

RANDOLPH COUNTY BOARD OF EDUCATION

Work Session

Monday, December 16, 2013

Minutes

The Randolph County Board of Education met for a work session on Monday, December 16, 2013 at 4:00 p.m. at Randleman High School. Board Members in attendance were as follows: Tommy McDonald, Board Chair, Emily Coltrane, Vice Chair, Tracy Boyles, Gary Cook, Todd Cutler, Matthew Lambeth and Gary Mason. Also present were Superintendent, Stephen Gainey, and the Leadership Team.

The Board Chairman welcomed everyone. The work session started at 4:06 p.m.

Operations Division

- Update on Randleman Middle School “5th Grade Academy Project”

Catherine Berry, Assistant Superintendent for Curriculum and Instruction shared that a meeting was held with both principals from Randleman Elementary and Randleman High. The information was then brought to the leadership team for review and also reviewed with the different department areas. The following information was presented by Catherine Berry and Marty Trotter.

DRAFT IDEAS	
Randleman Middle School Project	
<u>ITEM</u>	<u>COST</u>
1. Additional Assistant Principal (IIMOE) to handle testing and other responsibilities assigned by principal	\$68,000
2. Additional BEP teacher (Hamilton fold into his elective rotation)	\$52,800
3. CNS staff hours shifted from RES to RMS due to move of 5 th grade student numbers to RMS	? (but not a new extra cost to Randolph County School System)
4. Custodial staff hours shifted from RES to RMS due to move of 5 th grade student numbers to RMS	? (maybe not needed since no addition of square footage to clean at RMS)
5. 5 th grade ADM counts on RMS records	N/A (shift of funds from RES to RMS but no additional cost to Randolph County School System)
6. 5 th grade test results count on RMS records	N/A
7. 5 th grade follows RMS class schedule	N/A
8. 5 th grade follows RMS school day hours	N/A

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9. 1 laptop cart (16 computers)	\$21,500
10. Library resources	\$8,000
11. Canopy in back of RMS for 5 th grade bus drop-off/pickup	?
12. Trailers removed from RES (6 classroom trailers and 1 restroom/bathroom trailer)	Savings not realized until year 2 because savings used in year 1 to move trailers and set up at other schools
13. AIG teacher	N/A (no additional cost to Randolph County Schools)
14. EC teachers and ESL teachers	N/A (shift of student numbers from RES to RMS drives teacher allotment/no additional cost to Randolph County School System)
15. 5 th grade core teachers at RES will move to RMS (5 of them)	N/A (shift of student numbers from RES to RMS drives teacher allotment/no additional cost to Randolph County School System)
16. 5 th grade students ride RES buses (to avoid 5 th grade students riding buses with middle and high school students)	(Miles from RES to RMS)(cost per mile)(180 school days)(4 trips per day)(number of buses) \$6,480
17. Subscriptions for 5 th grade (class set)	\$1,000
18. Five document cameras (\$700 each)	\$3,500
19. Five teacher chairs (\$100 per chair)	\$500
20. Five locking file cabinets (\$250 each)	\$1,250
21. Classroom libraries (\$1,500 per class)	\$7,500
22. 3-day transition camp for 5 th graders in August	\$2,000

The board and leadership team had a time for questions and discussion. Some items of discussion were costs, transportation, and instructional time. Total cost presented for the project was \$184,330. The superintendent shared the amount of \$123,800 of the total cost would be recurring and \$60,530, a one-time expense.

After discussion, the superintendent stated the next appropriate step would be to schedule a public hearing in January between the January 14, 2014 Board meeting and the February Board meeting to receive comments from the public. The final recommendation would be brought to the Board in February for final approval. This would give enough time to work through the process.

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- Update on revised student assignment rules

Marty Trotter, Assistant Superintendent for Operations, stated the process for revisions started with a twelve member group getting together and reviewing every possible scenario that happened over the summer in the student assignment process. The next step would be a public document for parents, as well as staff. Mr. Trotter reviewed the grid of student reassignment information. Student assignment rules will be brought back for the board's final approval in January. The superintendent shared the May 15 deadline will place principals in a position to know their numbers and resources.

- Review of monthly/annual utility costs system-wide

Marty Trotter, Assistant Superintendent for Operations, reviewed the utility costs for each school for the months of January, May and September of 2012 in comparison to the same months for 2013. There were questions regarding the higher cost for Providence Grove and Wheatmore High, especially with both being newer facilities and built to be more cost efficient. Mr. Trotter stated the higher cost is due to the larger square footage, high ceilings, and the heating and air systems operating at the same time in order to control humidity.

Curriculum & Instruction Division

- "Read to Achieve" overview and RCSS plan to address it

Cat Berry, Assistant Superintendent for Curriculum and Instruction, thanked Dr. Graves for her hard work. The North Carolina Read to Achieve program is part of the Excellent Public Schools Act which became law in July 2012, and it applies to all public schools in North Carolina beginning with the 2013-2014 school year. The goal of the General Assembly's North Carolina Read to Achieve law is for all students to become proficient readers by the end of third grade. In every North Carolina kindergarten through third grade class, a student's reading progress is measured regularly using the Reading 3D assessment system. This system allows teachers to understand the reading level and skill development of all students, and it also allows teachers to identify struggling students as well as students who need reading enrichment. A Home Connect letter is sent to parents three times a year that indicates their child's progress on the Reading 3D benchmarking assessments along with activities that parents can use to help their child at home. The superintendent shared of the wise decision of the curriculum staff and principals to complete the portfolio at the beginning and assessing throughout the year. Ms. Berry reviewed the timeline. There was discussion of the summer camp and cost per student.

Board of Education/Staff events and initiatives

Dr. Gainey, Superintendent, reviewed the following upcoming events and initiatives:

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- 1) Board Work Session---January 14 (2:00 p.m.-6:00 p.m.)
 - a) Initial 2014-2015 budget discussion
 - b) Discussion of prioritization of facility needs list
- 2) Board Meeting---January 14 (6:30 p.m.)
 - a) Board vote on 2014-2015 student assignment guidelines
- 3) Public hearing pertaining to Randleman Elementary project---January (exact date TBD)
- 4) Board vote on Randleman Elementary project---February 17 Board Meeting
- 5) System-wide meeting of advisory councils---February or March
- 6) Presentation of 2014-2015 capital outlay needs to County Commissioners---March 10 at 6:00 p.m. (County Courthouse)
- 7) Budget work session schedule
- 8) Establishment/recognition of “Community Partners”
- 9) Board Work Session/Meeting Schedule for the remainder of the 2013-2014 school year:
 - a) February 17
 - b) March 24 (at Trinity High)
 - c) April 21
 - d) May 19
 - e) June 2
 - f) June 16

The start time for each Board Work Session is 4:00 p.m., with the exception of January 14. The January 14 Board Work Session starts at 2:00 p.m. Also, the start time for each Board Meeting is 6:30 p.m. The location of each meeting, with the exception of March 24, is the Board Room at the school system’s Fayetteville Street office. The March 24 meetings will be held at Trinity High.

The work session ended at 5:50 p.m.

Board Chair

Board Secretary