placeholder for the future.</li></ul> <p><b>Negotiations Committee – Mrs. Faulenbach</b></p> <ul style="list-style-type: none"><li>• Mrs. Faulenbach said there was nothing to report.</li></ul>	<p><b>C. Policy Sub-Committee</b></p> <p><b>D. Committee on Learning</b></p> <p><b>E. EdAdvance</b></p> <p><b>F. Connecticut Boards of Education (CABE)</b></p> <p><b>G. Negotiations Committee</b></p>
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<p><b>H.</b></p>	<p><b>Magnet School – Mr. Schemm</b></p> <ul style="list-style-type: none"> <li>Mr. Schemm said there was no update.</li> </ul> <p><b>I. Ad-Hoc Committee – Mr. Coppola</b></p> <ul style="list-style-type: none"> <li>Mr. Coppola said the committee determined they are not going to redesign the policy; rather they are working on the regulation. They will change the evaluation form but it is too late to do anything for this year. They decided to keep the same timetable as before and have Mr. Smith do a self-evaluation for this year.</li> </ul>	<p><b>H. Magnet School</b></p> <p><b>I. Ad-Hoc Committee</b></p>
<p><b>11.</b></p> <p><b>A.</b></p>	<p><b>Discussion and Possible Action</b></p> <p><b>Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 16, 2017</b></p> <p>Mr. Coppola moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of March 16, 2017, seconded by Mrs. McInerney.</p> <ul style="list-style-type: none"> <li>Mr. Coppola acknowledged the retirement of long term personnel who take with them information and high standards.</li> </ul> <p>The motion passed unanimously.</p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li>Budget Position dated 2/28/17</li> <li>Purchase Resolutions: D-696</li> <li>Request for Budget Transfers</li> </ol> <p>Mr. McCauley moved to approve monthly reports: Budget Position dated February 28, 2017; Purchase Resolution D-696; and Request for Budget Transfers, seconded by Mr. Coppola.</p> <p>Mrs. Faulenbach noted the discussion at</p>	<p><b>Discussion and Possible Action</b></p> <p><b>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 16, 2017</b></p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of March 16, 2017.</p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li>Budget Position dated 2/28/17</li> <li>Purchase Resolutions: D-696</li> <li>Request for Budget Transfers</li> </ol> <p>Motion made and passed unanimously to approve monthly reports: Budget Position dated February 28, 2017; Purchase Resolution D-696; and Request for Budget Transfers.</p>

	<p>Operations about the decrease in the special education budget of \$230,000 and Mr. Smith said that reduction is for the current budget year 2016-17 and is a real cut that will need to be corrected for. It will appear on next month's budget position report.</p> <p><b>The motion passed unanimously.</b></p> <p><b>C. Gifts &amp; Donations</b></p> <p><b>1. PTO-Exhibit B (Revised)</b></p> <p><b>Mrs. Faulenbach moved to accept Gifts and Donations: PTO - Exhibit B (Revised) in the amount of \$14,789.00, seconded by Mr. Lawson.</b></p> <ul style="list-style-type: none"> <li>• Mr. Coppola said it was outstanding the amount of money the PTO provides for special programming for the district.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>2. Diamond Club</b></p> <p><b>Mrs. Faulenbach moved to accept Gifts and Donations: Diamond Club in the amount of \$8,320.00, seconded by Mr. Coppola.</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach noted this donation was much appreciated.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>D. Bid Awards</b></p> <p><b>1. HPS Security System</b></p> <p><b>Mrs. Faulenbach moved to award the bid for the HPS Security System to OMNI DATA, seconded by Mr. McCauley.</b></p> <ul style="list-style-type: none"> <li>• Mr. Schemm asked if they were deducting</li> </ul>	<p><b>C. Gifts &amp; Donations</b></p> <p><b>1. PTO-Exhibit B (Revised)</b></p> <p><b>Motion made and passed unanimously to approve Gifts &amp; Donations: PTO-Exhibit B (Revised) in the amount of \$14,789.00.</b></p> <p><b>2. Diamond Club</b></p> <p><b>Motion made and passed unanimously to approve Gifts &amp; Donations: Diamond Club in the amount of \$8,320.00.</b></p> <p><b>D. Bid Awards</b></p> <p><b>1. HPS Security System</b></p> <p><b>Motion made and passed unanimously to award the bid for the HPS Security System to OMNI DATA.</b></p>
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\$1,200 to bring OMNI DATE in line with the other bids and Mr. Smith said that was correct.

- Mr. Coppola asked Mr. Munrett if he was comfortable with this company and Mr. Munrett said he was.

**The motion passed unanimously.**

**2. SNIS roof top air conditioning unit**

- Mr. Smith said they have collected more information since the Facilities meeting and he distributed a handout.

**Mrs. Faulenbach moved to award the bid for replacement of the SNIS roof top air conditioning unit to AIR TEMP in the amount of \$35,700 and to approve a request for that amount from capital reserve, seconded by Mr. Lawson.**

- Mrs. Faulenbach said this was discussed at Facilities and Operations and she had more questions about it. She said the discussion there revolved around replacing the unit or repairing it in which case the money would come from the operating budget. It seems it has been determined that a better use of the money would be to replace the unit and take the money from capital reserve.
- Mr. Lawson noted a new unit would be more energy efficient and said this is an appropriate use of capital reserve.
- Mr. Coppola said if they decide to repair the unit, they cannot guarantee how long it will last and so it is more economical to purchase a new one.
- Mrs. Faulenbach said the time frame for the capital reserve request is that it goes to the Town Council then to Board of Finance with the hope that this work can be done in the summer.
- Mr. Smith said the next Town Council meeting is March 27 and the plan would be to get the request on that agenda.
- Mrs. McNerney said Sarah Noble is used in the

**2. SNIS roof top air conditioning unit**

**Motion made and passed unanimously to award the bid for replacement of the SNIS roof top air conditioning unit to AIR TEMP in the amount of \$35,700 and to approve a request for that amount from capital reserve.**

	<p>summer and asked if this would be a disruption. Mr. Smith said this unit was specific to the multi-purpose room and the rest of the school was still cooled.</p> <p><b>The motion passed unanimously.</b></p> <p><b>E. Activity Stipend Requests</b></p> <p><b>1. Schaghticoke Middle School</b></p> <p><b>Mrs. McInerney moved to approve the stipend positions of Unified Sports Co-ed Basketball and Unified Sports Co-ed Track and Field for Schaghticoke Middle School, seconded by Mr. McCauley.</b></p> <ul style="list-style-type: none"><li>• Mr. McCauley said the Unified Sports program is a great thing for the community.</li><li>• Mr. Schemm asked if there was a grant for this and Ms. Baldelli said it is a stipend from the school activity account.</li></ul> <p><b>The motion passed unanimously.</b></p> <p><b>2. Sarah Noble Intermediate School</b></p> <p><b>Mrs. McInerney moved to approve the stipend position of Co-ed Intramural Unified Sports Physical Education Activities for Sarah Noble Intermediate School, seconded by Mrs. Faulenbach.</b></p> <ul style="list-style-type: none"><li>• Mrs. McInerney asked for confirmation that fifth grade would be added next year and Mrs. Bilko said yes. It is in third and fourth grade this year and will be in fifth grade next year.</li></ul> <p><b>The motion passed unanimously.</b></p> <p><b>F. Policies for First Review</b></p> <p><b>1. 4112.5/4212.5 Criminal History Inquiries,</b></p>	<p><b>E. Activity Stipend Requests</b></p> <p><b>1. Schaghticoke Middle School</b></p> <p><b>Motion made and passed unanimously to approve the stipend positions of Unified Sports Co-ed Basketball and Unified Sports Co-ed Track and Field for Schaghticoke Middle School.</b></p> <p><b>2. Sarah Noble Intermediate School</b></p> <p><b>Motion made and passed unanimously to approve the stipend position of Co-ed Intramural Unified Sports Physical Education Activities for Sarah Noble Intermediate School.</b></p> <p><b>F. Policies for First Review</b></p> <p><b>1. 4112.5/4212.5 Criminal</b></p>
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<p><b>Employment Reference Checks and Disclosure of Employee Information to Prospective Employers</b></p> <ul style="list-style-type: none"> <li>Mr. Coppola asked if the changes were required and Mr. Smith said yes if the school wants to continue doing background checks. Ms. Baldelli noted this also addresses Public Act 16-67.</li> </ul> <p><b>2. 9115 Annual Organizational Meeting of the Board</b></p> <ul style="list-style-type: none"> <li>There were no comments.</li> </ul> <p><b>G. Approval of the Following Curricula</b></p> <ol style="list-style-type: none"> <li>Middle East Studies</li> <li>Marketing I</li> <li>Marketing Work Program</li> <li>Sports &amp; Entertainment Marketing</li> <li>Grades 3-5 Choral Music</li> <li>Choral Performance Grades 6-8</li> <li>Grades 4-5 Instrumental Music</li> <li>Grades 6-8 Instrumental Music</li> <li>Grades 9-12 Instrumental Music</li> </ol> <p><b>Mr. Dahl moved to approve the Following Curricula</b></p> <ol style="list-style-type: none"> <li>Middle East Studies</li> <li>Marketing I</li> <li>Marketing Work Program</li> <li>Sports &amp; Entertainment Marketing</li> <li>Grades 3-5 Choral Music</li> <li>Choral Performance Grades 6-8</li> <li>Grades 4-5 Instrumental Music</li> <li>Grades 6-8 Instrumental Music</li> <li>Grades 9-12 Instrumental Music</li> </ol> <p><b>Seconded by Mr. McCauley.</b></p>	<p><b>History Inquiries, Employment Reference Checks and Disclosure of Employee Information to Prospective Employers</b></p> <p><b>2. 9115 Annual Organizational Meeting of the Board</b></p> <p><b>G. Approval of the Following Curricula</b></p> <ol style="list-style-type: none"> <li>Middle East Studies</li> <li>Marketing I</li> <li>Marketing Work Program</li> <li>Sports &amp; Entertainment Marketing</li> <li>Grades 3-5 Choral Music</li> <li>Choral Performance Grades 6-8</li> <li>Grades 4-5 Instrumental Music</li> <li>Grades 6-8 Instrumental Music</li> <li>Grades 9-12 Instrumental Music</li> </ol> <p><b>Motion made and passed unanimously to approve the Following Curricula</b></p> <ol style="list-style-type: none"> <li>Middle East Studies</li> <li>Marketing I</li> <li>Marketing Work Program</li> <li>Sports &amp; Entertainment Marketing</li> <li>Grades 3-5 Choral Music</li> <li>Choral Performance Grades 6-8</li> <li>Grades 4-5 Instrumental</li> </ol>
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<ul style="list-style-type: none"><li>• Mr. Lawson noted the school music program is doing very well as evidenced by the performance this evening.</li><li>• Mr. Coppola asked if these were just revisions and Ms. DiCorpo said yes, primarily to incorporate the new standards.</li></ul> <p><b>The motion passed unanimously.</b></p> <p><b>H. Certified Substitute Coverage</b></p> <p><b>Mrs. McInerney moved to approve Source4Teachers as the firm to manage substitutes for the district for 2017-2018, seconded by Mrs. Faulenbach.</b></p> <ul style="list-style-type: none"><li>• Mrs. McInerney asked if substitutes currently in the district would just be rolled into this company and Mr. Smith said they will have the opportunity to choose whether to work with this company or not. Mrs. McInerney asked if the current substitutes would get first priority and Mr. Smith said there are not enough subs right now to fill the need, so the driver in this proposal is recruiting. He also noted that using this company might allow our subs to fill in at other districts as well.</li><li>• Mr. Coppola said originally he was against this because we pay \$90 a day and this proposal calls for paying the company \$100 a day but they will be paying some of the hidden costs such as insurance and taxes. Ms. Baldelli noted the subs would still get paid the \$90 per day rate.</li><li>• Mrs. Faulenbach said this has been a discussion that the Board has had about being more aggressive about the fill rate. She said the plan is to assess this after one year.</li><li>• Mr. Schemm noted a lot of time is spent in the office on staffing and there was an increase in the budget for an additional fee for this option. He asked for a quarterly check in.</li><li>• Mrs. McInerney asked when this was going to start and Ms. Baldelli said it will take 10-12 weeks to implement and July 1 is the goal.</li></ul>	<p><b>Music</b></p> <p><b>8. Grades 6-8 Instrumental Music</b></p> <p><b>9. Grades 9-12 Instrumental Music</b></p> <p><b>H. Certified Substitute Coverage</b></p> <p><b>Motion made and passed unanimously to approve Source4Teachers as the firm to manage substitutes for the district for 2017-2018.</b></p>
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	<p><b>The motion passed unanimously.</b></p> <p><b>I. Five Year Facilities and Technology Capital Plan 2017-2022</b></p> <p><b>Mr. McCauley moved to approve the Five Year Facilities and Technology Capital Plan 2017-2022, seconded by Mr. Coppola.</b></p> <ul style="list-style-type: none"> <li>• Mr. Coppola said this is not set in stone but is a fluid plan to follow.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>J. Request to Waive Turf Field Usage Fees</b></p> <p><b>Mrs. McInerney moved to waive the turf field usage fees for Special Olympics use on Sundays, April through June 2017, seconded by Mr. Coppola.</b></p> <ul style="list-style-type: none"> <li>• Mr. Smith said this request has opened some new discussion regarding how to staff the facility, what the actual costs to maintain are, and the level of maintenance. He said the goal is to treat non-profit groups equally. He said there is no staff on the field on weekends, so there are issues such as who locks and unlocks gates, doors, etc. and who gets charged - first and last group only - for instance.</li> <li>• Mrs. Faulenbach said it is time to reflect on the fact that the school has these two fields and discuss a new process that will be fair. She said she would support tabling this motion as the district has enough money to cover maintenance costs through the end of the school year for non-profits. She said all stakeholders need to be involved in the discussion.</li> <li>• Mr. Coppola asked as Parliamentarian if Mrs. Faulenbach had tabled the motion and Mrs. Faulenbach said she would just ask her colleagues to remove it after discussion.</li> </ul>	<p><b>I. Five Year Facilities and Technology Capital Plan 2017-2022</b></p> <p><b>Motion made and passed unanimously to approve the Five Year Facilities and Technology Capital Plan 2017-2022.</b></p> <p><b>J. Request to Waive Turf Field Usage Fees</b></p> <p><b>Motion made and withdrawn to waive the turf field usage fees for Special Olympics use on Sundays, April through June 2017.</b></p>
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- Mrs. Chastain asked for clarification as to whether this was specific to weekends for the remainder of the school year or seven days a week. Mr. Smith said the policy in place is specific to when the facility is not staffed and currently it is not staffed on weekends. He said he does not want to enforce a policy that would be punitive to any group.
- Mrs. Chastain asked if the groups would still pay the per student fee and Mr. Smith said the fee per athlete remains as does the fee for lights.
- Mrs. Chastain asked if all fees were waived with this motion and Mr. Smith said they could offer Special Olympics a different facility perhaps. He said there is no waiver structure in place yet.
- Mr. Dahl asked how other districts with turf fields handled these requests and Mr. Smith said each district is different, with the schools managing some and Parks and Recreation handling others.
- Mr. Schemm said many communities are wrestling with this issue and it is very time consuming. It cuts into discussion on other educational topics.
- Mr. Lawson said, as Chair, he will recommend establishing a committee to discuss this for now.
- Mrs. McInerney noted there is snowshoeing at Schaghticoke and basketball at Sarah Noble and asked if Special Olympics was being charged now. Mr. Smith said he did not believe they were being charged now, as there are custodians on site for activities during the week.
- Mrs. McInerney asked if the motion is withdrawn would the per person fee be waived and Mr. Smith said the Board could waive custodial fees only until the end of the year.
- Mrs. Chastain asked about custodial contracts and Mr. Smith said that would be part of the discussion - custodial contracts, groundskeepers and maintenance.
- Mr. Coppola said it was unfortunate to table or withdraw the motion without having the data and

therefore groups would not know what the charges would be. Mr. Smith said the goal would be to have a plan in place by July 1.

**Mrs. McInerney withdrew her motion based on the district absorbing the costs through the end of the year. Mr. Coppola withdrew his second.**

- Mr. McCauley said he did not like the idea of charging Special Olympics and asked that they be offered another field.

**K. Town of New Milford Audit Report dated June 30, 2016 and Year End Balance**

**Mrs. Faulenbach moved to request that the End-of-Year Balance for 2016 in the amount of \$264,406 go to capital reserve, seconded by Mr. Lawson.**

- Mrs. Faulenbach said this was a good audit report with no material weaknesses and the Board should be proud.
- Mr. Coppola said he was tired of hearing that the Board was not doing the right thing and said he was pleased with this audit report.
- Mr. Schemm asked if this was the only opportunity at this point to work with the budget surplus and Mr. Smith said once June 30 hits any unspent balance goes either to the general fund or capital reserve.
- Mr. Coppola gave a brief history of the capital reserve, which was put in place to safeguard the Board since the Town can have a contingency fund while the Board cannot.
- Mrs. Faulenbach suggested that this request be brought before the Town Council and put on their next meeting agenda.

**The motion passed unanimously.**

**K. Town of New Milford Audit Report dated June 30, 2016 and Year End Balance**

**Motion made and passed unanimously to request that the End-of-Year Balance for 2016 in the amount of \$264,406 go to capital reserve.**

<p><b>L.</b></p>	<p><b>Turf Fields Replacement</b></p> <ul style="list-style-type: none"> <li>Mr. Lawson said this was covered by previous discussion tonight.</li> <li>Mrs. McInerney asked if there was indeed any seed money left from the project and Mrs. Faulenbach said it depended on how it was originally funded.</li> </ul>	<p><b>L. Turf Fields Replacement</b></p>
<p><b>M.</b></p>	<p><b>Textbook Approvals: Grades 11 and 12: Grade 12</b></p> <p>Mr. Lawson moved to approve the following textbooks:</p> <ol style="list-style-type: none"> <li><u>Environment: The Science Behind the Stories</u> – Grades 11-12</li> <li><u>Calculus</u> – Grade 12</li> </ol> <p>Seconded by Mr. Coppola.</p> <p>The motion passed unanimously.</p>	<p><b>M. Textbook Approvals: Grades 11 and 12: Grade 12</b></p> <p>Motion made and passed unanimously to approve the following textbooks:</p> <ol style="list-style-type: none"> <li><u>Environment: The Science Behind the Stories</u> – Grades 11-12</li> <li><u>Calculus</u> – Grade 12</li> </ol>
<p><b>12.</b></p>	<p><b>Items For Information And Discussion</b></p>	<p><b>Items For Information And Discussion</b></p>
<p><b>A.</b></p>	<p><b>Field Trip Report</b></p> <ul style="list-style-type: none"> <li>Mr. Coppola noted the Pratt Nature Center is a unique environmental nonprofit in Town that has been a tradition for second graders to visit. Ms. DiCorpo said the Pratt Center also comes to the schools working with a variety of grades to conduct projects and presentations.</li> </ul>	<p><b>A. Field Trip Report</b></p>
<p><b>B.</b></p>	<p><b>BOE 2017-2018 Budget Update</b></p> <ul style="list-style-type: none"> <li>Mr. Smith said the Town Council has passed the budget to the Board of Finance. The Board of Education will not do any line item cuts until after final approval. He said there is also much conversation continuing about the State level proposal.</li> </ul>	<p><b>B. BOE 2017-2018 Budget Update</b></p>

<b>13.</b>	<b>Adjourn</b>  <b>Mrs. Faulenbach moved to adjourn the meeting at 9:38 p.m., seconded by Mr. Lawson and passed unanimously.</b>	<b>Adjourn</b>  <b>Motion made and passed unanimously to adjourn the meeting at 9:38 p.m.</b>
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Respectfully submitted:



Tammy McInerney  
Secretary  
New Milford Board of Education

**New Milford Board of Education  
 Special Meeting MOTIONS  
 March 16, 2017  
 Sarah Noble Intermediate School Library Media Center**

*7945*

<b>Present:</b>	Mr. David A. Lawson, Chairman Mrs. Angela C. Chastain Mr. Robert Coppola (arrived at 7:31 p.m.) Mr. Bill Dahl Mrs. Wendy Faulenbach Mr. Brian McCauley Mrs. Tammy McInerney Mr. J.T. Schemm	RECEIVED TOWN CLERK 2017 MAR 20 P 2:41	NEW MILFORD, CT
<b>Absent:</b>	Mr. Dave Littlefield		

<b>Also Present:</b>	Mr. Joshua Smith, Superintendent of Schools Ms. Alisha DiCorpo, Assistant Superintendent of Schools Mr. Anthony Giovannone, Director of Fiscal Services and Operations Ms. Ellamae Baldelli, Director of Human Resources Ms. Roberta Pratt, Director of Technology Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Kevin Munrett, Facilities Manager Mrs. Anne Bilko, Sarah Noble Intermediate School Principal Mrs. Susan Murray, Northville Elementary School Principal Mr. Gregory Winkelstern, Student Representative
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<b>1.</b>	<b>Call to Order</b> <b>A. Pledge of Allegiance</b>  The special meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	<b>Call to Order</b> <b>A. Pledge of Allegiance</b>
<b>7.</b>	<b>Approval of Minutes</b>  <b>A. Approval of the following Board of Education Meeting Minutes:</b>  <b>1. Regular Meeting Minutes February 14, 2017</b>  <b>Mr. Schemm moved to approve the following Board of Education Meeting Minutes:</b>  <b>1. Regular Meeting Minutes February 14, 2017</b>	<b>Approval of Minutes</b>  <b>A. Approval of the following Board of Education Meeting Minutes:</b>  <b>1. Regular Meeting Minutes February 14, 2017</b>  <b>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes:</b>

	<p><b>Seconded by Mrs. Chastain and passed unanimously.</b></p>	<p><b>1. Regular Meeting Minutes  February 14, 2017</b></p>
<p><b>11.</b></p>	<p><b>Discussion and Possible Action</b></p> <p><b>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 16, 2017</b></p> <p><b>Mr. Coppola moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of March 16, 2017, seconded by Mrs. McInerney.</b></p> <p><b>The motion passed unanimously.</b></p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li><b>1. Budget Position dated 2/28/17</b></li> <li><b>2. Purchase Resolutions: D-696</b></li> <li><b>3. Request for Budget Transfers</b></li> </ol> <p><b>Mr. McCauley moved to approve monthly reports: Budget Position dated February 28, 2017; Purchase Resolution D-696; and Request for Budget Transfers, seconded by Mr. Coppola.</b></p> <p><b>The motion passed unanimously.</b></p> <p><b>C. Gifts &amp; Donations</b></p> <ol style="list-style-type: none"> <li><b>1. PTO-Exhibit B (Revised)</b></li> </ol> <p><b>Mrs. Faulenbach moved to accept Gifts and Donations: PTO - Exhibit B (Revised) in the amount of \$14,789.00, seconded by Mr. Lawson.</b></p> <p><b>The motion passed unanimously.</b></p> <ol style="list-style-type: none"> <li><b>2. Diamond Club</b></li> </ol> <p><b>Mrs. Faulenbach moved to accept Gifts and Donations: Diamond Club in the amount of</b></p>	<p><b>Discussion and Possible Action</b></p> <p><b>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 16, 2017</b></p> <p><b>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of March 16, 2017.</b></p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li><b>1. Budget Position dated 2/28/17</b></li> <li><b>2. Purchase Resolutions: D-696</b></li> <li><b>3. Request for Budget Transfers</b></li> </ol> <p><b>Motion made and passed unanimously to approve monthly reports: Budget Position dated February 28, 2017; Purchase Resolution D-696; and Request for Budget Transfers.</b></p> <p><b>C. Gifts &amp; Donations</b></p> <ol style="list-style-type: none"> <li><b>1. PTO-Exhibit B (Revised)</b></li> </ol> <p><b>Motion made and passed unanimously to approve Gifts &amp; Donations: PTO-Exhibit B (Revised) in the amount of \$14,789.00.</b></p> <ol style="list-style-type: none"> <li><b>2. Diamond Club</b></li> </ol> <p><b>Motion made and passed unanimously to approve Gifts &amp;</b></p>

	<p><b>\$8,320.00, seconded by Mr. Coppola.</b></p> <p><b>The motion passed unanimously.</b></p> <p><b>D. Bid Awards</b></p> <p><b>1. HPS Security System</b></p> <p><b>Mrs. Faulenbach moved to award the bid for the HPS Security System to OMNI DATA, seconded by Mr. McCauley.</b></p> <p><b>The motion passed unanimously.</b></p> <p><b>2. SNIS roof top air conditioning unit</b></p> <p><b>Mrs. Faulenbach moved to award the bid for replacement of the SNIS roof top air conditioning unit to AIR TEMP in the amount of \$35,700 and to approve a request for that amount from capital reserve, seconded by Mr. Lawson.</b></p> <p><b>The motion passed unanimously.</b></p> <p><b>E. Activity Stipend Requests</b></p> <p><b>1. Schaghticoke Middle School</b></p> <p><b>Mrs. McInerney moved to approve the stipend positions of Unified Sports Co-ed Basketball and Unified Sports Co-ed Track and Field for Schaghticoke Middle School, seconded by Mr. McCauley.</b></p> <p><b>The motion passed unanimously.</b></p> <p><b>2. Sarah Noble Intermediate School</b></p> <p><b>Mrs. McInerney moved to approve the stipend position of Co-ed Intramural Unified Sports Physical Education Activities for Sarah Noble Intermediate</b></p>	<p><b>Donations: Diamond Club in the amount of \$8,320.00.</b></p> <p><b>D. Bid Awards</b></p> <p><b>1. HPS Security System</b></p> <p><b>Motion made and passed unanimously to award the bid for the HPS Security System to OMNI DATA.</b></p> <p><b>2. SNIS roof top air conditioning unit</b></p> <p><b>Motion made and passed unanimously to award the bid for replacement of the SNIS roof top air conditioning unit to AIR TEMP in the amount of \$35,700 and to approve a request for that amount from capital reserve.</b></p> <p><b>E. Activity Stipend Requests</b></p> <p><b>1. Schaghticoke Middle School</b></p> <p><b>Motion made and passed unanimously to approve the stipend positions of Unified Sports Co-ed Basketball and Unified Sports Co-ed Track and Field for Schaghticoke Middle School.</b></p> <p><b>2. Sarah Noble Intermediate School</b></p> <p><b>Motion made and passed unanimously to approve the stipend position of Co-ed Intramural Unified</b></p>
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	<p><b>School, seconded by Mrs. Faulenbach.</b></p> <p><b>The motion passed unanimously.</b></p> <p><b>F. Policies for First Review</b></p> <ol style="list-style-type: none"> <li><b>1. 4112.5/4212.5 Criminal History Inquiries, Employment Reference Checks and Disclosure of Employee Information to Prospective Employers</b></li> <li><b>2. 9115 Annual Organizational Meeting of the Board</b></li> </ol> <p><b>G. Approval of the Following Curricula</b></p> <ol style="list-style-type: none"> <li><b>1. Middle East Studies</b></li> <li><b>2. Marketing I</b></li> <li><b>3. Marketing Work Program</b></li> <li><b>4. Sports &amp; Entertainment Marketing</b></li> <li><b>5. Grades 3-5 Choral Music</b></li> <li><b>6. Choral Performance Grades 6-8</b></li> <li><b>7. Grades 4-5 Instrumental Music</b></li> <li><b>8. Grades 6-8 Instrumental Music</b></li> <li><b>9. Grades 9-12 Instrumental Music</b></li> </ol> <p><b>Mr. Dahl moved to approve the Following Curricula</b></p> <ol style="list-style-type: none"> <li><b>1. Middle East Studies</b></li> <li><b>2. Marketing I</b></li> <li><b>3. Marketing Work Program</b></li> <li><b>4. Sports &amp; Entertainment Marketing</b></li> <li><b>5. Grades 3-5 Choral Music</b></li> <li><b>6. Choral Performance Grades 6-8</b></li> <li><b>7. Grades 4-5 Instrumental Music</b></li> <li><b>8. Grades 6-8 Instrumental Music</b></li> <li><b>9. Grades 9-12 Instrumental Music</b></li> </ol>	<p><b>Sports Physical Education Activities for Sarah Noble Intermediate School.</b></p> <p><b>F. Policies for First Review</b></p> <ol style="list-style-type: none"> <li><b>1. 4112.5/4212.5 Criminal History Inquiries, Employment Reference Checks and Disclosure of Employee Information to Prospective Employers</b></li> <li><b>2. 9115 Annual Organizational Meeting of the Board</b></li> </ol> <p><b>G. Approval of the Following Curricula</b></p> <ol style="list-style-type: none"> <li><b>1. Middle East Studies</b></li> <li><b>2. Marketing I</b></li> <li><b>3. Marketing Work Program</b></li> <li><b>4. Sports &amp; Entertainment Marketing</b></li> <li><b>5. Grades 3-5 Choral Music</b></li> <li><b>6. Choral Performance Grades 6-8</b></li> <li><b>7. Grades 4-5 Instrumental Music</b></li> <li><b>8. Grades 6-8 Instrumental Music</b></li> <li><b>9. Grades 9-12 Instrumental Music</b></li> </ol> <p><b>Motion made and passed unanimously to approve the Following Curricula</b></p> <ol style="list-style-type: none"> <li><b>1. Middle East Studies</b></li> <li><b>2. Marketing I</b></li> <li><b>3. Marketing Work Program</b></li> <li><b>4. Sports &amp; Entertainment Marketing</b></li> <li><b>5. Grades 3-5 Choral Music</b></li> <li><b>6. Choral Performance Grades</b></li> </ol>
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	<p><b>Seconded by Mr. McCauley.</b></p> <p><b>The motion passed unanimously.</b></p> <p><b>H. Certified Substitute Coverage</b></p> <p><b>Mrs. McInerney moved to approve Source4Teachers as the firm to manage substitutes for the district for 2017-2018, seconded by Mrs. Faulenbach.</b></p> <p><b>The motion passed unanimously.</b></p> <p><b>I. Five Year Facilities and Technology Capital Plan 2017-2022</b></p> <p><b>Mr. McCauley moved to approve the Five Year Facilities and Technology Capital Plan 2017-2022, seconded by Mr. Coppola.</b></p> <p><b>The motion passed unanimously.</b></p> <p><b>J. Request to Waive Turf Field Usage Fees</b></p> <p><b>Mrs. McInerney moved to waive the turf field usage fees for Special Olympics use on Sundays, April through June 2017, seconded by Mr. Coppola.</b></p> <p><b>After discussion, the motion was withdrawn as was the second.</b></p> <p><b>K. Town of New Milford Audit Report dated June 30, 2016 and Year End Balance</b></p> <p><b>Mrs. Faulenbach moved to request that the End-of-Year Balance for 2016 in the amount of \$264,406 go</b></p>	<p><b>6-8</b></p> <p><b>7. Grades 4-5 Instrumental Music</b></p> <p><b>8. Grades 6-8 Instrumental Music</b></p> <p><b>9. Grades 9-12 Instrumental Music</b></p> <p><b>H. Certified Substitute Coverage</b></p> <p><b>Motion made and passed unanimously to approve Source4Teachers as the firm to manage substitutes for the district for 2017-2018.</b></p> <p><b>I. Five Year Facilities and Technology Capital Plan 2017-2022</b></p> <p><b>Motion made and passed unanimously to approve the Five Year Facilities and Technology Capital Plan 2017-2022.</b></p> <p><b>J. Request to Waive Turf Field Usage Fees</b></p> <p><b>Motion made and withdrawn to waive the turf field usage fees for Special Olympics use on Sundays, April through June 2017.</b></p> <p><b>K. Town of New Milford Audit Report dated June 30, 2016 and Year End Balance</b></p> <p><b>Motion made and passed unanimously to request that the End-of-Year Balance for 2016 in the</b></p>
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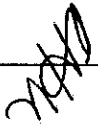
	<p>to capital reserve, seconded by Mr. Lawson.          The motion passed unanimously.</p> <p><b>L. Turf Fields Replacement</b></p> <p><b>M. Textbook Approvals: Grades 11 and 12: Grade 12</b></p> <p>Mr. Lawson moved to approve the following textbooks:          1. <u>Environment: The Science Behind the Stories</u>          – Grades 11-12          2. <u>Calculus</u> – Grade 12</p> <p>Seconded by Mr. Coppola.</p> <p>The motion passed unanimously.</p>	<p>amount of \$264,406 go to capital reserve.</p> <p><b>L. Turf Fields Replacement</b></p> <p><b>M. Textbook Approvals: Grades 11 and 12: Grade 12</b></p> <p>Motion made and passed unanimously to approve the following textbooks:          1. <u>Environment: The Science Behind the Stories</u> – Grades 11-12          2. <u>Calculus</u> – Grade 12</p>
<p><b>13.</b></p>	<p><b>Adjourn</b></p> <p>Mrs. Faulenbach moved to adjourn the meeting at 9:38 p.m., seconded by Mr. Lawson and passed unanimously.</p>	<p><b>Adjourn</b></p> <p>Motion made and passed unanimously to adjourn the meeting at 9:38 p.m.</p>

Respectfully submitted:



Tammy McInerney  
 Secretary  
 New Milford Board of Education

**New Milford Board of Education  
Special Meeting Minutes  
March 29, 2017  
Lillis Administration Building – Board Room**

Present:	Mr. David A. Lawson, Chairperson Mrs. Angela C. Chastain Mr. Robert Coppola Mr. Bill Dahl Mrs. Wendy Faulenbach Mr. Brian McCauley Mrs. Tammy McInerney Mr. J.T. Schemm (arrived at 7:10 p.m.)	RECEIVED TOWN CLERK 2017 MAR 30 P 1:02 
Absent:	Mr. Dave Littlefield	

NEW MILFORD, CT

Also Present:	Mr. Joshua Smith, Superintendent of Schools Attorney William Connon, Pullman & Comley LLC (arrived at 6:34 p.m.)
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1.	<b>Call to Order</b>  <b>A. Pledge of Allegiance</b>  The special meeting of the New Milford Board of Education was called to order at 6:30 p.m. by Mr. Lawson. The Pledge of Allegiance and a moment of silence immediately followed the call to order.	<b>Call to Order</b>  <b>A. Pledge of Allegiance</b>
2.	<b>Public Comment</b>  <ul style="list-style-type: none"> <li>• There was none.</li> </ul> The Board recessed at 6:32 p.m. and returned to public session at 6:34 p.m.	<b>Public Comment</b>
3.	<b>Discussion and Possible Action</b>  <b>A. Meeting with Board attorney to discuss communication privileged by the attorney-client relationship re: Sup. Ct. Docket No. CV-16-6013977-S</b>  Mr. Coppola made a motion that the New Milford Board of Education go into Executive Session to	<b>Discussion and Possible Action</b>  <b>A. Meeting with Board attorney to discuss communication privileged by the attorney-client relationship re: Sup. Ct. Docket No. CV-16-6013977-S</b>  <b>Motion made and passed unanimously that the New Milford</b>

**New Milford Board of Education  
Special Meeting Minutes  
March 29, 2017  
Lillis Administration Building – Board Room**

	<p>discuss communication privileged by the attorney-client relationship re: Sup. Ct. Docket No. CV-16-6013977-S and invite into the session Superintendent Smith and Attorney Connon.</p> <p>Seconded by Mr. Dahl.</p> <p>The Board, Superintendent Smith and Attorney Connon entered executive session at 6:35 p.m.</p> <p>The Board returned to Public Session at 7:43 p.m.</p>	<p><b>Board of Education go into Executive Session to discuss communication privileged by the attorney-client relationship re: Sup. Ct. Docket No. CV-16-6013977-S and invite into the session Superintendent Smith and Attorney Connon.</b></p>
<p><b>4.</b></p>	<p><b>Adjourn</b></p> <p>Mrs. Chastain moved to adjourn the meeting at 7:44 p.m., seconded by Mrs. Faulenbach and passed unanimously.</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 7:44 p.m.</b></p>

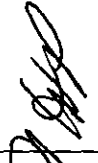
Respectfully submitted:



Tammy McInerney  
Secretary  
New Milford Board of Education

**New Milford Board of Education  
 Special Meeting Minutes  
 April 6, 2017  
 Lillis Administration Building – Board Room**

Present:	Mr. David A. Lawson, Chairperson Mr. Robert Coppola Mr. Bill Dahl Mrs. Wendy Faulenbach Mr. Brian McCauley Mrs. Tammy McInerney Mr. J.T. Schemm
Absent:	Mrs. Angela C. Chastain Mr. Dave Littlefield

  
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 NEW MILFORD, CT

Also Present:	Mr. Joshua Smith, Superintendent of Schools
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1.	<b>Call to Order</b>  <b>A. Pledge of Allegiance</b>  The special meeting of the New Milford Board of Education was called to order at 6:32 p.m. by Mr. Lawson. The Pledge of Allegiance and a moment of silence immediately followed the call to order.	<b>Call to Order</b>  <b>A. Pledge of Allegiance</b>
2.	<b>Public Comment</b>  <ul style="list-style-type: none"> <li>• There was none.</li> </ul>	<b>Public Comment</b>
3.	<b>Discussion and Possible Action</b>  <b>A. Per Board Policy 2400, discussion of Superintendent's annual performance evaluation</b>  Mrs. McInerney made a motion that the Board of Education enter into Executive Session for the purpose of discussing the Superintendent's annual performance evaluation and to invite Mr. Smith into the session.  Seconded by Mr. Coppola.  Motion passed unanimously.	<b>Discussion and Possible Action</b>  <b>A. Per Board Policy 2400, discussion of Superintendent's annual performance evaluation</b>  <b>Motion made and passed unanimously that the Board of Education enter into Executive Session for the purpose of discussing the Superintendent's annual performance evaluation and to invite Mr. Smith into the session.</b>

**New Milford Board of Education  
Special Meeting Minutes  
April 6, 2017  
Lillis Administration Building – Board Room**

	<p>The Board entered Executive Session at 6:33 p.m.</p> <p>The Board returned to Public Session at 8:58 p.m.</p> <ul style="list-style-type: none"> <li>• Mr. Lawson reviewed the procedure used to evaluate the Superintendent. The Board’s policy and regulation 2400 regarding the evaluation of the Superintendent and the accompanying form was given to each Board member in a pre-stamped envelope addressed to Mr. Lawson. The form should be sent to the Chair by April 20, 2017.</li> <li>• Mr. Lawson asked for a volunteer to work with him to assemble the Superintendent’s draft evaluation report. Mr. Coppola volunteered to work with the Chair to write the draft report.</li> </ul>	
<p><b>4.</b></p>	<p><b>Adjourn</b></p> <p>Mrs. Faulenbach moved to adjourn the meeting at 8:59 p.m., seconded by Mr. Schemm and passed unanimously.</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 8:59 p.m.</b></p>

Respectfully submitted:



Tammy McInerney  
Secretary  
New Milford Board of Education

NEW MILFORD PUBLIC SCHOOLS

**EXHIBIT A**

Regular Meeting of the Board of Education  
Sarah Noble Intermediate School  
New Milford, Connecticut  
April 18, 2017  
\*\* as of April 7, 2017

ACTION ITEMS

A. Personnel

1. **CERTIFIED STAFF**

a. **RESIGNATIONS**

1. **Mrs. Megan Dey**, Social Studies Teacher, New Milford High School  
Move that the Board of Education approve the resignation of **Mrs. Megan Dey** as a Social Studies Teacher at New Milford High School effective June 30, 2017.
  
2. **Mrs. Jackeline Ruiz**, Bilingual Teacher, Hill and Plain School/Sarah Noble Intermediate School  
Move that the Board of Education approve the resignation of **Mrs. Jackeline Ruiz** as Bilingual Teacher at Hill and Plain School/Sarah Noble Intermediate School effective June 30, 2017.

Personal Reasons

Moving out of state

b. **NON-RENEWALS**

1. **None**

2. **CERTIFIED STAFF**

b. **APPOINTMENTS**

1. **None**

3. **NON-CERTIFIED STAFF**

a. **RESIGNATIONS**

1. **Mrs. Norma Calhoun**, Administrative Secretary to the Director of Fiscal Services and Operations, Central Office  
Move that the Board of Education approve the resignation, due to retirement, of **Mrs. Norma Calhoun** as Administrative Secretary to the Director of Fiscal Services and Operations at Central Office effective June 30, 2017.
  
2. **\*\*Mrs. Angela Dzurka**, Paraeducator, Hill and Plain School  
Move that the Board of Education approve the resignation, due to retirement, of **Mrs. Angela Dzurka** as a Paraeducator at Hill and Plain School effective June 30, 2017.

Retirement

Retirement

- |   |  |
|---|--|
| <p>3. <b>**Ms. Megan Meeks</b>, Paraeducator, Schaghticoke Middle School<br/> <u>Move</u> that the Board of Education approve the resignation of <b>Ms. Megan Meeks</b> as a Paraeducator at Schaghticoke Middle School effective March 31, 2017.</p>   | Personal Reasons   |
| <p>4. <b>Ms. Joanne Ofiero</b>, Special Education/Guidance Secretary, Schaghticoke Middle School<br/> <u>Move</u> that the Board of Education approve the resignation of <b>Ms. Joanne Ofiero</b> as Special Education/Guidance Secretary at Schaghticoke Middle School effective March 24, 2017.</p>       | Took job elsewhere   |
| <p>5. <b>Mrs. Joann Salamon</b>, Food Services Worker, Schaghticoke Middle School<br/> <u>Move</u> that the Board of Education approve the resignation, due to retirement, of <b>Mrs. Joann Salamon</b> as a Food Services Worker at Schaghticoke Middle School effective March 24, 2017.</p>               | Retirement   |
| <p>4. <b>NON-CERTIFIED STAFF</b><br/> <b>b. APPOINTMENTS</b></p> <p>1. <b>Mrs. Marlene Urena</b>, Paraeducator, Northville Elementary School<br/> <u>Move</u> that the Board of Education appoint <b>Mrs. Marlene Urena</b> as a Paraeducator at Northville Elementary School effective April 19, 2017.</p> | <p>\$13.40 per hour - Hire Rate<br/> \$14.81 per hour – Job Rate<br/> (after completion of probationary period)</p> <p>Replacing: K. Adams</p> |
| <p>5. <b>ADULT EDUCATION STAFF</b><br/> <b>a. RESIGNATIONS</b></p> <p>1. None</p>   |  |
| <p>6. <b>ADULT EDUCATION STAFF</b><br/> <b>b. APPOINTMENTS</b></p> <p>1. None</p>   |  |
| <p>7. <b>BAND STAFF</b><br/> <b>a. RESIGNATIONS</b></p> <p>1. None</p>  |  |
| <p>8. <b>BAND STAFF</b><br/> <b>b. APPOINTMENTS</b></p> <p>1. None</p>  |  |



**9. COACHING STAFF**

**a. RESIGNATIONS**

- 1. None**

**10. COACHING STAFF**

**b. APPOINTMENTS**

- |   |  |
|---|--|
| <p><b>1. Mr. Lawrence Badaracco, Boys' Varsity Spring Football Coach, New Milford High School</b><br/><b><u>Move</u> that the Board of Education appoint Mr. Lawrence Badaracco as Boys' Varsity Spring Football Coach at New Milford High School effective May 31, 2017.</b></p>           | <p>No stipend – part of fall football<br/>Staff Member</p> |
| <p><b>2. Mr. Robert Burkhart, Volunteer Girls' Softball Coach, New Milford High School</b><br/><b><u>Move</u> that the Board of Education appoint Mr. Robert Burkhart as Volunteer Girls' Softball Coach at New Milford High School effective April 19, 2017.</b></p>                       | <p>Volunteer<br/>Staff Member</p>                          |
| <p><b>3. Mr. Thomas Ferrell, Boys' Varsity Spring Football Coach, New Milford High School</b><br/><b><u>Move</u> that the Board of Education appoint Mr. Thomas Ferrell as Boys' Varsity Spring Football Coach at New Milford High School effective May 31, 2017.</b></p>                   | <p>No stipend – part of fall football<br/>Staff Member</p> |
| <p><b>4. Mr. Terry Flynn, Boys' Varsity Spring Football Coach, New Milford High School</b><br/><b><u>Move</u> that the Board of Education appoint Mr. Terry Flynn as Boys' Varsity Spring Football Coach at New Milford High School effective May 31, 2017.</b></p>                         | <p>No stipend – part of fall football</p>                  |
| <p><b>5. Mr. Charles Lynch, Volunteer Boys' Varsity Spring Football Coach, New Milford High School</b><br/><b><u>Move</u> that the Board of Education appoint Mr. Charles Lynch as Volunteer Boys' Varsity Spring Football Coach at New Milford High School effective May 31, 2017.</b></p> | <p>Volunteer<br/>Staff Member</p>                          |
| <p><b>6. Mr. Michael Madden, Boys' Varsity Spring Football Coach, New Milford High School</b><br/><b><u>Move</u> that the Board of Education appoint Mr. Michael Madden as Boys' Varsity Spring Football Coach at New Milford High School effective May 31, 2017.</b></p>                   | <p>No stipend – part of fall football</p>                  |

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| <p>7. <b>Mr. Sean Mahon</b>, Boys' Varsity Spring Football Coach, New Milford High School<br/><u>Move</u> that the Board of Education appoint <b>Mr. Sean Mahon</b> as Boys' Varsity Spring Football Coach at New Milford High School effective May 31, 2017.</p>                              | <p>No stipend – part of fall football<br/>Staff Member</p> |
| <p>8. <b>Mr. Chris Mascolo</b>, Boys' Varsity Spring Football Coach, New Milford High School<br/><u>Move</u> that the Board of Education appoint <b>Mr. Chris Mascolo</b> as Boys' Varsity Spring Football Coach at New Milford High School effective May 31, 2017.</p>                        | <p>No stipend – part of fall football</p>                  |
| <p>9. <b>Mr. Chris O'Loughlin</b>, Boys' Varsity Spring Football Coach, New Milford High School<br/><u>Move</u> that the Board of Education appoint <b>Mr. Chris O'Loughlin</b> as Boys' Varsity Spring Football Coach at New Milford High School effective May 31, 2017.</p>                  | <p>No stipend – part of fall football</p>                  |
| <p>10. <b>Mr. Chris Rigdon</b>, Boys' Varsity Spring Football Coach, New Milford High School<br/><u>Move</u> that the Board of Education appoint <b>Mr. Chris Rigdon</b> as Boys' Varsity Spring Football Coach at New Milford High School effective May 31, 2017.</p>                         | <p>No stipend – part of fall football</p>                  |
| <p>11. <b>Ms. Kelly Santoianni</b>, Freshman Girls' Lacrosse Coach, New Milford High School<br/><u>Move</u> that the Board of Education appoint <b>Ms. Kelly Santoianni</b> as Freshman Girls' Lacrosse Coach at New Milford High School effective April 19, 2017 pending coaching permit.</p> | <p>2016-2017 Stipend: \$2,361</p>                          |
| <p>12. <b>Mr. Louis Venezia</b>, Boys' Varsity Spring Football Coach, New Milford High School<br/><u>Move</u> that the Board of Education appoint <b>Mr. Louis Venezia</b> as Boys' Varsity Spring Football Coach at New Milford High School effective May 31, 2017.</p>                       | <p>No stipend – part of fall football</p>                  |
| <p><b>11. LEAVES OF ABSENCE</b></p>  |  |
| <p>1. <b>Mrs. Megan Ficke</b>, Social Studies Teacher, Schaghticoke Middle School<br/><u>Move</u> that the Board of Education extend an unpaid leave of absence for <b>Mrs. Megan Ficke</b> from April 17, 2017 through April 28, 2017.</p>  | <p>Unpaid Leave of Absence</p>                             |

**10. DISCUSSION AND POSSIBLE ACTION**

**THE FOLLOWING ITEMS CAN BE FOUND ON THE OPERATIONS WEB PAGE UNDER APRIL 4, 2017**

- B. Monthly Reports
  - 1. Budget Position dated 3/31/17
  - 2. Purchase Resolution: D-697
  - 3. Request for Budget Transfers
- C. Gifts & Donations
  - 1. PTO – Exhibit B

**10. DISCUSSION AND POSSIBLE ACTION**

**THE FOLLOWING ITEM CAN BE FOUND ON THE POLICY WEB PAGE UNDER MARCH 21, 2017**

- D. Policy for First Review
  - 1. 6142.2 Student Nutrition and Physical Activity (Student Wellness)

**10. DISCUSSION AND POSSIBLE ACTION**

**THE FOLLOWING ITEMS CAN BE FOUND ON THE POLICY WEB PAGE UNDER FEBRUARY 28, 2017**

- E. Policies for Second Review
  - 1. 4112.5/4212.5 Criminal History Inquiries, Employment Reference Checks and Disclosure of Employee Information to Prospective Employers
  - 2. 9115 Annual Organizational Meeting of the Board

**10. DISCUSSION AND POSSIBLE ACTION**

**THE FOLLOWING COMMITTEE ON LEARNING ITEMS CAN BE PREVIEWED IN THE OFFICE OF THE ASSISTANT SUPERINTENDENT**

- F. Approval of the Following Curricula
  - 1. Personal Finance
  - 2. Forensic Science
  - 3. College Prep Chemistry
  - 4. Experimental Chemistry
  - 5. College Prep Integrated Science
  - 6. Anatomy & Physiology I
  - 7. Anatomy & Physiology II

## APPROVED FIELD TRIPS April 2017

School	Grade/Dept.	Trip Date	Day(s) of the Week	# of Students	# of Adults	Destination	Subs	Student Cost
NMHS	9-12	03-23-17	Thursday	10	1	Post University (Accounting Careers Workshop)	1	\$0.00 (Perkins Grant)
NMHS	10-11	03-31-17	Friday	20	2	Bethel High School (Leadership Conference)	0	\$0.00
NMHS	12	04-28-2017	Wednesday	40	4	Tribeca Festival/Regal Battery Park Cinema NYC	2	\$100.00
NMHS	10	04-27-17	Thursday	24	2	Boehringer Ingelheim	1	10.00
NMHS	9-12	04-29-17	Saturday	12	1	Lockhead-Martin Sikorsky Aircraft (Computer Coding Competition)	0	\$0.00
SNIS	3-4	04-29-2017	Saturday	30	6	New Haven Athletic Center	0	0.00 (Unified Sports Grant)
NMHS	11-12	05-16-17	Tuesday	14	1	Bethel Firehouse (EMT Olympics)	1	\$20.00
SNIS	3	05-16-17	Tuesday	80	24	Ct Science Center	0	\$11.00 (Boe funds/PTO Funds)
SNIS	3	05-17-17	Wednesday	100	25	Ct Science Center	0	11.00 (BOE Funds/PTO Funds)
SNIS	3	05-18-17	Thursday	100	30	Ct Science Center	0	11.00 (BOE Funds/PTO Funds)
NES	K-2	05-22-17	Saturday	40	7	Village Crest (Choral Concert)	0	\$0.00 (PTO grant for trans.)
NMHS	10-11	05-30-2017	Tuesday	150	13	American Museum of Natural History	8	50.00
SMS	7	06-02-17	Friday	50	2	CT Audobon Milford PT	2	\$0.00 Blue Science Grant Program
NMHS	1	06-12-17	Monday	135	28	Pratt Nature Center	0	0.00 (PTO Grant)
SMS	6-7	06-13-17	Tuesday	12	3	All Aboard Pizza	0	0.00 (PTO Grant)
SMS	8	06-14-17	Wednesday	6	2	All Aboard Pizza	0	0.00 (PTO Grant)

**New Milford Board of Education  
 Policy Sub-Committee Minutes  
 March 21, 2017  
 Lillis Administration Building, Room 2**

**Present:** Mrs. Tammy McInerney, Acting Chairperson  
 Mrs. Wendy Faulenbach  
 Mr. Bill Dahl, Alternate

**Absent:** Mr. J.T. Schemm, Chairperson  
 Mr. Dave Littlefield

**Also Present:** Mr. Joshua Smith, Superintendent  
 Ms. Alisha DiCorpo, Assistant Superintendent  
 Ms. Roberta Pratt, Director of Technology  
 Mrs. Laura Olson, Director of Pupil Personnel and Special Services

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NEW MILFORD, CT

1.	<p><b>Call to Order</b></p> <p>The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mrs. McInerney acting as Chair. Mr. Dahl was seated in the absence of Mr. Schemm.</p>	<p><b>Call to Order</b></p>
2.	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• There was none.</li> </ul>	<p><b>Public Comment</b></p>
3.	<p><b>Discussion and Possible Action</b></p> <p><b>A. Policy for Review:</b></p> <p><b>1. 6142.2 Student Nutrition and Physical Activity (Student Wellness)</b></p> <ul style="list-style-type: none"> <li>• Mrs. McInerney said this policy was here for first review.</li> <li>• Mr. Smith said there are substantial changes to this policy that are driven by state statute that go into effect July 1, 2017. It impacts all food in our schools, during the school day, K-12, including that which is not sold but just distributed or made available. Regulation changes are also very substantial and are being reviewed by the Wellness Committee tomorrow.</li> </ul>	<p><b>Discussion and Possible Action</b></p> <p><b>A. Policy for Review:</b></p> <p><b>1. 6142.2 Student Nutrition and Physical Activity (Student Wellness)</b></p>

	<ul style="list-style-type: none"><li>• Mrs. McInerney asked if this included food distributed by PTO and Mr. Smith said yes, any organization providing food during the school day. He said this would also include school clubs that might be selling or offering food during the school day.</li><li>• Mrs. McInerney asked if fruit for parties would be allowed. Mr. Smith said the handbooks would need to adjust and provide guidance. He said there were also allergy concerns at the early grades where students may not self-regulate.</li><li>• Mr. Smith said any food provided or arranged through the Food Services department would already meet guidelines.</li><li>• Mr. Smith said menus will now be required to show all nutritional components.</li><li>• Mr. Dahl asked who will be the “food cop” to enforce all these requirements. Mr. Smith said a process will need to be put in the regulation to make that clear.</li><li>• Mrs. Faulenbach said right now there is inconsistency from classroom to classroom as to how food in the classroom is handled. She said this is a good opportunity for more consistency and asked when the regulation would come to the committee. Mr. Smith said after the review by the Wellness Committee that is made up of district, community, and Board representatives.</li><li>• Mrs. Faulenbach asked if there was still the opportunity for waivers outside of the school day and Mr. Smith said yes, outside of school hours.</li><li>• Mrs. Faulenbach asked how Food Services feels about the changes. Mr. Smith said Mrs. Sullivan has some concerns, specifically about the nutrition labeling components, and they are discussing adding a dietician to the staff while reviewing the department’s budget.</li><li>• Mrs. Faulenbach said that was good to hear. She said the Food Services department does an excellent job and had just received very good</li></ul>	
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	<p>health inspections and she wants to make sure that can continue.</p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach asked if children who bring lunches to school are affected by this revision. Mr. Smith said no, the key here is sold or provided.</li> <li>• Mr. Smith said they will be looking at all handbooks to make them more consistent in language and practice.</li> <li>• Mrs. Faulenbach suggested that a handout for parent nights might be helpful as well.</li> <li>• Ms. DiCorpo said they had looked at other districts to see how they are handling the change and some have lists of approved snacks by grade and/or level. They have met with Sandra Sullivan regarding possible requests for food and event coverage and she believes they will be able to accommodate groups.</li> </ul> <p>Mr. Dahl moved to bring Policy 6142.2 Student Nutrition and Physical Activity (Student Wellness) to the full Board for first review.</p> <p>Motion seconded by Mrs. Faulenbach.</p> <p>Motion passed unanimously.</p>	<p><b>Motion made and passed unanimously to bring Policy 6142.2 Student Nutrition and Physical Activity (Student Wellness) to the full Board for first review.</b></p>
<p><b>4.</b></p> <p><b>A.</b></p>	<p><b>Discussion</b></p> <p><b>Policies for Discussion:</b></p> <p><b>1. 6141.321/4118.4/4218.4 Acceptable Use and Internet Safety</b></p> <ul style="list-style-type: none"> <li>• Mrs. McInerney noted there were quite a few changes to this policy.</li> <li>• Mr. Smith said there was very little of the old policy left and as such, they were bringing it for discussion only tonight. It is really three policies in one and addresses both students and staff. It is combined, as the feeling is that when discussing responsible use of technology, all should be held to the same standard. He said the move is from what is acceptable to what it</li> </ul>	<p><b>Discussion</b></p> <p><b>A. Policies for Discussion:</b></p> <p><b>1. 6141.321/4118.4/4218.4 Acceptable Use and Internet Safety</b></p>

means to be responsible. While media changes constantly, the norms should be the same, always. The revision includes email too, which was not addressed under the old policy. The revision is a combination of other districts' practices, the CIPA (Children's Internet Protection Act), and legal review.

- Mrs. Faulenbach asked if the revision was legislative or philosophy driven and Mr. Smith said there are pieces of both. He said the goal was to provide a policy that will adjust to current and future technologies.
- Mrs. Faulenbach asked if there were any regulations here, specifically regarding electronic monitoring. Mr. Smith said BYOD was the only regulation in this area and they wanted to address the policy changes first before reviewing that regulation.
- Mrs. Faulenbach asked who reviews files and what would be the precursor of doing that. Mr. Smith said there is more than one trigger. If a complaint is launched about bullying or inappropriate use, for example, that can trigger a review. The network filter may trigger an alert based on a topic. Probable cause in some way is necessary.
- Mrs. McInerney noted that the Appendix C has been removed. Mr. Smith said that form for filter access was administrative in nature and has been added to the district website instead.
- Mrs. Faulenbach asked if the policy still requires a signed agreement and if it will be ready for back to school handbooks. Mr. Smith said yes, that is the plan. He said administrators will be reviewing it tomorrow at a team meeting. Then the plan is to bring it back to Policy in April with any additional suggested revisions to move on to the Board for first review.

**2. 6146 Graduation Requirements**

- Mr. Smith said there were requests for additional information at the last meeting. He

**2. 6146 Graduation Requirements**



	<p>distributed handouts on a proposed state bill further delaying implementation of increased high school graduation requirements to 25 credits as well as CAPSS testimony on the topic.</p> <ul style="list-style-type: none"><li>• Mr. Smith said New Milford currently requires 26 credits. He said before any change is made, he would like conversation regarding the ultimate purpose of the review. What is the goal?</li><li>• Mrs. Faulenbach said she had reviewed the minutes from the last time this topic was addressed in 2013 and there was a very comprehensive dialogue then. She suggested the same take place now to determine where we want to be and that it move to other committees for input.</li><li>• Mr. Smith said the topic had come up in terms of reducing financial obligations, looking at the dropout rate, study halls, class size for electives, and a capstone project. All are pieces to the puzzle and part of a larger conversation. The goal of the reduction would have an impact as to which credits would be or could be reduced.</li><li>• Mrs. Faulenbach agreed and asked what Mr. Smith recommends. Mr. Smith said his recommendation was to move the topic to Committee on Learning for further discussion by that group and eventually to a full Board workshop for discussion about overall philosophy.</li></ul> <p><b>3. 9130 Board Committees</b></p> <p><b>4. 9323 Construction of the Agenda</b></p> <ul style="list-style-type: none"><li>• Mr. Smith said it was suggested after the last meeting that counsel be consulted on this topic. He did have that conversation. Since this topic covers the fundamental functioning of the Board through its sub-committees, Mr. Smith is recommending that it be a topic for the summer Board retreat where all members will be</li></ul>	<p><b>3. 9130 Board Committees</b></p> <p><b>4. 9323 Construction of the Agenda</b></p>
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	<p>present and counsel or a CABE representative would facilitate discussion.</p> <ul style="list-style-type: none"> <li>• The committee agreed.</li> </ul>	
<b>5.</b>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• There was none.</li> </ul>	<b>Public Comment</b>
<b>6.</b>	<p><b>Adjourn</b></p> <p>Mrs. Faulenbach moved to adjourn the meeting at 7:28 p.m. seconded by Mr. Dahl and passed unanimously.</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 7:28 p.m.</b></p>

Respectfully submitted:



Tammy McInerney, Acting Chairperson  
 Policy Sub-Committee

**New Milford Board of Education  
 Committee on Learning Minutes  
 March 21, 2017  
 Lillis Administration Building, Room 2**

**Present:** Mrs. Tammy McInerney, Chairperson  
 Mr. Bill Dahl  
 Mr. Brian McCauley, Alternate

**Absent:** Mr. J.T. Schemm  
 Mr. Dave Littlefield

**Also Present:** Mr. Joshua Smith, Superintendent of Schools  
 Ms. Alisha DiCorpo, Assistant Superintendent of Schools  
 Ms. Roberta Pratt, Director of Technology  
 Mr. Eric Williams, Assistant Principal, New Milford High School  
 Mrs. Sara Del Mastro, Science Dept. Chair, New Milford High School  
 Mrs. Janice Perrone, Teacher, New Milford High School  
 Ms. Ginny Landgrebe, Teacher, New Milford High School  
 Ms. Kristen Stolle, Teacher, New Milford High School  
 Mrs. Danielle Ragonnet, Teacher, New Milford High School  
 Mrs. Karen Terhaar, Teacher, New Milford High School

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2017 MAR 23 P 2:56

NEW MILFORD, CT

1.	<p><b>Call to Order</b></p> <p>The meeting of the New Milford Board of Education Committee on Learning was called to order at 7:30 p.m. by Mrs. McInerney. Mr. McCauley was seated in the absence of Mr. Schemm.</p>	<p><b>Call to Order</b></p>
2.	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• There was none.</li> </ul>	<p><b>Public Comment</b></p>
3.	<p><b>Presentation</b></p> <p><b>A. Career Readiness Opportunities at NMHS</b></p> <ul style="list-style-type: none"> <li>• Ms. DiCorpo said there had been interest from several Board members on career readiness opportunities at New Milford High School, so she asked Mr. Williams to provide information.</li> <li>• Mr. Williams said NMHS is not a vocational high school, therefore career readiness opportunities may take different forms, some requiring college, some not. Every curriculum at the high school follows CCSS (Common Core State Standards) which emphasize the career readiness skills of</li> </ul>	<p><b>Presentation</b></p> <p><b>A. Career Readiness Opportunities at NMHS</b></p>

	<p>communication, teamwork/collaboration, problem solving, reasoning, use of data, and research skills.</p> <ul style="list-style-type: none"><li>• Many career readiness opportunities at the high school are made possible through the Perkins grant including the Internship Program. Students self-select for this program, working with an advisor, and work 100 hours per semester in a community internship of some kind. Examples include: medical, law, veterinary, and auto mechanic.</li><li>• Mrs. McInerney asked if all students are eligible. Mr. Williams said yes, but it is typically upperclass students due to the time commitment. Right now, there are about a dozen students participating.</li><li>• Mrs. McInerney asked if the internships were out of school hours and Mr. Williams said they were.</li><li>• Mr. Williams said other career readiness opportunities at the high school include: Education, through Child Development and PE Leader; Medical Careers, through Allied Health, Medical Technology, and EMT; Engineering, through Project Lead the Way; and Video Production.</li><li>• The high school also offers several career technical student organizations: DECA (Distributive Education Club of America), FBLA (Future Business Leaders of America) and HOSA (Health Occupations Students of America) that compete at state and national conferences.</li><li>• Mr. Williams said other classes offer career readiness pathways too. These include Website Design, Autocad, Computer Programming, Studio Art, and others.</li><li>• Mr. Dahl said it was good to see all the ways that students can pursue their passions because that's what will create opportunities in the future. It also gives them a chance to try things out to see if they are still interested before making a commitment in college.</li><li>• Mrs. McInerney said skills learned in many of these career ready curriculums, such as website design or Photoshop, could be useful in many areas of the workforce and could make a candidate who has them stand out among others.</li><li>• Ms. DiCorpo said during a recent visit by Perkins administrators, the high school received many</li></ul>	
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	<p>commendations for the equipment being used in classrooms by our students and that our equipment gives students a chance to use the same tools that they will see in the real world.</p>	
<p>4.</p>	<p><b>Discussion and Possible Action</b></p> <ul style="list-style-type: none"> <li>• Ms. DiCorpo said she had provided a template to tonight's presenters to aid discussion and address commonly asked questions. She said these were the final curricula to be presented for this year.</li> </ul> <p><b>A. Review and Approval of Curriculum</b></p> <p><b>1. Personal Finance</b></p> <ul style="list-style-type: none"> <li>• Mrs. Perrone said this is a revision to a ½ credit, semester course. This is the first year it is a graduation requirement for the entire student body and is, therefore, a popular course. The course focuses on budgeting. Students do extensive college and career research and evaluation work here, including how much it costs and how to finance. The class also explores salary, work environment, and living expenses for the student's chosen career path.</li> <li>• Mr. Dahl said he was very impressed by the depth of the class and asked if students ever get stressed over planning for college. Mrs. Perrone said some students express the idea that college may not be possible for them and they work through that with other ideas.</li> <li>• Mrs. McInerney said she was glad this is a required course as she thinks it is very important to teach students to be accountable for healthy finances.</li> <li>• Mr. McCauley said he totally agreed.</li> </ul> <p><b>2. Forensic Science</b></p> <ul style="list-style-type: none"> <li>• Mrs. Del Mastro said this is a revision to a ½ credit, semester course for grades 11-12. It is a very popular course and they tend to run 1-2 sections each semester. The course emphasizes the science behind the forensics. The central theme is that every contact leaves a trace. Students must match</li> </ul>	<p><b>Discussion and Possible Action</b></p> <p><b>A. Review and Approval of Curriculum</b></p> <p><b>1. Personal Finance</b></p> <p><b>2. Forensic Science</b></p>

evidence to the original source. The course teaches inquiry skills, analytic thinking, writing analysis, and problem solving and features hands on labs. Students are required to do a presentation on a landmark case.

- Mr. Dahl asked if this course helps fulfill the science requirement and Ms. Del Mastro said it could if students take another ½ credit science course as well.
- Mrs. McNerney asked if there was any follow up course at a higher level. Mrs. Del Mastro said not at this time, but that students can contract to take this course at Honors level with additional assignments.
- Mrs. McNerney said she would love to see a tie in with one of the universities, such as UNH, who offer forensics programs.

### **3. College Prep Chemistry**

- Ms. Landgrebe said this revision aligns the course with the new NGSS (Next Generation Science Standards). Students do several interesting projects including designing their own custom periodic table and building a hot air balloon.

### **4. Experimental Chemistry**

- Ms. Stolle said this course is similar to College Prep Chemistry and students do many of the same projects but the pace is slower and students here need more math reinforcement. There is also a hands-on lab every week.
- Mrs. McNerney asked if students would choose either College Prep or Experimental and Ms. Landgrebe said that is correct. The level of math typically determines which one. The Science and Math departments coordinate for a common language.
- Mr. Smith said the choice lets students learn the material and be successful at a level that works for them.

### **3. College Prep Chemistry**

### **4. Experimental Chemistry**

**5. College Prep Integrated Science**

- Mrs. Ragonnet said this is a full year, grade 9 course that has been revised for the NGSS. Incorporating the new standards puts an emphasis on modeling and communicating information. The course makes strong use of science journal articles. There is also a unit on astronomy and all students visit the Observatory on site. Mrs. Ragonnet is on their Board as well.
- Mr. Dahl said he found every unit interesting and particularly liked the performance task regarding children's books.
- Mr. Smith said he wanted to thank the Science department for embracing the Observatory as a valuable resource.
- Mrs. McInerney said she would love to see that expand to all the schools.

**6. Anatomy & Physiology I**

**7. Anatomy & Physiology II**

- Mrs. Terhaar said the two courses together make up a full year course but they are offered independently so students can take them over the course of their junior and senior years. She said this course builds on previous courses of biology and chemistry in its study of anatomy and physiology. The revision is to align with NGSS. This year, students will prepare their own dissection manual. Mrs. Terhaar said many of the Medical Technology students take this course.
- Mr. Dahl said he is always reading about current advances in this area and Mrs. Terhaar said there is no end to the articles available for discussion.

Mr. Dahl moved to bring the following curricula:

1. Personal Finance
2. Forensic Science
3. College Prep Chemistry
4. Experimental Chemistry
5. College Prep Integrated Science
6. Anatomy & Physiology I

**5. College Prep Integrated Science**

**6. Anatomy & Physiology I**

**7. Anatomy & Physiology II**

**Motion made and passed unanimously to bring the following curriculum to the full Board for approval:**

1. Personal Finance
2. Forensic Science
3. College Prep Chemistry
4. Experimental Chemistry

	<p>7. <b>Anatomy &amp; Physiology II</b></p> <p>to the full Board for approval, seconded by Mr. McCauley and passed unanimously.</p>	<p>5. <b>College Prep Integrated Science</b></p> <p>6. <b>Anatomy &amp; Physiology I</b></p> <p>7. <b>Anatomy &amp; Physiology II</b></p>
5.	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• There was none.</li> </ul>	<p><b>Public Comment</b></p>
6.	<p><b>Adjourn</b></p> <p>Mr. McCauley moved to adjourn the meeting at 8:29 p.m. seconded by Mr. Dahl and passed unanimously.</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 8:29 p.m.</b></p>

Respectfully submitted:



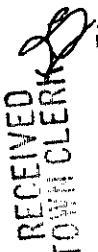
Tammy McInerney, Chairperson  
 Committee on Learning



**New Milford Board of Education  
Facilities Sub-Committee Minutes  
April 4, 2017  
Lillis Administration Building—Room 2**

**Present:** Mr. Brian McCauley, Chairperson  
Mrs. Angela C. Chastain  
Mr. Robert Coppola  
Mr. Bill Dahl (arrived at 6:48 p.m.)

**Also Present:** Mr. Joshua Smith, Superintendent  
Ms. Alisha DiCorpo, Assistant Superintendent  
Mr. Anthony Giovannone, Director of Fiscal Services and Operations  
Mr. Kevin Munrett, Facilities Manager  
Mr. Nestor Aparicio, Assistant Facilities Manager  
Ms. Roberta Pratt, Director of Technology

1.	<p><b>Call to Order</b></p> <p>The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. McCauley.</p>	<p><b>Call to Order</b></p>
2.	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• There was none.</li> </ul>	<p><b>Public Comment</b></p>
3.	<p><b>Items of Information</b></p> <p><b>A. Turf Fields Replacement Update</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said he and Mr. Lipinsky are in the process of drafting an invitation letter with the hopes of sending it out this week and holding a first meeting of the committee within the next month or so.</li> <li>• Mr. McCauley asked who the letter is being sent to and Mr. Munrett said he and Mr. Lipinsky are discussing that now. They would like to have a range of members who have an interest in the fields.</li> <li>• Mr. Coppola asked what size the committee will be; he is concerned about keeping the size manageable so as to get things done. Mr. Munrett said they are looking at 10 or 11 members total.</li> </ul>	<p><b>Items of Information</b></p> <p><b>A. Turf Fields Replacement Update</b></p> <p style="text-align: center;">   RECEIVED  TOWN CLERK  2017 APR -5 P 12: 56  NEW MILFORD, CT </p>

	<p><b>B. Upcoming Projects</b></p> <ol style="list-style-type: none"> <li><b>1. HPS security system</b> <ul style="list-style-type: none"> <li>• Mr. Munrett said this project is with the vendor who has materials on order. They are hoping to begin wiring next week during break.</li> </ul> </li> <li><b>2. SNIS roof top air conditioning unit</b> <ul style="list-style-type: none"> <li>• Mr. Smith said the Town Council had approved the request from capital reserve and it will go to the Board of Finance on April 12. The unit serves the multipurpose room that is used year round.</li> </ul> </li> </ol> <p><b>C. RFP's for summer projects</b></p> <ol style="list-style-type: none"> <li><b>1. Septic cleaning</b></li> <li><b>2. Boiler cleaning</b></li> </ol> <ul style="list-style-type: none"> <li>• Mr. Munrett said these projects would go out to bid on April 6 with a return date for submittal of April 20. The goal is to start the work in June.</li> </ul> <p><b>D. NMHS turf cameras</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said he and Ms. Pratt are working with a vendor regarding cameras for the turf fields. There are some technical problems to troubleshoot before cost can be determined. A meeting is set for next Tuesday.</li> <li>• Mr. Dahl asked if the cameras are for security and Mr. Munrett said they are.</li> <li>• Mr. Dahl asked if he could ask a question about the SNIS roof top unit. He asked if it could work without using air conditioning. Mr. Munrett said it was dual purpose for heat and cold and right now is cycling air at least.</li> </ul>	<p><b>B. Upcoming Projects</b></p> <ol style="list-style-type: none"> <li><b>1. HPS security system</b></li> <li><b>2. SNIS roof top air conditioning unit</b></li> </ol> <p><b>C. RFP's for summer projects</b></p> <ol style="list-style-type: none"> <li><b>1. Septic cleaning</b></li> <li><b>2. Boiler cleaning</b></li> </ol> <p><b>D. NMHS turf cameras</b></p>
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**New Milford Board of Education  
Facilities Sub-Committee Minutes  
April 4, 2017  
Lillis Administration Building—Room 2**

<b>4.</b>	<b>Public Comment</b> <ul style="list-style-type: none"><li>• Tammy McInerney asked if there had been any follow up on redesigning the NES parking lot.</li><li>• Mr. Munrett said there had been no action due to cost considerations.</li><li>• Mr. McCauley suggested the topic could be placed on a future agenda if the committee wished to consider it further.</li></ul>	<b>Public Comment</b>
<b>5.</b>	<b>Adjourn</b> <p>Mr. Dahl moved to adjourn the meeting at 6:56 p.m., seconded by Mr. Coppola and passed unanimously.</p>	<b>Adjourn</b> <p><b>Motion made and passed unanimously to adjourn the meeting at 6:56 p.m.</b></p>

Respectfully submitted:



Brian McCauley, Chairperson  
Facilities Sub-Committee

**New Milford Board of Education  
 Operations Sub-Committee Minutes  
 April 4, 2017  
 Lillis Administration Building—Room 2**

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2017 APR -5 P 12:57

NEW MILFORD, CT

**Present:** Mrs. Wendy Faulenbach, Chairperson  
 Mrs. Angela C. Chastain  
 Mr. Robert Coppola  
 Mr. Brian McCauley

**Also Present:** Mr. Joshua Smith, Superintendent  
 Ms. Alisha DiCorpo, Assistant Superintendent  
 Ms. Ellamae Baldelli, Director of Human Resources  
 Mr. Anthony Giovannone, Director of Fiscal Services and Operations  
 Ms. Roberta Pratt, Director of Technology  
 Mrs. Laura Olson, Director of Pupil Personnel and Special Services  
 Mr. Kevin Munrett, Facilities Manager  
 Mr. Nestor Aparicio, Assistant Facilities Manager

1.	<p><b>Call to Order</b>          The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mrs. Faulenbach.</p>	<p><b>Call to Order</b></p>
2.	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• There was none.</li> </ul>	<p><b>Public Comment</b></p>
3.	<p><b>Discussion and Possible Action</b></p> <p><b>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</b></p> <ul style="list-style-type: none"> <li>• Ms. Baldelli said she would have a revised Exhibit A for the Board meeting.</li> <li>• Mr. Coppola asked if the football coaches are made aware in the fall that spring football is their responsibility too. Ms. Baldelli said they were.</li> </ul> <p>Mr. McCauley moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mrs. Chastain.</p>	<p><b>Discussion and Possible Action</b></p> <p><b>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</b></p> <p><b>Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</b></p>

<p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"><li><b>1. Budget Position dated 3/31/17</b></li><li><b>2. Purchase Resolution D-697</b></li><li><b>3. Request for Budget Transfers</b></li></ol>	<p>Motion passed unanimously.</p> <ul style="list-style-type: none"><li>● Mr. Giovannone distributed a revised budget position that was updated as of 3/31/17 and represented an approximately \$55,000 change.</li><li>● Mr. Giovannone said page 4 shows the first excess cost revenue. He said a shortfall in this line is still expected.</li><li>● Mrs. Faulenbach asked if the adjustment would most likely come from the salary line and Mr. Giovannone said yes and others if necessary.</li><li>● Mr. Smith said the expectation is the amount will be \$230,000 less but that is a worst case scenario and could still change.</li><li>● Mr. Coppola asked if account spending should be “frozen” at this time since, unlike the town, the Board has to stay within its annual budget.</li><li>● Mr. Smith said he did not think that was necessary at this time. The salary lines are healthy due to turnover savings and other issues. They continue to monitor the lines closely.</li><li>● Mrs. Faulenbach asked to clarify that the \$30,000 transfer in salaries-non cert was for the custodial overtime savings previously approved. Mr. Giovannone said it was.</li><li>● Mrs. Faulenbach noted the \$382,000 balance in the substitute line and asked if it was still expected that this would spend down quickly. Mr. Giovannone said it is and that it covers a mix of para and certified teacher substitutes.</li><li>● Mrs. Faulenbach said in previous years this is the time of year that actuaries might recommend a favorable adjustment to the medical line. She asked if any give back had been recommended this year. Mr. Giovannone said he had reached out to the new actuarial</li></ul>	<p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"><li><b>1. Budget Position dated 3/31/17</b></li><li><b>2. Purchase Resolution D-697</b></li><li><b>3. Request for Budget Transfers</b></li></ol>
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	<p>firm on March 28 with that question and they are not recommending any adjustment to the 2016-17 or 2017-18 budgets based on current projections.</p> <ul style="list-style-type: none"><li>• Mrs. Faulenbach asked about the negative amount in the legal services line and Mr. Smith said this was separate from the retainer and was an overage to that which is budgeted for other legal services, for example in the case of an expulsion where both the Board and administration have legal guidance. The overage is to cover expenses to firms other than Board counsel.</li><li>• Mr. Coppola asked if he could see a breakdown of legal expenses including, that which is being expended for FOI complaints and superior court litigation. Mr. Smith said he is welcome to look at the itemized bills. He said those items are through the retainer.</li><li>• Mrs. Faulenbach asked about the balance in the textbook line. Mr. Smith said they had budgeted for a new version of the elementary math series and the actual cost was lower than anticipated. He said they had also reduced the need for some student consumables in the phonics series that resulted in additional savings. Conversation is taking place now about the possibility of purchasing other replacement books with the funds.</li><li>• Mrs. Faulenbach asked about the \$98,000 remaining in furniture and fixtures. Mr. Smith said that was for smartboard replacements from Technology capital; they had been holding until later in the year in case of an unexpected technology issue. Purchase orders are in progress and the line will be substantially smaller next month.</li><li>• Mrs. Faulenbach asked what is included in the \$112,416 for student transportation and Mr. Giovannone said he would provide a breakdown for the next Board meeting.</li><li>• Mr. Coppola said he wanted to congratulate Mr. Giovannone again on the favorable audit</li></ul>	
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	<p>report.</p> <p>Mrs. Chastain moved to bring the monthly reports: Budget Position 3/31/17, Purchase Resolution D-697 and Request for Budget Transfers to the full Board for approval.</p> <p>Motion seconded by Mr. McCauley.</p> <p>Motion passed unanimously.</p> <p><b>C. Gifts &amp; Donations</b></p> <p><b>1. PTO — Exhibit B</b></p> <ul style="list-style-type: none"> <li>• There were no comments.</li> </ul> <p>Mrs. Chastain moved to bring Gifts &amp; Donations: PTO – Exhibit B to the full Board for approval.</p> <p>Motion seconded by Mr. McCauley.</p> <p>Motion passed unanimously.</p>	<p><b>Motion made and passed unanimously to bring the monthly reports: Budget Position dated 3/31/17, Purchase Resolution D-697, and Request for Budget Transfers to the full Board for approval.</b></p> <p><b>C. Gifts &amp; Donations</b></p> <p><b>1. PTO — Exhibit B</b></p> <p><b>Motion made and passed unanimously to bring Gifts &amp; Donations: PTO – Exhibit B to the full Board for approval.</b></p>
<p><b>4.</b></p> <p><b>A. Transportation Update</b></p>	<p><b>Items of Information</b></p> <ul style="list-style-type: none"> <li>• Mr. Smith said the current contract is up July 1, 2017 and the intention is to do a one-year extension since we are in the middle of the transition from diesel to propane and locked into the fuel contract.</li> <li>• Mrs. Faulenbach asked if the extension would be through 2017-18 and Mr. Smith said yes. Mrs. Faulenbach said she hoped the conversation would include continuing the budget relief provided with the last extension. She asked what the timeframe is going forward and Mr. Smith said he hoped to have an agreement to bring to the May Operations meetings.</li> </ul>	<p><b>Items of Information</b></p> <p><b>A. Transportation Update</b></p>

	<p><b>B. Upcoming Bids Update</b></p> <ul style="list-style-type: none"> <li>• Mr. Giovannone distributed a revised copy of the bid update.</li> <li>• Mr. Smith said they had advanced the timeline for the bid on student care workers to May so the vendor to ensure they are ready to go when school restarts in the fall.</li> <li>• Mr. Coppola asked if there would be any other bidders besides EdAdvance. Mrs. Olson said Ability Beyond Disability had bid in the past.</li> <li>• Mr. Coppola asked if funding would be from this year’s budget or next year’s. Mr. Giovannone said the septic/boiler was this year; the rest was next year.</li> <li>• Mrs. Faulenbach suggested the bid’s fiscal year be added to future documents. Mr. Smith agreed it would be helpful for clarity.</li> </ul>	<p><b>B. Upcoming Bids Update</b></p>
<p><b>5.</b></p>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• There was none.</li> </ul>	<p><b>Public Comment</b></p>
<p><b>6.</b></p>	<p><b>Adjourn</b></p> <p>Mr. Coppola moved to adjourn the meeting at 8:00 p.m. seconded by Mr. McCauley and passed unanimously.</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 8:00 p.m.</b></p>

Respectfully submitted:



Wendy Faulenbach, Chairperson  
 Operations Sub-Committee