



OWOSSO PUBLIC SCHOOLS
Ready for the World

Board of Education Agenda
June 28, 2021
5:35 pm Regular Meeting
(Immediately Following Budget Hearing)

Washington Campus
645 Alger Street
Owosso, Michigan 48867

1. Call to Order

2. Pledge of Allegiance

3. Building Reports:

Celebrate Kids! – OHS All-State Athletes Recognition
2021 Softball State Champions Recognition

4. Board Correspondence:

Superintendent’s Report
Curriculum Director’s Report

5. Public Participation

6. For Action

▪ **Consent Agenda:**

May 24, 2021 First Regular Board Meeting Minutes-----	Report 20-157	Page 1
May 24, 2021 Second Regular Board Meeting Minutes-----	Report 20-158	Page 2
June 14, 2021 Committee of the Whole Minutes-----	Report 20-159	Page 15
June 14, 2021 Closed Session Minutes-----	Report 20-160	At Place
Current Bills-----	Report 20-161	Page 21
Financials-----	Report 20-162	Page 31
▪ Review/Reaffirmation of the Extended COVID-19 Learning Plan-----	Report 20-163	Page 34
▪ Revised Policy 5460–Graduation Requirements, Second Reading-----	Report 20-164	Page 69
▪ Revised Policy 5460.01–LHS Graduation Requirements, Second Reading-----	Report 20-165	Page 73
▪ Handbook Revisions 2021–2022-----	Report 20-166	Page 77
▪ Community Housing Network Purchase Timeline Amendment-----	Report 20-167	Page 85
▪ Michigan Works Contract Renewals-----	Report 20-168	Page 97
▪ 2020–2021 Final Budget Revisions-----	Report 20-169	Page 114
▪ 2021–2022 Proposed Original Budget-----	Report 20-170	Page 119
▪ State Aid Note Borrowing Resolution-----	Report 20-171	Page 125
▪ Bus Lease Approval-----	Report 20-172	Page 150
▪ 2021–2022 Board Meeting Dates-----	Report 20-173	Page 152
▪ Spicer Contract-----	Report 20-174	Page 153
▪ OEA Tentative Agreement-----	Report 20-175	Page 161
▪ OESPA Tentative Agreement-----	Report 20-176	Page 162
▪ Administrator Tentative Agreement-----	Report 20-177	Page 163
▪ Non-Union Personnel-----	Report 20-178	Page 164
▪ MHSAA Membership Resolution-----	Report 20-179	Page 165

7. For Future Action

▪ Obsolete Materials-----	Report 20-180	Page 168
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8. For Information

▪ Personnel Update-----	Report 20-181	Page 169
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9. Public Participation

10. Board Reports: Board Member Comments/Updates

11. Upcoming Board Meeting Dates:

July 26: Board of Education Meeting, Washington Campus Gym, 5:30 pm. (Note: There is no Committee Meeting in July.)
August 9: Board of Education Committee of the Whole, Washington Campus Superintendent’s Office, 5:30 pm

12. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting. Board Policy 0166

BOARD GUARANTEE (Adopted May 2006)

We have been elected by the members of our community and choose to serve our fellow citizens to deliver the best possible programs and services to our children.

Therefore, we guarantee that:

We will serve with pride. We have been given the opportunity to make a difference in the lives of children and the quality of life in our community, and we are proud to accept that challenge.

We will treat students, parents, citizens, staff and fellow board members with dignity and respect.

We will be informed, knowledgeable and prepared before making decisions that affect the education of students. We will stay up-to-date so that our decisions will be based on the most recent information. We will model our belief that learning is a lifelong process.

We will do our part to work as a team with administrators, teachers, support staff, parents, students and citizens so that the entire learning atmosphere of our school will be one of warmth and caring. We will do this by becoming a part of district committees such as cross-functional, professional governance council (PGC) and many more.

We will maintain the policy making role of the Board and represent this to the constituents of the district by informal communications and referral to the proper channels for consideration of concerns and suggestions.

We will be enthusiastic and energetic in our support of the work in our schools by students, staff and volunteers. We will model this behavior by attending school sponsored events and working toward board certification through class work.

We will represent and reflect all segments of the community and base our decisions on sound policy and ethical principle that is in the best interest of all students. We will do this by basing our decisions on data and survey work on an annual basis. We will also take the time to have formal and informal conversations with our community.

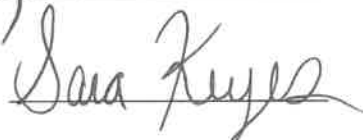
Rick Mowen
President



Shelly Ochodnicky
Vice President



Sara Keyes
Treasurer



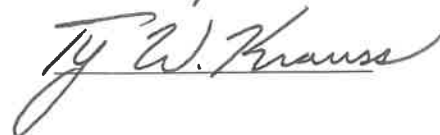
Marlene Webster
Secretary



Adam Easlick
Trustee



Ty Krauss
Trustee



Olga Quick
Trustee



Board Guarantee check points will run in conjunction with the Superintendent dialogue sessions.



OWOSSO PUBLIC SCHOOLS

Ready for the World

BOARD OF EDUCATION NORMS

- Open, Honest, and Timely Communication
- Prepared
- Committed
- Unified
- Disagree Without Conflict
- Punctual (notify if absent)
- Responsive (48 hour rule)
- Students First
- No Surprises



OWOSSO PUBLIC SCHOOLS

Ready for the World

Public Participation at Board Meetings Statement

The Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience are reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

OWOSSO PUBLIC SCHOOLS
Board of Education Minutes
1st Regular Meeting
May 24, 2021
Report 20-157

Present: Adam Easlick, Sara Keyes, Ty Krauss, Rick Mowen, Olga Quick, Marlene Webster
Absent: Shelly Ochodnicky

President Rick Mowen called the Board of Education Meeting to order at 5:30 p.m. The meeting was held at the Washington Campus Gymnasium, 645 Alger Street, Owosso MI 48867.

Public Participation

President Mowen stated that the Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

No participants addressed the Board.

For Action

- Moved by Keyes, supported by Krauss that the Owosso Board of Education approve the resolution to consider appointing President Rick Mowen as the designated representative and Trustee Ty Krauss as the alternate of the Owosso Public Schools for the electoral body of the Shiawassee RESD (ISD) biennial election to be held June 7, 2021. Further that the resolution to designate the representative and alternate be approved at a public meeting of this Board to be held May 24, 2021 at 5:35 pm. Motion Approved unanimously.

Adjournment

Moved by Quick, supported by Easlick, to adjourn at 5:32 pm.

OWOSSO PUBLIC SCHOOLS
Board of Education Minutes
2nd Regular Meeting
May 24, 2021
Report 20-158

Present: Adam Easlick, Sara Keyes, Ty Krauss, Rick Mowen, Olga Quick, Marlene Webster
Absent: Shelly Ochodnicky

President Rick Mowen called the Board of Education Meeting to order at 5:31 p.m. The meeting was held at the Washington Campus Gymnasium, 645 Alger Street, Owosso MI 48867.

Pledge of Allegiance

Introductions

The following individuals introduced themselves:

- Madalyn Hasyn, Board of Education Student Representative
- Julie Omer, Chief Financial Officer
- Ty Krauss, Board Trustee
- Sara Keyes, Board Treasurer
- Andrea Tuttle, Superintendent
- Rick Mowen, Board President
- Marlene Webster, Board Secretary,
- Olga Quick, Board Trustee
- Adam Easlick, Board Trustee
- Steve Brooks, Curriculum Director

Building Reports

Lincoln High School (LHS) Principal Steve Irelan recognized LHS' top five graduates who were selected for their outstanding character and contributions to the school. The following students introduced themselves, their family members in attendance, and their plans after graduation:

- Josh McAninch – Accompanied by his mother Dequinda McAninch. Josh is undecided about his plans after graduation but is interested in pursuing a trade or serving in the military.
- Dahlton Cozat – Accompanied by his mother Terry Reasner, brother Dylan, and friend Chad. Dahlton is undecided about his plans after graduation.
- Kylee Crapo – Accompanied by her mother Kristin Crapo. Kylee aspires to pursue massage therapy with specialization in acupuncture after graduation.
- Hannah Bernath – Accompanied by her mother Brenda Bernath, father Bob Bernath, brother Dakota, best friend Briana, boyfriend Preston, and grandma Sherin Bakos. Hannah will attend Northern Michigan University next school year.
- Courtney McConnell – Accompanied by her mother Michele Jewell and father Roger McConnell. Courtney will continue her studies and plans to become a veterinary technician.

The LHS top graduates were applauded for their successes and presented with a gift from Principal Irelan.

Owosso High School (OHS) Principal Jeff Phillips, along with Assistant Principals Karen VanEpps and Dallas Lintner, recognized the OHS Class of 2021 highest honors students. The following students introduced themselves, their parents, and shared their post-graduation plans:

- Kelsey Andrykovich – Daughter of Andrea and Keith Andrykovich. Kelsey will attend the University of Michigan Flint.
- Claudia Drake – Daughter of Heather and William Drake. Claudia will study biology at Michigan State University’s Lyman Briggs College.
- Lauren Gaskin – Daughter of Carol Gaskin. Lauren will study neuroscience at Michigan State University.
- Cara Henderson – Daughter of Wendy and Michael Henderson. Cara will study biology at Michigan State University.
- Tyler Hoag – Son of Robin and Davis Hoag. Tyler will study political science at Alma College.
- Lauren Skinner – Daughter of Brandi Skinner-Ellis and Justin Ellis. Lauren will study bakery and pastry arts at Kendall College.
- Arianna Stewart – Arianna will complete Lansing Community College’s Early Childhood Education program.
- Elizabeth Tolrud – Daughter of Mike and Carol Tolrud. Elizabeth will study environmental science at the University of Michigan.
- Reyn Tuttle – Daughter of Andrea and John Tuttle. Reyn will study biology at the University of Michigan.
- Sarah Wittum – Daughter of Ruth and Luke Wittum. Sarah will study education at Michigan State University.

The OHS top graduates were applauded for their successes and presented with a gift from Principal Phillips.

Dr. Tuttle congratulated the top graduates and thanked their families for supporting them throughout their education at OPS and for celebrating their successes this evening.

Dr. Tuttle and OPS Principals honored the following staff members retiring at the conclusion of the 2020–2021 school year.

- OHS Principal Jeff Phillips recognized Linda Dignan for her 18 years of service to Owosso Public Schools. He shared that Linda has been his executive secretary at OHS for the past four years and was nominated this year by her colleagues for the Rodger Elford Staff Member of the Year Award. Principal Phillips stated that Linda is fantastic to work with and can be counted on for any task. He added that her work is always completed in a classy manner, always done right, and she never seeks attention for it. He concluded noting that it has been a pleasure to work with her and the whole staff congratulates her on her next steps.
- Emerson Principal Jessica Aue recognized Marcia Green and Lynda Porter, both of whom she described as the most experienced, wise, and hard-working kindergarten paraprofessionals that she has ever had the pleasure of working with. Marcia served the district for six years, starting off as a favorite guest teacher before finding her home in kindergarten. Principal Aue noted that Marcia’s daughter was married in Korea last spring, and Marcia is looking forward to celebrating as a family this summer. Principal Aue stated that Marcia has been a true blessing to Emerson Elementary. Marcia introduced and thanked her husband, Mark. Lynda served the district for 24 years and truly found her calling as a paraprofessional. Principal Aue noted how precious it is seeing Lynda line up her small kindergartners for a bathroom break, reviewing and playing games with them in lines while ensuring they are always paying attention and

ready to go. Principal Aue added that she has so enjoyed getting to know Lynda. Lynda will enjoy retirement spending time up north with her grandchildren and recently retired husband. Lynda thanked and introduced her husband, Bradley.

- Dr. Tuttle recognized Liaison Officer Mike Ash. She noted that he graduated from Corunna High School and Ferris State University. He was a Shiawassee County Sheriff from 1981 to 2013, serving in various roles such as Road Patrol Deputy, Road Patrol Sergeant, Detective Sergeant, and Lieutenant. In 2013 he came to OPS and has served as the Liaison Officer for eight years. Dr. Tuttle noted that Officer Ash has always been an active member of the community, serving on various community boards. She also shared a touching story in which a child accidentally referred to Officer Ash as their dad, exemplifying that the students think of him not as an officer in uniform, but as a friend and mentor. Officer Ash thanked his wife, Linda, for her support.
- Bryant Principal Shelly Collison recognized Denise Teft for her 35 years in education, 26 of which were with OPS. Principal Collison shared that Denise has taught physical education at Washington Elementary, Central Elementary, and Bryant Elementary, touching the lives of thousands of students. She always incorporated real-life application into her lessons and over the years organized activities that became students' favorite traditions including Jump Rope for Heart, the 5th grade bowling unit, Walking Club, and the 5th grade Field Meet. Principal Collison added that Denise has always been willing to help her colleagues, organizing healthy eating and exercise competitions for the staff. Denise is looking forward to spending retirement with her new grandchild and will spend more time pursuing her hunting and traveling hobbies. Principal Collison concluded stating Bryant will miss Denise, but hopes she comes back for those field meets!
- Principal Collison recognized Julie McKay who taught in the district for 27 years, the last 22 of which she spent as the 4th grade teacher at Bryant. Principal Collison stated that Julie truly embraces the philosophy of life. Julie has always gone above and beyond to make learning fun for students, including organizing Oakley Days, A Day at Sea, Mackinac Island trips, and live Zoom sessions with Josh's Frogs. Principal Collison shared that Julie is passionate about social studies and shared her love for travel with her students. Upon retiring, Julie plans to take a trip with her husband Jim to Antarctica. Julie and Jim are also excited to spend more time with their seven grandchildren.
- Principal Ireland recognized Beth Kelley for her gracious service to the district. Beth was a long-term sub for OPS prior to starting full time 16 years ago at LHS. Principal Ireland thanked Beth for creating wonderful opportunities for Lincoln students and for emphasizing relevancy in every lesson. Principal Ireland noted that Beth spent a lot of time reaching out to students and building strong relationships with them, and he is extremely thankful for her contributions to the school. Beth introduced and thanked her husband Courtland of thirty years. She also thanked the Board, noting it has been a joy to work for OPS. Beth added that she has met some of her dearest friends working for OPS and has so enjoyed working with her students over the years.
- Principal Phillips honored Deb Faulkner who has served OPS for 12 years. Deb has taught English, Math, Science, Social Studies, Life Skills, Government, and Emotionally Impaired classes, exemplifying her versatility. Above all, Deb said she will miss "Dance Fridays" with her students, a weekly tradition in which the music in the classroom is turned up and Deb dances with her students. Deb thanked her longtime mentor Bill Aue, who welcomed her to OPS and inspired her teaching career. She stated that working for OPS has been an honor, and she will miss her second home.
- Principal Phillips recognized Mike Gregory who has taught in the OHS Business Department for six years. Principal Phillips noted that Mike was instrumental in turning the student-run Virtual Enterprises into award winning businesses. Principal Phillips added that Mike has been incredibly supportive of students in and out of the classroom,

always attending athletic events to either keep score, announce games, or head the student section. Mike shared that eight years ago he walked into the Washington Campus as a substitute teacher and felt so welcomed that he started working full time as a paraprofessional. He expressed how grateful he was to have been given the opportunity to teach business at OHS, calling it the blessing of a lifetime that he will sorely miss.

- Principal Phillips recognized Clark Wilson for his 24 years of service in the OPS Math Department. Clark was very active in the district, also coaching softball and football. Upon retirement, Clark is excited to travel and spend time with his family. Clark is also a big Detroit Lions fan. Principal Phillips joked about his dedication to the Lions and thanked Clark again for his much-appreciated service.
- Principal Phillips recognized Sarah Collins for 25 years of service to OPS as a World History and Geography teacher. Sarah took on many leadership roles including Department Chair, IB Coordinator, Cheer Coach, Dance Coach, and Track Coach. Sarah was always all in for Owosso and said she will dearly miss the flash mob dances at pep assemblies, helping students build their homecoming floats, and cheering on Trojan athletes and the Trojan Marching Band.
- OMS Assistant Principal Cathy Dwyer recognized Susie Phillips who is retiring from OMS after 19 years of teaching English. Principal Dwyer noted that Susie has produced some of the best writers that have graduated from Owosso. Susie was actively involved in the district and community, serving as Department Chair, leader of the Red Cedar Writing Contest, and on the Shiawassee Scholars Council. Principal Dwyer added that Susie is always the “go to” for the OMS newsletter. Susie is incredibly intelligent, thoughtful, and funny. Principal Dwyer noted that her creativity and knowledge of middle schoolers will surely be missed. Susie has a deep love for animals and plans to spend retirement with her beloved pets, new grandbaby, and newly retired husband. Principal Dwyer said, on behalf of the team, how loved Susie is and how much she will be missed. Susie thanked everyone, noting that has been her honor to teach in the same district she grew up in.
- Dr. Tuttle had the pleasure of congratulating Principal Jeff Phillips on his retirement after dedicating 37 years to education. Dr. Tuttle noted that Principal Phillips was born and raised in Owosso. He, along with his eight siblings, mother, wife Susie, and two daughters all graduated from OPS. Principal Phillips holds a bachelor’s in education from Central Michigan University and a master’s in education administration from Long Beach State University. He spent ten years in California where he taught, coached varsity football and baseball, and served as Athletic Director. Principal Phillips spent eight years as an Athletic Director in Mt. Pleasant before finishing the last 19 years of his career in Owosso. Dr. Tuttle stated that Principal Phillips has been a great friend and mentor to many. He is fun, hard-working, and loving, and Dr. Tuttle shared fond memories of him over the past years. Principal Phillips thanked Dr. Tuttle for her kind words, but first and foremost thanked his wife Susie, and daughters Rachel and Megan. He explained that throughout his long career in education and athletics, there were many nights he was away from home, but his family was always extremely supportive. He thanked the teachers and staff at OHS, giving special thanks to his Assistant Principals Karen VanEpps and Dallas Lintner. He also thanked OPS students, kidding that he loves them even though they still do not understand all of his jokes. Principal Phillips concluded thanking the Board for this opportunity, adding that he loves Owosso, its history, and its people. Principal Phillips said he feels fortunate to be leaving education while still loving what he does, and he is excited to spend more time in retirement with his new granddaughter.

Dr. Tuttle stated that over 300 years of experience is leaving the district this year. While she is excited for each retiree, Dr. Tuttle noted the tremendous loss it is to the district. Dr. Tuttle stated that this year's group of retirees is comprised of incredibly passionate individuals, and though the district is sad to lose them, the district was incredibly lucky to have benefited from their expertise for several years. Dr. Tuttle thanked the families of the retirees, for allowing them to sacrifice their time to serve their students and community.

President Mowen introduced Madlyn Hasyn, the newest Student Representative to the Board of Education. Ms. Hasyn is a junior at OHS and will serve as Student Representative for the next year. She stated that she participates in Madrigals, Drama Club, and joined Student Government in a decision that followed her urge to make a difference and ensure everyone's voice can be heard. Ms. Hasyn reported that graduation is this week, acknowledging the seniors had a very difficult year but have made the best of it. She stated that the *25th Annual Putnam Counting Spelling Bee* musical comedy will be performed by the OHS Drama Club in the Mitchell Amphitheater in July. Additionally, the choirs are planning for their end of the year Cabaret showcase that will feature five ensembles. Ms. Hasyn reported the girls' softball district competition against Fowlerville will take place on Saturday, June 12th, and the track and field team at OHS recently competed against Corunna at regionals. Concluding, Ms. Hasyn thanked her predecessor, Tyler Hoag for giving her this opportunity and being an incredible mentor and friend.

Board Correspondence

Dr. Tuttle stated, "Last summer when we were working feverishly devising a plan to provide safe and healthy educational opportunities for everyone, we thought we'd only need the plan until November. . . as we hoped things would be back to normal at that juncture. Well, unfortunately, back to normal never came to fruition this year.

This is the last Board of Education meeting prior to the end of the school year, and it is the perfect opportunity to commend the Owosso team, including all the adults and students, who came together to keep everyone as safe as possible during a pandemic while still providing educational opportunities that were engaging, rigorous and relevant. At the beginning of the year, I asked the adults in our district to present like a duck, paddling feverishly underwater where our students couldn't see, but above water where our students were watching presenting a calm and confident appearance, so our students had assurance in the adults that "We've got this!" Children need the security and stability of adults, and the adults in the district did not disappoint. Although the adults including parents, guardians, and others were sometimes struggling keep it together personally and professional, to our students they shouldered most of the burden so our students could navigate this new normal and focus on their education.

Our food service team has not had a break since the pandemic began. They worked all summer providing breakfasts and lunches to anyone in need, and they continued through the year to provide breakfasts and lunches in the classroom and for pick up. Our transportation department cleaned and sanitized buses after every run and were flexible throughout the year as changes were made. Our administrators thoughtfully considered data and variables and ultimately made tough and sometimes unpopular decisions that followed the CDC recommendations. Our custodians added additional cleaning and sanitizing protocols to their already long list of responsibilities. Our teachers modeled lifelong learning as they worked to perfect their technology skills that would best fit the learning of our virtual students. Our support staff . . . covered classrooms, answered phones when needed, provided contact tracing, and the list goes on. Our parents and guardians took on the role of educators ensuring that their child's needs were met in the best possible environment. All the adults were present to support our students.

This has been a year of challenging times for everyone, but also a time to demonstrate that we are life-long learners, problem solvers, thinkers, and that we truly care about one another. Thanks to each of you who make up our Board of Education. Even though there have certainly been differing approaches and thoughts after listening to the experts about how to handle the pandemic, without hesitation, I can say that you were relentless in leading our district with the best interest of our students and staff in mind.”

Dr. Tuttle added that the OPS team has thought of creative ways to celebrate students while following guideline and still offering events like the Blue and Gold Celebration, CTE Banquet, Highest Honors Luncheon, Senior Cookout, Senior Walk the elementary school, Senior Signs on the front lawn of OHS, Today’s Trojans highlighting seniors, Athletic Awards Ceremony, Virtual Theater Productions, the revamping of Cabaret, Virtual Field Trips, Track and Field Events, and Camp2U. She added that this week is graduation for not only seniors, but also for kindergarteners, 5th graders, and 8th graders. All events were made possible thanks to the incredible staff at Owosso.

Dr. Tuttle announced that plans are in place for students who missed their Mackinac Island trip to attend next year and for those who missed out on the Washington D.C. to go next year as well. The music department is already planning for the Trojan Marching Band trip to Disney World next year.

Dr. Tuttle announced the soft opening for the new/renovated secondary campus will be August 16th or 17th. It will be a self-guided tour for OPS staff members with QR codes in each classroom that are activated to show participants what to notice in a particular space. The grand opening of the secondary campus will be open to the community and occur in November. Waiting until November will provide the music department time to prepare performances and possibly time for all gathering restrictions to be lifted.

Dr. Tuttle concluded her remarks with, “So, here’s to finishing strong and hoping that next year we will resume many traditions that we missed this year, while adding new traditions so we continue to grow. It is always great to be a Trojan!”

Mr. Brooks began his remarks sharing details on the robust summer school program OPS will be offering to students who need extra support before next fall. He noted that OPS is the only school in the county offering summer programming to students from preschool through 12th grade. He added that the district is reaching out to families and finalizing schedules.

Mr. Brooks stated the district was creative with virtual professional development opportunities over the last year but is excited to add more in-person trainings for staff next school year. Professional development opportunities are being developed for math, technology, reading, writing, ELA, CTE, and International Baccalaureate (IB).

Mr. Brooks thanked the building teams, as student assessments are wrapping up. He noted the teams were creative with scheduling and always made sure students were fed before assessments. He acknowledged that testing can seem overwhelming at times, but Owosso students and staff have done a fabulous job with it this year.

Public Participation

President Mowen stated that the Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes

or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

The following participant addressed the Board:

- Stephen Myers

For Action

- Moved by Webster, supported by Keyes to approve the April 26, 2021 regular meeting minutes, current bills, and financials as presented. Motion carried unanimously.
- Moved by Quick, supported by Easlick to reaffirm the OPS Extended COVID-19 Learning Plan. Dr. Tuttle reported the following changes to the plan:
 - MHSAA, in accordance with the MDHHS Emergency Order that went into effect on May 6, 2021, rescinded the requirement for student athletes to participate in the MDHHS weekly testing program if they are fully vaccinated or have recovered from a positive COVID-19 diagnosis within the past three months.
 - MHSAA, in accordance with the MDHHS Emergency Order issued on May 14, 2021, rescinded the requirement for individuals to wear face masks during outdoor MHSAA activities. MHSAA also rescinded the requirement for fully vaccinated individuals to wear face masks at indoor MHSAA activities. Motion carried unanimously.

Dr. Tuttle added there are currently six positive cases of COVID-19 in the district, three of which are tied to the same family. She noted there were an additional 24 students quarantined, and all of those exposures came from outside of school. Motion carried unanimously.

- Moved by Webster, supported by Easlick to approve the course listings presented for the Middle School, High School, and Lincoln High School for the 2021–2022 school year. Treasurer Keyes asked if there were any courses with curriculum that incorporated critical race theory. Curriculum Director Steve Brooks noted there are some courses that incorporate lessons on civil rights and social justice, particularly high school level English and History courses, as well as the Individuals of Society course. Dr. Tuttle added that Social Justice in Jurisprudence is a course taught by Mr. Aaron Hughes that touches on social justice issues. Dr. Tuttle also highlighted the Teaching Tolerance course at the high school that is, in her opinion, one of the high school’s greatest classes in which students learn how to help other students with special needs and how to have empathy for those with different experiences. Trustee Krauss asked if OPS is teaching critical race theory specifically. Dr. Tuttle replied there is no set critical race theory curriculum in any course, but the district is teaching about social justice and how to understand different experiences. Mr. Brooks emphasized that there is not a specific class focusing on critical race theory. He noted that the course “Theory of Thought and Knowledge” is taught at the high school and touches on current events. Treasurer Keyes said she has watched videos online about critical race theory and would like it kept out of Owosso schools. Secretary Webster shared that she has not studied critical race theory enough to know what its presence in curriculum would actually mean, but she has learned a lot about the history of the community and how persons of colors are sometimes treated differently in Owosso. She added that she hopes the district would teach students about the community’s history, not hiding that Owosso was a Sundown Town and persons of color in Owosso have experienced negative comments and actions because of the color of their skin. Secretary Webster would like to help students understand what minorities in the community experience so the community as a whole can do better than it has in the past. Trustee Quick noted that as a person of color who moved to Owosso in 1989, she

has experienced being cautioned about what she does and where she travels in the city. Trustee Krauss stated that he thinks it is important to look at where the community has been, where it is going, and how that translates to what students are being taught in the classroom. President Mowen stated that no person should impose their personal views on another, but he believes making students aware of the past is important. He added that an IB program should give students the information, knowledge, and statistics. From there, students are allowed to develop their own beliefs and interpretations. Concluding, President Mowen added that he thinks everyone needs to be aware of today's challenges and approach the curriculum with an open mind to give students the education they need to be competitive, informed, and compassionate individuals in today's world. Treasurer Keyes added that many people may be uneducated about what critical race theory is and, in general, the community should be informed of what students are being taught in the classroom. Motion carried unanimously.

- Moved by Webster, supported by Quick to authorize the Superintendent to sign off on the permanent easement for the city to construct a canoe launch, boat lockers, and pedestrian walking path to and from the launch in the area specified in the accompanying Deed of Easement. Motion carried unanimously.
- Moved by Krauss, supported by Webster to authorize the Superintendent to sign the proposed contract with ESS Midwest (formerly PCMI/Willsub) for the contract for the 2021–2022 fiscal year. Motion carried unanimously.
- Moved by Webster, supported by Quick to adopt as their second reading new policy 7450–Property Inventory, revised policy 7455–Accounting System for Fixed Assets, revised policy 2260.01–Section 504/ADA Prohibition Against Discrimination Based on Disability, revised policy 2266–Nondiscrimination on the Basis of Sex in Education Programs or Activities, new policy 5341–Emergency Medical Authorization, new policy 5342–Do Not Resuscitate Orders (DNR) for Minor Students, new policy 5343–Physician Order for Scope of Treatment (POST), revised policy 7440.01–Video Surveillance and Electronic Monitoring, revised policy 8321–Criminal Justice Information Security (Non-Criminal Justice Agency), revised policy 8330–Student Records, revised policy 8400–School Safety Information, revised policy 8500–Food Services, revised policy 8510–Wellness, revised policy 1422–Nondiscrimination and Equal Employment Opportunity, revised policy 1623–Section 504/ADA Prohibition Against Disability Discrimination in Employment, revised policy 1662–Anti-Harassment, revised policy 2260–Nondiscrimination and Access to Equal Educational Opportunity, revised policy 3122–Nondiscrimination and Equal Employment Opportunity, revised policy 3123–Section 504/ADA Prohibition Against Disability Discrimination in Employment, revised policy 3362–Anti-Harassment, revised policy 4122–Nondiscrimination and Equal Employment Opportunity, revised policy 4123–Section 504/ADA Prohibition Against Disability Discrimination in Employment, revised policy 4362–Anti-Harassment, and revised policy 5517–Anti-Harassment. Motion carried unanimously.
- Moved by Quick, supported by Keyes to adopt as their first reading, revised policy 5460–Graduation Requirements and revised policy 5460.01–LHS Graduation Requirements. Motion carried unanimously.
- Moved by Quick, supported by Easlick to approve the resolution designating President Rick Mowen as the representative and Trustee Ty Krauss as the alternate of the Owosso Public Schools for the electoral body of the Shiawassee RESD biennial election to be held on June 7, 2021. Further that the district's representative is directed to cast a vote on behalf of this Board for the following candidate(s):
 - One (1) Six-year Term: Dennis Heniage
 - One (1) Four-year Term: Margaret Sayles
 Motion carried unanimously.

- Moved by Keyes, supported by Krauss to approve the resolution supporting the projected Shiawassee RESD 2021-2022 General Education Fund Operating Budget. President Mowen stated the RESD provides many services to all schools in the county. He added that the drop in students county-wide is leveling off and special education continues to increase, which has added to the overall budget. Motion approved unanimously.
- Moved by Keyes, unanimous support to approve the hiring of Mr. Bruce Holladay for the position of Owosso High School Principal at step 4 of 10, \$111,015. Dr. Tuttle informed the Board that Mr. Holladay has four years of administrative experience in the Taylor School District where he served as the principal of the Career Center and the Virtual Learning Academy. He also holds 18 years of leadership and instructional experience at the secondary level. Mr. Holladay has served as a Study Abroad Program Coordinator and as an International Workshop Developer. He is well-versed in the IB philosophy of instruction. In addition, Dr. Tuttle shared that Mr. Holladay holds an Ed.S. in Leadership and Administration from Oakland University, an M.A. in Education, Educational Technology Specialization, from the University of Michigan – Flint, and a B.A. in Telecommunications from Michigan State University. Dr. Tuttle shared that Mr. Holladay’s wife Jenny was in attendance with him, and together they have two children ages five and seven. Dr. Tuttle informed the Board that Principal Jeff Phillips has graciously offered to assist Mr. Holladay with the transition during the month of June. Mr. Holladay thanked the Board of Education, noting what an amazing night it has been, celebrating those who have committed their entire professional careers to education and celebrating the top graduates. He said it has been clear from the beginning for him that there is heart in the community and while he will never fill Mr. Phillip’s shoes, he hopes he can follow in his footsteps and be an active member of the community. Motion carried unanimously.
- Moved by Keyes, supported by Krauss to approve the hiring of Mr. Greg Klapko for the position of Owosso High School CTE Business Management Teacher at MA Step 9, \$62,743; Mr. Taylor Sergent for the position of Lincoln Alternative High School Social Studies Teacher at MA Step 5, \$51,832; Rebecca Zuniga for the position of Owosso High School Math Teacher at MA Step 9, \$62,743; and Forest Tate for the position of Lincoln Alternative High School English Teacher at BA Step 1, \$40,443. Dr. Tuttle stated this pool of candidates are exceptional professionals who will be great assets for OPS students. She shared that Mr. Klapko’s most recent role has been President/CEO of the Shiawassee Regional Chamber of Commerce. He served as Director of Career Services at Baker College for 20 years and has also been a long-term sub at OHS for the CTE-Agriculture Program. In addition, Mr. Klapko holds a bachelor’s degree in Business Leadership and a Master’s in Business Administration from Baker College. Mr. Sergent has almost six years of experience teaching social studies at the secondary level. He has coached the OHS Girls Tennis team this season. Mr. Sergent holds a bachelor’s in Interdisciplinary Studies and Secondary Teaching Certificate in Social Studies from Michigan State University. He is expecting to graduate in May 2022 with a master’s in K–12 Educational Administration from Michigan State University. Ms. Zuniga has over 24 years of experience teaching mathematics and chemistry at the secondary and postsecondary levels. She holds a bachelor’s degree and Secondary Teaching Certificate in Mathematics and Chemistry from Olivet College, as well as a master’s in Education, Curriculum, and Instruction from the University of Phoenix. Mr. Tate has over 11 years of experience teaching English, History, Writing, Law, and Debate at the secondary and postsecondary levels. He was also an adjunct faculty member at Lansing Community College where he taught karate for almost 15 years. Mr. Tate holds a bachelor’s in History from Michigan State University where he also received his Secondary Teaching Certificate in English, Social Studies, and History. Mr. Tate is expected to graduate from

Central Michigan University in August 2021 with a master's in Curriculum and Instruction. Trustee Quick said she supported the four individuals coming forward and has no questions about their ability to help Owosso students. She did express that she was concerned for staff who began their careers at Step 1 and had 14 years of experience. She stated she will vote "no" not because she does not support these candidates, but because she has financial concerns. President Mowen stated that it is extremely difficult to fill positions these days. He added that he does not know how you could get better candidates than each of these proposed hires, noting that the district hires not only the candidates with the best credentials, but those of good character. President Mowen said he is proud Owosso administrators look at individuals in their entirety during the interview process. Trustee Krauss stated that he is involved in a workforce development organization, and competition is keen for talent. He added the competition for teachers is so fierce right now, and the district must jump on opportunities to hire qualified individuals when they arise. Trustee Krauss finished, stating that the district has great candidates before them who have his full support. Ayes: Mowen, Krauss, Easlick, Keyes, Webster. Nays: Quick. Absent: Ochodnicky. Motion carried.

For Future Action

- The Board will be asked to approve the 2021–2022 student handbooks for Bentley Bright Beginnings, elementary, middle, and high schools as presented.
- The Board will be asked to authorize the Superintendent to sign the proposed revised Purchase Agreement (PA) with Community Housing Network (CHN) for the sale of the current Middle School located at 219 N. Water St.
- The Board will be asked to authorize the Superintendent to renew the contracts with Genesee Shiawassee Thumb (GST) Michigan Works from July 1, 2021 through June 30, 2022. Mr. Krauss said this is an opportunity to help offset training costs, and Michigan Works is happy to partner with OPS.
- The Board will be asked to adopt the resolutions that revise the appropriations for the General, School Service and Building and Site Funds for the 2020-21 fiscal year to be presented to the Board for adoption at the June 28th, 2021 regularly scheduled Board meeting.
- The Board will be asked to adopt the resolutions to be presented for the 2021-22 fiscal year budget package for the General, School Service, Fiduciary and Sinking funds at the June 28th board meeting.
- The Board will be asked to authorize the borrowing of a yet to be determined amount of money for operating purposes to eliminate cash flow challenges that result from timing issues related to State Aid payments for the 2021-22 school year. Dr. Tuttle noted that the State has not yet approved their budget, so it has been difficult for the district to determine its budget.
- The Board will be asked to either lease or purchase up to two buses pending results of bids and federal funding approvals.
- The Board will be asked to resolve that the regular meetings of the Owosso Public Schools Board of Education will be held each month beginning at 5:30 pm in July 2021 through June 2022 on the dates tentatively listed below in a location that is to be determined.
 - July 26, 2021
 - August 23, 2021
 - September 27, 2021
 - October 25, 2021
 - November 22, 2021
 - December 13, 2021

- January 24, 2022
- February 21, 2022
- March 14, 2022
- April 25, 2022
- May 23, 2022
- June 27, 2022

And the Board of Education Committee of the Whole will be held beginning at 5:30 pm in August 2021 through May 2022 on the dates tentatively listed below in a location that is to be determined.

- August 9, 2021
- September 13, 2021
- October 11, 2021
- November 8, 2021
- January 10, 2022
- February 14, 2022
- April 11, 2022
- May 9, 2022

Moved by Webster, supported by Quick to move for future action items to for action items.
Motion carried.

For Information

Superintendent Dr. Tuttle reported the following personnel changes:

- **Accepted Positions**
 - Madyson Decker has accepted the 2.5-hour Monitor position at Central Elementary.
 - Linda Chase has accepted the 2.5-hour Monitor position at Central Elementary
- **Retirements**
 - Deborah Faulkner, Owosso High School Teacher has submitted her letter of retirement effective at the conclusion of the 2020-2021 school year after 12 years of service with the district.
 - Marcia Green, Paraprofessional at Emerson Elementary has submitted her letter of retirement at the conclusion of the 2020-2021 school year after 3 years of service with the district.
- **Resignations**
 - Heather Smith, Monitor at Central Elementary has resigned effective May 3, 2021.
 - Amanda VanHuylenbrouck, Paraprofessional at Owosso Middle School has resigned.
 - Alexa Stechschulte, Administrative Assistant to the Superintendent has submitted her letter of resignation effective July 13, 2021.

Public Participation

No participants addressed the Board.

Board Member Comments/Updates

Trustee Easlick thanked the retirees and welcomed Ms. Hasyn. Trustee Easlick also mentioned that he had loved watching the Madrigal Choir sign virtually but is excited to hear them in person soon!

Trustee Quick welcomed Ms. Hasyn and thanked OPS staff for their creativity in planning end of the year events and celebrations. She also congratulated all LHS and OHS graduates, noting how incredible it was to watch them cross the commencement stage and receive their diploma. Trustee Quick thanked the staff and retirees as well, noting that it is their commitment to students that makes it possible for them to graduate.

Secretary Webster congratulated the retirees, giving a special thanks to Principal Phillips. She said that it has been a pleasure working with him, not only in the role of a Board member but whenever there was grieving in the district. She stated Principal Phillips' passion and care for students is evident. She described him as a class act in every way, adding that both of her kids had a wonderful high school experience under his leadership. Secretary Webster also welcomed Mr. Holladay, noting how excited she is to have him as part of the community. Secretary Webster concluded by thanking Dr. Tuttle. She stated that it has been such a difficult year to be a school superintendent, but Dr. Tuttle took so many calls from concerned community members and families on both sides of every issue. Secretary Webster said there were many times throughout the year when no matter what Dr. Tuttle decided, not everyone would approve. Regardless, Dr. Tuttle remained committed to her community, district, and students, showing strong leadership throughout.

Treasurer Keyes thanked and congratulated the retirees, saying that almost each of them has touched her life, even before she joined the Board. She also thanked Owosso administrators and families, recognizing how especially difficult this school year was. Additionally, Treasurer Keyes congratulated Ms. Stechschulte who is leaving her position with the district to attend law school. Lastly, Treasurer Keyes expressed her excitement that the Mackinac Island and DC student trips are resuming next year.

Trustee Krauss congratulated the seniors and retirees and wished Ms. Stechschulte the best of luck. He thanked Officer Ash for his service and for keeping the community and district safe. Finally, Trustee Krauss welcomed Mr. Holladay, Mr. Klapko, and Ms. Hasyn. He thanked them for attending the meeting.

President Mowen kindly welcomed the new hires, reminding them they are coming to the district to fill positions, not shoes. He added that they will have the Board's upmost support during their time at Owosso. He also congratulations the retirees and all graduates.

Upcoming Board Meeting Dates

June 14: Committee of the Whole, Washington Campus Gym, 5:30 pm

June 28: Regular Board of Education Meeting, Washington Campus Gym, 5:30 pm

Important Upcoming Dates

May 24: Last Day of School for Seniors

May 24: OHS Athletic Awards Ceremony, Owosso Performing Arts Center, 8:00 pm

May 25: OHS Honors Convocation, Owosso Performing Arts Center, 7:00 pm

May 26: Last Day for 3-Year-Old Preschool (3 day)

May 26: LHS Graduation, Owosso Performing Arts Center, 5:00 pm

May 26: OHS Graduation, Willman Field, 7:00 pm

May 27: Last Day for 4-Year-Old Preschool

May 28: Last Day for 3-Year-Old Preschool (2 day)

May 31: No School, Memorial Day

June 1: Shiawassee Scholars Class of 2025 Reception, Owosso Performing Arts Center, 7:00 pm

June 10: ½ Day, Last Day of School for All Students

Adjournment

Moved by Quick, supported by Keyes to adjourn at 7:26 p.m. Motion carried unanimously.

Minutes recorded by Alexa Stechschulte.

Respectfully submitted,

Marlene Webster, Secretary

OWOSSO PUBLIC SCHOOLS
Board of Education Minutes
Regular Meeting
June 14, 2021
Report 20-159

Present: Adam Easlick, Sara Keyes, Ty Krauss, Rick Mowen, Olga Quick, Shelly Ochodnicky, Marlene Webster
 Absent: None

President Rick Mowen called the Board of Education Meeting to order at 5:30 p.m. The meeting began in the Washington Campus Gymnasium, 645 Alger Street, Owosso MI 48867, was recessed and relocated to the Superintendent's Office, 645 Alger Street, Owosso MI 48867.

Pledge of Allegiance

Public Participation

President Mowen stated that the Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

No participants addressed the Board.

End of the Year Message

Dr. Tuttle commended the Board for leading the district through an incredibly challenging year. She also thanked OPS staff, students, and families for their support, understanding, and resilience. President Mowen added that he was grateful the district was able to remain open for in-person learning for a majority of the school year.

Staffing

Dr. Tuttle informed the Board that the district is in a good position regarding staffing. There is one third grade teaching position that remains open. Trustee Quick noted the many staffing changes at Lincoln High School (LHS) this year which she expressed makes her a bit nervous. On a positive note, Mr. Forest Tate and Mr. Taylor Sergent will be excellent additions to LHS. Trustee Quick commended Mr. Tate for visiting the school and students this spring, a gesture she believes Lincoln students appreciated. As announced, Dr. Dallas Lintner is transitioning to the LHS Principal position and Mr. Steve Irelan is transitioning to the Owosso High School (OHS) Assistant Principal and Athletic Director position. Dr. Tuttle said that Dr. Lintner and Mr. Irelan are good friends and are helping each other to ensure smooth transitions for both schools.

Dr. Tuttle informed the Board the district is beginning candidate assessments and interviews for the Administrative Assistant position this week. Finalist must have strong computer, reading, writing, and organizational skills.

Dr. Tuttle informed the Board that she is working with the Cook Family Foundation and Lebowsky Center for Performing Arts on contracting an individual to serve part time as a coordinator for the new Performing Arts Center. She explained that the new facility is beautiful and “high tech.” There is a need for additional personnel to help ensure the first year runs smoothly with all the new technology.

Dr. Tuttle reported that following Officer Mike Ash’s retirement, the district has contracted Mr. Dave Stone, an Owosso graduate, as a Liaison Officer.

Calendar

Dr. Tuttle informed the Board of the following important dates:

- July 29: all administrators return to the district
- August 3-4: all administrator meetings
- August 10-11: new teacher orientation
- August 16-17: district-wide professional development

Dr. Tuttle invited the Board to the Grand Opening of the secondary campus for all OPS staff on August 16th. The Grand Opening will include a team-building activity and self-guided tour of the campus.

Summer School

Curriculum Director Steve Brooks shared that the secondary schools began credit recovery through their summer school program. There are approximately 100 OHS students at 20 LHS students participating. The district has a total of 375 students taking advantage of summer school opportunities from preschool through 12th grade. Trustee Krauss asked if summer school opportunities are only being offered to OPS students. Mr. Brooks confirmed that is the case, adding it is a grant stipulation. Mr. Brooks noted that many staff members have been willing to help with the summer school program, and they have been monumental in ensuring the program’s great success. Mr. Brooks also shared the summer school program is focusing heavy on the social aspects of learning, especially for the younger students, after so many social activities were canceled in the past year. SATA transportation is free for any student who would otherwise be unable to attend. To secure SATA transportation, Owosso families simply need to call SATA to set up their ride schedule.

Mr. Brooks also announced that “Books for Bryant” begins on Thursday and will continue through the summer to provide free reading materials for students and young children in the community.

Shiawassee Virtual Academy – Pilot Technology Program

Dr. Tuttle announced the county-wide virtual learning option for the 2021–2022 school year. She explained that online courses will be offered through the Engenuity/Canvas program, and there is no limit to how many students can be in a class at this juncture. Because the program is county-wide, it does not necessarily follow OPS curriculum. While there will be one teacher per grade level at the elementary level, the online program will require ample parent supervision for success. Dr. Tuttle added that students will only have the option to switch back to in-person learning at the end of a semester. Trustee Quick asked who will be in charge of attendance for online learners. Dr. Tuttle replied that two-way communication is still required, and a teacher of record or mentor will take attendance. Dr. Tuttle also explained that there will be no online option for preschoolers. Online learning provided by OPS is only an option for students in kindergarten through 12th grade.

Professional Development for 2021-2022

Mr. Brooks announced that OPS staff will have numerous professional development opportunities throughout the year, beginning in August. Staff will be able to choose between various sessions on topics such as technology, trauma, restorative practice, listening circles, communication platforms, SafeSchools, and more. Dr. Tuttle explained the importance of listening circles, noting she would like OPS staff to partake in courageous conversations and hopes teachers will feel more confident facilitating tough discussions in the classroom.

Mr. Brooks shared that OPS Writing Committees are analyzing units and preparing to begin strong in the fall. The Math Department is also working to bridge 8th and 9th grade algebra. In addition, OPS staff is engaging in Project Lead the Way and International Baccalaureate trainings to prepare for the 2021–2022 school year.

Bond Update

Dr. Tuttle announced that tours of the new secondary campus will be open to the public on the following dates:

- Tuesday, July 13 at 6pm
- Wednesday, July 21 at 9am
- Tuesday, July 27 at 7pm

Dr. Tuttle explained the Grand Opening for the public will be November 4th at 7pm. The delay is to ensure COVID-19 restrictions are lifted and the Performing Arts Department has time to prepare performances.

Dr. Tuttle noted that many new signs will be placed throughout the district this summer, along with at the entrance of the new Performing Arts Center.

Spicer Contract/ Sinking Funds/ Air Conditioning

Dr. Tuttle shared cost estimates to air condition the elementary buildings, provided by the Spicer Group. The total cost would be \$4,750,000. Dr. Tuttle explained that if the district, at some

point, decides to proceed with air conditioning the buildings, design costs will be a large upfront cost because the elementary school buildings are rather old. Funds for the air conditioning could come from the Elementary and Secondary School Emergency Relief Fund III (ESSER III) and sinking fund.

Dr. Tuttle informed the Board of the following sinking fund projects that are commencing this summer:

- Secondary Campus: renovations to tennis court inclusive of addition of concrete pad and a pergola, renovations to baseball fields inclusive of the baseball scoreboard and softball scoreboard
- Willman Field: renovations to the football scoreboard and fencing, field goal replacement and relocation, and GameClocks
- Emerson: renovations to the bathrooms and stairwells
- Bentley: pergola installation
- Elementary playgrounds: new rubber mulch and some tree removals

Budget

CFO Julie Omer provided an overview of the budget. She reminded the Board that in March 2021, the projected 2021–2022 fund balance, assuming ESSER funds would be used for 2% off-schedule payment for all groups, was \$1,925,351 or 5.66% of expenditures. CFO Omer reported that she now predicts the fund balance will be \$1,802,680 or 5.24% of the expenditures.

Numbers

Dr. Tuttle shared that, at the time of the meeting, 215 students were enrolled to begin kindergarten with OPS next year. This puts this district on schedule for an average size incoming kindergarten class of 240–250.

Dr. Tuttle excitedly reported that zero students or staff members were in quarantine or isolation due to COVID-19.

Board Retreat

Dr. Tuttle informed the Board that their retreat has been rescheduled for October 11, 2021. The Board Retreat is an open meeting that community members may attend, but topics of discussion will include the role of the Board and its long-term goals, rather than regular agenda items.

Extended COVID-19 Learning Plan

Dr. Tuttle explained to the Board that the Extended COVID-19 Learning Plan is superseded by MDHHS emergency orders which currently requires all individuals who are not fully vaccinated to continue wearing face coverings through June 30, 2021. Thus, unvaccinated students in summer school must continue wearing masks while inside through June 30, 2021. The Extended COVID-19 Learning Plan will expire on June 30, 2021.

Senate Bill No. 460

Dr. Tuttle made the Board aware of Senate Bill No. 460, a bill that has been introduced to the Michigan legislature by Senators Theis, Daley, Runestad, Barrett, Victory, Zorn, Outman, and Vanderwall. In summary, the bill proposes prohibiting Michigan schools from covering critical race theory or the 1619 Project. Dr. Tuttle simply wanted to inform the Board the bill has been proposed because she knows the Board receives many questions from community members on the topic.

Vice President Ochodnický said that she would like the Board to be mindful in keeping community members informed of what is being taught in the classrooms.

Dr. Tuttle added that she believes the Board should continue to have open discussions on topics not everyone agrees on. Trustee Quick agreed that having open conversations was an important starting part.

Secretary Webster shared that while she is not an expert in critical race theory or the 1619 Project, she believes what is happening with regard to racial tensions and the history of racism in America should be taught in school. She emphasized the importance of teaching students the truth about Owosso's own history of not welcoming people of color into the community, being a "Sundown Town". Secretary Webster added that she often hears people say racial tensions were a thing of the past, so why talk about them now? Her response is that racial tensions and discrimination certainly exist today, and those who truly believe they have been eliminated are likely speaking from a place of privilege. She concluded noting that while she might not think Owosso schools need to specifically teach about critical race theory or the 1619 project, she absolutely believes Owosso schools need to teach about historical truth.

Dr. Tuttle pointed out that many history books that have been used in the classroom were not written by people of color, and all authors, no matter how objective they may try to be, likely have some of their perspective in their writing.

Secretary Webster noted that her friend, a black woman, informed her that when she travels to former Sundown Towns, she travels with other black families. Vice President Ochodnický suggested some individuals might believe those who live in what was once a Sundown Town still practice discrimination when that is not the case. Secretary Webster responded that people of color, even in today's world, are treated differently by many. Trustee Krauss said it is an assumption to say everyone still treats people of color differently. Secretary Webster responded she does not assume every white person treats people of color differently, but some do which creates a negative experience. She added that is where education can come in, to remove negative attitudes towards those who are different.

President Mowen stated that he has found the younger generation to be much more accepting of differences but finds it hard to educate older generations.

President Mowen and Trustee Easlick shared the stories of some of their acquaintances who have been treated differently or unfairly, likely due to the color of their skin.

Dr. Tuttle and Secretary Webster spoke to the importance of inclusivity.

Curriculum Director Steve Brooks and Secretary Webster discussed moving away from polarized language and focusing on the content of promoting equity and inclusion.

Trustee Easlick and Dr. Tuttle noted the importance of exposure to different cultures in education.

Closed Session

Moved by Quick, supported by Ochodnicky to move into Closed Session at 7:44 pm for the purpose of discussing contract negotiations. Secretary Webster conducted a roll call vote. Ayes: Mowen, Ochodnicky, Keyes, Easlick, Krauss, Quick, Webster. Nays: None. Motion carried unanimously.

Moved by Quick, supported by Ochodnicky to return to open session at 7:58 pm. Motion carried unanimously.

Adjournment

Moved by Ochodnicky, supported by Keyes to adjourn at 7:59 pm. Motion carried unanimously.

Minutes recorded by Alexa Stechschulte.

Respectfully submitted,

Marlene Webster, Secretary

OWOSSO PUBLIC SCHOOLS
EXPENDITURE REPORT
5/17-6/20/2021
REPORT 20-161

CHECK RUN ACTIVITY BY FUND

GENERAL FUND	\$990,578.98
SERVICE FUND	\$27,173.94
SINKING FUND	\$131,047.60
CAPITAL PROJECTS - BOND FUND	\$833,832.20
CAPITAL PROJECTS - COOK FAMILY FOUNDATION	\$172,106.40

CHECK RUN TOTAL \$2,154,739.12

CREDIT CARD ACTIVITY BY FUND (5/05/21-6/04/2021 posting date)

GENERAL FUND	\$ 28,675.89
SERVICE FUND	\$ 272.62
ORGANIZATIONAL FUND	\$ 6,027.94

CREDIT CARD TOTAL \$ 34,976.45

GORDON FOOD SERVICE ACTIVITY (SERVICE FUND)

TRANSACTION 5/28/2021	\$ 10,402.26
TRANSACTION 6/03/2021	\$ 8,052.37
TRANSACTION 6/10/2021	\$ 1,731.23

DIRECT DRAW FROM BANK ACCOUNT

	<u>\$ 20,185.86</u>
PAYROLL (#24) 5/28/2021	\$ 831,337.09
PAYROLL (#25) 6/11/2021	\$ 978,178.74
STABILIZATION PAYMENT-5/24/2021	\$ 209,010.37
	<u>\$ 2,018,526.20</u>

GRAND TOTAL
\$ 4,228,427.63

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
103429 05/20/2021	1	Opn	ARISS, HANNAH	BB/ROWELL/TUITION OVER PAYMENT	5.63
103430 05/20/2021	1	Clr 06/08/2021	BEN GRAHAM GROUP	COMM/THOMPSON/TODAY'S TROJANS	3,953.15
103431 05/20/2021	1	Clr 06/08/2021	BOTIMER, ANNIE	BB/ROWELL/TUITION OVER PAYMENT	100.00
103432 05/20/2021	1	Clr 06/08/2021	BP CANADA ENERGY MARKETING GR	OPER/APRIL 2021 NAT GAS	12,214.80
103433 05/20/2021	1	Clr 06/08/2021	BROWN, RYANNE	BB/ROWELL/TUITION OVER PAYMENT	270.85
103434 05/20/2021	1	Clr 06/08/2021	BSN SPORTS	ADM/STECHSCHULTE/FACE MASKS	2,859.99
103435 05/20/2021	1	Clr 06/08/2021	CINTAS CORPORATION # 308	OPER/KLAPKO/SANITIZER RENTAL & REFILL	271.72
103436 05/20/2021	1	Clr 06/08/2021	D & G EQUIPMENT INC.	OPER/KLAPKO/OIL & EDGER BLADE	95.61
103437 05/20/2021	1	Clr 06/08/2021	DAYSTARR COMMUNICATIONS	UTIL/PHONE BILL	1,165.19
103438 05/20/2021	1	Clr 06/08/2021	DESIGNS BY BEAN	HS/DIGNAN/GRAD SASHES	180.00
103439 05/20/2021	1	Clr 06/08/2021	DISCOUNT SCHOOL SUPPLY	BRY/GUTE/JUMBOSTAMPS	302.89
103440 05/20/2021	1	Clr 06/08/2021	FRIEND, MATT	MS/FRIEND/SCIENCE MATERIALS	10.00
103441 05/20/2021	1	Clr 06/08/2021	GOPHER SPORTS	OMS/PE/ASPEY	1,979.06
103442 05/20/2021	1	Clr 06/08/2021	H. K. ALLEN PAPER COMPANY	ALT/PARSONS/TISSUES	39.90
103443 05/20/2021	1	Clr 06/10/2021	HARRIS, JESSICA	BB/ROWELL/TUITION OVER PAYMENT	196.70
103444 05/20/2021	1	Clr 06/08/2021	HUNTINGTON NATIONAL BANK	BOND ADMIN FEE- ACCT 3584211201	500.00
103445 05/20/2021	1	Clr 06/08/2021	JONES SCHOOL SUPPLY	BR/VOORHIES/CERTIFICATES	81.43
103446 05/20/2021	1	Clr 06/08/2021	JONES, NATASHA	BB/ROWELL/TUITION OVERPAYMENT	312.52
103447 05/20/2021	1	Clr 06/08/2021	JOSTENS	AE/PARSONS/DIPLOMAS	47.12
103448 05/20/2021	1	Clr 06/08/2021	LAKESHORE LEARNING MATERIALS	BB/HURLEY/GSRPEOY	2,597.60
103449 05/20/2021	1	Clr 06/08/2021	LANSING SANITARY SUPPLY INC.	OPER/KLAPKO/CUSTODIAL SUPPLIES	1,106.31
103450 05/20/2021	1	Opn	LOCKER ROOM & TROPHY PLACE	ADM/WHITE/RETIREE AWARDS	632.34
103451 05/20/2021	1	Clr 06/08/2021	MARSHALL MUSIC COMPANY INC.	HS/DIGNAN/REEDS	55.18
103452 05/20/2021	1	Clr 06/08/2021	MICHIGAN COMPANY, INC.	OPER/KLAPKO/MAY SUPPLIES	168.37
103453 05/20/2021	1	Clr 06/08/2021	MT. PLEASANT H.S.	ATH/SMITH/GOLF REGIONALS ENTRY FEE	35.00
103454 05/20/2021	1	Clr 06/08/2021	NAPA AUTO PARTS	OPER/KLAPKO/OIL	59.02
103455 05/20/2021	1	Clr 06/08/2021	OFFICE DEPOT INC.	OHS/DIGNAN/SUPPLIES	578.35
103456 05/20/2021	1	Clr 06/08/2021	OREILLY AUTOMOTIVE INC	OPER/KLAPKO/OIL	46.98
103457 05/20/2021	1	Clr 06/08/2021	OWOSSO PUBLIC SCHOOLS	HS/DIGNAN/COFFEE	35.00
103458 05/20/2021	1	Clr 06/08/2021	OWOSSO TRACTOR REPAIR & PARTS	OPER/KLAPKO/REPAIR POWER STEERING	100.00
103459 05/20/2021	1	Clr 06/08/2021	PETERSON, JENNIFER	RETURN OF FUNDS FOR PAY #23	1,693.49
103460 05/20/2021	1	Opn	PFM FINANCIAL ADVISORS LLC.	ADM/2020 DISCLOSURE REPORT FILING	1,000.00
103461 05/20/2021	1	Clr 06/08/2021	SCHOOL SPECIALTY LLC.	OHS/PERKINS/SUPPLIES	96.97
103462 05/20/2021	1	Clr 06/08/2021	SEHI COMPUTER PRODUCTS	OHS/KRUEGER/CTESUPPLIES	2,946.00
103463 05/20/2021	1	Opn	SHAULIS, MARY	BB/ROWELL/TUITION OVER PAYMENT	180.25
103464 05/20/2021	1	Clr 06/08/2021	STATE OF MICHIGAN	OPER/BOILER INSPECTION AT PAC	201.66
103465 05/20/2021	1	Clr 06/08/2021	SUMMIT FIRE PROTECTION	OPER/KLAPKO/SEMIANNUAL INSPECTION	180.00
103466 05/20/2021	1	Clr 06/08/2021	TASC-CLIENT INVOICES	6/1-6/30/21 ADMIN FEES	308.10
103467 05/20/2021	1	Opn	TENOFF, SARAH	BB/ROWELL/TUITION OVER PAYMENT	107.13
103468 05/20/2021	1	Clr 06/08/2021	TIRE FACTORY	OPER/KLAPKO/TRAILER PARTS	24.00
103469 05/20/2021	1	Clr 06/08/2021	TSA CONSULTING GROUP, INC.	APRIL 2021 ADMIN FEE	141.62
103470 05/20/2021	1	Clr 06/08/2021	VALLEY LUMBER COMPANY	HS/DIGNAN/POLE BARN	8,112.08
103471 05/20/2021	1	Clr 06/08/2021	WAKELAND OIL	OPER/KLAPKO/ APRIL 21 DIESEL	1,160.76
103472 05/27/2021	1	Opn	AGNEW GRAPHICS SIGNS PROMO LL	ADM/TUTTLE/SENIOR GRAD GIFTS	3,551.82
103473 05/27/2021	1	Opn	BIGGER FASTER STRONGER	ATH/SMITH/WEIGHT ROOM EQUIP	2,244.62
103474 05/27/2021	1	Opn	BSN SPORTS	ATH/SMITH/BASE ANCHORS	1,723.60
103475 05/27/2021	1	Opn	CINTAS CORPORATION # 308	OPER/KLAPKO/SANITIZER RENTAL & REFILL	264.22
103476 05/27/2021	1	Opn	CLEVENGER, DEB	ADM/BROOKS/CPR CLASS REIM	880.00
103477 05/27/2021	1	Opn	CLUTCH SOLUTIONS LLC	ADM/WATSON/WEBCAMS	1,560.00
103478 05/27/2021	1	Opn	DISCOUNT SCHOOL SUPPLY	BB/HURLEY/CCEOY	69.18

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
103479 05/27/2021	1	Opn	ESS MIDWEST INC	BB/ROWELL/STAFF PAYMENT	12,166.45
103480 05/27/2021	1	Opn	GOLDBERG, DIANE	OPER/MILEAGE	31.36
103481 05/27/2021	1	Opn	H. K. ALLEN PAPER COMPANY	OPER/KLAPKO/MAY SUPPLIES	1,438.00
103482 05/27/2021	1	Opn	IMAGELINE	AE/PARSONS/GRADUATE SHIRTS	191.00
103483 05/27/2021	1	Opn	LANSING SANITARY SUPPLY INC.	OPER/KLAPKO/SUPPLIES	80.88
103484 05/27/2021	1	Opn	LUDINGTON ELECTRIC INC.	OPER/KLAPKO/REPLACE LED DRIVERS	1,539.63
103485 05/27/2021	1	Opn	MESSA	JUNE 2021 COBRA BILL	2,567.31
103486 05/27/2021	1	Opn	MESSA	JUNE 2021 BILL/TEACHERS	229,367.33
103487 05/27/2021	1	Opn	MESSA	JUNE 2021 BILL/ADMIN STAF	23,407.24
103488 05/27/2021	1	Opn	MESSA	JUNE 2021 BILL/NON-UNION	11,804.04
103489 05/27/2021	1	Opn	MESSA	JUNE 2021 BILL/OESPA STAFF	48,414.31
103490 05/27/2021	1	Opn	QUILL CORPORATION	CE/KLAPKO/SUPPLIES	200.90
103491 05/27/2021	1	Opn	ROCHESTER 100 INC.	CE/KLAPKO/FOLDERS	641.25
103492 05/27/2021	1	Opn	SCHOOL SPECIALTY LLC.	EM/MEIHLS/SUPPLIES	1,046.39
103493 05/27/2021	1	Opn	SEHI COMPUTER PRODUCTS	ADM/WATSON/INK	638.05
103494 05/27/2021	1	Opn	SET-SEG	JUNE 2021 BILL/GF STAFF	5,179.91
103495 05/27/2021	1	Opn	SET-SEG	JUNE 2021 COBRA BILLING	92.21
103496 05/27/2021	1	Opn	SET-SEG	JUNE 2021 BILL/ADMIN STAF	593.22
103497 05/27/2021	1	Opn	SHATTUCK SPECIALTY ADVERTISING	MS/TOLRUD/CURWOOD FESTIVAL SHIRTS	1,150.77
103498 05/27/2021	1	Opn	SHIAWASSEE RESD	EDUSTAFF BILL 4/18-5/1/21	9,787.54
103499 05/27/2021	1	Opn	SONITROL	TECH/WATSON/ACCESS CARDS	715.00
103500 05/27/2021	1	Opn	UNUM LIFE INSURANCE	JUNE 2021 BILL/GF STAFF	1,473.84
103501 05/27/2021	1	Opn	UNUM LIFE INSURANCE	JUNE 2021 BILL/ADMIN	1,160.27
103502 05/27/2021	1	Opn	VALLEY LUMBER COMPANY	OPER/KLAPKO/SUPPLIES	4.50
103503 05/27/2021	1	Opn	VAN DYKEN MECHANICAL	OPER/KLAPKO/SERVICE CALL FOR COMPRE	611.00
103504 05/27/2021	1	Opn	VERIZON NORTH	ADM/JETPACKS FOR STUDENTS	302.70
103505 05/27/2021	1	Opn	WEST MUSIC COMPANY	CE/KLAPKO/TUBANO	449.00
103506 06/03/2021	1	Opn	AGNEW GRAPHICS SIGNS PROMO LL	MS/DWYER/SWIM BRD UPDATES	175.00
103507 06/03/2021	1	Opn	BAILEY, JUSTIN	APRIL & MAY 2021 MILEAGE	37.15
103508 06/03/2021	1	Opn	CINTAS CORPORATION # 308	OPER/KLAPKO/UNIFORM RENTAL	56.22
103509 06/03/2021	1	Opn	CORUNNA HIGH SCHOOL	ATH/SMITH/TRACK ENTRY FEE 5/7	200.00
103510 06/03/2021	1	Opn	CRANE, KRISTY	ATH/SMITH/GAME MGMT	190.00
103511 06/03/2021	1	Opn	DISCOUNT SCHOOL SUPPLY	BB/NICHOLS/CCSUPPLIES	254.83
103512 06/03/2021	1	Opn	GAYLE GREEN FLOWERS	HS/DIGNAN/FLOWERS AT PAC	762.00
103513 06/03/2021	1	Opn	J. W. PEPPER & SON INC.	OMS/TOLRUD/MUSIC AND SUPPLIES	390.49
103514 06/03/2021	1	Opn	KINECT ENERGY INC.	JUNE 2021 MGMT FEE	315.00
103515 06/03/2021	1	Opn	KLAPKO, JOHN	MAY 2021 MILEAGE	131.60
103516 06/03/2021	1	Opn	KONICA MINOLTA BUSINESS SOLUTI	LEASE PMT 5/21-6/20/2021	3,067.59
103517 06/03/2021	1	Opn	LANSING SANITARY SUPPLY INC.	OPER/KLAPKO/SUPPLIES	3,298.10
103518 06/03/2021	1	Opn	LINTNER, JACK	ATH/SMITH/GAME MGMT	120.00
103519 06/03/2021	1	Opn	MANS	ST.PAULS/2021 ADMIN CONFERENCE	337.50
103520 06/03/2021	1	Opn	MANTIS PEST MANAGEMENT SVC LL	MAY 2021 PEST CONTROL	392.00
103521 06/03/2021	1	Opn	MOMAR, INCORPORATED	OPER/KLAPKO/BOILER AGREEMENT	327.00
103522 06/03/2021	1	Opn	MSBO	2021-22 MEMBERSHIP DUES	150.00
103523 06/03/2021	1	Opn	OREILLY AUTOMOTIVE INC	OPER/KLAPKO/BATTERY	204.11
103524 06/03/2021	1	Opn	PASSINAULT, TEAGAN	ATH/SMITH/GAME MGMT	30.00
103525 06/03/2021	1	Opn	PORTLAND HIGH SCHOOL	ATH/SMITH/SOFTBALL ENTRY FEE 5/29	150.00
103526 06/03/2021	1	Opn	POSTMASTER	HS/PILON/8TH GRD PARENT LETTER	38.14
103527 06/03/2021	1	Opn	R & D SEPTIC TANK CLEANING	PORTAJOHNS 4/19-5/16/2021	450.00
103528 06/03/2021	1	Opn	ROTARY CLUB OF OWOSSO	JEFF PHILLIPS-REMAINING BALANCE	300.00

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
103529 06/03/2021	1	Opn	ROTARY CLUB OF OWOSSO	JEFF PHILLIPS - APRIL DUES	40.00
103530 06/03/2021	1	Opn	ROTARY CLUB OF OWOSSO	ANDREA TUTTLE - APRIL DUES	40.00
103531 06/03/2021	1	Opn	SCHOLASTIC INC.	EM/GRAHAM/BOOKS	649.11
103532 06/03/2021	1	Opn	SCHOOL SPECIALTY LLC.	BRY/VOORHIES/SUPPLIES	2,464.38
103533 06/03/2021	1	Opn	SHATTUCK SPECIALTY ADVERTISING	HS/DIGNAN/BAND SHIRTS	983.92
103534 06/03/2021	1	Opn	SHERWIN-WILLIAMS COMPANY	OPER/KLAPKO/PAINT & SUPPLIES	345.59
103535 06/03/2021	1	Opn	SHIAWASSEE RESD	SERVICES AT SHIA CO YOUTH CENTER	3,050.00
103536 06/03/2021	1	Opn	THOMPSONS CRYSTAL CLEAN WATE	ADM/WATER	42.50
103537 06/03/2021	1	Opn	ULINE	OPER/KLAPKO/DOOR FOR WIRE CAGE	382.79
103538 06/03/2021	1	Opn	VAN EERDEN FOOD SERVICE COMPA	OPER/KLAPKO/WATER	205.53
103539 06/03/2021	1	Opn	WIN'S CORPORATE OFFICE	OPER/KLAPKO/ELECTRICAL SUPPLIES	39.70
103540 06/03/2021	1	Opn	WOLTJER, ZOE	ATH/SMITH/GAME MGMT	30.00
103541 06/10/2021	1	Opn	ALTO, JOSHUA	TECH/MAY 2021 MILEAGE	80.82
103542 06/10/2021	1	Opn	ARGUS-PRESS CO.	TRANS/SECOR/BUS BID AD	10.00
103543 06/10/2021	1	Opn	BASGALL, JAKE	TECH/MAY 2021 MILEAGE	61.42
103544 06/10/2021	1	Opn	BIO CORPORATION	MS/MURRAY/TRAYS	230.02
103545 06/10/2021	1	Opn	BSN SPORTS	AE/PARSONS/FACE MASKS	347.75
103546 06/10/2021	1	Opn	CLEVENGER, DEB	HS/DIGNAN/POUND REGISTRATION	24.99
103547 06/10/2021	1	Opn	CONSUMERS ENERGY	UTIL/GAS&ELEC/JUNE 2021	42,718.76
103548 06/10/2021	1	Opn	DALTON ELEVATOR	OPER/KLAPKO/WELDING SUPPLIES	40.00
103549 06/10/2021	1	Opn	DORN, HEATHER	EM/MILEAGE	10.47
103550 06/10/2021	1	Opn	ESS MIDWEST INC	BB/ROWELL/STAFF PAYMENT	17,482.90
103551 06/10/2021	1	Opn	GALL, TARA	OPER/MILEAGE	23.67
103552 06/10/2021	1	Opn	GRAHAM, TERESA	MS/GRAHAM/OFFICE SUPPLIES	42.81
103553 06/10/2021	1	Opn	H. K. ALLEN PAPER COMPANY	OPER/KLAPKO/MAY SUPPLIES	770.14
103554 06/10/2021	1	Opn	HAYES SOFTWARE SYSTEMS	ADM/WATSON/BARCODE LABELS	1,150.00
103555 06/10/2021	1	Opn	HENRY, JESSICA	MS/HENRY/SUPPLIES	125.98
103556 06/10/2021	1	Opn	HORIZON BANK	JUNE STATE AID PAYMENT	423,160.50
103557 06/10/2021	1	Opn	HUTSON INC	OPER/KLAPKO/MOWER REPAIR	130.08
103558 06/10/2021	1	Opn	INDEPENDENT NEWSPAPERS/I60 ME	ADM/TUTTLE/SENIOR ATHLETE BOOKLET	3,875.07
103559 06/10/2021	1	Opn	JOSTENS	AE/PARSONS/DIPLOMAS	28.24
103560 06/10/2021	1	Opn	LOCKER ROOM & TROPHY PLACE	HS/DIGNAN/PLAQUE	226.45
103561 06/10/2021	1	Opn	MAZZA, JON	HS/OWENS/PRACTICE ROUNDS	45.00
103562 06/10/2021	1	Opn	MCGRAW-HILL IIC	ADM/BROOKS/MANIPULATIVE MATERIALS	1,867.26
103563 06/10/2021	1	Opn	MICHALANGELO ENTERPRISES LLC	CURR/BROOKS/PD SESSION 5/26	3,600.00
103564 06/10/2021	1	Opn	MICHIGAN COMPANY, INC.	OPER/KLAPKO/MAY SUPPLIES	546.69
103565 06/10/2021	1	Opn	MOORE, KEVIN	ATH/MILEAGE FOR DISTRICT/CONFERENCE	117.60
103566 06/10/2021	1	Opn	MURRAY, ANDREW	MS/SCIENCE/SUPPLIES	35.86
103567 06/10/2021	1	Opn	OREILLY AUTOMOTIVE INC	OPER/KLAPKO/TIRE REPAIR KIT	11.39
103568 06/10/2021	1	Opn	OWOSSO PUBLIC SCHOOLS	ADM/5/24 BOARD MEETING REFRESHMENTS	22.41
103569 06/10/2021	1	Opn	PETERSON, JENNIFER	RETURN OF FUNDS - FRAUD ACTIVITY	1,693.49
103570 06/10/2021	1	Opn	ROTARY CLUB OF OWOSSO	JEFF PHILLIPS - JUNE DUES	20.00
103571 06/10/2021	1	Opn	ROTARY CLUB OF OWOSSO	ANDREA TUTTLE - JUNE DUES	20.00
103572 06/10/2021	1	Opn	SCHOOL SPECIALTY LLC.	OHS/BURZMOR/SUPPLIES	635.66
103573 06/10/2021	1	Opn	SEHI COMPUTER PRODUCTS	ADM/WATSON/PRINTER	248.42
103574 06/10/2021	1	Opn	SHIA. AREA TRANSPORTATION AGEN	TRANS/ONE-WAY TRIPS MAY 21	15.00
103575 06/10/2021	1	Opn	SHIAWASSEE RESD	EDUSTAFF BILL 5/16-5/29/21	11,427.10
103576 06/10/2021	1	Opn	SONITROL	OPER/AIRPHONE REPAIR	310.00
103577 06/10/2021	1	Opn	THRUN LAW FIRM, P.C.	LEGAL SRVCS 4/27-5/13/21	1,219.00
103578 06/10/2021	1	Opn	TICKNER, NICOLE	DAMAGE TO VEHICLE- NOT COVERED BY INS	2,000.00

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
103579 06/10/2021	1	Opn	TIERNEY BROTHERS INC.	OMS/COLLINS/TV	890.74
103580 06/10/2021	1	Opn	TOLEDO PHYSICAL EDUCATION	MS/DWYER/BASKETBALLS	1,055.19
103581 06/10/2021	1	Opn	VAN DYKEN MECHANICAL	OPER/KLAPKO/SRVC CALL	3,878.00
103582 06/10/2021	1	Opn	VEX ROBOTICS	CE/KLAPKO/BATTERIES	106.41
103583 06/10/2021	1	Opn	VIC BOND SALES	OPER/KLAPKO/PLUMBING SUPPLIES	380.66
103584 06/10/2021	1	Opn	WATSON, JOE	TECH/MAY 2021 MILEAGE	163.91
103585 06/18/2021	1	Opn	ABI ATTACHMENTS INC	OPER/KLAPKO/FINISHER	763.67
103586 06/18/2021	1	Opn	AMERICAN SPEEDY PRINTING CENTE	HS/DIGNAN/SENIOR EVENTS	1,150.00
103587 06/18/2021	1	Opn	APPLE COMPUTER, INC.	ADM/BROOKS/MACBOOK	2,557.00
103588 06/18/2021	1	Opn	BAILEY, JUSTIN	OPER/MILEAGE	5.34
103589 06/18/2021	1	Opn	BP CANADA ENERGY MARKETING GR	OPER/MAY 2021 NAT GAS	6,705.92
103590 06/18/2021	1	Opn	CINTAS CORPORATION # 308	OPER/KLAPKO/SANITIZER RENTAL	105.00
103591 06/18/2021	1	Opn	ESS MIDWEST INC	ATH/WHITE/SPRING COACHES	5,788.30
103592 06/18/2021	1	Opn	GILBERT'S DO IT BEST HARDWARE	OPER/KLAPKO/MAY SUPPLES	1,067.23
103593 06/18/2021	1	Opn	H. K. ALLEN PAPER COMPANY	OPER/KLAPKO/MAY SUPPLIES	1,027.70
103594 06/18/2021	1	Opn	HUTSON INC	OPER/KLAPKO/TRACTOR PARTS	108.87
103595 06/18/2021	1	Opn	J & H OIL CO.	TRANS/SECOR/BUS FUEL	5,580.47
103596 06/18/2021	1	Opn	JOSTENS	HS/DIGNAN/DIPLOMA	30.16
103597 06/18/2021	1	Opn	LAKESHORE LEARNING MATERIALS	BB/HURLEY/CCEOY	904.15
103598 06/18/2021	1	Opn	LANSING SANITARY SUPPLY INC.	OPER/KLAPKO/JUNE SUPPLIES	4,033.95
103599 06/18/2021	1	Opn	LEPLEY, CORY	OPER/MILEAGE	38.08
103600 06/18/2021	1	Opn	MAKERBOT INDUSTRIES	OHS/KRUEGER/CTESUPPLIES	115.50
103601 06/18/2021	1	Opn	MANTIS PEST MANAGEMENT SVC LL	PEST MGMT - JUNE 2021	392.00
103602 06/18/2021	1	Opn	MARSHALL MUSIC COMPANY INC.	MS/TOLRUD/REEDS	780.82
103603 06/18/2021	1	Opn	MORRIS MECHAN. CONTRACTING INC	OPER/KLAPKO/CSD-1 TESTING	5,800.00
103604 06/18/2021	1	Opn	SCHOOL SPECIALTY LLC.	EM/ANDERSON/SUPPLIES	618.32
103605 06/18/2021	1	Opn	SHIAWASSEE RESD	TECH/SSL CERT RENEWAL 20-21	80.08
103606 06/18/2021	1	Opn	THOMPSONS CRYSTAL CLEAN WATE	ADM/TUTTLE/WATER	28.00
103607 06/18/2021	1	Opn	WEST MUSIC COMPANY	EM/NIDEFSKI/TUBANOS	898.00
Total of All Checks					990,578.98
Less Voids					0.00
Grand Total					990,578.98

Check Summary

Check Status	Count	Amount
Open	141	946,351.56
Cleared	38	44,227.42
Void	0	0.00
Total	179	990,578.98

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
007888 05/20/2021	1	Clr 06/08/2021	AUNT MILLIE'S BAKERY	FS/MANNS/FOOD PURCHASE	780.00
007889 05/20/2021	1	Clr 06/08/2021	LANSING SANITARY SUPPLY INC.	FS/MANNS/CLEANING SUPPLIES	352.49
007890 05/20/2021	1	Clr 06/08/2021	OWOSSO PUBLIC SCHOOLS	FS/MANNS/REIM CRED CARD STICKY NOTES	15.80
007891 05/20/2021	1	Clr 06/08/2021	PRAIRIE FARMS DAIRY	FS/MANNS/FOOD PURCHASE	2,923.39
007892 05/20/2021	1	Clr 06/08/2021	VAN EERDEN FOOD SERVICE COMPA	FS/MANNS/FOOD & PAPER PURCHASE	3,642.99
007893 05/20/2021	1	Clr 06/08/2021	WAKELAND OIL	FS/MANNS/APRIL 2021 GAS	208.69
007894 05/27/2021	1	Opn	AUNT MILLIE'S BAKERY	FS/MANNS/FOOD PURCHASE	183.96
007895 05/27/2021	1	Opn	HOAG, ROBIN	FS/MANNS/REFUND REMAINING LUNCH BALA	10.60
007896 05/27/2021	1	Opn	MESSA	JUNE 2021 BILL/FS STAFF	1,614.84
007897 05/27/2021	1	Opn	PRAIRIE FARMS DAIRY	FS/MANNS/FOOD PURCHASE	6,176.23
007898 05/27/2021	1	Opn	RYAN'S REFRIGERATION LLC	FS/MANNS/REPAIR WALK IN COOLER	524.85
007899 05/27/2021	1	Opn	SET-SEG	JUNE 2021 BILL/FS STAFF	332.39
007900 05/27/2021	1	Opn	UNUM LIFE INSURANCE	JUNE 2021 BILL/FS STAFF	50.28
007901 05/27/2021	1	Opn	VAN EERDEN FOOD SERVICE COMPA	FS/MANNS/FOOD & PAPER PURCHASE	2,946.45
007902 06/03/2021	1	Opn	AUNT MILLIE'S BAKERY	FS/MANNS/FOOD PURCHASE	466.82
007903 06/03/2021	1	Opn	KLAPKO, JOHN	MAY 2021 MILEAGE	131.60
007904 06/03/2021	1	Opn	PRAIRIE FARMS DAIRY	FS/MANNS/FOOD PURCHASE	2,605.28
007905 06/03/2021	1	Opn	VAN EERDEN FOOD SERVICE COMPA	FS/MANNS/FOOD PURCHASE	3,556.18
007906 06/10/2021	1	Opn	RYAN'S REFRIGERATION LLC	FS/MANNS/REPAIR	651.10
Total of All Checks					27,173.94
Less Voids					0.00
Grand Total					27,173.94

Check Summary

Check Status	Count	Amount
Open	13	19,250.58
Cleared	6	7,923.36
Void	0	0.00
Total	19	27,173.94

Check # / Date	Run Status	Vendor	Invoice Description	Amount
600957 05/27/2021	1 Opn	CONCRETE PLACEMENT, LLC.	CONSTRUCTION THRU 4/30/21	74,956.05
600958 05/27/2021	1 Opn	LA CONSTRUCTION	CONSTRUCTION THRU 4/12/21	44,773.05
600959 05/27/2021	1 Opn	SPICER GROUP INC.	PROFESSIONAL FEE THRU 3/27/21	11,318.50
Total of All Checks				131,047.60
Less Voids				0.00
Grand Total				131,047.60

Check Summary

Check Status	Count	Amount
Open	3	131,047.60
Cleared	0	0.00
Void	0	0.00
Total	3	131,047.60

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
900556 05/27/2021	1	Opn	APPLE COMPUTER, INC.	BOND/WATSON/IPADS FOR PAC	2,745.00
900557 05/27/2021	1	Opn	ARCHITECTURAL METALS INC.	CONSTRUCTION THRU 4/30/21	2,905.10
900558 05/27/2021	1	Opn	BLUEWATER TECHNOLOGIES GROUP	CONSTRUCTION THRU 4/30/21	147,835.55
900559 05/27/2021	1	Opn	CLARK CONSTRUCTION	CONSTR MGMT FEES APRIL 2021	76,303.45
900560 05/27/2021	1	Opn	CWW	CONSTRUCTION THRU 4/30/21	2,987.00
900561 05/27/2021	1	Opn	DEW-EL CORPORATION	RISERS FOR CLASSROOM	31,147.00
900562 05/27/2021	1	Opn	GREAT LAKES FIRE PROTECTION, IN	CONSTRUCTION THRU 4/30/21	48,106.62
900563 05/27/2021	1	Opn	LANSING TILE & MOSAIC, INC.	CONSTRUCTION THRU 4/30/21	244,555.20
900564 05/27/2021	1	Opn	MOORE TROSPER CONSTRUCTION C	CONSTRUCTION THRU 4/30/21	72,652.84
900565 05/27/2021	1	Opn	NILES CONSTRUCTION SERVICES IN	CONSTRUCTION THRU 4/30/21	7,947.43
900566 05/27/2021	1	Opn	OWOSSO PUBLIC SCHOOLS	REIM CREDIT CARD FOR PAC MUSIC STANDS	1,245.00
900567 05/27/2021	1	Opn	R. C. HENDRICK & SONS., INC.	CONSTRUCTION THRU 4/30/21	117,801.52
900568 05/27/2021	1	Opn	SHATTUCK SPECIALTY ADVERTISING	SIGNAGE	4,194.40
900569 05/27/2021	1	Opn	THE DATACOM GROUP	MASTER CLOCK INSTALL THRU 3/31/21	2,767.05
900570 05/27/2021	1	Opn	WENGER CORPORATION	CONSTRUCTION THRU 4/30/21	44,663.40
900571 05/27/2021	1	Opn	WILLIAM C REICHENBACH COMPANY	CONSTRUCTION THRU 4/30/21	25,975.64
Total of All Checks					833,832.20
Less Voids					0.00
Grand Total					833,832.20

Check Summary

Check Status	Count	Amount
Open	16	833,832.20
Cleared	0	0.00
Void	0	0.00
Total	16	833,832.20

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
000422 05/27/2021	1	Opn	BLUEWATER TECHNOLOGIES GROUP	COOK FAM FOUND APRIL 2021	3,420.00
000423 05/27/2021	1	Opn	SUPERIOR ELECTRIC OF LANSING IN	COOK FAM FOUND-APRIL 2021	9,000.00
000424 05/27/2021	1	Opn	TLS SALES, INC.	COOK FAM FOUND-APRIL 2021	4,800.00
000425 05/27/2021	1	Opn	WENGER CORPORATION	COOK FAM FOUND-APRIL 2021	154,886.40
Total of All Checks					172,106.40
Less Voids					0.00
Grand Total					172,106.40

Check Summary

Check Status	Count	Amount
Open	4	172,106.40
Cleared	0	0.00
Void	0	0.00
Total	4	172,106.40

ACCOUNT SUMMARY

OWOSSO PUBLIC SCHOOLS • JULIE OMER • 645 ALGER ST - PO BOX 340 • OWOSSO, MI48867-4601

* Indicates required field

SEARCH CRITERIA

[Advanced Search >](#)

Reporting Cycle:

Quarter



Date Range:

From:* 05/05/2021



To:* 06/04/2021



Date Type:

Posting Date



Data available starting 06/22/2018

SEARCH RESULTS

<u>Account Name</u>	<u>Account Number*</u>	<u>Transaction Amount</u>
EMERSON ELEMENTARY	[REDACTED]	480.72
MIKE GRAHAM	[REDACTED]	2,575.62
FRED LAB	[REDACTED]	84.78
LINCOLN HIGH SCHOOL	[REDACTED]	285.25
BRIGHT BEGINNINGS OFFICE	[REDACTED]	265.15
OWOSSO SCHOOLS	[REDACTED]	272.62
JOE HICKEY	[REDACTED]	277.95
OWOSSO PUBLIC SCHOOLS	[REDACTED]	0.00
BRYANT ELEMENTARY	[REDACTED]	774.04
DAN CLARK	[REDACTED]	263.34
BEN COBB	[REDACTED]	415.84
OWOSSO HIGH SCHOOL	[REDACTED]	5,795.78
TECHNOLOGY DEPT	[REDACTED]	123.66
JOHN QUICK	[REDACTED]	319.82
OWOSSO MIDDLE SCHOOL	[REDACTED]	1,187.82
CENTRAL ELEMENTARY	[REDACTED]	804.25
OPERATIONS DEPT	[REDACTED]	1,284.42
DISTRICT TRAVEL	[REDACTED]	750.00
CENTRAL OFFICE	[REDACTED]	12,337.91
OWOSSO HIGH SCHOOL 2	[REDACTED]	6,027.94
BRIGHT BEGINNINGS	[REDACTED]	647.66

34976.45

OWOSSO PUBLIC SCHOOLS
BOARD OF EDUCATION
May 31, 2021
Report 20-162

Statement of Deposits and Investments
As of 5/31/2021
Unaudited

	General Fund	School Service	Building & Site	Capital Projects Bond Fund	Debt Service Fund	Total
Summary of Deposits and Investments						
Cash on hand	\$ 727,949	\$ 2,337	\$ 553,345	\$ 959	\$ 177,741	\$ 1,462,332
Investments	<u>6,159,165</u>		<u>\$ 4,685,646</u>	<u>3,111,687</u>	<u>1,126,894</u>	<u>\$ 15,083,392</u>
Total Deposits and Investments	<u>\$ 6,887,114</u>	<u>\$ 2,337</u>	<u>\$ 5,238,991</u>	<u>\$ 3,112,646</u>	<u>\$ 1,304,635</u>	<u>\$ 16,545,724</u>
 Detail of Deposits and Investments						
Cash on hand	\$ 727,949	\$ 2,337	\$ 553,345	\$ 959	\$ 177,741	\$ 1,462,332
Petty Cash on hand	-		-	-	-	
Total Cash on hand	<u>\$ 727,949</u>	<u>\$ 2,337</u>	<u>\$ 553,345</u>	<u>\$ 959</u>	<u>\$ 177,741</u>	<u>\$ 1,283,632</u>
Chemical Bank Savings Account	\$ 5,647	\$ -	\$ 86			\$ 5,733
Mich Class Investment	6,153,518	-	4,685,559	3,111,687	1,126,894	\$ 15,077,658
Total Investments	<u>\$ 6,159,165</u>	<u>\$ -</u>	<u>\$ 4,685,646</u>	<u>\$ 3,111,687</u>	<u>\$ 1,126,894</u>	<u>\$ 15,083,392</u>
Total Deposits and Investments	<u>\$ 6,887,114</u>	<u>\$ 2,337</u>	<u>\$ 5,238,991</u>	<u>\$ 3,112,646</u>	<u>\$ 1,304,635</u>	<u>\$ 16,545,724</u>

OWOSSO PUBLIC SCHOOLS
BOARD OF EDUCATION
 May 31, 2021
 Report 20-162

Combined Statement of Revenue, Expenditures, and Fund Balance
General, School Service, and Capital Project Funds
 As of 5/31/2021
 Unaudited

	General Fund			School Service Fund			Capital Projects Fund-Sinking Fund and Cook Family Foundation					
	BUDGET REVISION #1	YTD Actual	Over (Under) Budget	% Rec'd/Used	BUDGET REVISION #1	YTD Actual	Over (Under) Budget	% Rec'd/Used	BUDGET REVISION #1	YTD Actual	Over (Under) Budget	% Rec'd/Used
REVENUE												
Local sources	3,710,475	3,557,737	(142,738)	96%	5,630	3,975	(1,655)	71%	1,211,870	1,191,716	(20,154)	98%
State sources	25,977,716	18,192,604	(6,785,112)	74%	87,729	66,671	(21,058)	76%	-	37,794	37,794	-
Federal sources	3,250,732	2,154,385	(1,096,367)	66%	1,170,280	1,000,177	(170,083)	85%	-	-	-	-
Interdistrict sources-RESD	670,704	274,034	(396,670)	41%	100,000	-	-	0%	-	-	-	-
Interdistrict sources-transfers in and other sources	75,856	10,015	(65,841)	13%	1,363,619	1,070,823	(192,796)	79%	-	-	-	-
Total revenue and other sources	\$ 33,685,503	\$ 25,198,775	\$ (8,486,728)	75%					1,211,870	1,229,510	17,640	101%
EXPENDITURES												
INSTRUCTION												
BASIC PROGRAMS:												
ELEMENTARY	\$ 7,455,900	\$ 5,649,313	\$(1,806,587)	76%								
MIDDLE SCHOOL	3,579,482	2,709,885	(869,577)	76%								
HIGH SCHOOL	3,505,908	2,866,353	(639,555)	82%								
ALTERNATIVE EDUCATION	522,150	396,496	(125,654)	76%								
PRESCHOOL	151,559	134,157	(17,402)	89%								
PRESCHOOL (MICHIGAN READINESS) GRANT	188,298	179,849	(8,449)	96%								
TOTAL BASIC PROGRAMS	\$ 15,402,277	\$ 11,936,053	\$(3,466,224)	77%								
ADDED NEEDS:												
SPECIAL EDUCATION	\$ 3,226,667	\$ 2,569,276	\$(657,391)	80%								
CHILDCARE PROGRAM	311,710	190,956	(120,754)	61%								
TITLE I GRANT	775,784	536,884	(238,880)	69%								
ESSER GRANTS (STABIL. COVID SUPPLIES, FORMUL/GEERS FUND GRANT)	1,797,623	1,469,630	(327,993)	82%								
CRF MAISA TECH GRANT	198,576	185,913	(12,663)	94%								
CARES ACT CHILDCARE GRANT/ESSER	-	45,267	45,267									
VOCATIONAL EDUCATION	-	8,454	8,454									
AT RISK GRANT	648,049	478,139	(169,910)	74%								
ROBOTICS; ADAPTIVE TECH GRANTS	1,343,389	810,032	(533,357)	60%								
EARLY LITERACY GRANT/LITERACY COACH GRANT	179,455	65,264	(114,191)	36%								
TOTAL ADDED NEEDS	\$ 8,492,282	\$ 6,359,815	\$(2,132,467)	75%								
CONTINUING EDUCATION:												
ADULT EDUCATION	172,066	113,694	(58,372)	66%								
COMMUNITY EDUCATION	140,059	120,155	(19,904)	86%								
TOTAL CONTINUING EDUCATION	\$ 312,125	\$ 233,849	\$(78,276)	75%								
TOTAL INSTRUCTION	\$ 24,205,684	\$ 18,529,717	\$(5,676,967)	77%								
SUPPORTING SERVICES												
PUPIL SERVICES:												
GUIDANCE SERVICES	\$ 329,453	\$ 253,352	\$(76,101)	77%								
TOTAL PUPIL SERVICES	\$ 329,453	\$ 253,352	\$(76,101)	77%								
INSTRUCTIONAL STAFF:												
TITLE II, PART A/RURAL EDUCATION GRANT/TITLE IV IMPROVEMENT OF INSTRUCTION	\$ 338,009	\$ 131,581	\$(206,428)	39%								
MEDIA SERVICES	171,900	135,678	(36,222)	79%								
TOTAL INSTRUCTIONAL STAFF	\$ 836,645	\$ 489,553	\$(347,092)	59%								
GENERAL ADMINISTRATION:												
BOARD OF EDUCATION	\$ 113,561	\$ 81,457	\$(32,104)	72%								
EXECUTIVE ADMINISTRATION	393,895	349,223	(44,672)	89%								
HUMAN RESOURCES	227,406	187,406	(40,000)	82%								
TOTAL GENERAL ADMINISTRATION	\$ 734,862	\$ 618,086	\$(116,776)	84%								

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 28, 2021
Report 20-163

FOR ACTION

Subject:

Owosso Public Schools – Extended COVID-19 Learning Plan.

Recommendation:

Resolve that the Board reaffirm the Owosso Public Schools Extended COVID-19 Learning Plan.

Rationale:

On August 20, 2020 Governor Whitmer signed House Bill 5913 into law as Public Act 149 with revisions on September 30, 2020 based on Senate Bill 927. Section 98a states that to receive state aid for 2020-2021, districts must provide for instruction under an extended COVID-19 Learning Plan (“Plan”) that has been approved by an intermediate district or authorizing body. It is an additional plan that includes new assurances and sections on educational goals, instructional delivery, grading, and equitable access. PA 149 does not apply to districts that operate as a cyber school.

District/PSA educational goals written for all students and all subgroups were established by September 15, 2020 and submitted in the Plan to the ISD or Authorizing Body, as applicable, by October 1, 2020 for approval.

The ISD or Authorizing Body approved the Extended COVID-19 Learning Plan no later than October 9, 2020 and transmitted the approved plan to the state superintendent of public instruction and the state treasurer. The approved plan was made accessible through the transparency reporting link located on the district's website by October 12, 2020.

The Extended COVID-19 Learning Plan addresses specific assurances, such as posting the Plan on the Owosso Public Schools website, creating a report including professional development for teachers and training provided to parents/guardians on the use of virtual content, administering benchmark assessments, setting specific learning goals, providing access to technology, cooperating with the health department, prioritizing K-5 learners, guaranteeing students with disabilities have equitable access to learning materials, ensuring 2-way communication occurs for attendance purposes, and outlining grading procedures.

Motion

Seconded

Vote – Ayes

Nays

Motion

Extended COVID-19 Learning Plan
Version: Strict Adherence to Legislation
Reconfirmation Meeting
Required Monthly After Initial Plan Approval

Agenda:

- Reconfirm how instruction is going to be delivered during the 2020/2021 school year
- Public comments from parents and/or guardians on the Extended Learning Plan
- Review weekly 2-way interaction rates

Reconfirmation Meeting for May

<p>Reconfirm how instruction (Return to Learn Plan) is going to be delivered during the 2020/2021 school year: (Recommendation: Explain in narrative form any modifications to the original Extended Learning Plan)</p>
<ul style="list-style-type: none"> ● MHSAA updates involving face mask wearing and rapid antigen testing impacted athletic activities.
<p>Document Public Comments:</p>

Reconfirmation Meeting for June

<p>Reconfirm how instruction (Return to Learn Plan) is going to be delivered during the 2020/2021 school year: (Recommendation: Explain in narrative form any modifications to the original Extended Learning Plan)</p>
<ul style="list-style-type: none"> ● An MHSAA update, in accordance with MDHHS’ update, rescinded all COVID requirements or restrictions regarding testing, gatherings, groups, and face masks for all sports activity, both indoor and outdoors, effective on Tuesday, 6/22/21.
<p>Document Public Comments:</p>

Bryant Review Weekly

May	All Students	100% Remote*	Not 100% Remote*
May 3–7, 2021	462-100%	91-20%	371-80%
May 10–14, 2021	462-100%	91-20%	371-80%
May 17–21, 2021	462-100%	92-20%	370-80%
May 24–28, 2021	462-100%	91-20%	371-80%

June	All Students	100% Remote*	Not 100% Remote*
May 31–June 4, 2021	462-100%	89-19%	373-81%
June 7–11, 2021	462-100%	89-19%	373-81%

Bryant Review Weekly 2-Way Interaction Rates-ONLINE Learners 2WC (Minimum of 2 2WC per week)

May	All Students
May 3–7, 2021	85.7%
May 10–14, 2021	86.8%
May 17–21, 2021	82.6%
May 24–28, 2021	80.2%

June	All Students
May 31–June 4, 2021	88.7%
June 7–11, 2021	87.6%

Bryant Review Weekly 2-Way Interaction Rates- IN-PERSON ATTENDANCE

May	All Students
May 3–7, 2021	88.6%
May 10–14, 2021	91.1%
May 17–21, 2021	91.4%

May 24–28, 2021	90.7%
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June	All Students
May 31–June 4, 2021	92.2%
June 7–11, 2021	92.8%

Central Review Weekly

May	All Students	100% Remote*	Not 100% Remote*
May 3–7, 2021	433-100%	47-11%	386-89%
May 10–14, 2021	433-100%	45-10%	388-90%
May 17–21, 2021	432-100%	45-10%	387-90%
May 24–28, 2021	432-100%	43-10%	389-90%

June	All Students	100% Remote*	Not 100% Remote*
May 31–June 4, 2021	432-100%	42-10%	390-90%
June 7–11, 2021	432-100%	42-10%	390-10%

Central Review Weekly 2-Way Interaction Rates-ONLINE Learners 2WC (Minimum of 2 2WC per week)

May	All Students
May 3–7, 2021	85.1%
May 10–14, 2021	89.0%
May 17–21, 2021	84.4%
May 24–28, 2021	83.7%

June	All Students
May 31–June 4, 2021	92.7%

June 7–11, 2021	85.7%
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Central Review Weekly 2-Way Interaction Rates- IN-PERSON ATTENDANCE

May	All Students
May 3–7, 2021	92.0%
May 10–14, 2021	92.2%
May 17–21, 2021	91.2%
May 24–28, 2021	92.8%

June	All Students
May 31–June 4, 2021	95.6%
June 7–11, 2021	95.1%

Emerson Review Weekly

May	All Students	100% Remote*	Not 100% Remote*
May 3–7, 2021	463-100%	63-14%	400-86%
May 10–14, 2021	463-100%	63-14%	400-86%
May 17–21, 2021	462-100%	62-14%	400-86%
May 24–28, 2021	462-100%	62-14%	400-86%

June	All Students	100% Remote*	Not 100% Remote*
May 31–June 4, 2021	461-100%	62-14%	399-86%
June 7–11, 2021	461-100%	62-14%	399-86%

Emerson Review Weekly 2-Way Interaction Rates-ONLINE Learners 2WC (Minimum of 2 2WC per week)

May	All Students
May 3–7, 2021	95.2%

May 10–14, 2021	90.5%
May 17–21, 2021	90.3%
May 24–28, 2021	72.6%

June	All Students
May 31–June 4, 2021	92.0%
June 7–11, 2021	87.1%

Emerson Review Weekly 2-Way Interaction Rates- IN-PERSON ATTENDANCE

May	All Students
May 3–7, 2021	93.5%
May 10–14, 2021	91.4%
May 17–21, 2021	92.4%
May 24–28, 2021	90.6%

June	All Students
May 31–June 4, 2021	92.0%
June 7–11, 2021	93.0%

Owosso Middle School Review Weekly

May	All Students	100% Remote*	Not 100% Remote*
May 3–7, 2021	675-100%	175-26%	500-74%
May 10–14, 2021	675-100%	175-26%	500-74%
May 17–21, 2021	675-100%	175-26%	500-74%
May 24–28, 2021	675-100%	175-26%	500-74%

June	All Students	100% Remote*	Not 100% Remote*
May 31–June 4, 2021	675-100%	173-26%	502-74%
June 7–11, 2021	675-100%	173-26%	502-74%

Owosso Middle School Review Weekly 2-Way Interaction Rates-ONLINE
Learners 2WC (Minimum of 2 2WC per week)

May	All Students
May 3–7, 2021	84.6%
May 10–14, 2021	86.7%
May 17–21, 2021	85.1%
May 24–28, 2021	80.0%

June	All Students
May 31–June 4, 2021	82.6%
June 7–11, 2021	75.1%

Owosso Middle School Review Weekly 2-Way Interaction Rates- IN-PERSON
ATTENDANCE

May	All Students
May 3–7, 2021	89.7%
May 10–14, 2021	92.4%
May 17–21, 2021	91.6%
May 24–28, 2021	88.3%

June	All Students
May 31–June 4, 2021	91.0%
June 7–11, 2021	91.3%

Owosso High School Review Weekly

May	All Students	100% Remote*	Not 100% Remote*
May 3–7, 2021	815-100%	364-45%	451-55%
May 10–14, 2021	815-100%	365-45%	450-55%
May 17–21, 2021	815-100%	363-45%	452-55%
May 24–28, 2021	815-100%	360-44%	455-56%

June	All Students	100% Remote*	Not 100% Remote*
May 31–June 4, 2021	815-100%	358-44%	457-56%
June 7–11, 2021	815-100%	357-44%	458-44%

**Owosso High School Review Weekly 2-Way Interaction Rates-ONLINE Learners
2WC (Minimum of 2 2WC per week)**

May	All Students
May 3–7, 2021	83.2%
May 10–14, 2021	80.3%
May 17–21, 2021	79.1%
May 24–28, 2021	81.7%

June	All Students
May 31–June 4, 2021	82.7%
June 7–11, 2021	81.5%

**Owosso High School Review Weekly 2-Way Interaction Rates- IN-PERSON
ATTENDANCE**

May	All Students
May 3–7, 2021	92.4%
May 10–14, 2021	92.5%

May 17–21, 2021	93.8%
May 24–28, 2021	94.0%

June	All Students
May 31–June 4, 2021	93.0%
June 7–11, 2021	96.0%

Lincoln Alternative High School Review Weekly

May	All Students	100% Remote*	Not 100% Remote*
May 3–7, 2021	93-100%	47-50%	46-50%
May 10–14, 2021	93-100%	47-50%	46-50%
May 17–21, 2021	93-100%	47-50%	46-50%
May 24–28, 2021	93-100%	48-52%	45-48%

June	All Students	100% Remote*	Not 100% Remote*
May 31–June 4, 2021	93-100%	48-52%	45-48%
June 7–11, 2021	93-100%	48-52%	45-48%

Lincoln Alternative High School Review Weekly 2-Way Interaction Rates-ONLINE Learners 2WC (Minimum of 2 2WC per week)

May	All Students
May 3–7, 2021	37.8%
May 10–14, 2021	37.8%
May 17–21, 2021	42.1%
May 24–28, 2021	41.0%

June	All Students
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May 31–June 4, 2021	43.6%
June 7–11, 2021	38.7%

Lincoln Alternative High School Review Weekly 2-Way Interaction Rates- IN-PERSON ATTENDANCE

May	All Students
May 3–7, 2021	52.7%
May 10–14, 2021	75.1%
May 17–21, 2021	63.9%
May 24–28, 2021	77.0%

June	All Students
May 31–June 4, 2021	78.1%
June 7–11, 2021	75%

District Review Weekly

May	All Students	100% Remote*	Not 100% Remote*
May 3–7, 2021	2941-100%	787-27%	2154-73%
May 10–14, 2021	2941-100%	786-27%	2155-73%
May 17–21, 2021	2939-100%	784-27%	2155-73%
May 24–28, 2021	2939-100%	779-26%	2160-74%

June	All Students	100% Remote*	Not 100% Remote*
May 31–June 4, 2021	2938-100%	772-26%	2166-74%
June 7–11, 2021	2938-100%	771-26%	2167-74%

District Review Weekly 2-Way Interaction Rates-ONLINE Learners 2WC
 (Minimum of 2 2WC per week)

May	All Students
May 3–7, 2021	82.2%
May 10–14, 2021	81.3%
May 17–21, 2021	79.8%
May 24–28, 2021	77.8%

June	All Students
May 31–June 4, 2021	82.3%
June 7–11, 2021	78.6%

District Review Weekly 2-Way Interaction Rates- IN-PERSON ATTENDANCE

May	All Students
May 3–7, 2021	90.4%
May 10–14, 2021	91.6%
May 17–21, 2021	91.4%
May 24–28, 2021	90.9%

June	All Students
May 31–June 4, 2021	92.4%
June 7–11, 2021	93.2%



Owosso Public Schools
Extended COVID-19 Learning Plan
as described in [Public Act 149](#), Section 98a

August 27, 2020

[September 3, 2020 Clarifications](#)

September 30, 2020 Revisions based on [SB927](#)

November 18, 2020 Revisions based on MDHHS Emergency Order

November 24, 2020 Revisions based on Board of Education Amendment

Introduction: On August 20, 2020 Governor Whitmer signed House Bill 5913 into law as Public Act 149. Section 98a states that in order to receive state aid for 2020-2021, districts must provide for instruction under an extended COVID-19 Learning Plan (“Plan”) that has been approved by an intermediate district or authorizing body. The Plan does not replace the District’s/PSA’s COVID-19 Preparedness and Response Plan, it is an additional plan that includes new assurances and sections on educational goals, instructional delivery, grading, and equitable access. PA 149 does not apply to districts that operate as a cyber school.

District/PSA educational goals written for all students and all subgroups must be established no later than September 15, 2020 and submitted in their Plan to the ISD or Authorizing Body, as applicable, no later than October 1, 2020 for approval. **A district that is a public school academy that, by agreement, provides educational services for the residents of a district that is not a public school academy and that does not directly provide public educational services to its residents that intends to provide instruction under an extended COVID-19 learning plan shall submit its extended COVID-19 learning plan described in subsection (1) to the intermediate district in which it is located not later than October 1, 2020 for approval.**

The ISD or Authorizing Body will **approve Extended COVID-19 Learning Plans no later than October 9, 2020** and transmit the approved plans to the state superintendent of public instruction and the state treasurer. Approved plans must be made accessible through the transparency reporting link located on the district's website by not later than October 12, 2020.



Owosso Public Schools Extended COVID-19 Learning Plan

Owosso Public Schools
645 Alger Street
Owosso MI 48867

District number- 78110

District Website- www.owosso.k12.mi.us

Superintendent-Dr. Andrea Tuttle
tuttle@owosso.k12.mi.us

Shiawassee Regional Educational School District Date

of Approval by ISD/Authorizing Body:

Assurances

1. The Owosso Public Schools will make their Shiawassee Regional Education School District approved Extended COVID-19 Learning Plan accessible through the transparency reporting link located on the Owosso Public Schools website no later than October 12, 2020.
2. **By not later than January 15, 2021, the district shall create a report that includes information regarding both of the following and shall ensure that the report under this subdivision can be accessed through the transparency reporting link located on the district's website:**
 - a. **The amount and type of training provided during the current school year as of the date of the report to teachers of the district through professional development that focuses on how to deliver virtual content.**
 - b. **The amount and type of training provided during the current school year as of the date of the report to the parents and legal guardians of pupils and to pupils on how to access and use virtual content provided by the district.**
3. The Owosso Public Schools will create and make available on its transparency reporting link located on the Owosso Public Schools website, a report concerning the progress made in meeting the educational goals contained in its Extended COVID-19 Learning Plan not later than February 1, 2021, for goals its expected would be achieved by the middle of the school year and not later than the last day of school of the 2020-2021 school year for goals the Owosso Public Schools expected would be achieved by the end of the school year.
4. Benchmark Assessments: The Owosso Public Schools will:
 - a. select a benchmark assessment or benchmark assessments that is/are aligned to state standards.
 - b. administer the approved benchmark assessment, or local benchmark assessment, or any combination thereof, to all pupils in grades K to 8 to measure proficiency in reading and mathematics within the first nine weeks of the 2020-2021 school year and again not later than the last day of the of the 2020-2021 school year.
5. If delivering pupil instruction virtually, the Owosso Public Schools will:
 - a. provide pupils with equitable access to technology and the internet necessary to participate in instruction, and
 - b. expose each pupil to the academic standards that apply for each pupil's grade level or courses in the same scope and sequence as the Owosso Public Schools had planned for that exposure to occur for in-person instruction.
6. The Owosso Public Schools, in consultation with Shiawassee Health Department will develop guidelines concerning appropriate methods for delivering pupil instruction for the 2020-2021 school year that are based on local data that are based on key metrics. Note: A determination concerning the method for delivering pupil instruction shall remain at the Owosso Public Schools Board's discretion. Key metrics that the Owosso Public Schools will consider shall include at least all of the following:

- a. COVID-19 Cases or Positive COVID-19 tests
 - b. Hospitalizations due to COVID-19
 - c. Number of deaths resulting from COVID-19 over a 14-day period
 - d. COVID-19 cases for each day for each 1 million individuals
 - e. The percentage of positive COVID-19 tests over a 4-week period
 - f. Health capacity strength
 - g. Testing, tracing, and containment infrastructure with regard to COVID-19
7. If the Owosso Public Schools determine that it is safe to provide in-person instruction to pupils, the Owosso Public Schools will prioritize providing in-person instruction to pupils in grades PreK to 5 who are enrolled in the Owosso Public Schools.
8. The Owosso Public Schools assures that
- a. instruction will be delivered as described in this plan and re-confirmed by the Owosso Public Schools Board,
 - b. the description of instructional delivery in this plan matches the delivery of instruction to be delivered during the 2020-2021 school year,
 - c. the Owosso Public Schools will re-confirm how instruction will be delivered during the 2020-2021 school year thirty days after Shiawassee Regional Education School District approval of the plan, and **each month** thereafter at a meeting of the Board, and
 - d. **For each reconfirmation described in this subdivision, the district shall report to the center, in a form and manner prescribed by the center,**
 - i. **the instructional delivery method that was reconfirmed;**
 - ii. **how that instruction will be delivered for each grade level offered by the district, including pre-kindergarten, as applicable; and**
 - iii. **whether or not, as determined by the department in consultation with the center, the district is offering higher levels of in-person instruction for English language learners, special education students, or other special populations.**
 - e. public comment will be solicited from the parents or legal guardians of the pupils enrolled in the Owosso Public Schools during a public meeting described in PA-149.
9. The Owosso Public Schools will ensure that students with disabilities will be provided with equitable access to instruction and accommodation in accordance with applicable state and federal laws, rules, and regulations.
10. The Owosso Public Schools will ensure that two (2), 2-way interactions occur between a pupil enrolled in the Owosso Public Schools and the pupil's teacher or at least one (1) of the pupil's teachers, **or another district employee who has responsibility for the pupil's learning, grade progression, or academic progress** during each week of the school year for at least 75% of the pupils enrolled in the Owosso Public Schools. The Owosso Public Schools will publicly announce its weekly interaction rates at each Owosso Public Schools Board meeting where it re-confirms how instruction is being delivered. The Owosso Public Schools will make those rates available through the transparency reporting link located on the Owosso Public Schools website each month for the 2020-2021 school year.

Clarification of Assurance 10: "2-way interaction" means a communication that occurs between a pupil and the pupil's teacher or at least 1 of the pupil's teachers **or another district employee who has responsibility for the pupil's learning, grade progression, or academic progress**, where 1 party initiates communication and a response from the other party follows that communication, and that is relevant to course progress or course content for at least 1 of the courses in which the pupil is enrolled **or relevant to the pupil's overall academic progress or grade progression**. Responses, as described in this subdivision, must be to communication initiated by the teacher, **by another district employee who has responsibility for the pupil's learning, grade progression, or academic progress, or by the pupil**, and not some other action taken.

District Superintendent or President of the Board of Education/Directors

Date

Learning Plan Narrative

Opening Statement

- Please provide a statement indicating why an Extended COVID-19 Learning Plan is necessary to increase pupil engagement and achievement for the 2020-2021 school year.

Owosso Public Schools understand that during a world-wide pandemic, it is necessary to provide learning opportunities to meet the needs of all students. In our Owosso community, we have varying degrees of parent beliefs and thoughts regarding COVID-19 which include student and staff safety.

In the conclusion of the 2019-2020 school year, Owosso Public Schools conducted a survey on the online experience of our Owosso Public School families. This information is based on a 5-point scale.

50.4% rated their quality of learning a 4 or 5 in the spring 2020.

35.4% rated communication with teachers a 4 or 5 in spring 2020.

30.5 % rated a 4 or 5 that they had enough assistance to complete work.

35.3% rated a 4 or 5 of their overall experience.

This data fueled many summer discussions with small groups of support staff, teachers, and administrators to make necessary adjustment and improvements to in-person and online options for parents. Several meetings took place during the summer to look at all options with schedule, safety, curriculum, technology, district values and beliefs, expectations, and communication.

Once several options were decided, the district conducted another survey during the summer of 2020. The July 2020 survey had almost 1700 completed responses. The results showed that 72% of parents and staff wanted some type of in-person instruction while 28% wanted online only. 53% of parents were concerned about the social and emotional wellbeing of their student. 69% of parents were not concerned about school meals at this time. 28% of parents would utilize district transportation when we return to school in the fall. The groups came back together to continue planning and adjust options.

Once the plans were finalized with administration and board approval In August 2020, the district presented all options to families with in-person and online options and results were 64% in-person and 36% online only. This survey had almost 3100 completed responses.

The survey indicated that the majority of our parents wanted in-person instruction however almost a third of our families wanted online options. Owosso Public Schools felt that it is necessary to provide options to our families to meet the needs of all learners and circumstances.

The Owosso Public Schools has well educated teachers that make incredible connections with their students each year. It was decided that Owosso teachers would teach both in-person and online students. In order to accommodate this and give teachers planning time, the in-person school day needed to be shortened to allow teachers to connect with online students each day too.

For many years, our district has placed a high value on student engagement, rigor, and relevancy. Students should be engaged and have a real-world connection of current topics while understanding the “why” we are learning. The survey results collected after the completion of the 2019-2020 school year indicated that. Parents and teachers desired more accountability for work completed, communication, and a singular platform of curriculum delivery. Procedures for taking attendance, ensuring parent/student communication, identifying work assignment and completion, etc. have all been developed and will be recorded in PowerSchool.

Owosso Public Schools understands that students will need additional support due to educational opportunities missed in the Spring 2020 and therefore established and implemented procedures to close the COVID-19 slide.

- Owosso Public Schools has hired additional staff and increased hours to assist with the transition back to school for teachers, students, and families.
- Owosso Public Schools has provided over 79 technology training sessions since August that staff could take to increase technology skills.
- Owosso Public Schools has focused on learning platforms such as Google Classroom for the delivery of curriculum.

Educational Goals

- **Please outline and describe** the educational goals expected to be achieved for the 2020-2021 school year. The Owosso Public Schools must establish all of its goals no later than September 15, 2020.
- **Specify** which goals are expected to be achieved by the middle of the school year and which goals are expected to be achieved by the end of the school year.
- **Ensure** that all of the following apply to the educational goals described in this section:
 - (a) The goals include increased pupil achievement or, if growth can be validly and reliably measured using a benchmark assessment or benchmark assessments, growth on a benchmark assessment in the aggregate and for all subgroups of pupils;
 - (b) The Owosso Public Schools benchmark assessment(s) are aligned to state standards and will be administered to all pupils K-8 at least once within the first 9 weeks of the 2020-2021 school year and not later than the last day of the 2020-2021 school year to determine whether pupils are making meaningful progress toward mastery of these standards; and
 - (c) the Owosso Public Schools educational goals are measurable through a benchmark assessment or benchmark assessments.
- To the extent practicable, the District/PSA will administer the same benchmark assessment or benchmark assessments that it administered to pupils in previous years.

The NorthWest Educational Assessment (NWEA) assessments for reading and mathematics will be administered to all students three times yearly: once in the first nine weeks of the school year, mid-year, and again prior to the last day of school. Formative assessments will provide data of the district's progress toward meeting the identified goals. Progress reports will be available on our website in February 2021 and June 2021.

As a means of continuous improvement in teaching & learning, all teachers will receive professional development in, and commit to the use of, the formative assessment process. All teachers will conduct data meetings three times annually to review, strategize, and set new targets for all learners.

Additionally, district personnel will continue to engage stakeholders in the district's balanced assessment system and will publicly share aggregate and student subgroup performance reports on the results of the NWEA assessments. These results will be available through the Illuminate Data Management System.

Goal 1 - All students (K-8) will improve performance in Reading/ELA from Fall to Spring as measured by NWEA.

- All teachers will use the formative assessment process to support adjustment to teaching & learning, to support meaningful student progress towards mastery of Reading/ELA academic standards.
- Results from Reading/ELA benchmark assessments, local Reading/ELA summative assessments including DRA (Developmental Reading Assessment), and formative assessment

will be continuously discussed and analyzed by staff.

Goal 2 - All students (K-8) will improve performance in Mathematics from Fall to Spring as measured by NWEA.

- All teachers will use the formative assessment process to support adjustment to teaching & learning, to support meaningful student progress towards mastery of Math academic standards.
- Results from Math benchmark assessments, local Math summative assessments, and formative assessment will be continuously discussed and analyzed by staff.

The Owosso Public Schools will use one of the MDE pre-approved benchmark assessment vendors to monitor student progress. The NWEA results are also part of the teacher evaluation process as teachers monitor benchmark growth in all ELA and math sections. Teachers will administer the NWEA assessment to all students including online students within the first nine weeks of school. Administrators, Title I teachers, and SRES staff will conduct data meetings at least three times throughout the year to monitor student progress using NWEA data.

Owosso Public Schools will administer benchmark assessments in reading and mathematics within the first 9 weeks of school. The district will administer NWEA (NorthWest Educational Assessment) within the first 9 weeks of school. Owosso Public Schools has used NWEA for 3 years. Our teachers have experience using this program and using the data gleaned to guide further instruction. The district has used MAP Skills as part of the NWEA portfolio which guides teachers to address specific needs at each level and individually address areas of concern. Our assessment calendar has already been established and communicated to administrators and teacher leaders. K-5 teachers will also administer DRA (Developmental Reading Assessment) to all students three times annually. The DRA is another reading screening tool that has been used for many years within the district.

Owosso Public Schools will use the EWS (Early Warning System) approach to disaggregate the data. This process will allow us to break down the data and communicate to specific teachers based on the fall, winter, and spring results. Data meetings will be held with RESD, teachers, and administrators to review data and adjust throughout the year. These meetings will occur at least three times this year with all teachers to review benchmark assessment data. Schools must write goals for the Extended Continuation of Learning Plan based on the district's progress as measured by the benchmark assessment results. These benchmarks and goals will be measured and evaluated three times annually.

Owosso Public Schools will report to the public within 30 days after the assessments are completed and will present to the Owosso Board of Education prior to Feb 1, 2021 and June 2021. The district will utilize Illuminate (Data Management System) to assist teachers with communication with parents on benchmark assessments and provide comparisons between the child's assessment data this year compared to 2019-2020. K-3 teachers will follow the district procedures for IRIP (Individual Reading Improvement Plan) to communicate with families with

anyone below a certain benchmark status. This process follows the RBG3 (Read By Grade 3) reading law.

All data including DRA (Developmental Reading Assessment), NWEA (NorthWest Educational Assessment), attendance, behavioral, grades, and social emotional status are kept in the Illuminate Data Hub. This data hub is shared with the SRES D and final data will be submitted to the MDE(Michigan Department of Education) by June 30, 2021.

Instructional Delivery & Exposure to Core Content

- **Please describe** how and where instruction will be delivered during the 2020-2021 school year. (e.g. instruction may be delivered at school or a different location, in-person, online, digitally, by other remote means, in a synchronous or asynchronous format, or any combination thereof).

The following changes have been made to the original Extended COVID-19 Learning Plan and have been implemented to adjust instructional delivery throughout the 2020-2021 school year:

1. A Letter of Agreement was established between the Owosso Education Association and the Owosso Public Schools on October 15, 2020 to establish all virtual days in order to provide additional instructional time dedicated to online learning students. These days are:
 - October 22, 2020 (virtual ½ learning day for elementary students)
 - October 27, 2020 (virtual learning day for secondary students)
 - October 30, 2020 (virtual ½ learning day for secondary students)
 - November 13, 2020 (virtual learning day for secondary students)
 - December 4, 2020 (virtual learning day for secondary students)
 - December 18, 2020 (virtual ½ learning day for all students)
2. A Letter of Agreement was established between the Owosso Education Association and the Owosso Public Schools on October 15, 2020 to provide additional time for parent-teacher conferences.
3. A Letter of Agreement was established between the Owosso Education Association and the Owosso Public Schools on October 15, 2020 to hire additional elementary staff to assist with online learners. The Board of Education approved this measure on October 19, 2020.
4. OMS and OHS moved November 2, 2020 to an all online instruction day.
5. All Owosso Public School buildings moved to all online instruction November 4, 2020–November 13, 2020.
6. OMS and OHS continued all online instruction November 16, 2020–November 17, 2020.

7. OHS and LHS, per the MDHHS Emergency Order issued on November 15, 2020, moved to all online instruction November 18, 2020–December 8, 2020.
8. OMS, in response to limited staff availability, moved to all online instruction November 18, 2020–December 8, 2020.
9. Owosso preschool and elementary students moved to all online instruction November 30, 2020–January 8, 2021. OMS, OHS, and LHS extended all online instruction through January 8, 2021. Childcare at Bentley Bright Beginnings remained open during this time, aside from the holiday break. The Board of Education approved this measure on November 23, 2020.
10. A Letter of Agreement was established between the Owosso Education Association and the Owosso Public Schools on January 15, 2021 to establish additional all virtual days. These days are:
 - February 12, 2021 (virtual ½ learning day for all students)
 - February 25, 2021 (virtual ½ learning day for elementary students and virtual full day for secondary students)
 - March 26, 2021 (virtual ½ learning day for all students)

Owosso High School Sample Schedules & Expectations

Owosso High School Teacher & Student Schedule

Teacher Schedule: **

Contract time: 7:35 a.m. -3:00 p.m.

7:35-8:30 a.m. Planning

8:30-9:15 a.m. Online classroom preparation

9:15-9:45 a.m. Duty free breakfast/lunch

9:45 -10:20 a.m. 1st period

10:24 -10:59 a.m. 2nd period

11:03 -11:38 a.m. 3rd period

11:42 a.m. -12:48 p.m. 4th period including lunch

12:52 -1:27 p.m. 5th period

1:31 -2:06 p.m. 6th period

2:10 -2:45 p.m. 7th period

2:45-3:00 p.m. Planning


****Special Education will differ**

Student Schedule:

9:45-2:45 Follow regular 7 hour schedule (5 hours)

Students will be required to complete 1.5 hours of online assignments at home each school day.

6.5 hours of instruction



Online Student	In-Person Student	Teacher
7:45-8:35 Zoom meetings with classroom teachers, office hours, and online communications. *See Weekly Online Morning Schedule	7:45 Check all Google Classrooms and watch all instructional/informational videos or materials that are posted	7:45-9:10 Zoom meeting with classroom teachers, office hours, and online communications. *See Weekly Online Morning Schedule
8:35-9:05 Break	Students travel to school	8:35-9:05 Meal Break
9:05-9:40 Student work time	The OHS main entrance will be open daily at 9:30 am. As students arrive by bus, they will be directed to the cafeteria and will sit in socially distanced seats until they are dismissed to their 1 st hour classroom.	9:05-9:35 Teacher online prep and communication
9:45-10:20 1 st hour classwork	9:45-10:20 1 st hour	9:45-10:20 1 st hour
10:24-10:59 2 nd hour classwork	10:24-10:59 2 nd hour	10:24-10:59 2 nd hour
11:03-11:38 3 rd hour classwork	11:03-11:38 3 rd hour	11:03-11:38 3 rd hour
11:42-12:13 Lunch	11:42-12:13 Lunch in 4 th hour	11:42-12:13 Student Lunch in 4 th hour
12:13-12:48 4 th hour classwork	12:13-12:48 4 th hour	12:13-12:48 4 th hour
12:52-1:27 5 th hour classwork	12:52-1:27 5 th hour	12:52-1:27 5 th hour
1:31-2:06 6 th hour classwork	1:31-2:06 6 th hour	1:31-2:06 6 th hour
2:10-2:45 7 th hour classwork	2:10-2:45 7 th hour	2:10-2:45 7 th hour

High School Teachers from 7:45-9:35					
	Mon	Tues	Wed	Thur	Fri
7:45-8:05	1 st hour Zoom	3 rd hour Zoom	5 th hour Zoom	7 th hour Zoom	Teacher Office Hours: Teachers available to Zoom or communicate with students
8:05-8:25	2 nd hour Zoom	4 th hour Zoom	6 th hour Zoom	Teacher Office Hours	
8:25-9:05	Teacher Duty Free Meal				
9:05-9:35	Student work time/Teacher online prep and communication				

From 7:45-9:35, online students will have the opportunity to connect with all of their individual teachers each day. Students can check all materials and directions in Google Classroom.

This time can include communication and clarification about upcoming assignments or assessments. Teachers can help with a particular part of a previous assignment or concept. Students can ask questions or connect with their teachers in ways that provide additional support and encouragement.

Teachers can structure this a variety of ways to fit the needs of their students on a given day. Encouraging students and providing supports for them should be the focus of this time.

Online Student
7:45-8:35 Zoom meetings with classroom teachers, office hours, and online communications. *See Weekly Online Morning Schedule
8:35-9:05 Break
9:05-9:40 Student work time
9:45-10:20 1 st hour classwork
10:24-10:59 2 nd hour classwork
11:03-11:28 3 rd hour classwork
11:42-12:13 Lunch
12:13-12:48 4 th hour classwork
12:52-1:27 5 th hour classwork
1:31-2:06 6 th hour classwork
2:10-2:45 7 th hour classwork

Online Student Expectations

From 9:45-2:45, online students are strongly encouraged to do their class work at the same time as their classmates who are in the classroom. Online students can watch all instructional/informational videos or materials that are posted in Google Classroom as they begin to work on the classwork during these times.

By doing their work during the recommended times, they can do digital activities at the same time as their classmates. Students have the opportunity to communicate and collaborate through Google Classroom and other online tools. Students who are not in the classroom can still build connections with their classmates and teachers during this time.

In-Person Student
7:45 Check all Google Classrooms and watch all instructional/informational videos or materials that are posted.
Students travel to school
The OHS main entrance will be open daily at 9:30 am. As students arrive by bus, they will be directed to the cafeteria and will sit in socially distanced seats until they are dismissed to their 1 st hour classroom.
9:45-10:20 1 st hour
10:24-10:59 2 nd hour
11:03-11:28 3 rd hour
11:42-12:13 Lunch in 4 th hour
12:13-12:48 4 th hour
12:52-1:27 5 th hour
1:31-2:06 6 th hour
2:10-2:45 7 th hour

In-Person Student Expectations

Students who come to the school building will also have the responsibility of checking all Google Classrooms to prepare for the upcoming lesson in school.

What is posted in Google Classrooms by teachers will often include a short instructional video. These could be introductions to key concepts, examples of questions or problems, reminders about important concepts from the previous lesson, information about an online tool or resources that will be used, or instructions to clarify an upcoming activity, assignment, or project.

These Google Classroom posts will be posted by teachers after each school day. This provides students and families with the flexibility to check some or all of their Google Classrooms that afternoon/evening or the next morning before they return to the classroom.

Owosso Middle School / Lincoln High School Sample Schedule & Expectations

Middle School Teacher & Student Schedule

Teacher Schedule:**

Contract time: 7:35 a.m. -3:00 p.m.
 7:35-8:30 a.m. Planning
 8:30-9:15 a.m. Online classroom preparation
 9:15-9:45 a.m. Duty free breakfast/lunch
 9:45-10:26 a.m. First hour
 10:30-11:11 a.m. Second hour
 11:15-11:56 a.m. Third hour
 12:00-12:30 p.m. Lunch
 12:30-1:11 p.m. Fourth hour
 1:15-1:56 p.m. Fifth hour
 2:00-2:45 p.m. Sixth hour
 2:45—3:00 p.m. Planning

**Special Education will differ

Student Schedule:

9:45-2:45 Follow regular
6 hour schedule

Students will be
required to complete 1.5
hours of online
assignments at home
each school day.

6.5 hours of instruction



Online Student	In-Person Student	Teacher
7:45-8:35 Zoom meetings with classroom teachers, office hours, and online communications. *See Weekly Online Morning Schedule	7:45 Check all Google Classrooms and watch all instructional/informational videos or materials that are posted	7:45-9:10 Zoom meeting with classroom teachers, office hours, and online communications. *See Weekly Online Morning Schedule
8:35-9:05 Break	Students travel to school	8:35-9:05 Meal Break
9:05-9:35 Student work time	As students arrive by bus, they will report to their 1 st hour to silent read and check Google Classrooms	9:05-9:35 Teacher online prep and communication
9:45-10:26 1 st hour classwork	9:45-10:26 1 st hour	9:45-10:26 1 st hour
10:30-11:11 2 nd hour classwork	10:30-11:11 2 nd hour	10:30-11:11 2 nd hour
11:15-11:56 3 rd hour classwork	11:15-11:56 3 rd hour	11:15-11:56 3 rd hour
11:56-12:26 Lunch	11:56-12:26 Lunch in 3 rd hour	11:56-12:26 Lunch in 3 rd hour
12:30-1:11 4 th hour classwork	12:30-1:11 4 th hour	12:30-1:11 4 th hour
1:15-1:56 5 th hour classwork	1:15-1:56 5 th hour	1:15-1:56 5 th hour
2:00-2:45 6 th hour classwork	2:00-2:45 6 th hour	2:00-2:45 6 th hour

Middle School and Lincoln High School Teachers from 7:45-9:35			
	Mon(A)/ Wed(B)	Tues(A)/ Thur(B)	Fri
7:40-7:55	1 st hour Zoom	4 th hour Zoom	Teacher Office Hours: Teachers available to Zoom or communicate with students
8:00-8:15	2 nd hour Zoom	5 th hour Zoom	
8:20-8:35	3 rd hour Zoom	6 th hour Zoom	
8:35-9:05	Break		
9:05-9:35	Student work time/Teacher online prep and communication		

From 7:45-9:35, online students will have the opportunity to connect with all of their individual teachers each day. Students can check all materials and directions in Google Classroom.

This time can include communication and clarification about upcoming assignments or assessments. Teachers can help with a particular part of a previous assignment or concept. Students can ask questions or connect with their teachers in ways that provide additional support and encouragement.

Teachers can structure this a variety of ways to fit the needs of their students on a given day. Encouraging students and providing supports for them should be the focus of this time.

Online Student
7:45-8:35 Zoom meetings with classroom teachers, office hours, and online communications. *See Weekly Online Morning Schedule
8:35-9:05 Break
9:05-9:35 Student work time
9:45-10:26 1 st hour classwork
10:30-11:11 2 nd hour classwork
11:15-11:56 3 rd hour classwork
11:56-12:26 Lunch
12:30-1:11 4 th hour classwork
1:15-1:56 5 th hour classwork
2:00-2:45 6 th hour classwork

Online Student Expectations

From 9:45-2:45, online students are strongly encouraged to do their class work at the same time as their classmates who are in the classroom. Online students can watch all instructional/informational videos or materials that are posted in Google Classroom as they begin to work on the classwork during these times.

By doing their work during the recommended times, they can do digital activities at the same time as their classmates. Students have the opportunity to communicate and collaborate through Google Classroom and other online tools. Students who are not in the classroom can still build connections with their classmates and teachers during this time.

In-Person Student
7:45 Check all Google Classrooms and watch all instructional/informational videos or materials that are posted.
Students travel to school
As students arrive, they will report to their 1 st hour to silent read and check Google Classrooms.
9:45-10:26 1 st hour
10:30-11:11 2 nd hour
11:15-11:56 3 rd hour
11:56-12:26 Lunch in 3 rd hour
12:30-1:11 4 th hour
1:15-1:56 5 th
2:00-2:45 6 th hour

In-Person Student Expectations

Students who come to the school building will also have the responsibility of checking all Google Classrooms to prepare for the upcoming lesson in school.


What is posted in Google Classrooms by teachers will often include a short instructional video. These could be introductions to key concepts, examples of questions or problems, reminders about important concepts from the previous lesson, information about an online tool or resources that will be used, or instructions to clarify an upcoming activity, assignment, or project.

These Google Classroom posts will be posted by teachers after each school day. This provides students and families with the flexibility to check some or all of their Google Classrooms that afternoon/evening or the next morning before they return to the classroom.

Bryant / Central / Emerson Elementary Sample Schedule & Expectations

Elementary Teacher & Student Schedule

<p>Teacher Schedule:** Contract time: 8:00 a.m. - 3:25 p.m. 8:00-8:10 a.m. Planning 8:10-11:00 a.m. Instruction 11:00-11:30 a.m. Lunch in classroom with students 11:30 a.m. - 1:10 p.m. Instruction 1:10-1:40 p.m. Duty free lunch 1:40-2:25 p.m. Online classroom preparation 2:25-3:25 p.m. Planning **Encore, Title I and Special Education will differ.</p>	<p>Student Schedule: 8:10-1:10—In person (5 hours) Students will be required to complete 1.5 hours of online assignments at home or during their extended learning time (1:10-3:25 p.m.) each school day. 6.5 hours of instruction</p>
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Elementary Hybrid Face to Face Schedule ~ Phase 4

In-person

This is just a template. Teachers will be 'tweaking' for individual class recess and bathroom breaks.

Elementary Teacher Schedule: Pre K- 5th	
8:00-8:10	Teacher Planning
8:10-8:30	Breakfast / Clean up / Announcements
8:30-11:00	Session 1
	Session 2
11:00-11:30	Lunch / Clean up / Activity in classroom
11:30-1:10	Session 3
	Session 4
1:10-1:40	Duty free lunch time
1:40-2:25	Virtual Teaching (available) Making contact with students
2:25-3:25	Teacher planning/recording/uploading lessons in Google Classroom

Session times are for teachers to teach core subject areas (ELA, Math, Science, Social Studies).

Buildings will determine recess and bathroom breaks for each class. This will ensure social distancing on playground and in hallways. Schedules will adjust for these times.

Sample Elementary Online Schedule K-2	
8:30-9:30	Writing
9:30-10:15	Independent Reading- Mini Phonics lesson
10:15-10:30	Snack and Move Around Break
10:30-11:00	STEAM
11:00-11:30	Lunch and Recess (screen time free)
11:30-12:00	ELA
12:00-12:45	Math
12:45-1:40	Encore Classes (via Google Classroom)
1:40-2:25	Teacher Contact Time
2:25-3:25	Teacher Planning and Uploading Lessons to Google

Online students will have the opportunity to view lessons in Google Classroom and do lessons independently at home during the morning and early afternoon.

Phone calls and Zoom meetings with teacher for additional support will take place from 1:40-2:45.

See individual teacher schedule for times and links.

Sample Elementary Online Schedule 3-5	
8:30-9:30	Session 1: Math Lesson on Google Classroom
9:30-10:00	Encore Classes (via Google Classroom)
10:00-10:30	Independent Reading Time
10:30-11:00	Writing
11:00-11:30	Lunch and recess (screen time free)
11:30-12:30	ELA Classes (via Google Classroom)
12:30-1:40	Science/Social Studies (via Google Classroom)
12:45-1:40	Encore Classes (via Google Classroom)
1:40-2:25	Teacher Contact Time
2:25-3:25	Teacher Planning and Uploading Lessons to Google

Online students will have the opportunity to view lessons in Google Classroom and do lessons independently at home during the morning and early afternoon.

Phone calls and Zoom meetings with teacher for additional support will take place from 1:40-2:45.

See individual teacher schedule for times and links.

Additional changes that have been made to the original Extended COVID-19 Learning Plan and have been implemented throughout the 2020-2021 school year include:

1. OPS Food Services began serving hot lunches to OPS students in October 2020.
2. OPS Transportation Services made modifications to bus routes and pick up locations.
3. MHSAA changes that impacted athletic contests, such as adjustments to spectator allowance and face mask requirements.
4. MHSAA suspended athletic participation November 18, 2020–December 8, 2020.
5. MHSAA extended the suspension of athletic participation through December 20, 2020, in accordance with the extension of the MDHHS Emergency Order.
6. MHSAA resumed fall tournaments for football, girls volleyball, and girls swim/dive as part of an MDHHS pilot rapid testing program.
7. MHSAA first extended the suspension of winter sports competition through January 15, 2021, in accordance with the MDHHS Emergency Order issued on December 18, 2020. The suspension was further extended until February 21, 2021 in accordance with the MDHHS Emergency Order issued on January 22, 2021. Winter sports resumed practice on January 16, 2021 but all activity for basketball, wrestling, and competitive cheer remains non-contact until February 21, 2021. The non-contact sports of boys swim/dive and bowling resumed and began competition on January 22, 2021.
8. MHSAA, in accordance with the MDHHS Emergency Order issued on February 4, 2021, permitted full practices and contests in winter contact sports to begin, earlier than expected, on February 8, 2021. Additional MHSAA updates impacted athletic contests, such as requirements on spectator allowance, face masks, and rapid antigen testing.
9. MHSAA, in accordance with the MDHHS Emergency Order that went into effect on May 6, 2021, rescinded the requirement for student athletes to participate in the MDHHS weekly testing program if they are fully vaccinated or have recovered from a positive COVID-19 diagnosis within the past three months.
10. MHSAA, in accordance with the MDHHS Emergency Order issued on May 14, 2021, rescinded the requirement for individuals to wear face masks during outdoor MHSAA activities. MHSAA also rescinded the requirement for fully vaccinated individuals to wear face masks at indoor MHSAA activities.
11. MHSAA, in accordance with the MDHHS Emergency Order issued on June 17, 2021, rescinded all COVID requirements and restrictions on testing, gatherings, groups, and face masks for any sports activity, both indoors and outdoors effective June 22, 2021.

- **Please describe** how instruction for core academic areas will expose each pupil to the academic standards that apply for each pupil’s grade level or course in the same scope and sequence as the Owosso Public Schools had planned for that exposure to occur for in-person instruction.

The Owosso Public Schools full instructional plan can be found in the [MI Safe Schools Roadmap--Sample District Preparedness Plan](#).

Curriculum and Instruction: Academic Standards

The Owosso Public Schools curriculum for core academic areas is aligned to state standards and International Baccourlette philosophy is embedded PreK-12 grade. Course outlines and lesson plans are designed and created by (IB) International Baccourlette district leaders along with ILC (Instructional Leadership Council) members. These units, plans, maps are reviewed annually during grade level and department meetings. This ensures all teachers are teaching to standards as well as specific units of study.

As teachers navigate the wider usual range of competencies expected this fall, they will use the SLO (Student Learning Objectives) [SLO 2020-2021 Handbook](#) process as part of the teacher evaluation cycle. This system provides guidance to help them design new (or best utilize existing) pre-assessments to plan for differentiation of content, use results from pre-assessments to inform instruction and prioritize PreK-12 instructional standards for the 2020-2021 School Year. This management system will establish the range of student needs as they return to school in the fall, identify assessment ideas that allow students to demonstrate understanding in a variety of ways, assess and provide instruction in the content areas in face-to-face, virtual, and blended classroom environments, and incorporate well-being and SEL/trauma-informed practices into instruction.

All teachers should remember and embrace the following:

- Maslow hierarchy of needs
- Nurture a positive home climate for learning and parental involvement
- Establish and maintain remote classroom norms and learning routines
- Implement culturally responsive teaching practices
- Encourage student collaboration and discourse
- Create opportunities for and attend carefully to feedback
- Engage students in meaningful learning opportunities

- **Please describe** how pupil progress toward mastery of the standards described within this section will be graded or otherwise reported to the pupil and the pupil’s parent or legal guardian.

The Owosso Public Schools will assess each student based on the curricula that were in place prior to the COVID-19 pandemic. Our assessment calendar has been established along with course syllabi

that outlines expectations for all students PreK-12.

Owosso Public Schools uses standard based report cards for K-2 that are administered quarterly to parents to communicate progress on specific learning objectives. Students in grades 3-12 are scheduled to receive quarterly traditional report cards with assigned letter grades based on performance on classroom learning objectives and targets. These traditional grades translate into GPA (Grade Point Average) and high school credit at the high school level.

The district also communicates benchmark assessments including DRA (Developmental Reading Assessment), NWEA (NorthWest Educational Assessment) to all parents K-8. These individualized assessment results are included in quarterly traditional report cards. The district follows the IRIP (Individualized Reading Improvement Plan) which also communicates benchmark assessment results along with specific learning targets for each student that falls below specific cut lines. Growth is monitored three times per year and learning targets continue to be adjusted.

Owosso Public Schools utilizes PowerSchool which allows parents to monitor progress in grades 3-12. Parents are able to monitor progress in real time as assignments/assessments are entered into the gradebook by the assigned teacher. Parents and students are able to communicate through PowerSchool via email.

The district has established predetermined Parent/Teacher conferences that are built into the OEA (Owosso Education Association) contract. Teachers are expected to discuss assessment results along with progress toward specific course learning objectives. It is also expected that professional staff make specific recommendations for improvement to parents and students. Specific goal setting strategies will be completed at the beginning of the year. Teachers will monitor and adjust learning goals and targets after each benchmark assessment.

Equitable Access

- If delivering pupil instruction virtually, please **describe** how the Owosso Public Schools will provide pupils with equitable access to technology and the internet necessary to participate in instruction.

We all know that online learning is not as effective as in-person instruction, especially for elementary students. Children need the social and emotional benefits of school (routine, schedules, social interaction, consistency, etc.) and a lot of our students receive important services at school. For many of our students, school is the best and safest place for them to be. For all these reasons our goal was to give all of our students the opportunity to return five days a week.

PreK-5 grade students who selected online learning options and are in need of a technology

device will receive a district ChromeBook. Procedures are in place to loan out these valuable learning tools. All 6th-12th grade students will receive a Chromebook for online or in-person instruction.

The district has extended Wi-Fi access points at three buildings including Owosso High School, Bryant and Emerson Elementary Schools. Students that do not have Wi-Fi access may use this access point so that connectivity is not an issue.

The district has also been in touch with Spectrum and Day Starr, our local Wi-Fi providers, to advocate for Owosso Public School families that may need assistance during this unprecedented time.

Please describe how the District/PSA will ensure that students with disabilities will be provided with equitable access to instruction and accommodation in accordance with applicable state and federal laws, rules, and regulations.

While ultimately parents/guardians have the choice and options for choosing learning options for their children, we know that for most students there is no substitute for in-person learning. Owosso Public Schools' staff, in coordination with the service providers from the Shiawassee RESD, will make the best of this situation and meet the needs of all children, including those with special needs. Special Education staff will be reviewing Individual Education Plans (IEPs), holding IEPs (when necessary), performing progress monitoring, and if additional testing is needed, a formal Review of Existing Evaluation Data (REED) meeting will be held.

The district's intention is to have IEP meetings in-person, but also understand that not all parents may be able to make it in or feel comfortable to attend in person. Therefore, the district will offer their attendance via Zoom if they so choose. Owosso Teachers and SRESA staff will contact individual parents to schedule IEP meetings.

The delivery method for services may be different depending on the option that a parent chooses and will need to be discussed and handled on an individual basis with a child's special education providers. The key to success for each child in school will be open communication between staff and parents/guardians.

All special education services will be provided through the SRESA. Case managers will be in contact with special education parents and students to establish a schedule for both in-person and online options for students to receive instruction and services. Masks may be required to be worn if in-person options are selected. Online students may receive in-person therapy sessions that are scheduled with a provider.

Owosso Public Schools has worked with the Shiawassee RESD and increased the number of

social workers in the district over the past two years. Social workers will be prepared to work with all PreK-12 students by providing online social-emotional engagement strategies along with working directly with the district's in-person students. All IEP goals will be addressed. All students will have access to instruction and accommodation in accordance with applicable state and federal laws, rules, and regulations.

- **Optional Considerations for Owosso Public Schools Extended COVID-19 Learning Plans:**
 - 1. In addition to the students with disabilities noted above, please describe how the Owosso Public Schools will ensure that the needs of other vulnerable student populations, such as but not limited to, early English Learners and Fledgling/struggling students, are met.
 - 2. Please describe how the Owosso Public Schools will ensure that students will, during pandemic learning, have continued access to programs such as, but not limited to, Early Childhood, CTE, Early-Middle College, Dual Enrollment and Advanced Placement as applicable within the Owosso Public Schools.

Owosso Public Schools prides itself in meeting the needs of all learners and is prepared to meet the needs of all at-risk students. The district has a District Behavior Team that meets regularly to analyze student data and determine best supports. Programs that primarily have evolved from this team address behavioral and attendance needs. Programs that follow the MTSS (Multi-Tier Support System) include: CICO (Check-in, Check-out) and Strive for 5.

Title I and At-Risk dollars have been allocated to support academic needs of all PreK-12 grade students.

Owosso Public Schools have developed a Phase IV and V plans to ensure all programs such as CTE, Dual-Enrollment, AP, and Early Childhood programs are options for qualified students to participate. These CTE hand-on programs are very valuable to the overall high school experience. These philosophical values helped drive the scheduling and decisions that were made during the planning of the upcoming 2020-2021 school year.

Preschool options were presented to parents to ensure preschool experiences were available to all students.

Please find the complete [Owosso Public Schools MI Safe Roadmap](#). This roadmap outlines the full instructional plans that addresses all supports for our learners within our system.

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 28, 2021
Report 20-164

FOR ACTION

Subject:

Revised Policy 5460–Graduation Requirements, second reading

Statement of Purpose/Issue:

Resolve that the Board of Education adopt Revised Policy 5460–Graduation Requirements as their second reading.

Facts / Statistics:

Revisions to policy 5460 clarify that students in the Class of 2022, Class of 2023, and Class of 2024 must have a minimum of twenty-four (24) credits to graduate from Owosso High School. Revisions increase the credit requirement for students in the Class of 2025 and beyond to twenty-six (26) credits. By virtue of having seven (7) class periods each day, students have the ability to earn twenty-eight (28) credits. Revisions also add a personal curriculum option for Owosso High School students.

These revisions are recommended for adoption.

District Goal Addressed:

Policy Update

Motion

Seconded

Vote – Ayes

Nays

Motion

Book	Policy Manual
Section	5000 Students
Title	Copy of GRADUATION REQUIREMENTS
Code	po5460
Status	
Adopted	July 11, 2005
Last Revised	April 8, 2019

5460 - **GRADUATION REQUIREMENTS**

Each student in the Class of 2022, Class of 2023, and Class of 2024 is required to be enrolled in and to attend a minimum of seven (7) class periods per semester until he/she reaches a minimum of twenty four (24) credits to graduate from Owosso High School, of which eighteen (18) credits (subject to modification in some areas as provided by statute) will be comprised of Michigan Merit Curriculum (MMC) requirements.

Each student in the Class of 2025 and beyond is required to be enrolled in and to attend a minimum of seven (7) class periods per semester until he/she reaches a minimum of twenty six (26) credits to graduate from Owosso High School, of which eighteen (18) credits (subject to modification in some areas as provided by statute) will be comprised of Michigan Merit Curriculum (MMC) requirements.

It shall be the policy of the Board of Education to acknowledge each student's successful completion of the instructional program or a personal curriculum appropriate to the achievement of District goals and objectives as well as personal proficiency, by the awarding of a diploma at graduation ceremonies.

The Board shall annually notify each of its students and a parent or legal guardian of each of its students that all students are entitled to a personal curriculum. The annual notice shall include an explanation of what a personal curriculum is and state that if a personal curriculum is requested, the public school or public school academy will grant that request. The District shall provide this annual notice to parent and legal guardians by sending a written notice to each student's home or by including the notice in a newsletter, student handbook, or similar communication that is sent to a student's home, and also shall post the notice on the District website.

~~The Board shall award a regular high school diploma to every student enrolled in this District who meets the requirements of graduation established by this Board, the Michigan Department of Education (MDE), and as provided by State law.~~

Credit may be earned by:

- A. traditional course work;
- B. demonstrating mastery of subject area content expectations or guidelines for the credit;
- C. related course work in which content standards are embedded;
- D. non-traditional course work;
- E. independent teacher-guided study;
- F. testing out;
- G. dual enrollment;
- H. advanced placement courses;
- I. international baccalaureate or other "early college" programs; or

J. Michigan Department of Education (MDE)-approved formal career and technical (CTE) program or curriculum.

K. on-line class

Students shall successfully complete an on-line course or learning experience OR shall have the on-line learning experience incorporated into each of the required credits of the Michigan Merit Curriculum.

Special education students who properly complete the programs specified in their I.E.P., or in a personal curriculum, and meet the requirements for a high school diploma, and have received the recommendation of the I.E.P.C. may participate in graduation activities as recommended by the student's I.E.P.C. Reasonable accommodation shall be made for students with disabilities, as defined under State or Federal law, to assist them in taking any required tests or assessments for graduation.

For State-mandated curriculum requirements, a student shall be granted credit toward graduation if s/he successfully completes the subject area content expectations or guidelines developed by the department that apply to the credit. A student may also receive credit if s/he earns a qualifying score, as determined by the State on the assessments developed or selected for the subject area by the State or the student earns a qualifying score, as determined by the District on one or more assessments developed or selected by the School District that measure a student's understanding of the subject area content expectations or guidelines that apply to the credit. For subject areas and courses in which a final examination is used as the assessment for successful attainment of the subject area content, a grade of eighty percent (80%) or better is required.

The Board shall grant credit toward high school graduation for any student who successfully completes, prior to entering high school, a State-mandated curriculum requirement, provided s/he completes the same content requirements as the high school subject area, and the student has demonstrated the same level of proficiency on the material as required of the high school students.

Such credit shall be counted toward the required number of credits needed for graduation. Mastery credits shall be counted toward any subject area requirement and any course sequence requirement. Once mastery credit is earned in a subject area, a student may not receive further credit for a lower sequence course in the same subject area.

A high school student shall be granted credit in any foreign language not offered by the District providing the student meets the competency criteria established by the Superintendent.

A high school student shall be granted credit for completion of an internship or work experience that meets all of the requirements of MCL 380.1279h, subject to the Board's right to deny credit for the reasons and in the manner set out in MCL 380.1279h. The appeal rights set out in this statute apply in the event of a denial.

The career and technical education credits may include work-based learning by a student working at a business or other work setting with appropriate oversight by the District over the student's experience and learning in the work setting in which the work-based learning occurs.

Personal Curriculum Option

Owosso High School students and parents/legal guardians have the right to request a Personal Curriculum (PC) which modifies certain requirements of the Michigan Merit Curriculum (MMC) as permitted by state law. All requests will be reviewed for eligibility before any modification is executed.

Testing Requirement

All District students are required to take all parts of the State mandated test, Michigan Merit Exam and/or any other State of Federal required testing program. These tests will be administered at the high school level. All students are expected to put forth their reasonable best effort.

If a student refuses to take the state-mandated test during the prescribed testing window or make-up testing window, s/he will not be allowed to participate/walk at graduation ceremonies of OHS.

Diplomas

Any student issued a diploma from Owosso High School (who is enrolled in off site classes for credit) will be required to complete these graduation requirements.

Obligations

Students who have not fulfilled all financial obligations to the school or who have not returned issued textbooks, library books and/or equipment belonging to the school may have their schedule, report card, transcripts or cap and gown withheld until all obligations

are met.

Commencement

Commencement exercises will include only those students who have successfully completed requirements as certified by the high school principal. No student who has completed the requirements for graduation shall be denied a diploma as a disciplinary measure. Because participation in commencement ceremonies is a privilege, not a right, a student may be denied such participation when personal conduct so warrants.

Revised 4/06

Revised 1/22/07

Revised 6/11/07

Revised 12/10/07

Revised 5/27/08

Revised 1/12/09

Revised 12/14/09

Revised 1/24/11

Revised 5/11/15

Revised 4/26/21

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Legal	M.C.L.A. 380.1166, 380.1278a(1), 380.1278a(2), 380.1278a(4)(c), 380.1279b
	M.C.L. 380.1278d, 380.1279h
	20 U.S.C. 1400 et seq.
	20 U.S.C. 1401 et seq.
	29 U.S.C. 794
	42 U.S.C. 12131 et seq.

Last Modified by Alexa Stechschulte on April 21, 2021

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 28, 2021
Report 20-165

FOR ACTION

Subject:

Revised Policy 5460.01–Lincoln High School Graduation Requirements, second reading

Statement of Purpose/Issue:

Resolve that the Board of Education adopt Revised Policy 5460.01–Lincoln High School Graduation Requirements as their second reading.

Facts / Statistics:

Revisions to policy 5460.01 increase the number of subjects or courses Lincoln High School students must enroll in each trimester from six (6) to seven (7). Having seven (7) class periods each day aligns with Owosso High School and allows for shared opportunities to occur. Additionally, having seven (7) class periods allows increased flexibility in scheduling. Revisions increase the number of credits granted in a subject or course at Lincoln High School from three (3) to three and one half (3.5); thereby, the number of credits a student has the opportunity to earn each year increases from nine (9) to ten and one half (10.5). Revisions also add a personal curriculum option for Lincoln High School students.

These revisions are recommended for adoption.

District Goal Addressed:

Policy Update

Motion

Seconded

Vote – Ayes

Nays

Motion

Book	Policy Manual
Section	5000 Students
Title	Copy of LINCOLN HIGH SCHOOL GRADUATION REQUIREMENTS
Code	po5460.01
Status	
Adopted	July 11, 2005
Last Revised	February 22, 2021

5460.01 - **LINCOLN HIGH SCHOOL GRADUATION REQUIREMENTS**

It shall be the policy of the Board of Education to acknowledge each student's successful completion of the instructional program or a personal curriculum appropriate to the achievement of District goals and objectives as well as personal proficiency, by the awarding of a diploma at graduation ceremonies.

The Board shall annually notify each of its students and a parent or legal guardian of each of its students that all students are entitled to a personal curriculum. The annual notice shall include an explanation of what a personal curriculum is and state that if a personal curriculum is requested, the public school or public school academy will grant that request. The District shall provide this annual notice to parent and legal guardians by sending a written notice to each student's home or by including the notice in a newsletter, student handbook, or similar communication that is sent to a student's home, and also shall post the notice on the District website.

Credit may be earned by:

- A. traditional course work;
- B. demonstrating mastery of subject area content expectations or guidelines for the credit;
- C. related course work in which content standards are embedded;
- D. non-traditional course work;
- E. independent teacher-guided study;
- F. testing out;
- G. dual enrollment;
- H. advanced placement courses;
- I. international baccalaureate or other "early college" programs; or
- J. Michigan Department of Education (MDE)-approved formal career and technical (CTE) program or curriculum;
- K. on-line class.

Students shall successfully complete an on-line course or learning experience OR shall have the on-line learning experience incorporated into each of the required credits of the Michigan Merit Curriculum.

Special education students who properly complete the programs specified in their I.E.P., or in a personal curriculum, and meet the requirements for a high school diploma, and have received the recommendation of the I.E.P.C. may participate in graduation activities as recommended by the student's I.E.P.C. Reasonable accommodation shall be made for students with disabilities, as defined under State or Federal law, to assist them in taking any required tests or assessments for graduation.

For State-mandated curriculum requirements, a student shall be granted credit toward graduation if s/he successfully completes the subject area content expectations or guidelines developed by the department that apply to the credit. A student may also receive credit if s/he earns a qualifying score, as determined by the State on the assessments developed or selected for the subject area by the State or the student earns a qualifying score, as determined by the District on one or more assessments developed or selected by the School District that measure a student's understanding of the subject area content expectations or guidelines that apply to the credit. For subject areas and courses in which a final examination is used as the assessment for successful attainment of the subject area content, a grade of C+ or better is required.

The Board shall grant credit toward high school graduation for any student who successfully completes, prior to entering high school, a State-mandated curriculum requirement, provided s/he completes the same content requirements as the high school subject area, and the student has demonstrated the same level of proficiency on the material as required of the high school students.

For elective courses, which are not State-mandated curriculum requirements, the Board shall grant credit to any high school student who is not enrolled in the course, but has exhibited a reasonable level of knowledge of the subject matter of the course by achieving C+ or better in the final exam for the course, or, if there is no final exam, through the basic assessment used for the course, which may consist of a portfolio, paper, project, presentation or other established means.

Credit earned through mastery without enrollment in the course shall be based on a "credit" (CR) grade and shall not be included in the computation of grade point average for any purpose. Such credit shall be counted toward the required number of credits needed for graduation. Mastery credits shall be counted toward any subject area requirement and any course sequence requirement. Once mastery credit is earned in a subject area, a student may not receive further credit for a lower sequence course in the same subject area.

A high school student shall be granted credit in any foreign language not offered by the District providing the student meets the competency criteria established by the Superintendent.

The career and technical education credits may include work-based learning by a student working at a business or other work setting with appropriate oversight by the District over the student's experience and learning in the work setting in which the work-based learning occurs.

Commencement exercises will include only those students who have successfully completed requirements as certified by the high school principal. No student who has completed the requirements for graduation shall be denied a diploma as a disciplinary measure. Because participation in commencement ceremonies is a privilege, not a right, a student may be denied such participation when personal conduct so warrants.

The principal will offer all graduating seniors an opportunity to audition to address the graduating class at commencement. The Principal, in consultation with the Superintendent, has the right to remove the student if s/he can reasonably forecast a disruption to the ceremony.

Personal Curriculum Option

Lincoln High School students and parents/legal guardians have the right to request a Personal Curriculum (PC) which modifies certain requirements of the Michigan Merit Curriculum (MMC) as permitted by state law. All requests will be reviewed for eligibility before any modification is executed.

COURSE REQUIREMENTS

Minimum graduation requirements are established by the State of Michigan and Michigan Department of Education. The Owosso Board of Education shall ensure that each student in the Owosso Public Schools is offered the curriculum necessary to meet these requirements.

Special Education students: The Individualized Education Plan (IEP) shall identify the appropriate course or courses of study and identify the supports, accommodations, and modifications necessary to allow the student to progress in the curricular requirements, or in a Personal Curriculum, and meet the requirements for a high school diploma. The role of the IEP is to support the student's progress in the general curriculum where possible; however exceptions to the general curriculum may affect the student's ability to meet the curriculum requirements for a diploma. IDEA 2004 establishes a right to a free and appropriate public education however it does not establish an entitlement to a diploma.

Personal Curriculum modifications are allowed to the above requirements as outlined by the State Board of Education.

Credits

One half (0.5±) unit of credit may be earned for a course when the requirements have been successfully completed.

A student must be enrolled each trimester in ~~seven~~ (76) subjects or courses totaling three and one half (3.53) credits. Therefore, during each year at Lincoln High School, the student will have had the opportunity to earn ten and one half (10.59) units of credit. (Any deviation from this requirement must have the principal's approval.)

The Lincoln High School principal is delegated the authority to interpret credits needed to graduate for students who transfer into the school district from other school systems which may require fewer credits for graduation.

Credit Deficiencies: A student with credit deficiencies may earn credits via night school, independent study, and/or summer school. These options may be taken with the approval of the building principal or his/her designee in addition to the credits earned in the day school program. A maximum of two (2) credits may be earned outside of the mandated academic school year(s) unless administrative approval is granted.

Testing Requirement

All District students are required to take all parts of the State mandated test, Michigan Merit Exam and/or any other State of Federal required testing program. These tests will be administered at the high school level. All students are expected to put forth their reasonable best effort.

If a student refuses to take the state-mandated test during the prescribed testing window or make-up testing window, s/he will not be allowed to participate/walk at graduation ceremonies of Lincoln High School. Students who meet or exceed the standards set for the State mandated test, Michigan Merit Exam or an alternative test will receive one-half (0.5) elective credit.

Unit Requirements for Graduation

The Board shall award a regular high school diploma to every student enrolled in this District who meets the requirements of graduation established by this Board, the Michigan Department of Education (MDE), and as provided by State law.

Diplomas

Any student issued a diploma from Lincoln High School (who is enrolled in off site classes for credit) will be required to complete these graduation requirements.

Obligations

Students who have not fulfilled all financial obligations to the school or who have not returned issued textbooks, library books and/or equipment belonging to the school may have their schedule, report card, transcripts or cap and gown withheld until all obligations are met.

Revised 4/06

Revised 1/22/07

Revised 6/11/07

Revised 12/10/07

Revised 5/27/08

Revised 1/12/09

Revised 12/14/09

Revised 1/24/11

Revised 6/22/15

Revised 4/26/21

Legal	M.C.L.A. 380.1166, 380.1278a(1), 380.1278a(2), 380.1278a(4)(c), 380.1279b
	20 U.S.C. 1400 et seq.
	20 U.S.C. 1401 et seq.
	29 U.S.C. 794
	42 U.S.C. 12131 et seq.

Last Modified by Alexa Stechschulte on April 21, 2021

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 28, 2021
Report 20-166

FOR ACTION

Subject:

Student Handbook Updates

Recommendation

Resolve that the Board of Education approve the 2021-2022 student handbooks for Bentley Bright Beginnings, elementary, middle, and high schools as presented.

Facts/Statistics:

1998 was the first year the Board had an opportunity to review student handbooks. Board approval to formally approve the handbooks occurs annually. Memos indicating all proposed changes to the 2021-2022 student handbooks are included in this Board packet for review and consideration.

Motion

Seconded

Vote – Ayes

Nays

Motion

TO: Andrea Tuttle, Owosso Public Schools Board of Education
FROM: Amanda Rowell, Director of Early Childhood Education
RE: 2021-2022 Bentley Bright Beginnings Handbook Changes
DATE: May 18, 2021

- Page 10: Added student records information and board policy number
- Page 13: Included Blanket Field Trip notice
- Page 15: Included Toxic Hazards statement
- Page 18: Included Tobacco and Drug Free School statement
- Page 19: Added Bully Policy
- Pages 22-23: Included Board Policy 2112
- Added bully incident report sheet to the end

TO: Andrea Tuttle, Owosso Public Schools Board of Education
FROM: Elementary Principals via Bridgit Spielman
RE: 2021-2022 Elementary Handbook Changes
DATE: April 19, 2021

- All dates 2020-21 changed to 2021-2022
- Page 15: Lunch and Breakfast- updated to reflect current Lunch and Breakfast procedures and grant eligibility
 - Both breakfast and lunch are provided to students that wish to participate daily.

The Owosso Public School participates in the National Lunch and Breakfast Program, which provides qualifying students with a free breakfast and lunch daily. Whether students participate in the lunch program or not, schools may be eligible for other programs based on an accurate count of students eligible for the program. Confidentiality is maintained for both students and families.

APPLICATIONS MUST BE SUBMITTED EACH YEAR

A cold lunch may be brought from home in lieu of the lunch offered.

- Page 20: School Dress- updated to be in line with Owosso Middle School's policy
 Student dress is a factor in establishing a positive educational atmosphere. Parents will be notified if a student's personal hygiene or attire endangers their own, or others, health or safety or in any way with another person's right to an education. Individuals or groups that represent the school (performing groups, field trips, etc.) may be subject to a more definitive dress code. The final determination of whether a student's dress is appropriate rests with the principal. Inappropriate dress includes, but is not limited to, that which:
 - Advertises or glamorizes alcohol, drugs, or tobacco products
 - Is suggestive, vulgar or offensive
 - Is any type of hat, cap or hood
 - Is shaded eyeglasses, non-prescription
 - Exposes undergarments, excessive amounts of skin or bare midriff
- Appendix-
 - NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY
 - District compliance officers will need to be updated to remove Jeff Phillips
 - Adjusted blank pages
 - Page 44: BLANK
 - Pages 45-46: VOLUNTEER SCREENING PROCESS
 - Page 61: COVID-19 PREPAREDNESS AND RESPONSE PLAN

Questions regarding this memo can be directed to Bridgit Spielman, Central Elementary School Principal. She can be reached at spielman@owosso.k12.mi.us or (989)729-5786.

TO: Andrea Tuttle, Owosso Public Schools Board of Education
FROM: Rich Collins, OMS Principal
RE: 2021-2022 OMS Handbook changes
DATE: March 17, 2021

- Page 1: Date changes
- Page 1: Location; 765 E North Street Owosso Mi 48867
- Page 3: Changed ISS to Ozone (and throughout the handbook)
- Page 8: Changed the language to one OMS lunch
- Page 9: **N. ENTERING AND EXITING THE BUILDING**
Students may enter the building beginning at 7:00 AM through the doors located at the north of the building or OMS main entrance. During school hours, entrance can be made only through the main doors, all other doors are locked. Students need to be under direct supervision of an administrator, staff member or coach when in the building before or after school. Students are not to be in the building without permission after 3:00 PM.
- Page 16 & 23 Address Change to 765 E North St. for Dr. Cathy Dwyer Title IX Coordinator and District Compliance Officer. We will need to replace Jeff's Title IX position.

TO: Andrea Tuttle, Owosso Public Schools Board of Education
FROM: High School Principal and Assistant Principals via Dallas Lintner
RE: 2021-2022 OHS Handbook Changes
DATE: May 17, 2021

- Non-Discrimination Coordinator (CHANGE NEEDED)
 - Change Jeff Phillips to Dr. Dallas Lintner
- VII. Legal - SCHOOL BOARD POLICIES (ADD TEXT TO HANDBOOK)
 - D. Family Engagement Policy 2112 - The Board of Education has adopted NEOLA Policy 2112 - **PARENT AND FAMILY ENGAGEMENT** - The Board of Education recognizes and values parents and families as children's first teachers and decision-makers in education. The Board believes that student learning is more likely to occur when there is an effective partnership between the school and the student's parents and family. Such a partnership between the home and school and greater involvement of parents and family members in the education of their children generally result in higher academic achievement, improved student behavior, and reduced absenteeism. This policy shall serve as the District policy, as well as the Parent and Family Engagement policy for each school in the District.

TO: Andrea Tuttle, Owosso Public Schools Board of Education
FROM: Steve Irelan, LHS Principal
RE: 2021-2022 LHS Handbook Changes
DATE: May 17, 2021

- Page 1: Dates, Hours, Lunch Period and potential position/name changes.
- Page 2: Update contact information/name for Civil Rights Non-Discrimination position (Dallas)
- Pages 3-4: Update Table of Contents to reflect mandatory additions (NEOLA)
- Page 5: Added Language to address In-District and Out-of-District Permission Slips/Consent
- Page 8: Lunch period time will change from 12-12:30-pm to 11:20-11:50AM due to changing LHS to a seven hour day.
- Page 8: Will include that all meals (breakfast & lunch) are prepared in “alignment with the School Nutrition Program.”
- Page 23-24: Adding the following language to address Family Engagement- Policy 2112
 The Board of Education recognizes and values parents and families as children's first teachers and decision-makers in education. The Board believes that student learning is more likely to occur when there is an effective partnership between the school and the student's parents and family. Such a partnership between the home and school and greater involvement of parents and family members in the education of their children generally result in higher academic achievement, improved student behavior, and reduced absenteeism. This policy shall serve as the District policy, as well as the Parent and Family Engagement policy for each school in the District.

In addition, I will add that this will happen through focus on cultivating Relationships, Effective Communication, Volunteering Opportunities, At Home Learning Opportunities, Team Decision-Making and Collaboration with the Community.

- Page 24-25: Adding Policy 7440.01 to address Video Surveillance Notice
 In order to protect Board property, promote security and protect the health, welfare and safety of students, staff and visitors, the Board of Education authorizes the use of video surveillance and electronic monitoring equipment on school property, and in school buildings and school buses. Information obtained through video surveillance/electronic

monitoring may be used to identify intruders and persons breaking the law, Board policy, or the Student Code of Conduct (i.e., it may be used as evidence in disciplinary actions and criminal proceedings).

- Page 34: Adding complete language from the Concussion Policy 5340.01) under LHS Athletics

To provide for the safety of student athletes, all athletic programs of the District shall comply either with the concussion protocols of the Michigan High School Athletic Association, or the protocols set forth in AG 5340.01, which shall meet all the requirements of state law and Department of Community Health guidelines regarding concussion awareness training and protection for youth athletes. The District shall comply with whichever standards are more protective.

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 28, 2021

Report 20-167

FOR ACTION

Subject:

Authorize the Superintendent to sign the proposed **revised** Purchase Agreement (PA) with CHN (Community Housing Network) for the sale of the current Middle School located at 219 N. Water St.

Recommendation:

Recommend that the Board of Education authorize the Superintendent sign the proposed revised purchase agreement to sell the Owosso Middle School to Community Housing Network

Rationale:

Due to the challenges posed by the pandemic and with the approval by FEMA of the floodway plans, the majority of the dates contained in the initial purchase agreement require changing

Statement of Purpose/Issue:

To allow the Superintendent to move forward with signing the proposed amended purchase agreement

Facts/Statistics:

The original agreement was approved by the Board in February of 2020. The original deadlines outlined in the agreement could not have anticipated the events that have occurred resulting in the inability to meet the deadlines. Such factors are including but not limited to the following:

1. The Pandemic which has resulted in a delays with federal and state agencies and, in particular, with the Michigan State Housing Development Authority (MSHDA) being able to meet;
2. The challenge with getting FEMA to understand the proposed engineering plan for the waterway issue which has also included the need to get legislative representation to assist; and
3. The delay in construction of the secondary campus resulting in the inability for the District to vacate as originally projected

In reviewing the Purchase Agreement (PA) for the Middle School property, the District has been in discussing with CJ Felton from the Community Housing Network (CHN), the purchaser of the property, to appropriately reflect some needed changes to the PA. The attached document is unofficially “marked up” reflecting CHN’s proposed changes in timing and includes an event requiring an additional Earnest Money deposit. The items proposed by CHN appear to be reasonable given the delays that have occurred that are beyond anyone’s control. In addition, CHN has put in over \$100,000 in predevelopment costs making it unlikely that if, they can

achieve all of the necessary approvals, that they would walk away from the project. It should be noted that CHN will take over the obligation to pay the utilities once the District vacates the building which is expected to be this summer. CHN has demonstrated a commitment to this project and the community and therefore it is considered prudent to formalize the amendment to the agreement to help both parties understand the new deadlines in place.

Motion

Seconded

Vote – Ayes

Nays

Motion

PURCHASE AGREEMENT

This Purchase Agreement (“Agreement”) is made and entered into this 24th day of February, 2020 (“Effective Date”), by and between **OWOSSO PUBLIC SCHOOLS**, a Michigan general powers school district organized and operating under the provisions of the Revised School Code, MCL 380.1, *et seq.*, as amended, whose address is 645 Alger Avenue, P.O. Box 340, Owosso, Michigan 48867 (“Seller”), and **COMMUNITY HOUSING NETWORK, INC.**, a Michigan nonprofit corporation, whose address is 5505 Corporate Drive, Suite 300, Troy, Michigan 48098 (“Purchaser”), for the transfer of real property commonly known as “Owosso Middle School” located at 219 N. Water Street, within the City of Owosso, County of Shiawassee, Michigan, and legally described as follows:

COM 70' S OF NE CORNER BLK 38 TH W 143.8' TH S 62' TH W 334.7' TH S TO SHIA RIVER TH SE'LY TO PT 6" N OF THE PT WHERE N LN OF EXCHANGE ST IF EXT'D W'LY WOULD INTERSECT E BANK OF SD RIVER TH ON A LN PAR'L WITH N LN OF EXCHANGE ST SO EXT'D TO A PT 126' W OF W LN OF WATER ST TH N 2' TH E'LY ON A LN PAR'L WITH THE N LN OF EXCHANGE ST SO EXT'D 38' TH S 2'6" TO N LN EXCHANGE ST SO EXT'D TH E ON LINE OF EXCHANGE ST SO EXT'D 88' TO THE W LN OF WATER ST TH N TO BEG BLK 38 ORIGINAL PLAT.

Parcel No. 050-470-038-002-00.

I. Property Transferred. The Purchaser shall purchase and receive and the Seller shall sell the property described above and the building(s) thereon and, if any, all easements and all other interests and rights of the Seller which are appurtenant to the real estate, including, but not limited to, all right, title, and interest, if any, of the Seller in and to any land lying in street, road, or avenue in front of, within, or adjacent to, or adjoining such land (collectively, the “Property”). In addition, the attached Exhibit “A” shall list which personal property, if any, on the Property is included in this sale. Personal property that is not included in the sale shall be removed prior to the day of Closing. In spite of the foregoing, Seller’s time capsule is not included in this sale, and the Purchaser shall return the time capsule and its contents, if discovered, in full to the Seller within seven (7) days of discovery by the Purchaser or its agents.

II. Purchase Price. The Property shall be purchased for the sum of Five Hundred Thousand and 00/100 Dollars (\$500,000.00) (the “Purchase Price”). The Purchase Price shall be paid in certified funds at Closing. At Closing, any deposit amounts described herein shall be credited to the Purchase Price for Purchaser.

III. Initial Earnest Deposit. ~~Within five (5) business days of the Effective Date, the~~ **The Purchaser shall pay paid** to the Seller an initial deposit amount of Ten Thousand and 00/100 Dollars (\$10,000.00) (the “Initial Earnest Deposit”). ~~In the event the Initial Earnest Deposit is not received by the Seller when specified, the Seller may terminate this Agreement and the parties shall have no further obligations hereunder. The Initial Earnest Deposit will become became~~ non-refundable on October 20, 2020. ~~Purchaser may terminate this Agreement at any time before October 20, 2020 and receive the Earnest Deposit back and shall have no further obligations~~

hereunder. ~~If Purchaser terminates the Agreement after October 20, 2020 for reasons not attributed to Seller's actions or inactions, Seller may keep the Earnest Deposit and any other depositions already paid by Purchaser under this Agreement.~~

IV. Second Earnest Deposit – Within five (5) business days after the effective day of FEMA approval of the floodway engineering plan approval, the Purchaser shall pay to the Seller a second deposit amount of Ten Thousand and 00/100 Dollars (\$10,000.00) (the “Second Earnest Deposit”). The Second Earnest Deposit will become non-refundable upon the Seller’s receipt. In the event the Second Earnest Deposit is not received by the specified time, the Seller may terminate this Agreement and the parties shall have no further obligations hereunder.

V. ~~Second Third Earnest Deposit.~~ Within 5 days of the Michigan State Housing Development Authority (MSHDA) publishing the list of applicants who are being awarded a Low Income Housing Tax Credit (LIHTC) reservation from the October 1, 2020~~1~~ funding round, which is anticipated in the month of January, 2021~~2~~, the Purchaser shall pay to the Seller a ~~second third~~ deposit amount of Ten Thousand and 00/100 Dollars (\$10,000.00) (the “~~Second Third~~ Earnest Deposit”). The ~~Second Third~~ Earnest Deposit will become non-refundable upon the Seller’s receipt. In the event the ~~Second Third~~ Earnest Deposit is not received by the specified time, the Seller may terminate this Agreement and the parties shall have no further obligations hereunder.

VI. ~~Third Fourth Earnest Deposit.~~ Within five (5) business days after the Purchaser’s receipt of a LIHTC reservation, and no later than September 30, 2021~~2~~, the Purchaser shall pay to the Seller a ~~third fourth~~ deposit amount of Thirty-Five Thousand and 00/100 Dollars (\$35,000.00) (the “~~Third Fourth~~ Earnest Deposit”). The ~~Third Fourth~~ Earnest Deposit will become non-refundable upon the Seller’s receipt. In the event the ~~Third Fourth~~ Earnest Deposit is not received by the specified time, the Seller may terminate this Agreement and the parties shall have no further obligations hereunder.

VII. Evidence of Title. The Seller shall, at its expense and as soon as practical, obtain a commitment for an owner’s policy of title insurance in the amount of the purchase price (the “Title Commitment”), and the Seller shall promptly provide a copy of that Title Commitment to the Purchaser. Within twenty (20) calendar days of receipt of the Title Commitment, the Purchaser shall notify the Seller in writing of any restrictions, reservations, limitations, easements, liens, and other conditions of record (the “Title Defects”), disclosed in the Title Commitment that would unreasonably interfere with the Purchaser’s proposed use of the Property. Should the Purchaser notify the Seller of any such Title Defects, the Seller shall have 20 days to cure or remove same. If such reasonable objections are not cured within such 20-day period, the Purchaser may, at the Purchaser’s option, terminate this Agreement, or alternatively set a date with the Seller to extend the time period to cure the Title Defects. In the event such reasonable objections are not cured within such 20 day period, or any extension thereof, and the Purchaser elects not to waive its title objections, the Purchaser may terminate this Agreement, all Earnest Deposits shall be returned, and neither party shall have any further responsibility or liability hereunder.

VIII. Closing. The closing of the sale described herein shall take place at the office of the Seller’s Superintendent of Schools or, at the Seller’s option, the title company that provides the

title commitment, as required below. Closing shall be held not later than ~~June 30~~ **December 31, 2022**, or on such other date as the parties agree in writing (the “Closing”). At Closing, Purchaser shall execute the Deed of Easement as described in Exhibit “B” and deliver same to the title company for recording. The Purchaser shall take possession of the Property upon Closing.

IX. Conditions Precedent. The Closing, and the obligation of the parties to consummate this transaction shall be conditioned upon satisfaction of the following conditions precedent:

- A. Purchaser determining on or before ~~June 30~~ **October 1, 2021**, that it can obtain all governmental approvals necessary or desirable for the construction of the housing units and all related amenities on the Property.
- B. Purchaser determining on or before ~~June 30~~ **October 1, 2021**, that the Property is in compliance with lender and investor environmental requirements.
- C. Purchaser determining on or before ~~June 30~~ **October 1, 2021**, that development of Property for the Purchaser’s intended use is economically feasible.
- D. Purchaser obtaining a Resolution of Support for the project from the City of Owosso on or before ~~June 30~~ **October 1, 2021**.
- E. The City of Owosso adopting a Payment in Lieu of Taxes ordinance for the project on or before ~~June 30~~ **October 1, 2021**.
- F. Purchaser obtaining on or before ~~September 30, 2021~~ **April 15, 2022** a reservation of Section 42 tax credits from the Michigan State Housing Development Authority (MSHDA).

If any of the conditions are not satisfied, either party may terminate this Agreement or, by an agreement between Seller and Purchaser, the parties may alternatively extend the Closing to a mutually agreed upon date so as to provide the Purchaser with an additional opportunity to satisfy such conditions.

X. Environmental Testing. It is understood and agreed that after the Effective Date, the Purchaser and its agents shall have the right to enter the Property upon reasonable advance written notice to the Seller, for purposes of conducting environmental tests, soil tests, or any other such investigation as deemed necessary by the Purchaser, all at Purchaser’s sole expense. Purchaser will indemnify and hold harmless the Seller from any claims, damages, or causes of action which might occur as a result of Purchaser’s activities on the Property and the Purchaser shall restore the Property to the existing condition before said test or investigations were conducted. The Purchaser shall ensure that any environmental testing is performed in a manner that does not unreasonably interfere with school operations.

XI. Warranty Deed. At the Closing, the Seller shall execute a Warranty Deed, a copy of which is attached hereto and made a part hereof as Exhibit “D.” Seller shall deliver the Warranty

Deed to the title company for recording. The Purchaser agrees to accept title to the Property subject to all general and special exceptions and other encumbrances contained in the Title Commitment.

XII. Closing Costs. The Seller shall pay the transfer tax (if any) and any attorneys' fees incurred by the Seller. At the Closing, the Purchaser shall pay the costs of the title policy, the recording fees for the Deed of Easement and the Warranty Deed, attorneys' fees incurred on behalf of the Purchaser, and any inspection costs initiated by the Purchaser. Also at the Closing, the Purchaser shall pay for the closing costs required by the title company to close this transaction.

XIII. Time of Essence. Time is of the essence with respect to all dates and times set forth in this Agreement.

XIV. Taxes, Assessments, and Utilities. All property taxes and assessments, if any, which have been billed for the Property shall be paid by the Seller prior to the date of the Closing. All property taxes and assessments that become due on or after the date of the Closing shall be paid by the Purchaser. In addition, the parties expressly acknowledge that the Seller may vacate the Property before the Closing but not before ~~September 30, 2020~~ **July 31, 2021**. In the event the Seller vacates the Property before the Closing and the Seller provides thirty (30) days' written notice of same to the Purchaser, then the Purchaser shall be responsible for paying water, electricity and natural gas bills incurred by the Seller from the date the Seller vacates the property until the Closing, provided the Purchaser is allowed to create and manage a plan for utility usage that minimizes utility costs while protecting the systems and structural integrity of the Property. The Purchaser will consult with the Seller to come to agreement on the viability of the plan to adequately safeguard the building.

XV. Disclaimer of Warranties. AT CLOSING, THE PURCHASER WILL EXECUTE A PURCHASER'S STATEMENT IN THE FORM THAT IS ATTACHED HERETO AND MADE A PART HEREOF AS EXHIBIT "C" (THE "PURCHASER'S STATEMENT"). THE PURCHASER'S STATEMENT CONFIRMS IN WRITING THAT THE PURCHASER HAS INSPECTED THE PROPERTY AND AGREES TO TAKE THE PROPERTY "AS IS" AND IN ITS PRESENT CONDITION AND THAT THERE ARE NO OTHER OR ADDITIONAL WRITTEN OR ORAL UNDERSTANDINGS.

XVI. Attorney's Opinion. The Purchaser acknowledges that the Seller has recommended that the Purchaser retain an attorney to pass on the marketability of the title to the Property and to review the details of the sale before the Closing.

XVII. Notices. All notices required or given under this Agreement shall be in writing and either delivered personally or mailed by regular mail addressed to the parties at their addresses specified above. Mailed notices shall be effective upon mailing.

XVIII. Whole Agreement. This Agreement constitutes the entire agreement between the parties and shall be deemed to supersede and cancel any other agreement between the parties relating to the transactions herein contemplated. Each party acknowledges that no representation, inducement, or condition not set forth herein has been made or relied upon by either party.

XIX. Amendments. This Agreement may be amended or modified only by a document in writing executed by each of the parties named above.

XX. Successors and Assigns. This Agreement shall bind and benefit the parties hereto and their respective successors and assigns.

XXI. Governing Law. This Agreement shall be construed in accordance with and governed by the laws of the State of Michigan.

XXII. Counterpart Signatures. This Agreement may be executed in one or more counterparts, including facsimile copies, each of which shall be deemed an original, but all of which shall together constitute one and the same instrument

SELLER:

**OWOSSO PUBLIC SCHOOLS,
a Michigan general powers school district**

By: _____

Dr. Andrea C. Tuttle

Its: Superintendent of Schools

Dated: _____

PURCHASER:

**COMMUNITY HOUSING NETWORK, INC.,
a Michigan nonprofit corporation**

By: _____

Kirsten Elliott

Its: Vice President of Development

Dated: _____

EXHIBIT A

List personal property included in sale:

Slate Chalkboards (if any remain)

Lockers

Any additional items that are affixed to the building and will be required to attain and maintain historic designation for the Property

EXHIBIT B

See attached Deed of Easement to City for use of the Don and Metta Mitchell Amphitheater.

EXHIBIT C

PURCHASER'S STATEMENT

COMMUNITY HOUSING NETWORK, INC., a Michigan nonprofit corporation, whose address is 5505 Corporate Drive, Suite 300, Troy, Michigan 48098 ("Purchaser"), is purchasing from **OWOSSO PUBLIC SCHOOLS**, a Michigan general powers school district, whose address is 645 Alger Avenue, P.O. Box 340, Owosso, Michigan 48867 ("Seller"), real property commonly known as "Owosso Middle School" located at 219 N. Water Street, within the City of Owosso, County of Shiawassee, Michigan, and legally described as follows:

COM 70' S OF NE CORNER BLK 38 TH W 143.8' TH S 62' TH W 334.7' TH S TO SHIA RIVER TH SE'LY TO PT 6" N OF THE PT WHERE N LN OF EXCHANGE ST IF EXT'D W'LY WOULD INTERSECT E BANK OF SD RIVER TH ON A LN PAR'L WITH N LN OF EXCHANGE ST SO EXT'D TO A PT 126' W OF W LN OF WATER ST TH N 2' TH E'LY ON A LN PAR'L WITH THE N LN OF EXCHANGE ST SO EXT'D 38' TH S 2'6" TO N LN EXCHANGE ST SO EXT'D TH E ON LINE OF EXCHANGE ST SO EXT'D 88' TO THE W LN OF WATER ST TH N TO BEG BLK 38 ORIGINAL PLAT.

Parcel No. 050-470-038-002-00 (the "Property").

The Purchaser confirms, acknowledges, and agrees that:

- (1) The Purchaser has inspected the Property and agrees to take the Property "as is" and in its present condition.
- (2) There are no other or additional written or oral understandings and that the Seller disclaims any and all warranties of any kind with regards to the Property.

PURCHASER:

**COMMUNITY HOUSING NETWORK, INC.,
a Michigan nonprofit corporation**

By: _____

Kirsten Elliott

Its: Vice President of Development

Dated: _____

EXHIBIT D

WARRANTY DEED

OWOSSO PUBLIC SCHOOLS, a Michigan general powers school district organized and operating under the provisions of the Revised School Code, MCL 380.1, *et seq.*, as amended, whose address is 645 Alger Avenue, P.O. Box 340, Owosso, Michigan 48867 (“Grantor”) conveys and warrants to **COMMUNITY HOUSING NETWORK, INC.**, a Michigan nonprofit corporation, whose address is 5505 Corporate Drive, Suite 300, Troy, Michigan 48098 (“Grantee”) for the transfer by Grantor to Grantee real property commonly known as “Owosso Middle School” located at 219 N. Water Street, within the City of Owosso, County of Shiawassee, Michigan, and legally described as follows:

COM 70’ S OF NE CORNER BLK 38 TH W 143.8’ TH S 62’ TH W 334.7’ TH S TO SHIA RIVER TH SE’LY TO PT 6” N OF THE PT WHERE N LN OF EXCHANGE ST IF EXT’D W’LY WOULD INTERSECT E BANK OF SD RIVER TH ON A LN PAR’L WITH N LN OF EXCHANGE ST SO EXT’D TO A PT 126’ W OF W LN OF WATER ST TH N 2’ TH E’LY ON A LN PAR’L WITH THE N LN OF EXCHANGE ST SO EXT’D 38’ TH S 2’6” TO N LN EXCHANGE ST SO EXT’D TH E ON LINE OF EXCHANGE ST SO EXT’D 88’ TO THE W LN OF WATER ST TH N TO BEG BLK 38 ORIGINAL PLAT.

Parcel No. 050-470-038-002-00 (the “Property”)

for the consideration of Five Hundred Thousand and 00/100 Dollars (\$500,000.00).

This conveyance is subject to:

- (a) zoning laws, ordinances, and regulations;
- (b) recorded and existing building and use restrictions, if any;
- (c) recorded and existing utility or roadway easements and rights-of-way; and
- (d) any encumbrances, encroachments, or the issues that have been or would have been revealed by any ALTA survey of the Property; and
- (e) all other rights, restrictions, reservations, easements, and other matters of record disclosed in the Commitment for Title Insurance issued by _____, Commitment No. _____ (Effective Date: _____) and that are identified in the Survey of the Property.

The Grantor grants to the Grantee the right to make all permitted divisions under Section 108 of the Land Division Act, Act No. 288 of the Public Acts of 1967.

The Property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act, MCL 286.471, *et seq.*, as amended.

This transaction is exempt from real estate transfer tax pursuant to MCL 207.505(h)(i) and MCL 207.526(h)(i).

GRANTOR:

**OWOSSO PUBLIC SCHOOLS,
a Michigan general powers school district**

By: _____

Dr. Andrea C. Tuttle

Its: Superintendent of Schools

Dated: _____

Acknowledged before me in _____ County, Michigan, this ____ day of _____, 20__, by Dr. Andrea C. Tuttle, Superintendent of Schools, Owosso Public Schools, a Michigan general powers school district.

_____ (signature)

_____ (printed)

Notary Public, _____ County, Michigan

My Commission Expires: _____

Acting in the County of _____

When Recorded Return To:	Send Subsequent Tax Bills To:	Prepared By (Without Opinion):
Grantee	Grantee	Philip G. Clark, Esq. Thrun Law Firm, P.C. P.O. Box 2575 East Lansing, MI 48826-2575

**OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 28, 2021**

Report 20-168

FOR ACTION

Subject:

Michigan Works Contract Renewals

Recommendation

Resolve that the Board of Education authorize the Superintendent to renew the contracts with GST (Genesee Shiawassee Thumb) Michigan Works from July 1, 2021 through June 30, 2022.

Facts/Statistics:

Attached are the new contracts between Michigan Works and the District (contract #: 2021/2022 GSTMIWorks-Shiawassee-01) and (contract #: 2021/2022 GSTMIWorks-Shiawassee-02) to provide On-The-Job Training (OJT) for eligible employees whereby the GST Michigan Works would reimburse the District training costs associated with “onboarding” new support staff as outlined in the agreement. The first contract is for non-union staff, and the second contract is for the OESPA bargaining unit. Copies of the proposed agreements have been provided to accompany this report.

These agreements are felt to be a “win-win” for the District as it has become increasingly difficult to recruit and retain support staff. The contracts allow for reimbursement of training time and training costs for employees being brought on in a support staff capacity and potentially for utilizing funds to train new bus drivers. Regardless of the areas for which the training funds would be used, the district is not obligated to retain employees that do not meet training standards established by the district at the end of the training period. In addition, these funds can be used to fill existing positions if they are vacated without any obligation to add additional positions to the current employee structure. This has been a great success.

All aspects of the contract are felt to be reasonable, fair and within the scope of the normal hiring practices of the district and will only allow for additional resources in the recruiting/hiring/training process. Thus, it is being recommended that the Board of Education approve the accompanying contracts for signature by the Superintendent.

Motion

Seconded

Vote – Ayes

Nays

Motion

ON-THE-JOB TRAINING MASTER AGREEMENT

CONTRACT#: 2021/2022 GSTMIWORKS-SHIAWASSEE-01

Service Provider	Employer
Name: GST Michigan Works!	Name: Owosso Public Schools
Address: 1975 W Main St.	Address: 645 Alger
City, State, Zip: Owosso, MI 48867	City State Zip: Owosso, MI 48867
Phone: 989-729-9599	Phone: 989-723-8131
Fax:	Contact: Bev White
Contact: Christian Schueler	Current Number of Employees: 375
	Employer ID #: 38-6003809
Workers Comp Carrier and Policy # SET-SEG 88110	

This Agreement is entered into by GST Michigan Works! and the above-named Employer to provide On-the-Job Training (hereinafter referred to as OJT) for Workforce Innovation Opportunity Act (WIOA) or Partnership, Accountability, Training & Hope (PATH) participants.

I. THE EMPLOYER AGREES:

- A. That it possesses the legal authority to execute this contract. Further that its governing body has authorized the signatory official to enter into this Agreement and bind the Employer to the terms of this Agreement and any subsequent modifications hereto.
- B. To conduct any and all activities under this Agreement in accordance with the Workforce Innovation Opportunity Act (WIOA) hereafter referred to as the Act and to such Act and Regulations and any and all applicable Federal, State, Local statutes, rules, regulations, directives, issuances and ordinances in effect or promulgated during the term of this Agreement.
- C. To provide extraordinary training to the participant to attain the knowledge and skills essential to the full and adequate performance of the job outlined in the participant’s training plan.
- D. To hire the participant at the start of this Agreement for not less than 32 hours per week as specified in the participant’s training plan; also, to hire the participant as a member of the regular work force and to retain the participant as a regular employee at the conclusion of this Agreement provided the participant has attained the knowledge and skills necessary to adequately perform the job.
- E. To provide the necessary instruction, supervision and equipment needed to train the participant and shall not subcontract this On-The-Job Training agreement. Employer reimbursement is for straight time worked and must not include overtime pay, holiday, sick pay or commissions. Training time reimbursement shall be for hours worked in the pay period. If the participant works over 40 hours, reimbursement shall be given above the 40 hours but only at the straight time rate.

- F. To ensure that: The participant receives the same benefits (Including wages, working conditions, insurance coverage, pay and fringe benefits) as other employees performing similar work; is paid the wage indicated on the attached Training Plan and is provided with adequate FICA benefits. The employer agrees to provide proof of worker's compensation coverage for the period of this agreement. Failure to provide satisfactory proof of coverage prior to the start of training nullifies this agreement.
- G. To maintain time cards and a record of the participant's employment and progress in training, or other sufficient records to support the payments made to the employer for training costs. These records shall be retained for a period of five (5) years from the date of termination of this Agreement. If prior to the expiration of the five (5) year retention period any litigation or audit is begun the records must be maintained until the litigation, audit or other claim is resolved. The Employer further agrees to allow the Workforce Development Agency, the MWA, the Service Provider, or its representative access to said records during regular business hours.
- H. To submit time/attendance/payroll records. Participate in monitoring during OJT period. Skill evaluations shall be submitted at the end of training.
- I. To submit all documents pertaining to training and job retention completed satisfactory and received no later than 30 days after the 30-day retention period following completion of training. Failure to comply may result in a request for corrective action by the Employer, up to and including forfeiture of training payments.
- J. To give the U.S. Department of Labor, State of Michigan/Workforce Development Agency, and GST Michigan Works through any authorized representative, access to and the right to examine all records and documents related to this Agreement for monitoring and audit purposes, and to conduct Employer and participant interviews. The Employer will maintain said records and documents for a period of five (5) years from the date of termination of this Agreement.
- K. To have the following records, at a minimum available for review during scheduled monitoring visits:
 - 1. Time and attendance records for the training and retention periods;
 - 2. Certified payroll records for the training and retention periods; and
 - 3. Participant's employment (training) start date.
- L. The Employer agrees to follow GST Michigan Works! Grievance and Complaint procedures for participants. The employer has been advised of the MWA's Grievance and Complaint policy and is aware that the complete policy can be found at gstmiworks.org. By signing this contract, the employer acknowledges that they have received information regarding the content of the local policy, how to access the entire policy and agrees to follow the policy.

II. GST MICHIGAN WORKS! AGREES:

- A. It has determined that the occupation(s) in which training is proposed is a demand occupation in the local labor market.
- B. To refer eligible participants to the Employer.
- C. To develop with the employer's assistance, all Individual Employment Development Plan (IEP) or Individual Service Strategy (ISS) for each participant.
- D. To provide payment of extraordinary training costs on the basis outlined in the Training Plan. Payment shall be made according to the provisions of Section IV Payment Schedule. This amount shall not exceed 50/75% of the regular wages, not exceeding the wage cap paid during the training period, as supported by the employer's monthly time and attendance records and payroll records.
- E. To provide the Employer seven (7) days written notice of pending monitoring visits by GST Michigan Works! staff.

III. ASSURANCES AND PROVISIONS

- A. The employer assures that it will comply with the terms and provision of this Agreement incorporating all specified Attachments. The Employer further assures compliance with all applicable federal, state, and local laws and regulations, including those dealing with employment, safety and health and the Fair Labor Standards Act as amended.
- B. The Employer assures that they will comply with 29 CFR Part 38 – Implementation of the Nondiscrimination and Equal Opportunity provisions of the Workforce Innovation and Opportunity Act, and other federal and/or state statutes prohibiting discrimination in programs, services and activities.
- C. OJT Agreements are prohibited with Employers who have exhibited a “pattern of failure” with five (5) or more previous contracts by failing to provide participants continued long-term employment as a regular employee with wages and working conditions at the same level and to the same extent as similarly situated employees. Exceptions include voluntary resignation and termination with cause.
- D. The Employer certifies that a legitimate need for training exists and that the WIOA/PATH participant would not have been considered for employment by the employer without the training stipulated in this Agreement. The Employer certifies the expectation of continued, long-term employment (not less than six (6) months) for individuals completing training in this occupation has been established.
- E. Payments made to the Employer are deemed to be compensation for extraordinary training costs associated with training WIOA/PATH participants. Costs to the employer associated with vacation, holidays, overtime sick leave, plant closure and other fringe benefits and training normally provided to all employees are not deemed to be training costs under this Agreement.

- F. The Employer assures that no payments specific to the training of the participant are received from any other source, i.e. Michigan Rehabilitation Services, etc.
- G. Individuals hired by the Employer prior to the effective date of this Agreement are not eligible to participate in the OJT program under this Agreement. Current employees are not eligible to participate in the OJT program under this Agreement.
- H. The Employer agrees to inform GST Michigan Works! of absenteeism, sickness, layoff, hiring freeze or other problems that may arise regarding a participant enrolled in the program funded by this Agreement. The employer also agrees to provide GST Michigan Works! with a written notification and explanation of termination of a participant for any reason within three (3) days of the termination.
- I. The Employer agrees to notify GST Michigan Works! in writing, in advance of any proposed changes in the trainee's job title, assigned duties and tasks, training plan or schedule. Changes in training conditions without prior notice to and request for modification of the Agreement, prior to the end of the Agreement, may void the Agreement. All modifications to the Agreement must be pre-approved by GST Michigan Works! and will be attached to the Agreement as an addendum. All changes to the Agreement will be signed. No alteration or variation of the terms of this Agreement shall be valid and/or binding unless made in writing and signed by the parties hereto.
- J. Participants in the program will not be employed on the construction, operation or maintenance of that part of a facility which is used for religious instruction or worship.
- K. Federal law prohibits contracting for OJT when persons not in an OJT status are laid off from the same or similar positions or a hiring freeze for these positions is in effect. In addition, no currently employed worker shall be displaced by any WIOA/PATH participant. This includes partial displacement such as a reduction in the hours of non-overtime work, wages or employment benefits, or termination of another employee in anticipation of filling the vacancy with a WIOA/PATH funded participant. The OJT position shall not infringe in any way upon the promotional opportunities of currently employed individuals.
- L. Appropriate standards for health and safety in work and training situations will be maintained by the employer. All state and federal laws regarding health and safety shall be followed by the Employer.
- M. No funds received under an OJT Agreement may be used to assist, promote or deter union organizing.
- N. No funds received under an OJT Agreement may be used to promote political activities.
- O. The Employer certifies that all WIOA and PATH funds shall not be used for contributions to retirement plans on behalf of participants.
- P. The Employer agrees that all laborers and mechanics employed by contractors or subcontractors in any construction, alteration or repair, including painting and decorating of projects, buildings and

works which are federally assisted under this Act shall be at rates not less than those prevailing on similar construction in the locality, in accordance with the Davis-Bacon Act.

- Q. The Employer certifies that the company has not relocated within the last 120 days to Michigan from another state or from another location within Michigan which resulted in an increase in unemployment in the area of original location or any other area.
- R. The Employer agrees to indemnify GST Michigan Works! their officers, agents and employees, harmless from any and all claims and/or liability for damages or injury to persons, or damage to property in connection with the operation of the program funded by this Agreement or Amendment thereto which may arise as a result of any Employer breach of this Agreement, Employer violation of law, or acts and omission involving the employer /employee relationship. The Employer shall repay the Service Provider such amounts-determined to be expended in violation of this Agreement. Further the Employer agrees that payment authorization may be withheld by the Grant Recipient if it determines such payment to be unsubstantiated or not legally proper. All payments under this Agreement are subject to audit. Accordingly, the Employer shall assume liability for repayment of funds disbursed where such disbursement is subsequently determined to be improper and/or unauthorized by the Service Provider, GST Michigan Works, the State of Michigan, the U.S. Department of Labor or authorized representatives of such named bodies. Repayment of such funds shall occur within thirty (30) calendar days of notification of discovery. Michigan Works would provide documentation of the expenses and cost to be reimbursed.
- S. If a participant does not begin training with Employer following execution of this Agreement and/or an attached Training Plan, GST Michigan Works! will not be responsible for any costs incurred by the Employer nor will Employer be entitled to any payment for training the participant.
- T. If a participant terminates prior to the completion of training and/or does not attain the skills per the Training Plan no payment will be made to the Employer. Payment is due only upon successful completion of training and upon retention of the participant (as defined in Section III, D).
- U. Notwithstanding any of the above, the Service Provider may cancel this Agreement upon written notice to the Employer by certified mail or equivalent method, if at any time the funding source fails to fund, or reduces, terminates, or de-obligates the contract through which this Agreement is funded. In such instance, earned payments will be paid up to the date the cancellation notice is received; thereafter neither the Service Provider nor the Employer shall have any obligation to complete or otherwise continue the program. In addition, this Agreement may be terminated by the other party should either fail to perform its duties in accordance with this Agreement or any Amendments thereto. Termination shall be effective upon delivery by certified mail or equivalent method of written termination notice to the Employer.
- V. "Equal Opportunity is The Law". This recipient will abide by 29 CFR Part 38 – Implementation of the Nondiscrimination and Equal Opportunity Provisions of the Workforce Innovation and Opportunity Act (WIOA), and other federal and/or state statutes prohibiting discrimination in programs, services and activities.

WHAT TO DO IF YOU BELIEVE YOU HAVE EXPERIENCED DISCRIMINATION

If you think that you have been subjected to discrimination under a WIOA Title I—financially assisted program or activity, you may file a complaint within 180 days from the date of the alleged violation with either:

**Jerome H. Lewis, Equal Opportunity Manager
GST Michigan Works!
3270 Wilson St.
Marlette, MI 48453**

Or

**Director
Civil Rights Center (CRC)
U.S. Department of Labor
200 Constitution Avenue NW, Room N-4123
Washington, DC 20210**

If you file your complaint with the recipient, you must wait either until the recipient issues a written Notice of Final Action, or until 90 days have passed (whichever is sooner), before filing with the Civil Rights Center (see address above). If the recipient does not give you a written Notice of Final Action within 90 days of the day on which you filed your complaint, you may file a complaint with CRC before receiving that Notice. However, you must file your CRC complaint within 30 days of the 90-day deadline (in other words, within 120 days after the day on which you filed your complaint with the recipient). If the recipient does give you a written Notice of Final Action on your complaint, but you are dissatisfied with the decision or resolution, you may file a complaint with CRC. You must file your CRC complaint within 30 days of the date on which you received the Notice of Final Action.”

IV. PAYMENT SCHEDULE

- A. Training costs shall be paid in two installments based on the training hours completed which lead to attainment of proficiency of the tasks as outlined in the Training Plan.
- B. Payment of training costs will be made only after verification of successful training completion and/or job retention, as described below.
 - (1) 50% of the training costs shall be earned upon written verification of training completion. Completion shall be defined as completing the prescribed training hours and the attainment of proficiency in the tasks outlined in the Training Plan by the specified end date. Verification of successful completion shall include receipt of all Time/Attendance Records and Skill Evaluation, to support the participant's attainment of proficiency in the designated tasks.
 - (2) 50% of the training costs shall be earned upon meeting the criteria for (1) above and upon written verification that the participant has met retention criteria with the employer. Retention shall be defined as having continued regular employment, working the hours designated in the OJT Training Plan and at or above the completion wage for not less than 30 days after the completion of training. Verification includes receipt of a completed Verification of Employment Retention Form.
- C. Payment of training costs shall be prorated if attainment of all the designated tasks are accomplished in less than the negotiated training hours.
- D. All payments are subject to funding availability.

This agreement shall be effective on 07/1/2021 and shall end on 06/30/2022. Prescribed training hours and competency levels required for completion are indicated on the attached Training Plan, incorporated and made a part of this Agreement. All oral and written agreements related to the subject matter of the Agreement made prior to the date of commencement have been reduced to writing and are contained herein.

This Agreement is executed below on behalf of the parties by their authorized representatives. By signing below, the Employer confirms that they have received an orientation of the Training Plan, general rules for administering an OJT program, reimbursement procedures and the evaluation process.

Service Provider	Employer
Name: Christian Schueler	Name: Andrea Tuttle
Title: Business Solutions Professional	Title: Superintendent
Date: 07/01/2021	Date: 07/01/2021
Business Services Representative Signature:	Employer Representative Signature: x

If the Employer has a Collective Bargaining Agreement covering the grade and class of workers who will receive training pursuant to this contract, concurrence by the union representing the workers covered by such an agreement must be obtained below by the employer from an authorized union representative.

IDENTITY OF BARGAINING AGENT

Labor Organization:	Signature of Concurrence:
Local Number:	Name (Print):
Phone Number:	Title:

NON-UNION ACKNOWLEDGEMENT

I certify that there is not currently a union representing any workers at this facility. Therefore, there is no union concurrence necessary.

Employer Representative Signature: x	Title: Superintendent
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Supported by the State of Michigan. GSTMW materials and programs paid for with State and Federal funds.
Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities.
1-800-285-9675 TTY: 711. A proud partner of the American Job Center Network.

ON-THE-JOB TRAINING MASTER AGREEMENT

CONTRACT#: 2021/2022 GSTMIWORKS-SHIAWASSEE-02

Service Provider	Employer
Name: GST Michigan Works!	Name: Owosso Public Schools
Address: 1975 W Main St.	Address: 645 Alger
City, State, Zip: Owosso, MI 48867	City State Zip: Owosso, MI 48867
Phone: 989-729-9599	Phone: 989-723-8131
Fax:	Contact: Bev White
Contact: Christian Schueler	Current Number of Employees: 375
	Employer ID #: 38-6003809
Workers Comp Carrier and Policy # SET-SEG 88110	

This Agreement is entered into by GST Michigan Works! and the above-named Employer to provide On-the-Job Training (hereinafter referred to as OJT) for Workforce Innovation Opportunity Act (WIOA) or Partnership, Accountability, Training & Hope (PATH) participants.

I. THE EMPLOYER AGREES:

- A. That it possesses the legal authority to execute this contract. Further that its governing body has authorized the signatory official to enter into this Agreement and bind the Employer to the terms of this Agreement and any subsequent modifications hereto.
- B. To conduct any and all activities under this Agreement in accordance with the Workforce Innovation Opportunity Act (WIOA) hereafter referred to as the Act and to such Act and Regulations and any and all applicable Federal, State, Local statutes, rules, regulations, directives, issuances and ordinances in effect or promulgated during the term of this Agreement.
- C. To provide extraordinary training to the participant to attain the knowledge and skills essential to the full and adequate performance of the job outlined in the participant's training plan.
- D. To hire the participant at the start of this Agreement for not less than 32 hours per week as specified in the participant's training plan; also, to hire the participant as a member of the regular work force and to retain the participant as a regular employee at the conclusion of this Agreement provided the participant has attained the knowledge and skills necessary to adequately perform the job.
- E. To provide the necessary instruction, supervision and equipment needed to train the participant and shall not subcontract this On-The-Job Training agreement. Employer reimbursement is for straight time worked and must not include overtime pay, holiday, sick pay or commissions. Training time reimbursement shall be for hours worked in the pay period. If the participant works over 40 hours, reimbursement shall be given above the 40 hours but only at the straight time rate.

- F. To ensure that: The participant receives the same benefits (Including wages, working conditions, insurance coverage, pay and fringe benefits) as other employees performing similar work; is paid the wage indicated on the attached Training Plan and is provided with adequate FICA benefits. The employer agrees to provide proof of worker's compensation coverage for the period of this agreement. Failure to provide satisfactory proof of coverage prior to the start of training nullifies this agreement.
- G. To maintain time cards and a record of the participant's employment and progress in training, or other sufficient records to support the payments made to the employer for training costs. These records shall be retained for a period of five (5) years from the date of termination of this Agreement. If prior to the expiration of the five (5) year retention period any litigation or audit is begun the records must be maintained until the litigation, audit or other claim is resolved. The Employer further agrees to allow the Workforce Development Agency, the MWA, the Service Provider, or its representative access to said records during regular business hours.
- H. To submit time/attendance/payroll records. Participate in monitoring during OJT period. Skill evaluations shall be submitted at the end of training.
- I. To submit all documents pertaining to training and job retention completed satisfactory and received no later than 30 days after the 30-day retention period following completion of training. Failure to comply may result in a request for corrective action by the Employer, up to and including forfeiture of training payments.
- J. To give the U.S. Department of Labor, State of Michigan/Workforce Development Agency, and GST Michigan Works through any authorized representative, access to and the right to examine all records and documents related to this Agreement for monitoring and audit purposes, and to conduct Employer and participant interviews. The Employer will maintain said records and documents for a period of five (5) years from the date of termination of this Agreement.
- K. To have the following records, at a minimum available for review during scheduled monitoring visits:
1. Time and attendance records for the training and retention periods;
 2. Certified payroll records for the training and retention periods; and
 3. Participant's employment (training) start date.
- L. The Employer agrees to follow GST Michigan Works! Grievance and Complaint procedures for participants. The employer has been advised of the MWA's Grievance and Complaint policy and is aware that the complete policy can be found at gstmiworks.org. By signing this contract, the employer acknowledges that they have received information regarding the content of the local policy, how to access the entire policy and agrees to follow the policy.

II. GST MICHIGAN WORKS! AGREES:

- A. It has determined that the occupation(s) in which training is proposed is a demand occupation in the local labor market.
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Service Provider	Employer
Name: Christian Schueler	Name: Andrea Tuttle
Title: Business Solutions Professional	Title: Superintendent
Date: 07/01/2021	Date: 07/01/2021
Business Services Representative Signature:	Employer Representative Signature: x

If the Employer has a Collective Bargaining Agreement covering the grade and class of workers who will receive training pursuant to this contract, concurrence by the union representing the workers covered by such an agreement must be obtained below by the employer from an authorized union representative.

IDENTITY OF BARGAINING AGENT

Labor Organization:	Signature of Concurrence:
Local Number:	Name (Print):
Phone Number:	Title:

NON-UNION ACKNOWLEDGEMENT

I certify that there is not currently a union representing any workers at this facility. Therefore, there is no union concurrence necessary.

Employer Representative Signature:	Title:
------------------------------------	--------

Supported by the State of Michigan. GSTMW materials and programs paid for with State and Federal funds.
Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities.
1-800-285-9675 TTY: 711. A proud partner of the American Job Center Network.

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 28, 2021
Report 20-169

FOR ACTION

Subject:

2020-21 Final Budget Revisions

Recommendations:

Resolve that the Board adopt the resolutions that revise the appropriations for the General, School Service and Building and Site Funds for the 2020-21 fiscal year.

Rationale:

Adjust the budget for current information and reduce budget variances.

Statement of Purpose/Issue:

Amend the budget to incorporate actual revenues and expenditures to comply with statutory requirements.

Facts/Statistics:

- Figures for the 2020-21 school year can be better estimated at the end of the school year.
- Revising the budgets that were adopted at the February 22, 2021 meeting to more closely mirror the reality of the fiscal 2020-21 school year minimizes the likelihood that the auditors will have any comments regarding budget deviations.
- Revisions help to provide better explanations of changes in assumptions that take place due to better information at the end of the year prior to the final audit.
- Finally, the revised budget assists in projecting the cash flow borrowing amount needed for the 2021-22 school year more accurately by representing the projected beginning cash available more closely.
- It should be noted that, in spite of the best efforts to incorporate better information into the final budget figures, the environment of uncertainty at the State level and with the close of the school year can result in changes that cannot be anticipated.

Motion

Seconded

Vote – Ayes

Nays

Motion

**2020-21 GENERAL FUND BUDGET REVISION #2
 APPROPRIATION RESOLUTION
 FOR ADOPTION BY THE BOARD OF EDUCATION
 OF OWOSSO PUBLIC SCHOOLS AT A MEETING
 ON JUNE 28, 2021**

RESOLVED, that this resolution shall be the General Appropriations of Owosso Public Schools for the fiscal year ending June 30, 2021: A resolution to make appropriations; to provide for the expenditures of the appropriations; and to provide for the disposition of income received by Owosso Public Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the general fund of the Owosso Public Schools for fiscal year ending June 30, 2021 is as follows:

Revenue:	
Local	\$ 3,647,261
State	26,461,628
Federal	3,286,202
Incoming Transfers & Other Transactions	<u>751,311</u>
Total Revenue	<u>\$34,146,402</u>
Audited Fund Balance, July 1, 2020	\$ 4,655,108
Less Appropriated Fund Balance	
Fund Balance Available to Appropriate	<u>\$ 4,655,108</u>
Total Available to Appropriate	<u>\$38,801,510</u>

BE IT FURTHER RESOLVED, that \$34,278,379 of the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Instruction:	
Basic Programs	\$15,325,572
Added Needs	8,530,865
Continuing Education	304,653
Support Services	
Pupil	334,356
Instructional Staff	818,871
General Administration	726,695
School Administration	2,608,676
Business Services	757,495
Operation and Maintenance	3,301,056
Pupil Transportation	935,926
Other Services	589,214
Outgoing Transfers and Other Transactions	<u>45,000</u>
Total Appropriated	<u>\$34,278,379</u>
Estimated Ending Fund Balance, June 30, 2021	<u>\$ 4,523,131</u>

FURTHER RESOLVED, that 18 ad valorem mills shall be levied in 2020 on the taxable non-homestead and non-agricultural property located within the Owosso Public School District. The 18 mills shall be used for the appropriations itemized in this resolution.

FURTHER RESOLVED, that no Board of Education member or employee of the Owosso Public Schools shall expend any funds or obligate the expenditures of any funds except pursuant to appropriations made by the Board of Education keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount unappropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

BE IT FURTHER RESOLVED that, for purposes of meeting emergency needs of the school district, transfers of appropriations may be made upon the written authorization of the Superintendent per Board of Education Policy. In addition, the Superintendent or his/her designee authorize budget transfers between accounts specifically included in the individual building budget allocations provided the total amount allocated to a specific building does not exceed the allocation included in the Appropriations Act. When the Superintendent makes a transfer of appropriations as permitted by this resolution, except transfers within the building budget allocations, such transfer shall be presented to the Board of Education at its next regularly scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the Board of Education at such meeting.

This appropriation resolution is to take effect immediately after adoption.

Ayes:

Nays:

Absent:

Motion Declared:

2020-21 SCHOOL SERVICE FUND BUDGET REVISION #2 FOR
ADOPTION BY THE BOARD OF EDUCATION
OF OWOSSO PUBLIC SCHOOLS AT A MEETING ON
JUNE 28, 2021

RESOLVED, that this resolution shall be the School Service Fund Appropriations of the Owosso Public Schools for the fiscal year ending June 30, 2021. A resolution to make appropriations, to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the Owosso Public Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the School Service Fund of the Owosso Public Schools for the fiscal year ending June 30, 2021 is as follows:

Revenue:	
Local	\$5,676
State	84,788
Federal	1,289,688
Incoming Transfers & Other Transactions	0
Total Revenue	<u>\$1,380,152</u>
Audited Fund Balance, July 1, 2020	\$20,556
Less Appropriated Fund Balance	0
Fund Balance Available to appropriate	<u>\$20,556</u>
Total Available to appropriate	<u><u>\$1,400,708</u></u>

BE IT FURTHER RESOLVED, that \$1,357,479 of the total available to appropriate in the School Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Food Service	\$1,357,479
Total Appropriated	<u>\$1,357,479</u>
Estimated Ending Fund balance, June 30, 2021	<u><u>\$ 43,229</u></u>

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board.

This appropriation resolution is to take effect immediately after adoption.

Ayes:

Nays:

Absent:

Motion Declared:

2020-21 BUILDING AND SITE BUDGET REVISION #2
 APPROPRIATION RESOLUTION FOR ADOPTION BY THE BOARD
 OF EDUCATION
 OF OWOSSO PUBLIC SCHOOLS AT A MEETING ON
 JUNE 28, 2021

RESOLVED, that this resolution shall be the Building and Site Fund Appropriations of the Owosso Public Schools for the fiscal year ending June 30, 2021. A Resolution to make appropriations, to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the Owosso Public Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the Building and Site Fund of the Owosso Public Schools for the fiscal year ending June 30, 2021 is as follows:

Revenue:	
Local	\$1,192,341
State	37,794
Federal	0
Incoming Transfers & Other Transactions	0
Total Revenue	\$1,230,135
Audited Fund Balance, July 1, 2020	\$6,481,052
Less Estimated Appropriated or Reserved Fund Balance	0
Fund Balance Available to Appropriate	\$6,481,052
Total Available to Appropriate	\$7,711,187

BE IT FURTHER RESOLVED, that \$2,576,863 of the total available to appropriate in the Building and Site Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Land, buildings, and improvements	\$2,402,407
Purchased Services-professional fees	245,632
Total Appropriated	\$2,648,039
Estimated Ending Fund Balance, June 30, 2021	\$5,063,148

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board.

This appropriation resolution is to take effect immediately after adoption.

Ayes:

Nays:

Absent:

Motion Declared:

**OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 28, 2021**

Report 20-170

FOR ACTION

Subject:

2021-22 Original budget adoption

Recommendation:

Resolve that the Board adopt the resolution presented for the 2021-22 fiscal year budget package for the General, School Service, Fiduciary and Sinking funds.

Rationale:

The rationale is to assure fiscal planning is in accordance with Board direction and legal timelines.

Statement of Purpose/Issue:

The purpose is to create a budget that satisfies the state guidelines, meets the requirements of the Board of Education adopted policy for Fiscal Management, and to meet the needs of the community.

Facts/Statistics:

- ◆ The proposed budget will be based on the best information available prior to development and presentation at the June 28th board meeting. At this juncture, there are three proposals that have been presented by each of the branches of State government with very little agreement.
- ◆ Fiscal integrity will be paramount in development of the assumptions and proposed underlying detail although it is recognized that with the uncertainty surrounding the State's budget process that there is a **high** probability that revisions will be made to the budget as well as the constant need to re-visit expenditures for amount and necessity as the year progresses.
- ◆ By law, the Board of Education must approve a budget for the 2021-22 school year prior to July 1, 2021 in spite of the State's budgeting year being October 1 through September 30th.
- ◆ A budget hearing was required to precede the adoption of the budgets at this meeting in order to provide notice of the millage rates that support the proposed budgets. This budget hearing is required by law. A "For Information" report was presented at the budget hearing notating the applicable millage rates and any Headless rollbacks.

◆

Motion

Seconded

Vote – Ayes

Nays

Motion

2021-22 GENERAL FUND ORIGINAL BUDGET
 APPROPRIATION RESOLUTION
 FOR ADOPTION BY THE BOARD OF EDUCATION
 OF OWOSSO PUBLIC SCHOOLS AT A MEETING
 ON JUNE 28, 2021

RESOLVED, that this resolution shall be the General Appropriations of Owosso Public Schools for the fiscal year ending June 30, 2022: A resolution to make appropriations; to provide for the expenditures of the appropriations; and to provide for the disposition of income received by Owosso Public Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the general fund of the Owosso Public Schools for fiscal year ending June 30, 2022 is as follows:

Revenue:	
Local	\$ 3,684,679
State	25,688,303
Federal	1,143,024
Incoming Transfers & Other Transactions	<u>740,946</u>
Total Revenue	<u>\$31,256,952</u>
Projected Fund Balance, July 1, 2022	\$ 4,523,131
Less Appropriated Fund Balance	
Fund Balance Available to Appropriate	<u>\$ 4,523,131</u>
Total Available to Appropriate	<u>\$35,780,083</u>

BE IT FURTHER RESOLVED, that \$33,699,744 of the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Instruction:	
Basic Programs	\$16,334,473
Added Needs	6,821,150
Continuing Education	327,322
Support Services	
Pupil	361,005
Instructional Staff	851,310
General Administration	759,680
School Administration	2,724,185
Business Services	824,139
Operation and Maintenance	3,088,838
Pupil Transportation	1,016,859
Other Services	545,783
Outgoing Transfers and Other Transactions	<u>45,000</u>
Total Appropriated	<u>\$33,699,744</u>
Estimated Ending Fund Balance, June 30, 2022	<u>\$ 2,080,339</u>

FURTHER RESOLVED, that 18 ad valorem mills shall be levied in 2020 on the taxable non-homestead and non-agricultural property located within the Owosso Public School District. The 18 mills shall be used for the appropriations itemized in this resolution.

FURTHER RESOLVED, that no Board of Education member or employee of the Owosso Public Schools shall expend any funds or obligate the expenditures of any funds except pursuant to appropriations made by the Board of Education keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount unappropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

BE IT FURTHER RESOLVED that, for purposes of meeting emergency needs of the school district, transfers of appropriations may be made upon the written authorization of the Superintendent per Board of Education Policy. In addition, the Superintendent or his/her designee authorize budget transfers between accounts specifically included in the individual building budget allocations provided the total amount allocated to a specific building does not exceed the allocation included in the Appropriations Act. When the Superintendent makes a transfer of appropriations as permitted by this resolution, except transfers within the building budget allocations, such transfer shall be presented to the Board of Education at its next regularly scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the Board of Education at such meeting.

This appropriation resolution is to take effect on July 1, 2021 after adoption.

Ayes:

Nays:

Absent:

Motion Declared:

**2021-22 SCHOOL SERVICE FUND ORIGINAL BUDGET FOR
ADOPTION BY THE BOARD OF EDUCATION
OF OWOSSO PUBLIC SCHOOLS AT A MEETING ON
JUNE 28, 2021**

RESOLVED, that this resolution shall be the School Service Fund Appropriations of the Owosso Public Schools for the fiscal year ending June 30, 2022. A resolution to make appropriations, to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the Owosso Public Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the School Service Fund of the Owosso Public Schools for the fiscal year ending June 30, 2022 is as follows:

Revenue:	
Local	\$56,214
State	63,706
Federal	1,514,424
Incoming Transfers & Other Transactions	<u>0</u>
Total Revenue	<u>\$1,634,344</u>
Estimated Fund Balance, July 1, 2021	<u>\$43,229</u>
Less Appropriated Fund Balance	<u>0</u>
Fund Balance Available to Appropriate	<u>\$43,229</u>
Total Available to Appropriate	<u><u>\$1,677,573</u></u>

BE IT FURTHER RESOLVED, that \$1,656,519 of the total available to appropriate in the School Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Food Service	\$1,656,519
Total Appropriated	<u><u>\$1,656,519</u></u>
Estimated Ending Fund balance, June 30, 2022	<u><u>\$ 21,054</u></u>

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board.

This appropriation resolution is to take effect July 1, 2021 after adoption.

Ayes:

Nays:

Absent:

Motion Declared:

2021-22 FIDUCIARY FUND ORIGINAL BUDGET FOR ADOPTION
 BY THE BOARD OF EDUCATION
 OF OWOSSO PUBLIC SCHOOLS AT A MEETING ON
 JUNE 28, 2021

RESOLVED, that this resolution shall be the Fiduciary Fund Appropriations of the Owosso Public Schools for the fiscal year ending June 30, 2022. A resolution to make appropriations, to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the Owosso Public Schools on behalf of the Fiduciary funds.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the Fiduciary Fund of the Owosso Public Schools for the fiscal year ending June 30, 2022 is as follows:

Revenue:	
Local	\$484,000
State	0
Federal	0
Incoming Transfers & Other Transactions	0
Total Revenue	\$484,000
Estimated Fund Balance, July 1, 2021	\$345,034
Less Appropriated Fund Balance	0
Fund Balance Available to Appropriate	\$345,034
Total Available to Appropriate	\$829,034

BE IT FURTHER RESOLVED, that \$525,000 of the total available to appropriate in the School Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Fiduciary Fund expenditures	\$525,000
Total Appropriated	\$525,000
Estimated Ending Fund balance, June 30, 2022	\$ 304,034

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board.

This appropriation resolution is to take effect July 1, 2021 after adoption.

Ayes:

Nays:

Absent:

Motion Declared:

BUILDING AND SITE 2021-22 ORIGINAL BUDGET APPROPRIATION
 RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION
 OF OWOSSO PUBLIC SCHOOLS AT A MEETING ON
 JUNE 28, 2021

RESOLVED, that this resolution shall be the Building and Site Fund Appropriations of the Owosso Public Schools for the fiscal year ending June 30, 2022. A Resolution to make appropriations, to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the Owosso Public Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the Building and Site Fund of the Owosso Public Schools for the fiscal year ending June 30, 2022 is as follows:

Revenue:	
Local	\$1,184,629
State	37,794
Federal	0
Incoming Transfers & Other Transactions	0
Total Revenue	\$1,222,423
Projected Fund Balance, July 1, 2021	\$5,063,148
Less Estimated Appropriated or Reserved Fund Balance	0
Fund Balance Available to Appropriate	\$5,063,148
Total Available to Appropriate	\$6,285,571

BE IT FURTHER RESOLVED, that \$1,675,111 of the total available to appropriate in the Building and Site Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Land, buildings, and improvements	\$1,379,479
Purchased Services-professional fees	295,632
Total Appropriated	\$1,675,111
Estimated Ending Fund Balance, June 30, 2022	\$4,610,460

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board.

This appropriation resolution is to take effect July 1, 2021 after adoption.

Ayes:

Nays:

Absent:

Motion Declared:

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 28, 2021

Report 20-171

FOR ACTION

Subject:

Cash Flow Borrowing

Recommendation

Resolve that the Board of Education authorize the borrowing of \$3,700,000 inclusive of \$2,200,000 of "set-aside" notes and \$1,500,000 in "no set-asides" for operating purposes to eliminate cash flow challenges that result from timing issues related to State Aid payments for the 2021-22 school year. This recommendation includes the request for the Board to adopt two borrowing resolutions to allow for participation in the traditional School Bond Loan fund and one that will allow for competitive rates to be obtained from other qualified financial institutions.

Facts/Statistics:

- Because the incoming flow of State funds does not match the outflow of expenditures, the District annually borrows funds in anticipation of State Aid payments.
- During the 2020-21 school year, the District borrowed \$4.9 million through Horizon Bank as part of the competitive bidding process. \$2.94 million of this amount has been repaid through set-asides from the State Aid and the remaining \$1.96 million will be repaid in August of 2021.
- It is estimated that the District will need to borrow \$3,700,000 in anticipation of the challenges associated with the timing of State Aid payments for the 2021-22 school year and projected cash outflows.
- The District will file an application for borrowing through the Michigan Municipal Bond Authority in order to achieve economies of scale in costs associated with this borrowing as well as to achieve a competitive interest rate. The District will also review the option for competitive rates through other financial institutions to assure that the rate and costs associated with the borrowing is minimized.
- In order to allow for adequate time to be part of this pool, it is required that the Board adopt an authorizing resolution prior to the deadline outlined in the process. The due date for participation in the pool July 1st which passage of the resolution(s) will allow for adequate time to meet the requisite deadline
- The exact amount of the cash flow borrowing has been reviewed by the attorney for propriety.
- The cash flow was based on the proposed 2021-22 budget and the final 2020-21 budget which have been presented for approval at this meeting. Any changes in the assumptions that are the basis for the budget will necessitate a review of the cash flow needs of the district in order to assure compatibility.

Motion

Seconded

Vote – Ayes

Nays

Motion

**RESOLUTION AUTHORIZING ISSUANCE OF NOTES
IN ANTICIPATION OF STATE SCHOOL AID**

Owosso Public Schools, Shiawassee County, Michigan (the “Issuer” or “School District”)

A regular meeting of the board of education of the Issuer (the “Board”) was held:

- in the , within the boundaries of the District,
- electronically through with identification number

on the 28th day of June, 2021, at o’clock in the .m. (the “Meeting”)

The meeting was called to order by , President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member and supported by Member :

WHEREAS, under the terms of Section 1225 of Act 451, Public Acts of Michigan, 1976, as amended (the “Act”), the School District is authorized to borrow money for school operations and issue its notes therefor, in one or more series, pledging for the payment thereof moneys to be received by it pursuant to the State School Aid Act of 1979, Act 94, Public Acts of Michigan, 1979, as amended (the “State Aid Act”), which notes shall be the full faith and credit obligation of the School District; and

WHEREAS, the estimated amount of the state school aid appropriations allocated or to be allocated to the School District for the fiscal year ending June 30, 2022 and expected to be received by the School District from October 2021 through August 2022, inclusive (the “2021/2022 State Aid” or the “Pledged State Aid”), is shown in paragraph 1 of Exhibit A; and

WHEREAS, the School District has the need to borrow the sum of not to exceed the amount shown in paragraph 2 of Exhibit A to pay operating expenses for the fiscal year ending June 30, 2022, which amount is estimated to be not more than 70% of the difference between the total state school aid funds apportioned or to be apportioned to the School District for the 2021/2022 State Aid and that portion of the 2021/2022 State Aid already received or pledged; and

WHEREAS, the School District plans to issue or has issued notes, bonds or other obligations subject to Section 148 of the Internal Revenue Code of 1986, as amended (the “Code”), relating to arbitrage and the rebate thereof, including but not limited to federally tax-exempt and/or tax-advantaged bonds and other obligations, not including this borrowing, during calendar year 2021 in the aggregate principal amount shown in paragraph 3 of Exhibit A; and

WHEREAS, the School District determines that it is in its best interest to borrow the sum of not to exceed the amount shown in paragraph 2 of Exhibit A and issue and sell general obligation notes in one or more series (the “Note” or “Notes”) of the School District therefor.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. In the event that an Authorized Officer (defined below) determines that it is in the best interests of the School District to negotiate the sale of the Notes to the Michigan Finance Authority (the “Authority” or “MFA”), the following provisions shall apply:

A. The School District, pursuant to Section 1225 of the Act, shall issue its Notes in one or more series in order to borrow for the above purpose a sum not to exceed the amount shown in paragraph 2 of Exhibit A, the final amount and series designation to be determined by an officer designated in paragraph 4 of Exhibit A, or a designee who shall be a member of the administrative staff or board of education of the School District (each an “Authorized Officer”), prior to the sale of the Notes, or such portion thereof as the Michigan Department of Treasury (the “Treasury”) may approve, if prior approval is necessary, and issue the Notes of the School District therefor in anticipation of the distribution of the Pledged State Aid.

B. The Notes shall be issued in one or more series, bear interest at the rate or rates determined on the sale thereof, which shall not exceed the maximum rate permitted by law at the time of sale, be dated as set forth in paragraph 5 of Exhibit A, or as of the date of delivery, and be due and payable on the date shown in paragraph 5 of Exhibit A. The Notes shall be payable in lawful money of the United States of America at a bank or trust company qualified to act as paying agent in the State of Michigan, as shall be designated by the Authority. The Notes shall be in denominations to be determined by an Authorized Officer prior to the sale of the Notes. The Notes shall be subject to redemption prior to maturity as specified in the Purchase Contract described below.

C. The School District hereby appropriates a sufficient amount of the Pledged State Aid to repay the principal of and interest on the Notes. In addition, the full faith and credit of the School District is hereby irrevocably pledged for payment of the principal of and interest on the Notes and, in case of the insufficiency of the Pledged State Aid, the School District shall pay the Notes from any funds legally available therefor, and, if necessary, levy sufficient taxes on all taxable property in the School District for the payment thereof, subject to applicable constitutional and statutory tax rate limitations.

D. In the event any Authorized Officer determines that it is in the best interest of the School District to choose to pay all or a portion of the principal of and interest on the Notes with set-aside installments:

(i) The School District shall set aside moneys in a separate fund with the depository designated in the Purchase Contract described below (the “Depository”) to pay the principal of and interest on the Notes when due in three (3), five (5) or seven (7) consecutive monthly set-aside installments (the “Installment” or “Installments”), ending on July 20, 2022, and earlier on the 20th day of each month (or in the case of February, the 22nd, and in the case of March, the 21st), or such other state school aid payment date as may be provided for under state law (each a “Payment Date”). If a Payment Date falls on a Saturday, Sunday or legal holiday, the Payment Date shall be the next business day. The payment to the Depository shall be made first from the Pledged State Aid received during the month of the Installment. If, for any reason, the Pledged State Aid received during the month of the Installment is insufficient to pay the Installment, then the School District pledges to use any and all other available funds to meet the Installment obligation. If the School District fails to set aside all or any portion of an Installment (the “Installment Shortfall”) on the Payment Date, the Authority is authorized, pursuant to Section 17a(3) of the State Aid Act, to intercept 100% of the Pledged State Aid to be distributed to the School District beginning with the month following the School District’s failure to meet the Installment obligation and all months thereafter, in accordance with the terms and conditions of the Purchase Contract (the “Purchase Contract”) between the Authority and the School District. Beginning with the month following the Installment Shortfall, the Authority shall intercept 100% of the Pledged State Aid to be distributed to the School District and apply

the intercepted amount on the following priority basis: (a) the Installment Shortfall; (b) the current month's Installment; and (c) any amounts remaining to be immediately distributed to the School District. The intercept process set forth above shall continue each month following the Installment Shortfall until sufficient funds are deposited with the Depository to pay the total principal of and interest on the Notes. Unless expressly authorized by the Authority, the maximum amount of each Installment will not exceed 50% of the amount of Pledged State Aid due to the School District in any set-aside month.

(ii) If the School District has failed to deposit all or a portion of an Installment by the last business day of the month of the Installment, the Depository is authorized and directed to give written notice to the Authority, the State Treasurer and the School District on the first business day following the last business day of the month of the failure to deposit all or a portion of the Installment. Upon receipt of such written notice from the Depository, the Authority shall promptly notify the School District that it will immediately commence to intercept 100% of the Pledged State Aid.

(iii) If on the date of the final Installment as specified in Schedule I to the Purchase Contract, the funds with the Depository are insufficient to pay the principal of and interest on the Notes when due, the School District, pursuant to Section 17a(3) of the State Aid Act to the extent necessary to meet the payment obligation, assigns to the Authority and authorizes and directs the State Treasurer to advance all or part of any state school aid payment which is dedicated for distribution or for which the appropriation authorizing the payment has been made.

(iv) Any Authorized Officer is further authorized to agree, if required by the Authority, to assign to the Authority and authorize and direct the State Treasurer to intercept all or part of any state school aid payment which is dedicated for distribution or for which the appropriation authorizing the state school aid payment has been made pursuant to Section 17(a)(3) of the State Aid Act.

(v) Any Authorized Officer is further authorized to determine that each Installment is a partial mandatory redemption of a particular series of the Notes and that the last Installment is the maturity date of that series of the Notes, and such determination shall be conclusively evidenced by the Purchase Contract.

(vi) The School District authorizes and consents to the Authority entering into an investment agreement with a financial institution for the investment of funds deposited with the Depository on behalf of the Authority and the School District, in the event the Authority determines to enter into such an agreement.

E. Any Authorized Officer is authorized to sell all or a portion of the Notes to the Authority without an Installment payment schedule (the "No Set-Aside Notes") pursuant to the provisions of this resolution. In that event: (i) any Authorized Officer is further authorized to agree, if required by the Authority, to assign to the Authority and authorize and direct the State Treasurer to intercept or advance all or part of any state school aid payment which is dedicated for distribution or for which the appropriation authorizing the state school aid payment has been made pursuant to Section 17a(3) of the State Aid Act; (ii) the School District acknowledges that payment of the principal of and interest on certain of the No Set-Aside Notes may be secured by a direct-pay letter of credit issued for the account of the Authority and the School District by one or more providers selected by the Authority (each a "Letter of Credit"; and each issuer a "Letter of Credit Bank"); (iii) it shall not be deemed a default by the School District under the provisions of the Purchase Contract or the No Set-Aside Notes if the principal of and interest on the No Set-Aside Notes shall have been paid in full when due to the Authority from proceeds of a drawing on the Letter of Credit and the drawing on the Letter of Credit is reimbursed by the School District on the designated date set forth in the reimbursement agreement relating to the Letter of Credit; and (iv) the School District appoints the Authority as its agent to enter into the reimbursement agreement for and on behalf of the School District, if required by the Authority, as well as on the Authority's own behalf, and the School

District agrees to be referred to as an account party in the Letter of Credit obtained by the Authority to secure payment of the No Set-Aside Notes and any series of the Authority's State Aid Revenue Notes issued to finance the Authority's purchase of the No Set-Aside Notes.

F. The President and Secretary of the Board of Education shall execute the Notes on behalf of the School District, and the executed Notes shall be delivered to the Authority upon the receipt of the purchase price therefor. The Vice President, Treasurer, Superintendent, Assistant/Associate Superintendent, or individual acting in the capacity of the school business official may execute the Notes instead of either the President or Secretary. The foregoing officials are hereby authorized to execute and deliver a temporary Note or Notes and exchange, when available, final printed Notes therefor at the request of the Authority. If permitted by the Authority, Notes may be executed using electronic or facsimile signatures, with such electronic or facsimile signatures having the same legal effect and enforceability as a manual signature.

G. Unless the Notes are issued as federally taxable, the School District hereby covenants for the benefit of all holders of the Notes to comply with all requirements of the Code that must be satisfied subsequent to the issuance of the Notes in order that the interest thereon be or continue to be excluded from gross income for federal income taxation purposes, including, but not limited to, requirements relating to the rebate of arbitrage earnings, if applicable, and the expenditure and investment of Note proceeds and moneys deemed to be Note proceeds.

H. If necessary, any Authorized Officer is hereby authorized to make application to Treasury for and on behalf of the School District for an order approving the issuance of the Notes and to pay any applicable fee therefor, or a post-issuance filing fee, as applicable.

I. Any Authorized Officer is hereby authorized to execute any documents or certificates necessary to complete the transaction including, but not limited to, any certificates relating to federal or state securities laws, rules or regulations. If permitted by the Authority, such documents or certificates may be executed using electronic or facsimile signatures, with such electronic or facsimile signatures having the same legal effect and enforceability as a manual signature.

J. The Notes shall be sold to the Authority and the following provisions shall apply:

(i) Any Authorized Officer is hereby authorized to execute and deliver one or more Purchase Contracts with the Authority (which shall be determined by whether one or more series of Notes are issued hereunder) in substantially the form attached hereto as Exhibit B reflecting the terms and conditions of the borrowing with such additions, deletions or substitutions (including without limitation additions, deletions or substitutions required by any Letter of Credit Bank(s) or any purchaser(s) of any series of the Authority's State Aid Revenue Notes issued by the Authority to finance its purchase of the Notes), as the Authority and any Authorized Officer shall deem necessary and appropriate, including the number of set-asides, if any, and their dates and amounts, and not inconsistent with the provisions of this resolution. The choice of whether to make Installments for the Notes and/or the number, dates and amounts of Installments shall be conclusively evidenced by the Purchase Contract. The Purchase Contract shall include the School District's agreement with respect to any Installment not received by the Depository from the School District on the respective Payment Date, to pay the Authority an amount as invoiced by the Authority to recover its administrative costs and lost investment earnings attributable to that late payment. If permitted by the Authority, a Purchase Contract may be executed by an Authorized Officer using an electronic or facsimile signature, with such electronic or facsimile signature having the same legal effect and enforceability as a manual signature.

(ii) Any Authorized Officer is further authorized to approve (a) the specific interest rate(s) to be borne by the Notes, not exceeding the maximum rate permitted by law, (b) the purchase price

of the Notes, not less than the price specified in paragraph 6 of Exhibit A, (c) a guaranteed investment agreement or other permitted investment in accordance with state law for funds paid to the Depository, if applicable, (d) direct payments of Pledged State Aid to and if required by the Authority, (e) if applicable, a default rate with respect to a private placement of the Notes, and (f) other terms and conditions relating to the Notes and the sale thereof.

(iii) The form of the No Set-Aside Notes shall contain the following language in substantially the form set forth below as applicable, with such additions, deletions or substitutions (not inconsistent with the Purchase Contract) as the Authority and any Authorized Officer shall deem necessary and appropriate:

To the extent permitted by law, the principal of and interest on this Note which remains unpaid after this Note has matured and all other outstanding and unpaid amounts owing by the School District under the Purchase Contract shall bear interest until paid at an interest rate per annum based upon a 360-day year for the actual number of days elapsed equal to the "Bank Reimbursement Rate" as described in Schedule I to the Purchase Contract.

K. By opting to sell its Notes to the Authority, the School District hereby determines that it is in the best interest of the School District to sell its Notes to the Authority rather than sell the Notes at a competitive sale based upon the historical performance of the Authority's note pool program whereby competitive interest rates and reduced costs of issuance are obtained by pooling several participating school districts in one or more series of notes. Any School District policy or bylaw that requires a bidding process to sell the Notes is suspended by this resolution with respect to the School District's sale and issuance of the Notes.

L. Within fifteen (15) business days after issuance of the Notes, the Board hereby authorizes and directs the Superintendent to cause to be filed with Treasury any and all documentation required subsequent to the issuance of the Notes, along with any statutorily required fee.

M. Each series of Notes issued hereunder are of equal standing as to the Pledged State Aid. The School District reserves the right to issue additional notes or other obligations of equal standing with the Notes as to the Pledged State Aid with the prior written consent of an authorized officer of the Authority. The School District further resolves that the amount payable as to principal of and interest on the Notes plus the amount payable as to principal of and interest on or prior to the maturity date of the Notes on any additional notes or other obligations of equal standing with the Notes as to payment from Pledged State Aid will not exceed 70% of the amount of Pledged State Aid.

2. In the event that an Authorized Officer (as defined in paragraph 1(A) herein) determines that it is in the best interests of the School District to sell the Notes to a bank or financial institution through negotiation or by distributing a solicitation for bids, without publication, to obtain bids from banks and/or financial institutions for the purchase of the Note, the following provisions shall apply:

A. Based upon expense considerations associated with publishing a notice of sale, as specified in Section 309(2) of Act 34, Public Acts of Michigan, 2001, as amended, the Board authorizes the negotiated sale of the Notes to a bank or financial institution or the distribution of a solicitation for bids, without publication, to obtain bids under the terms of paragraph 2(E) of this resolution.

B. This Issuer shall borrow the sum of not to exceed Three Million Seven Hundred Thousand Dollars (\$3,700,000) or such lesser amount as the Department of Treasury may approve or as reduced by an Authorized Officer, and shall issue its note or notes (the "Notes") therefor. The Issuer hereby appropriates a sufficient amount of state aid to repay the principal of and interest on the Notes. In addition, the full faith and credit of the Issuer is hereby irrevocably pledged for payment of the principal of and

interest on the Notes, and in case of insufficiency of state aid, the Issuer shall pay the Notes from any funds legally available therefor, and, if necessary, levy taxes on all taxable property in the Issuer for the payment thereof, subject to applicable constitutional and statutory tax rate limitations, all pursuant to Act 451. The pledge of full faith and credit is subordinate to any encumbrances or tax levies pledged or to be pledged for the payment of tax anticipation notes issued or to be issued by the Issuer pursuant to Act 34, Public Acts of Michigan, 2001, as amended.

It is hereby declared that said borrowing is necessary for the purpose of securing funds for school operations and it is agreed with the purchaser of said Notes that the proceeds thereof will be used exclusively for that purpose.

C. Said Notes shall be dated as of August 20, 2021, or the date of delivery, shall bear interest from the date thereof until paid at a rate not exceeding four percent (4%) per annum on the balance from time to time remaining unpaid, shall be in minimum denominations of \$100,000 or multiples of \$1 in excess of \$100,000, shall be payable to the Registered Owner, in lawful money of the United States of America, at such bank or trust company in the State of Michigan as shall be designated by the original purchaser of the Notes, which paying agent qualifies as such under the statutes of the State of Michigan or of the Federal Government, and shall be due and payable as provided in Exhibit D, with final maturity on August 22, 2022, or such other date not later than 372 days after the date of delivery as approved by an Authorized Officer. If more than one note is issued, the Notes shall be numbered serially from 1 upwards. Such Notes may be designated, at the option of the purchaser thereof, as a “State Aid Note” or “State Aid Notes”.

D. The form of the Notes shall be in substantially the form set forth and attached hereto as Exhibit C.

E. Once the Issuer has either achieved qualified status under Act 34, Public Acts of Michigan, 2001, as amended, or received prior approval for the issuance of the Notes from the authorized representative of the Department of Treasury, and based upon the determination of Paragraph 2(A) of this resolution, an Authorized Officer is authorized to arrange for the sale of such Notes without the taking of competitive bids thereon, provided that when bids, competitive or otherwise, are solicited and more than one bid received, such Notes shall be awarded to the lowest responsible bidder. The Notes shall be executed by the President and Secretary of the Board. In the absence of the President, the Superintendent may sign in the place of the President, and in the absence of the Secretary, the Treasurer of the Board may sign in place of the Secretary.

F. The form of solicitation for bids shall be in substantially the form set forth and attached hereto as Exhibit D.

G. Book Entry. Unless otherwise requested by the purchaser, the ownership of one fully registered note for each maturity, in the aggregate principal amount of such maturity shall be registered in the name of Cede & Co., as nominee of The Depository Trust Company (“DTC”). So long as the Notes are in the book entry form only, the Paying Agent shall comply with the terms of the Blanket Issuer Letter of Representations to be entered into between the Issuer and DTC, which provisions shall govern registration, notices and payment, among other things, and which provisions are incorporated herein with the same effect as if fully set forth herein. An Authorized Officer is hereby authorized and directed to enter into the Blanket Issuer Letter of Representations with DTC in such form as determined by the Authorized Officer, in consultation with note counsel, to be necessary and appropriate. In the event the Issuer determines that the continuation of the system of book entry only transfer through DTC (or a successor securities depository) is not in the best interest of the DTC participants, beneficial owners of the Notes, or the Issuer, the Issuer will notify the Paying Agent, whereupon the Paying Agent will notify DTC of the availability through DTC of the note certificates. In such event, the Issuer shall issue and the Paying Agent shall transfer and exchange Notes as requested by DTC of like principal amount, series and maturity, in authorized denominations to

the identifiable beneficial owners in replacement of the beneficial interest of such beneficial owners in the Notes, as provided herein.

H. If the Issuer has not achieved qualified status under Act 34, Public Acts of Michigan, 2001, as amended, an Authorized Officer is hereby authorized and directed to file a certified copy of this resolution with the authorized representative of the Department of Treasury for and on behalf of the Issuer and an application for an order approving such borrowing and issuance of said Notes, if applicable, and to pay any applicable fee therefor.

I. The Board hereby designates the Notes of this issue as “Qualified Tax-Exempt Obligations” for purposes of deduction of interest expense by financial institutions under the provisions of the Internal Revenue Code of 1986, as amended. The Board covenants to comply with existing provisions of the Internal Revenue Code of 1986, as amended, necessary to maintain the exemption of interest on the Notes from federal income taxation.

J. An Authorized Officer is further authorized to approve the specific interest rate to be borne by the Notes, not exceeding the maximum rate authorized herein, the purchase price of the Notes, not less than the price specified in paragraph 6 of Exhibit A, and other terms and conditions relating to the Notes and the sale thereof. An Authorized Officer is directed to execute a certificate accepting the interest rate and purchase price of the Notes on behalf of the Issuer.

3. Within fifteen (15) business days after issuance of the Notes, the Board hereby authorizes and directs an Authorized Officer to cause to be filed with the Department of Treasury any and all documentation required subsequent to the issuance of the Notes, along with any statutorily required fee.

4. An Authorized Officer is further authorized to execute any documents or certificates necessary to complete the transaction and may designate, in writing, an individual to act in their place with respect to the powers conveyed in this paragraph.

5. The Authority has appointed Thrun Law Firm, P.C. to act as counsel to the underwriter and the structuring agent for the August 2021 state aid note program. The School District consents to Thrun Law Firm, P.C. representing this School District and acting as counsel to the underwriter and the structuring agent for the Authority’s August 2021 state aid note program.

6. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Owosso Public Schools, Shiawassee County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

RJN/vqt

EXHIBIT A

1. Estimated 2021/2022 State Aid allocated or to be allocated for fiscal year ending June 30, 2022: \$ (total amount estimated to be received from October 1, 2021 through August 31, 2022)
2. Amount of borrowing not to exceed: \$3,700,000
3. Principal amount of notes, bonds or other obligations, including but not limited to federally tax-exempt and/or tax-advantaged bonds, not including this borrowing, that have been issued or are expected to be issued during the 2021 calendar year: \$ (include plans for voted or non-voted bonds, refunding bonds, additional state aid notes, tax anticipation notes, installment purchase agreements, lines of credit, and lease-purchase agreements)
4. Authorized Officer: President, Vice President, Secretary or Treasurer of the Board of Education, Superintendent, Assistant/Associate Superintendent, or individual acting in the capacity of the school business official, or a designee thereof
5. The Notes shall be dated August 20, 2021 and shall mature on July 20, 2022, August 22, 2022, or such other date as determined by any Authorized Officer
6. Purchase price: Not less than 97% of the principal amount of the Notes
7. Five percent (5%) of estimated fiscal year 2020/2021 operating expenses: \$

EXHIBIT B

FORM OF PURCHASE CONTRACT

[Insert Name of School District Here]

The Michigan Finance Authority (the “Authority”), a public body corporate, separate and distinct from the State of Michigan, hereby offers to enter into this Purchase Contract with the Issuer named below (the “Issuer”) which, upon the acceptance of this offer by the Issuer, will be binding upon the Authority and the Issuer. This offer is made subject to acceptance on or before the date set forth below. The Issuer accepts the electronic or digital signature of the Authority’s Executive Director (or other authorized officer of the Authority) if set forth below and acknowledges that it has the same legal effect and enforceability as a manual signature.

Upon the terms and conditions and upon the basis of the representations, warranties and agreements set forth herein, including those set forth in Schedule I hereto, the Authority hereby agrees to purchase from the Issuer, and the Issuer hereby agrees to sell and deliver to the Authority, notes (the “Notes”) in the principal amount and with the interest rate as shown in Schedule I. The purchase price for the Notes shall be as set forth in Schedule I.

IF THREE, FIVE OR SEVEN SET-ASIDES ARE APPLICABLE, THE FOLLOWING LANGUAGE SHALL BE INCLUDED IN THE PURCHASE CONTRACT:

[The Issuer acknowledges that the Authority will purchase the Notes with proceeds from certain State Aid Revenue Notes to be issued by the Authority (the “Authority’s Notes”). The Issuer represents and warrants to, and agrees with, the Authority that (A) the Issuer has, and on the Closing Date (specified below) will have, full legal right, power and authority (1) to enter into this Purchase Contract, and (2) to sell and deliver the Notes to the Authority and pledge and assign to the Authority the moneys to be received by the Issuer pursuant to the State School Aid Act of 1979, as amended (the “State School Aid”) as provided herein and in the resolution authorizing the Notes and the Issuer has duly authorized and approved the execution and delivery of and the performance by the Issuer of its obligations contained in this Purchase Contract including those set forth in Schedule I; and (B) the Issuer shall promptly pay its pro rata share of the Costs of Issuance upon notification by the Authority. The term “Costs of Issuance” shall mean and include underwriters’ discount, printing charges, rating agency charges, trustee fees, note counsel fees, and other counsel fees and issuance fees of the Authority and the underwriter(s) related to the Authority’s Notes; provided, however, that the Issuer’s pro rata share of such Costs of Issuance shall not exceed the amount shown in Schedule I.

The Issuer pledges to pay the principal of and interest on the Notes from its State School Aid appropriations allocated or to be allocated to it for the fiscal year ending June 30, 2022 and to be paid from October 2021 through August 2022, inclusive (the “Pledged State Aid”). Moneys to pay the principal of and interest on the Notes when due shall be set aside in a separate fund with the Depository (as defined in Schedule I) as hereinafter described in 3, 5 or 7 installments (the “Installment” or “Installments”) as specified in Schedule I, or such other State School Aid payment date as may be provided for under state law (the “Payment Date”). If a Payment Date falls on a Saturday, Sunday or legal holiday, the Installment shall be due on the next business day. The payment to the Depository shall be made first from the Pledged State Aid received during the month of the Installment. Notwithstanding the foregoing, the Issuer hereby irrevocably directs the Treasurer of the State of

Michigan to directly transfer to the Depository payment of the Issuer's current month's Installment from the Pledged State Aid received during the month of the Installment on the Payment Date. If, for any reason, the Pledged State Aid received during the month of an Installment is insufficient to pay the Installment (an "Installment Shortfall") the Issuer pledges to use any and all other legally available funds to pay the Installment Shortfall. If the Issuer has failed to deposit with the Depository all of the Installment Shortfall by the last business day of the month of the Installment, the Depository is authorized and directed to give written notice to the Authority, the State Treasurer, and the Issuer on the first business day following the last business day of the month of the failure to deposit all of the Installment Shortfall. Upon receipt of written notice from the Depository, the Authority shall promptly notify the Issuer that it will immediately commence to intercept Pledged State Aid as described herein.

Pursuant to Section 17a(3) of the State School Aid Act of 1979, as amended (the "Act"), the Authority is authorized to intercept 100% of the Pledged State Aid to be distributed to the Issuer. Beginning with the month following the Installment Shortfall, for Pledged State Aid to be distributed to the Issuer pursuant to the Act on or before July 20, 2022, the Authority shall intercept 100% of that Pledged State Aid and apply the intercepted amount on the following priority basis: (A) to the Installment Shortfall; (B) to the current month's Installment; and (C) any amounts remaining to be immediately distributed to the Issuer. Except as otherwise provided below, the intercept process set forth above shall continue each month following the Installment Shortfall until sufficient funds are deposited with the Depository to pay the principal of and interest on the Notes.

If on the date of the final Installment as specified in Schedule I, the funds on deposit with the Depository are insufficient to pay the principal of and interest on the Notes when due, and any and all other amounts owed by the Issuer as set forth in Schedule I (the "Payment Obligations"), and the Issuer also has an outstanding no set-aside state aid note issued as a separate series on August 20, 2021 (a "No Set-Aside Note") and purchased by the Authority with proceeds from the Authority's State Aid Revenue Notes, Series 2021A-2, then the Issuer, pursuant to Section 17a(3) of the Act, to the extent necessary to meet the Payment Obligations, assigns to the Authority and authorizes to intercept, and directs the State Treasurer to advance, the Issuer's Pledged State Aid to be applied pursuant to the terms of any applicable State Aid Agreement, dated as of August 20, 2021, by and among the Authority, the Treasurer of the State of Michigan and _____.

If at any time and from time to time prior to the maturity date of the Notes the Authority has reason to believe that the Issuer will be unable to pay in full the principal of and interest on the Notes when due, the Authority, in its sole discretion, may by phone or email:

(i) request from the Issuer a written confirmation of both its ability to pay the Notes when due and a description of the source(s) of funds for the repayment of the Notes. If the Issuer fails within ten (10) days to provide such confirmation to the satisfaction of the Authority, the Issuer hereby authorizes the intercept of any Pledged State Aid to be distributed to the Issuer before August 2022 in such amount as determined by the Authority to be appropriate and further authorizes the Authority to give notice to the State Treasurer to intercept that amount of any Pledged State Aid which has not already been transferred to the Issuer. Any Pledged State Aid which is thus intercepted shall be transferred to the Depository and shall, after the Authority's Notes are paid, any amounts remaining shall be immediately distributed to the Issuer; and/or

(ii) give notice to the Issuer requiring the Issuer to enter into one or more Tax Intercept Agreements (each a "TIA") to provide additional security for the payment of the Notes. Each TIA shall be in a form prescribed by the Authority, with such additions, deletions

or substitutions reasonably required by any local taxing unit that collects operating taxes revenues collected for the Issuer, and the delinquencies thereon, on behalf of the Issuer, as the Authority and any Authorized Officer shall deem necessary and appropriate.

The Issuer consents to the Authority's pledge and assignment of and grant of a security interest in the Authority's rights and interest (subject to certain rights of indemnification) in the Notes and this Purchase Contract as security for the Authority's Notes and a Trust Indenture dated as of August 1, 2021, issued by the Authority pursuant to its Note Authorizing Resolution adopted May 11, 2021, and for the Authority's obligations under a Note Purchase Agreement between it and any underwriter(s) or purchaser(s) of the Authority's Notes.]

IF NO SET-ASIDE INSTALLMENTS ARE APPLICABLE, THE FOLLOWING LANGUAGE SHALL BE INCLUDED IN THE PURCHASE CONTRACT RELATING TO THE AUTHORITY'S STATE AID REVENUE NOTES SECURED BY A LETTER OF CREDIT (IF ANY):

[The Issuer represents and warrants to, and agrees with, the Authority that (A) the Issuer has, and on the Closing Date (specified below) will have, full legal right, power and authority (1) to enter into this Purchase Contract, and (2) to sell and deliver the Notes to the Authority and pledge and assign to the Authority the moneys to be received by the Issuer pursuant to the State School Aid Act of 1979, as amended (the "State School Aid") as provided herein and in the resolution authorizing the Notes and the Issuer has duly authorized and approved the execution and delivery of and the performance by the Issuer of its obligations contained in this Purchase Contract including those set forth in Schedule I; and (B) the Issuer shall promptly pay its pro rata share of the Costs of Issuance upon notification by the Authority. The term "Costs of Issuance" shall mean and include underwriter's discount, printing charges, letter of credit fees and related charges of a letter of credit (including, without limitation, all other amounts owing by the Authority under the reimbursement agreement relating to the letter of credit), rating agency charges, trustee fees, note counsel fees, and other counsel fees and issuance fees of the Authority related to the Authority's Notes (as defined below); provided, however, that the Issuer's pro rata share of such Costs of Issuance shall not exceed the amount shown on Schedule I hereto.

The Issuer acknowledges that (A) the Authority will purchase the Notes with proceeds from the State Aid Revenue Notes, Series 2021A-2 to be issued by the Authority (the "Authority's Notes"); and (B) the payment of the principal of and interest on the Authority's Notes will be secured by a direct-pay letter of credit (the "Letter of Credit") to be issued by _____ (the "Bank"), pursuant to a reimbursement agreement among the Authority, _____ (as Trustee and Depository), and the Bank, dated as of August 20, 2021 (the "Reimbursement Agreement").

The Issuer agrees that it will deposit with the Depository (as defined in Schedule I) payment of the principal of and interest on the Notes in immediately available funds, the full amount of such principal of and interest on the Notes to be received by the Depository by 11:00 a.m. on the maturity date of the Notes. The Issuer pledges to pay the principal of and interest on its Notes from the 2021/2022 State School Aid to be allocated to it and to be paid from October 2021 through August 2022, inclusive (the "Pledged State Aid").

Not later than August __, 2022, the Issuer shall determine whether there will be sufficient funds on deposit with the Depository on August 22, 2022 (the maturity date of the Notes) to pay the principal

of and interest on the Notes when due on that maturity date. If the Issuer determines that there will be insufficient funds on deposit with the Depository on August 22, 2022 to pay the principal of and interest on the Notes on the maturity date of the Notes, the Issuer will so notify the Authority by telephone and email not later than August __, 2022 (email to: TreasMFA-StateAidNote@michigan.gov; and telephone the Executive Director, 517-335-0994).

If on the maturity date of the Notes there are insufficient funds on deposit with the Depository to pay the principal of and interest on the Notes when due, the Issuer, pursuant to Section 17a(3) of the State School Aid Act of 1979, as amended (the “Act”), to the extent necessary to meet the payment obligation, assigns to the Authority and authorizes and directs the State Treasurer to advance the Issuer’s Pledged State to be applied pursuant to the terms of any applicable State Aid Agreement, dated as of August 20, 2021, by and among the Authority, the State Treasurer of the State of Michigan, and _____. The Issuer acknowledges that such a State Aid Agreement will be executed among the Authority, the State Treasurer, the Depository, and the Trustee for the Authority whereby the State Treasurer agrees to intercept and/or advance all or part of any State School Aid as described under this Purchase Contract. Notwithstanding the foregoing:

(A) The Issuer hereby irrevocably directs the State of Michigan to pay to the Depository 100% of the Pledged State Aid to be distributed to the Issuer in August 2022, and the Depository shall apply the August 2022 State School Aid payment on the following priority basis: (1) first, to pay the Bank the amount necessary to reimburse it for the drawing on the Letter of Credit to pay principal of and interest on the Authority’s Notes on August 22, 2022; (2) second, all other amounts due and owing to the Bank under the Reimbursement Agreement; (3) third, to pay any outstanding obligations relating to any other notes issued and delivered by the Issuer to the Authority concurrently with the Notes (“Other Notes”), if any; and (4) any amount remaining to be immediately distributed to the Issuer.

(B) If (i) the Issuer’s August 2022 State School Aid payment will be less than the aggregate amount of principal of and interest on the Notes and on any Other Notes, and (ii) the Issuer will pay any of the remaining amount due from any source other than proceeds from its borrowing in the Authority’s August 2022 state aid note pool, the Issuer shall give written notice by August __, 2022 to the Authority and the Depository specifying each such source and amount (e.g., \$ ____ will be wired to the Depository from [bank name]).

(C) If at any time and from time to time prior to the maturity date of the Notes the Authority has reason to believe that the Issuer will be unable to pay in full the principal of and interest on the Notes when due, the Authority, in its sole discretion, may by phone or email:

(i) request from the Issuer a written confirmation of both its ability to pay the Notes when due and a description of the source(s) of funds for the repayment of the Notes. If the Issuer fails within ten (10) days to provide such confirmation to the satisfaction of the Authority, the Issuer hereby authorizes the intercept of any Pledged State Aid to be distributed to the Issuer before August 2022 in such amount as determined by the Authority to be appropriate and further authorizes the Authority to give notice to the State Treasurer to intercept that amount of any Pledged State Aid which has not already been transferred to the Issuer. Any Pledged State Aid which is thus intercepted shall be transferred to the Depository and shall be applied after the Authority’s Notes are paid in the same manner as provided in paragraph (A) above; and/or

(ii) give notice to the Issuer requiring the Issuer to enter into one or more Tax Intercept Agreements (each a “TIA”) to provide additional security for the payment of the Notes and the Issuer shall take the actions necessary to enter into the TIA(s). Each TIA shall be in a form prescribed by the Authority, with such additions, deletions or substitutions reasonably required by any local taxing unit that collects operating taxes revenues collected for the Issuer, and the delinquencies thereon, on behalf of the Issuer, as the Authority and any Authorized Officer shall deem necessary and appropriate.

The Issuer consents to the Authority’s pledge and assignment of and grant of a security interest in the Authority’s rights and interest (subject to certain rights of indemnification) in the Notes and this Purchase Contract as security for the Authority’s Notes and a Trust Indenture dated as of August 1, 2021, issued by the Authority pursuant to its Note Authorizing Resolution adopted May 11, 2021 and the Authority’s obligations under the Reimbursement Agreement.]

The Issuer acknowledges that Section 15 of the Authority’s enabling statute, the Shared Credit Rating Act, as amended, provides for a statutory lien on the Authority’s pledge of the Pledged State Aid which is paramount and superior to all other liens for the sole purpose of paying the principal of, and interest on, (i) the Authority’s Notes and (ii) if proceeds of any State Aid Revenue Notes of any other series issued and delivered by the Authority concurrently with the Authority’s Notes are used to purchase any other notes of the Issuer, those other State Aid Revenue Notes.

The Issuer further acknowledges that Section 17a(3) of the Act does not require the State to make an appropriation to any school district or intermediate school district and shall not be construed as creating an indebtedness of the State.

With respect to any payment not received from the Issuer by the Depository by the time and date due under this Purchase Contract, the Issuer agrees to pay the Authority an amount as invoiced by the Authority to recover its administrative costs attributable to the late payment. The Issuer further agrees to reimburse the Authority (A) for any and all amounts which the Authority may have to rebate to the federal government due to investment income which the Issuer may earn in connection with the issuance or repayment of its Notes and (B) for the Issuer’s pro rata share of the Costs of Issuance that were paid by the Authority in the event that the Authority is required to rebate investment earnings to the federal government regardless, in either case, whether the Issuer is subject to such rebate or not. In the event the Issuer does not meet any arbitrage rebate exception pursuant to the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder, relative to the Notes, the Issuer will make any required rebate payment to the federal government when due.

The Issuer shall make the Notes and its other documents, certificates and closing opinions as the Authority shall require (the “Closing Documents”) available for inspection by the Authority on August __, 2021, at the offices of the Thrun Law Firm, P.C., East Lansing, Michigan. At 9:00 a.m., prevailing Eastern Time, on August 20, 2021 (“Closing Date”), the Issuer shall deliver the Notes to the Authority at the offices of _____, Lansing, Michigan, together with the Closing Documents, and the Authority shall accept delivery of the Notes and the Closing Documents and pay the purchase price for the Notes.

The Authority shall have the right in its sole discretion to terminate the Authority’s obligations under this Purchase Contract to purchase, accept delivery of and pay for the Notes if the Authority is unable for any reason to sell and deliver the Authority’s Notes on or prior to the Closing Date.

Michigan Finance Authority

By _____
Its Authorized Officer

Accepted and Agreed to this
_____ day of _____, 2021
_____ (“Issuer”)
By _____
Title: _____

(Signature page to Purchase Contract)

Schedule I

[INSTALLMENT PAYMENT SCHEDULE]

All capitalized terms used and not expressly defined in this Schedule I shall have the meanings given to them in the Purchase Contract to which this Schedule I is attached (the "Purchase Contract").

1. The Issuer hereby covenants that it will deposit all Installment payments as set forth in paragraph 9 below with _____, or its successor (the "Depository") at its designated corporate trust office located in _____, Michigan. [The Issuer directs the Depository to use the proceeds of the Installment payments to acquire U.S. Treasury Obligations state and local government series (SLGS) and/or such other U.S. Treasury notes, bonds, bills and securities as authorized and directed by the Authority and as permitted by law, or, if authorized and directed by the Authority, to enter into an investment contract with a financial institution on behalf of the Issuer for the investment of the Installment payments.] In the event the Depository resigns, or is removed, the Issuer hereby accepts and appoints a successor depository appointed by the Authority as depository for the Notes.
2. The number of Installments shall be as set forth in paragraph 9 below. The Issuer hereby agrees to deposit funds with the Depository in accordance with the Purchase Contract and its resolution authorizing the Notes.
3. The Issuer covenants that it will deliver from time to time such additional information regarding the financial condition of the Issuer as the Authority may reasonably request.
4. The Issuer covenants that the principal amount of the Notes and the interest thereon, together with the amounts payable as to principal and interest on any additional notes or other obligations of equal standing with the Notes as to the Pledged State Aid, will not exceed 70% of the amount of State School Aid to be received by the Issuer during the period from October 1, 2021, through August 31, 2022.
5. The principal amount and the initial interest rate on the Notes shall not exceed \$ _____ and _____% per annum, respectively.
6. The Issuer's pro rata share of the Costs of Issuance shall not exceed: (A) \$ _____, plus (B) the Issuer's pro rata share of related charges pursuant to the Note Purchase Agreement between the Authority and the underwriter(s).
7. The Notes shall be dated August 20, 2021 and shall mature on [July 20][August 22], 2022.
8. The purchase price of the Notes shall be \$ _____ (par of \$ _____ [less net discount of \$ _____] [plus net premium of \$ _____]).
9. The amounts of the Installments/Mandatory Redemptions on the Payment Dates are:

<u>Payment Date</u>	<u>Installment/Mandatory Redemption</u>
10. As long as the Notes are outstanding, the Issuer shall neither pledge nor make any request for an advancement pursuant to Section 17b of the State School Aid Act of 1979, as amended, of any portion of its Pledged State Aid, October 2022 State School Aid, or State School Aid payable thereafter without the prior written consent of the Authority, by its Executive Director, which consent shall not be unreasonably withheld. The Issuer shall not, at any time prior to the maturity of the Notes, issue any other obligations pledging the Pledged State Aid ("Other Obligations") unless: (i) the Issuer shall have given prior written notice to the Authority of the Issuer's intent to issue any Other Obligations promptly after forming such intent; (ii) any Other Obligations shall mature after August 22, 2022; and (iii) any pledge of the Pledged State Aid as security for the payment of any Other Obligations shall be: (A) expressly subject to the prior

right of interception set forth in this Purchase Contract; and (B) expressly subordinate, under written subordination terms satisfactory to the Authority and its counsel, to the Issuer's prior pledge of Pledged State Aid as security for the Notes. "Other Obligations" as defined in this paragraph shall not include state aid notes, if any, issued by the Issuer as a separate series on August 20, 2021 and purchased by the Authority with proceeds from its State Aid Revenue Notes, Series 2021A-2, to be issued by the Authority pursuant to the Trust Indenture dated as of August 1, 2021. Any one or more of the foregoing restrictions set forth in this paragraph may be waived in writing by the Authority, by its Authorized Officer, in his or her sole and absolute discretion.

11. The Notes and related funds on hand with the Depository are Security for the Authority and the Trustee. The Issuer is directing the Authority, and the Authority is directing the Depository, to enter into an investment agreement with a financial institution for investment of such funds on behalf of the Authority and the Issuer. Subject to all ownership and security interests of the Authority, the Trustee and the Depository in and to such funds, accounts and investment, and to the extent required by law, an undivided interest in and to such investment, in the Issuer's designated allocable amount, is granted to the Issuer.

[Note: If a Purchaser of the Authority's State Aid Revenue Notes, Series 2021A-__, requires particular provisions for determining the interest rate on the Notes or a default interest rate, such provisions will be added to this Schedule I, as appropriate]

Schedule I

[NO INSTALLMENTS]

All capitalized terms used and not expressly defined in this Schedule I shall have the meanings given to them in the Purchase Contract to which this Schedule I is attached (the "Purchase Contract").

1. The Issuer hereby agrees to deposit or cause to be deposited funds to pay principal of and interest on the Notes with _____, or its successor (the "Depository") at its designated corporate trust office located in _____, Michigan, in accordance with the Purchase Contract and resolution authorizing the Notes. In the event the Depository resigns, or is removed, the Issuer hereby accepts and appoints a successor depository appointed by the Authority as depository for the Notes.
2. The Issuer covenants that it will deliver from time to time such additional information regarding the financial condition of the Issuer as the Authority may reasonably request.
3. The Issuer covenants that the principal amount of the Notes and the interest thereon, together with the amounts payable as to principal and interest on any additional notes or other obligations of equal standing with the Notes as to the Pledged State Aid, will not exceed 70% of the amount of State School Aid to be received by the Issuer during the period from October 1, 2021, through August 31, 2022.
4. The principal amount and the initial interest rate on the Notes shall not exceed \$ _____ and _____% per annum, respectively.
5. The Issuer's pro rata share of the Costs of Issuance shall not exceed: (A) \$ _____, plus (B) the Issuer's pro rata share of related charges pursuant to the Reimbursement Agreement among the Authority, the Bank and the Depository (including, without limitation, all other amounts owing by the Authority under the Reimbursement Agreement and the initial fee of the Bank).
6. The Notes shall be dated August 20, 2021 and shall mature on [August 22], 2022.
7. The purchase price of the Notes shall be \$ _____ (par of \$ _____ [less net discount of \$ _____] [plus net premium of \$ _____]).
8. The amounts of the Installments/Mandatory Payments on the Payment Dates are:

<u>Payment Date</u>	<u>Installment/Mandatory Redemption</u>
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9. Drawings on the Letter of Credit shall be reimbursed to the Bank on the same day in immediately available funds and reasonable charges and expenses which the Bank may pay or incur relative to the Letter of Credit shall be reimbursed to the Bank on demand as provided in the Reimbursement Agreement. Interest shall be payable to the Bank at a daily fluctuating interest rate per annum (the "Bank Reimbursement Rate") equal to (i) in the case of any amount drawn under the Letter of Credit and not so reimbursed, the Base Rate plus ___%; and (ii) in the case of any aforesaid reasonable charges and expenses which the Bank may pay or incur relative to the Letter of Credit, the Base Rate plus ___%.

"Adjusted One Month LIBOR Rate" means for any date an interest rate per annum (rounded upwards, if necessary, to the next 1/16 of 1%) equal to the sum of (i) ___% per annum plus (ii) the quotient of (a) the interest rate determined by the Bank by reference to the Reuters Screen LIBOR01 Page (or on any successor or substitute page) to be the rate at approximately 11:00 a.m. London time, on such date or, if such date is not a Business Day, on the immediately preceding Business Day, for dollar deposits with a

maturity equal to one (1) month divided by (b) one minus the Reserve Requirement (expressed as a decimal) applicable to dollar deposits in the London interbank market with a maturity equal to one (1) month, provided that if the rate for any date so determined shall be less than zero, such rate shall be zero for purposes of this calculation.

“Base Rate” means, for any day, the highest of (a) the Prime Rate, (b) the Adjusted One Month LIBOR Rate and (c) _____ percent (____%) per annum. In the event of permanent discontinuance of LIBOR, the Base Rate would equal the higher of (a) and (c).

“Business Day” means any day other than (i) a Saturday or Sunday, (ii) a day on which banking institutions in the States of Michigan, Illinois or New York are authorized or required by law or executive order to close or (iii) a day on which the New York Stock Exchange is closed.

“Prime Rate” means the rate of interest last quoted by The Wall Street Journal as the “Prime Rate” in the U.S. or, if The Wall Street Journal ceases to quote such rate, the highest per annum interest rate published by the Federal Reserve Board in Federal Reserve Statistical Release H.15 (519) (Selected Interest Rates) as the “bank prime loan” rate or, if such rate is no longer quoted therein, any similar rate quoted therein (as determined by the Bank) or any similar release by the Federal Reserve Board (as determined by the Bank). Each change in the Prime Rate shall be effective from and including the date such change is publicly announced or quoted as being effective.

“Reserve Requirement” means a percentage equal to the daily average during the most recently completed interest period of the aggregate maximum reserve requirements (including all basic, supplemental, marginal and other reserves), as specified under Regulation D of the Federal Reserve Board, or any other applicable regulation that prescribes reserve requirements applicable to Eurocurrency liabilities (as presently defined in Regulation D) or applicable to extensions of credit by the Purchaser the rate of interest on which is determined with regard to rates applicable to Eurocurrency liabilities. Without limiting the generality of the foregoing, the Reserve Requirement shall reflect any reserves required to be maintained by the Purchaser against any category of liabilities that includes deposits by reference to which the Adjusted One Month LIBOR Rate is to be determined.

10. So long as the Notes are outstanding or any amounts are due and owing to the Authority under this Purchase Contract, the Issuer shall neither pledge nor make any request for an advancement pursuant to Section 17b of the State School Aid Act of 1979, as amended, of any portion of its Pledged State Aid, October 2022 State School Aid, or State School Aid payable thereafter without the prior written consent of the Authority, by its Executive Director, which consent shall not be unreasonably withheld. The Issuer shall not, at any time prior to the maturity of the Notes, issue any other obligations pledging the Pledged State Aid (“Other Obligations”) unless: (i) the Issuer shall have given prior written notice to the Authority of the Issuer’s intent to issue any Other Obligations promptly after forming such intent; (ii) any Other Obligations shall mature after August 22, 2022, and (iii) any pledge of the Pledged State Aid as security for the payment of any Other Obligations shall be: (A) expressly subject to the prior right of interception set forth in this Purchase Contract; and (B) expressly subordinate, under written subordination terms satisfactory to the Authority and its counsel, to the Issuer’s prior pledge of Pledged State Aid as security for the payment of the Notes. “Other Obligations” as defined in this paragraph shall not include state aid notes, if any, issued by the Issuer as a separate series on August 20, 2021 and purchased by the Authority with proceeds from the State Aid Revenue Notes, Series 2021A-1, to be issued by the Authority pursuant to the Trust Indenture dated as of August 1, 2021. Any one or more of the foregoing restrictions set forth in this paragraph may be waived in writing by the Authority, by its Authorized Officer, in his or her sole and absolute discretion.

[Note: If a Purchaser of the Authority’s State Aid Revenue Notes, Series 2021A-__, requires particular provisions for determining the interest rate on the Notes or a default interest rate, such provisions will be modified, or added to, this Schedule I, as appropriate]

EXHIBIT C

**UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF SHIAWASSEE
OWOSSO PUBLIC SCHOOLS
STATE AID NOTE**

<u>Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u> August 20, 2021	<u>CUSIP No.</u>
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REGISTERED OWNER:**PRINCIPAL AMOUNT:**

Owosso Public Schools, County of Shiawassee, State of Michigan (the “Issuer”), for value received, hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Payment Amounts specified below on the Payment Dates specified below, with interest thereon from the date hereof until paid at the Rate specified above based on a 360-day year, 30-day month. Interest on the unpaid principal balance outstanding from time to time from and after the Date of Original Issue shall be paid on each Principal Payment Date. This note (the “Note”) is a single, fully-registered, non-convertible note constituting an issue in the total aggregate sum of \$3,700,000. This Note is issued in minimum denominations of \$100,000 or multiples of \$1 in excess of \$100,000.

The Note shall mature on the dates and in the amounts as follows:

<u>Payment Date</u>	<u>Principal Payment Amount</u>
January 20, 2022	\$314,286
February 22, 2022	314,286
March 21, 2022	314,286
April 20, 2022	314,286
May 20, 2022	314,286
June 20, 2022	314,286
July 20, 2022	314,284
August 22, 2022	1,500,000

This Note is not subject to redemption at the option of the Issuer prior to maturity.

This Note is issued under the provisions of Section 1225 of Act 451, Public Acts of Michigan, 1976, as amended, and Act 34, Public Acts of Michigan, 2001, as amended, for the purpose of providing money for school operations for the fiscal year ending June 30, 2022. The Issuer has pledged for the payment of this Note monies to be received by it from state school aid. As additional security the Issuer has pledged the full faith, credit and resources of the Issuer and, in the event of the unavailability or insufficiency of state school aid for any reason, this Note is payable from tax levies within the Issuer’s constitutional and statutory limitations or from unencumbered funds of the Issuer. The pledge of the full faith, credit and resources is subordinate to any encumbrances of tax levies pledged for the payment of tax anticipation notes issued or to be issued by the Issuer pursuant to Act 34, Public Acts of Michigan, 2001, as amended.

The Issuer has designated this Note as a “Qualified Tax-Exempt Obligation” for the purpose of deduction of interest expense by financial institutions under the provisions of the Internal Revenue Code of 1986, as amended.

It is hereby certified and recited that all acts, conditions and things required by law, precedent to and in the issuance of this Note, have been done, exist and have happened in regular and due time and form as required by law, and that the total indebtedness of the Issuer, including this Note, does not exceed any constitutional or statutory limitation.

This Note shall not be deemed a valid and binding obligation of the Issuer in the absence of authentication by manual execution hereof by the authorized signatory of the Paying Agent.

IN WITNESS WHEREOF, Owosso Public Schools, County of Shiawassee, State of Michigan, by its Board of Education, has caused this Note to be signed in the name of the Issuer by its President and Secretary, as of August 20, 2021, and to be manually signed by the authorized signatory of the Paying Agent as of the date set forth below.

Owosso Public Schools
County of Shiawassee
State of Michigan

By Form Only - Not for Execution
President

And Form Only - Not for Execution
Secretary

CERTIFICATE OF AUTHENTICATION

Dated: _____

This Note is one of the Notes described herein.

[NAME OF BANK]

_____, MICHIGAN

PAYING AGENT

By _____
Authorized Signatory

EXHIBIT D**SOLICITATION FOR BIDS**

OWOSSO PUBLIC SCHOOLS
COUNTY OF SHIAWASSEE
STATE OF MICHIGAN
\$3,700,000
STATE AID NOTES

Unconditional and firm bids for the purchase of not to exceed Three Million Seven Hundred Thousand Dollars (\$3,700,000) of State Aid Notes (the “Note” or “Notes”) will be received by Owosso Public Schools, Shiawassee County, Michigan (the “Issuer”), at the administrative offices of the Issuer, 645 Alger Street, Owosso, Michigan 48867-0340, on the ____ day of _____, 2021, until ____ o’clock in the __.m., prevailing Eastern Time, at which time and place said bids will be publicly opened and read. Award of Notes will be made on behalf of the Issuer by an authorized officer of the Issuer no later than 5:00 o’clock, p.m., prevailing Eastern Time, on _____, 2021.

FAXED BIDS: Bidders may submit signed bids via facsimile transmission to the Issuer at (989) 723-7777 provided that the faxed bids are received prior to the time and date fixed for receipt of bids. Bidders submitting faxed bids bear the full risk of failed or untimely transmission of their bids. Bidders are encouraged to confirm the timely receipt of their full and complete bids by telephoning the Issuer at (989) 723-8131.

NOTE DETAILS; INTEREST RATE; PAYING AGENT; AND DENOMINATION: The Notes will be dated August 20, 2021, or date of delivery, with final maturity on August 22, 2022, and will bear interest at a rate not exceeding four percent (4%) per annum, payable upon final maturity. If required by the successful bidder, both principal and interest will be payable at a bank or trust company located in the State of Michigan; New York, New York; or Chicago, Illinois, to be designated by the original purchaser of the Notes, which paying agent qualifies as such under the statutes of the state in which it is located or of the United States, with paying agent fees, if any, to be paid by the purchaser of the Notes. The Notes shall be issued in minimum denominations of \$100,000 or multiples of \$1 in excess of \$100,000. If more than one Note is issued, the Notes shall be numbered serially from one upwards.

The Notes shall mature on the dates and in the amounts as follows:

<u>Payment Date</u>	<u>Principal Payment Amount</u>
January 20, 2022	\$314,286
February 22, 2022	314,286
March 21, 2022	314,286
April 20, 2022	314,286
May 20, 2022	314,286
June 20, 2022	314,286
July 20, 2022	314,284
August 22, 2022	1,500,000

NO OPTIONAL REDEMPTION: The Notes are not subject to redemption prior to maturity at the option of the Issuer.

DTC BOOK-ENTRY: If requested by the purchaser, the Notes may be registered in the name of Cede & Co., as registered owner and nominee for The Depository Trust Company, New York, New York (“DTC”) under DTC’s Book-Entry-Only system of registration. Purchasers of interests in the Notes (the “Beneficial Owners”) will not receive physical delivery of bond certificates and ownership by the Beneficial Owners of the Notes will be evidenced by book-entry-only. As long as Cede & Co. is the registered owner of the Notes as nominee of DTC, payments of principal and interest payments will be made directly to such registered owner which will in turn remit such payments to the DTC participants for subsequent disbursement to the Beneficial Owners.

NO OFFICIAL STATEMENT: The Issuer will not provide a Near Final or final Official Statement. Further, compliance with Rule 15c2-12 of the Securities and Exchange Commission regarding sale to limited numbers of sophisticated investors is the sole responsibility of the successful bidder.

AWARD OF NOTES: For the purpose of awarding the sale of the Notes, the interest cost of each unconditional and firm bid will be computed on a 360-day year, 30-day month, by determining, at the rate specified therein, the total dollar value of all interest on the Notes from August 20, 2021, to maturity and deducting therefrom any premium. The Notes will be awarded to the bidder whose unconditional and firm bid on the above computation produces the lowest dollar interest cost to the Issuer. No proposal for the purchase of less than all the Notes or at a price less than their par value will be considered. Any and all fees or charges of the bidder must be incorporated into the rate.

SECURITY: The Notes are issued under the provisions of Section 1225 of Act 451, Public Acts of Michigan, 1976, as amended, and Act 34, Public Acts of Michigan, 2001, as amended, for the purpose of providing money for school operations for the fiscal year ending June 30, 2022. The Issuer has pledged for the payment of the Notes monies to be received by it from state school aid.

As additional security the Issuer has pledged the full faith, credit and resources of the Issuer and, in the event of the unavailability or insufficiency of state school aid for any reason, the Notes are payable from tax levies within its constitutional and statutory limitations or from unencumbered funds of the Issuer. The pledge of full faith and credit is subordinate to any encumbrances or tax levies pledged or to be pledged for the payment of tax anticipation notes issued or to be issued by the Issuer pursuant to Act 34, Public Acts of Michigan, 2001, as amended.

LEGAL OPINION: Bids shall be conditioned upon the unqualified opinion of Thrun Law Firm, P.C., attorneys of East Lansing, Michigan, which opinion will be furnished without expense to the purchaser prior to the delivery thereof, approving the legality of the Notes.

TAX MATTERS: In the opinion of note counsel, assuming continued compliance by the Issuer with certain requirements of the Internal Revenue Code of 1986, as amended (the “Code”), interest on the Notes is excluded from gross income for federal income tax purposes, as described in the opinion, and the Notes and interest thereon are excluded from taxable income for State of Michigan income tax purposes. Further, the Note and the interest thereon are subject to inheritance and estate taxes and taxes on gains realized from the sale, payment or other disposition thereof. The Issuer has designated the Notes as **“QUALIFIED TAX-EXEMPT OBLIGATIONS”** within the meaning of the Code and has covenanted to comply with those requirements of the Code necessary to continue the exclusion of interest on the Notes from gross income for federal income tax purposes.

CERTIFICATE REGARDING “ISSUE PRICE”: The successful bidder will be required to furnish, prior to the delivery of the Notes, a certificate in a form acceptable to note counsel as to the “issue price” of the Notes within the meaning of Section 1273 of the Internal Revenue Code of 1986, as amended. By submitting a bid, the bidder represents to the Issuer that it intends to hold the Notes for its own account with

no present intention to reoffer the Notes unless the bidder has notified Note counsel, in writing, at least 72 hours before the bid deadline that the bidder intends to reoffer the Notes.

INVESTMENT CERTIFICATE: As a condition of award, the successful bidder will be required to furnish prior to the delivery of the Notes a certificate in a form acceptable to note counsel that documents the investment experience of the successful bidder and provides representations that either the Notes are being purchased for the bidder's own portfolio without the intent to sell or re-offer the Notes or that if there is an intent to sell or re-offer the Notes, the bidder will obtain from the subsequent purchaser an investment certificate that is substantially identical to the certificate provided by the successful bidder. A sample form investment certificate acceptable to note counsel is available for review through note counsel prior to the sale and will be provided by note counsel to the successful bidder after the sale.

CUSIP NUMBERS: If the Purchaser requires CUSIP numbers on the Notes, the Purchaser shall request assignment of CUSIP numbers for the Notes and provide the numbers to the Issuer and Thrun Law Firm, P.C., within forty-eight (48) hours of the Note sale. CUSIP numbers will be imprinted on the Notes at the expense of the Issuer. An improperly imprinted number or failure to print CUSIP numbers shall not constitute basis for the Purchaser to refuse to accept delivery of the Notes. The Purchaser shall be responsible for the payment of any charges for the assignment of numbers.

CLOSING DOCUMENTS: Drafts of all closing documents, including the form of Note and note counsel's legal opinion, may be requested from Thrun Law Firm, P.C. Final closing documents will be in substantially the same form as the drafts provided. Closing documents will not be modified at the request of a bidder, regardless of whether the bidder's proposal is accepted.

DELIVERY OF NOTES: The Issuer shall furnish Notes ready for execution at its expense. Notes will be delivered without expense to the purchaser at a place located in the STATE OF MICHIGAN, to be mutually agreed upon between the purchaser and the Issuer. Delivery can also be made in Chicago, Illinois or New York, New York, but at the EXPENSE of the PURCHASER. The usual closing documents, including a certificate that no litigation is pending affecting the issuance of the Notes, will be delivered at the time of the delivery of the Notes. Accrued interest to the date of delivery of the Notes, if any, shall be paid by the purchaser at the time of delivery.

Payment for the Notes shall be in such manner as to assure receipt of funds by the Issuer on the day of delivery of the Notes.

BIDDER CERTIFICATION - NOT "IRAN-LINKED BUSINESS": By submitting a bid, the bidder shall be deemed to have certified that it is not an "Iran-Linked Business" as defined in Act 517, Public Acts of Michigan, 2012; MCL 129.311, et seq.

THE RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS.

The bids should be plainly marked "Proposal for Owosso Public Schools State Aid Notes".

Form Only - Not for Execution
Superintendent
Owosso Public Schools

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 28, 2021

Report 20-172

FOR ACTION

Subject:

Leasing of buses

Recommendation

Resolve that the Board of Education authorize the Superintendent to lease two buses for a period of three years with the option to purchase them at the end of the lease term from Holland bus company.

Facts and Statistics

- The District has one bus that is coming off a lease during the 2021-22 school year and is need of declaring at least one bus obsolete that will need to be replaced with a larger size bus to accommodate the larger runs necessitated by the change to the 6-12 campus.
- The district has deemed it appropriate to lease the two buses with the option to purchase at the end of the lease period. This allows the district the opportunity to determine how well the bus(es) operate mechanically and if all features meet the specifications while still affording the opportunity to purchase if the bus is deemed to be a good fit for the fleet.
- The district needs to maintain a fleet that is good condition in order to promote efficient and safe transportation of students.
- Buses are in high demand and so the lead time required that the District put this as a “for future action” item at the May meeting without having the bids available to afford the Board an opportunity to be aware that this is needed.
- Bids were requested to be received in the District office by June 2nd. As a result of the high demand for buses and the quick turn around requested, only one bid was received.
- The District has had previous dealings with Holland busing company and their leasing company (Tax Exempt Leasing Company) and found them to be a highly reputable company. The purchase prices is comparable to what can be found on MSBO purchasing website at this time and therefore, even though only one bid was received, it is considered to be competitive.

Motion

Seconded

Vote – Ayes

Nays

Motion

**77 PASSENGER BUSES
STOCK BUS
BID RECEIVED JUNE 2, 2021**

BIDDERS	PURCHASE PRICE (each)	TYPE OF BUS (In-Stock)	BASE ANNUAL LEASE PRICE PER UNIT (with option to purchase)	TERM OF LEASE (years)	# OF MILES PER YEAR	OPTIONAL PURCHASE PRICE AT END OF LEASE
Holland Bus Company, Holland, Michigan	\$87,546.00	GAS	\$15,297.00	3	15,000	\$50,500.00

**OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 28, 2021**

Report 20-173

FOR ACTION

Subject:

Regular Board Meeting and Subcommittee Dates and Start Time

Recommendation:

Resolve by the Board of Education that the regular meetings of the Owosso Public Schools Board of Education will be held each month beginning at 5:30 pm in July 2021 through June 2022 on the dates tentatively listed below in the Washington Campus Gym, 645 Alger St.

Board Meeting Dates	
2021	2022
July 26	January 24
August 23	February 21
September 27	March 14
October 25	April 25
November 22	May 23
December 13	June 27

Board of Education Committee of the Whole will be held beginning at 5:30 pm in August 2021 through May 2022 on the dates tentatively listed below in the Superintendent’s Office at the Washington Campus, 645 Alger St.

Committee of the Whole Meeting Dates	
2021	2022
August 9	January 10
September 13	February 14
October 11	April 11
November 8	May 9

Note: The Board of Education will not meet for Committee of the Whole in July, December, March, or June due to holiday recess. A Board of Education Meeting will be held in place of the Committee of the Whole Meeting on December 13, 2021 and March 14, 2022.

Motion

Seconded

Vote – Ayes

Nays

Motion

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 28, 2021

Report 20-174

FOR ACTION

Subject:

Sinking Fund Project Administration for possible air conditioning project

Recommendation:

Resolve that the Board of Education approve the contract with Spicer Group, as presented, for retention of their services for the design, bidding and possible construction of air conditioning using a possible combination of ESSER and sinking funds.

Rationale:

The district has been satisfied with the service provided by Spicer for assisting with the administration and architectural services for the sinking fund over the years as well as their services as a subcontractor for the bond project.

Facts/Statistics:

The district has identified the possibility of the installation of air conditioning at the three elementary schools which potentially could be funded, primarily, out of ESSER funds. The use of these federal funds is an unusual opportunity for the district to improve the air quality and learning environment at the elementary schools if the pricing fits within the framework of the allotted funds and approval of the project is obtained from the State. It is necessary to obtain complete bids prior to making a final recommendation which would come before the board. This makes it necessary to retain the services of Spicer for the following reasons:

- The project requires a complex knowledge of the design and installation of air conditioning.
- These projects are time consuming in nature to manage, which would draw District personnel away from other important operational areas.
- The bidding process requires a full knowledge of the players involved including the integrity of the bidders. A project manager would be held accountable for this process as well as the outcome thereby minimizing the risk to the district associated with these projects and the related contracted service.
- Communication is key in carrying out these projects. A project manager will be responsible for communicating to District personnel regarding the progress on these projects as well as meeting budgetary guidelines.
- The purpose of the contract administration will be to monitor progress during the course of construction activities to ensure systems are in compliance with the construction documents. This will provide protection for the district that the projects involved are being done correctly and that the District is acting as a good steward of the taxpayers' funds.
- The total estimated fee for this project is \$372,500. Fees will be paid for out of sinking fund proceeds or ESSER funds if allowable.

2District Goal Addressed:

Facilities

Motion

Seconded

Vote – Ayes

Nays

Motion



June 7, 2021

Dr. Andrea Tuttle, Superintendent
Owosso Public Schools
645 Alger Street
Owosso, MI 48867

RE: Air Conditioning Improvements
Owosso Public Schools

Dr. Tuttle:

This document contains Spicer Group's proposal to you for the design of the Air Conditioning Improvements for Owosso Public Schools at Bryant, Central and Emerson Elementary Schools.

Background

Owosso Public Schools has been exploring adding air conditioning to its facilities and with funding coming available through stimulus and other sources the district has asked Spicer Group to proceed with the development of bidding documents for air conditioning at Bryant, Central and Emerson Elementary Schools. The systems will not include the recent building additions that have new air conditioning systems in place. We anticipate that the new air conditioning systems will require upgraded electrical services from Consumers Energy for each of the buildings. We would anticipate having the project ready to bid by year end 2021 for a spring/summer 2022 construction kickoff. The timeframe for construction will be developed as the project details are determined with you.

Scope of Professional Services

Spicer's proposed services follow. They are phased to reflect the orderly and reasonable progress of the project and unless otherwise directed by you, we will only proceed from one phase to the next with your concurrence and approval. This proposal will remain valid for 60 days.

1. During the Design Phase we will:
 - Perform field investigations of existing conditions.
 - Meet with you to kick off the project and review project goals and schedule.
 - Create architectural floor plans in AutoCad.
 - Perform HVAC fresh air calculations.
 - Perform HVAC load calculations.
 - Determine HVAC equipment capacities.
 - Develop building elevations.
 - Work with Owosso Schools to develop construction phasing plan.
 - Attend 30%, 60% and 90% review meetings with District Stakeholders.
 - Draft HVAC demolition plans.
 - Design and draft HVAC systems.
 - Design and draft architectural modifications as necessary for new HVAC installations.

- Create equipment schedules.
 - Create technical specifications.
 - Develop ceiling and lighting plans.
 - Update electrical service to support new systems.
 - Submit plans to the State of Michigan for plan review.
2. During the Bidding Phase we will:
- Perform contractor outreach.
 - Attend a pre-bid conference.
 - Answer bid questions.
 - Provide any necessary addendums.
 - Review bids, perform post-bid interviews, and provide a written recommendation for award.
 - Provide hard-copy, PDF, and AutoCad format copies of drawings and specifications to Owosso Public Schools.
3. During the Construction Administration Phase we will:
- Provide email and phone support to Prime Contractor.
 - Review shop drawings. Send electronic copies of reviewed shop drawings to Owosso Public Schools.
 - Visit site as needed and provide written progress reports.
 - Perform final inspections and punch list.
 - Review pay applications.
 - Assist in project close-out.
 - Attend bi-weekly construction progress meetings.
 - Develop record drawings based on contractors red lines.

Additional Services

Additional services related to this project will be furnished by us after you authorize the work. Our fee for those additional services will be determined at the time they are rendered.

Fee Schedule:

Our proposed fee schedule follows. We will submit monthly invoices to you for our professional services, any additional authorized services and any reimbursable expenses.

1. Design Phase:
 - Standard hourly rates with the total amount estimated to be about \$237,500.00
2. Bidding Phase:
 - Standard hourly rates with the total amount estimated to be about \$10,000.00
3. Construction Administration Phase:
 - Standard hourly rates with the total amount estimated to be about \$125,000.00

Air Conditioning Improvements
June 7, 2021
Page 3

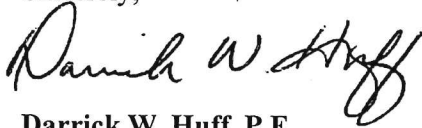
We have calculated these fees based on our understanding of what you want us to do and what you have told us.

Attached to this letter is a copy of our general conditions for our services which are part of this agreement.

If this proposal meets with your approval, please acknowledge this approval with an authorized signature below and return the enclosed copy to us.

We deeply appreciate your continued confidence in Spicer, and we look forward to working with you and for you on your project.

Sincerely,



Darrick W. Huff, P.E.
Project Manager

SPICER GROUP, INC
230 S. Washington Avenue
Saginaw, MI 48607
Phone: (989) 754-4717
Cell: (734) 787-0339
mailto: darrickh@spicergroup.com

Cc: SGI File: 130303PR2021
KAJ/ACCTG

q:\proj2021\130603sg2021 - owosso schools air conditioning\130603pr2021 - proposal\20210607_ltragr_owosso.doc

Above proposal accepted and approved
by Owner.

OWOSSO PUBLIC SCHOOLS

By: _____
Authorized Signature

Date: _____

GENERAL CONDITIONS ATTACHED TO LETTER AGREEMENT

SECTION 1

1.1 **Preamble.** This agreement is based upon a mutual obligation of good faith and fair dealing between the parties in its performance and enforcement. Accordingly, the OWNER and the PROFESSIONAL, with a positive commitment to honesty and integrity, agree to the following:

That each will function within the laws and statutes that apply to its duties and responsibilities; that each will assist in the other's performance; that each will avoid hindering the other's performance; that each will work diligently to fulfill its obligations; and that each will cooperate in the common endeavor of the contract.

1.2 **Ownership of Instruments of Service.** All reports, plans, specifications, computer files, field data, notes and other documents and instruments prepared by the PROFESSIONAL as instruments of service shall remain the property of the PROFESSIONAL. The PROFESSIONAL shall retain all common law, statutory and other reserved rights, including the copyright thereto.

1.3 **Covenant not to Hire.** OWNER agrees that during the term of this agreement and for a period of one (1) year thereafter that it will not hire for its own employment any person employed by the PROFESSIONAL in the performance of this agreement.

1.4 **Standard of Care.** Service performed by PROFESSIONAL under this AGREEMENT will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this AGREEMENT, or in any report, opinion, document or otherwise.

1.5 **Defects in Service.** OWNER and OWNER's personnel, contractors and subcontractors shall upon discovery promptly report to PROFESSIONAL any defects or suspected defects in PROFESSIONAL's work, in order that PROFESSIONAL may take prompt, effective measures which in PROFESSIONAL's opinion will minimize the consequences of a defect in service. PROFESSIONAL shall not be responsible for additional costs due to any tardiness in reporting defects in service.

1.6 **Reimbursable Expenses** mean the actual expenses incurred by PROFESSIONAL or PROFESSIONAL's independent professional associates or consultants, directly or indirectly in connection with the Project, such as expenses for; transportation and subsistence incidental thereto; obtaining bids or proposals from Contractor(s); providing and maintaining field office facilities including furnishings and utilities; subsistence and transportation of Resident Project Representatives and their assistants; toll telephone calls and courier services; reproduction of reports, drawings, specifications, bidding documents, and similar project-related items; and, if authorized in advance by OWNER, overtime work requiring higher than regular rates.

1.7 **Standard Hourly Rates** used as a basis for payment mean those rates in effect at the time that the work is performed, for all PROFESSIONAL's personnel engaged directly on the Project, including, but not limited to, architects, engineers, surveyors, designers, planners, drafters, specification writers, estimators, other technical and business personnel. The Standard Hourly Rates include salaries and wages, direct and indirect payroll costs and fringe benefits. The Standard Hourly Rates of personnel of PROFESSIONAL will be adjusted periodically to reflect changes in personnel and in PROFESSIONAL's overall compensation procedures and practices.

1.8 **Limitation of Liability.** To the fullest extent permitted by law, and notwithstanding any other provision of this Agreement, the total liability, in the aggregate, of the PROFESSIONAL and the PROFESSIONAL's officers, directors, partners, employees and subconsultants, and any of them, to the OWNER and anyone claiming by or through the OWNER, for any and all claims, losses, costs or damages, including attorneys' fees and costs and expert-witness fees and costs of any nature whatsoever or claims expenses resulting from or in any way related to the Project or the Agreement from any cause or causes shall not exceed the total compensation received by the PROFESSIONAL under this Agreement, or the total amount of \$100,000.00, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

1.9 **Indemnification.** The PROFESSIONAL agrees, to the fullest extent permitted by law, to indemnify and hold harmless the OWNER, its officers, directors and employees (collectively, Owner) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the PROFESSIONAL's negligent performance of professional services under this Agreement.

The OWNER agrees, to the fullest extent permitted by law, to indemnify and hold harmless the PROFESSIONAL, its officers, directors, employees and subconsultants (collectively, Professional) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the OWNER's negligent acts in connection with the Project and the acts of its contractors, subcontractors or PROFESSIONAL or anyone for whom the OWNER is legally liable.

Neither the OWNER nor the PROFESSIONAL shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

1.10 **Severability.** Any term or provision of this Agreement found to be invalid under any applicable statute or rule of law shall be deemed omitted and the remainder of this Agreement shall remain in full force and effect.

1.11 **Survival.** Notwithstanding completion or termination of this Agreement for any reason, all rights, duties and obligations of the parties to this Agreement shall survive such completion or termination and remain in full force and effect until fulfilled.

1.12 **Betterment.** If, due to the PROFESSIONAL's negligence, a required item or component of the Project is omitted from the PROFESSIONAL's construction documents, the PROFESSIONAL shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event will the PROFESSIONAL be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the Project.

1.13 **Mediation.** In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Project, the OWNER and the PROFESSIONAL agree that all disputes between them arising out of or relating to the Agreement or the Project shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

The OWNER and the PROFESSIONAL further agree to include a similar mediation provision in all agreements with independent contractors and consultants also to include a similar mediation provision in all agreements with their subcontractors, subconsultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between the parties to all those agreements.

1.14 **Changed Conditions.** If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the PROFESSIONAL are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, the PROFESSIONAL may call for renegotiation of appropriate portions of this Agreement. The PROFESSIONAL shall notify the OWNER of the changed conditions necessitating renegotiation, and the PROFESSIONAL and the OWNER shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions.

1.15 **Hazardous Materials.** Both parties acknowledge that the PROFESSIONAL's scope of services does not include any services related to the presence of any hazardous or toxic materials. In the event the PROFESSIONAL or any other party encounters any hazardous or toxic materials, or should it become known to the PROFESSIONAL that such materials may be present on or about the job site or any adjacent areas that may affect the performance of the PROFESSIONAL's services, the PROFESSIONAL may, at its option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until the OWNER retains appropriate PROFESSIONAL's or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the job site is in full compliance with all applicable laws and regulations.

SECTION 2

2.1 **Assignment.** Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party. Subcontracting to subconsultants normally contemplated by the PROFESSIONAL shall not be considered an assignment for purposes of this Agreement.

2.2 **Governing Law & Jurisdiction.** The OWNER and the PROFESSIONAL agree that this Agreement and any legal actions concerning its validity, interpretation and performance shall be governed by the laws of the State of Michigan.

2.3 **Billing and Payment Terms.** *Payment Due:* invoices shall be submitted by the PROFESSIONAL (2nd) are due upon presentation and shall be considered past due if not paid within thirty (30) calendar days of the due date. *Interest:* If payment in full is not received by the PROFESSIONAL within thirty (30) calendar days of the due date, invoices shall bear interest at one-and-one-half (1.5) percent of the PAST DUE amount per month, which shall be calculated from the invoice due date. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

2.4 **Suspension of Services.** If the OWNER fails to make payments when due or otherwise is in breach of this Agreement, the PROFESSIONAL may suspend performance of service upon ten (10) calendar days' notice to the OWNER. The PROFESSIONAL shall have no liability whatsoever to the OWNER for any costs or damages as a result of such suspension caused by any breach of this Agreement by the OWNER. Upon payment in full by the OWNER the PROFESSIONAL shall resume services under this Agreement, and the time scheduled and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expenses necessary for the PROFESSIONAL to resume performance. *Termination of Services:* If the OWNER fails to make payment to the PROFESSIONAL in accordance with the payment terms herein, this shall constitute a material breach of this Agreement and shall be cause for termination of this Agreement by the PROFESSIONAL. *Set-off, Backcharges, Discounts:* Payment of invoices shall not be subject to any discounts or set-off's by the OWNER unless agreed to in writing by the PROFESSIONAL. Payment to the PROFESSIONAL for services rendered and expenses incurred shall be due and payable regardless of any subsequent suspension or termination of this Agreement by either party.

2.5 **Collection of Costs.** In the event legal action is necessary to enforce the payment terms of this Agreement, the PROFESSIONAL shall be entitled to collect from the OWNER any judgement or settlement sums due, plus reasonable attorneys' fees, court costs and other expenses incurred by the PROFESSIONAL in connection therewith and, in addition, the reasonable value of the PROFESSIONAL's time and expenses spent in connection with such collection action, computed according to the PROFESSIONAL's prevailing fee schedule and expense policies.

2.6 **Delays.** The OWNER agrees that the PROFESSIONAL is not responsible for damages arising directly or indirectly from any delays for causes beyond the PROFESSIONAL's control. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters; fires, riots, war or other emergencies or acts of God; failure of any government agency to act in timely manner; failure of performance by the OWNER or the OWNER's contractors or consultants; or discovery of any hazardous substances or differing site conditions.

In addition, if the delays resulting from any such causes increase the cost or time required by the PROFESSIONAL to perform its services in an orderly and efficient manner, the PROFESSIONAL shall be entitled to an equitable adjustment in schedule and/or compensation.

2.7 Delivery and Use of Electronic Files. In accepting and utilizing any drawings, reports and data on any form of electronic media generated and furnished by the PROFESSIONAL, the OWNER agrees that all such electronic files are instruments of service of the PROFESSIONAL, who shall be deemed the author, and shall retain all common law, statutory law and other rights, including copyrights.

The OWNER agrees not to reuse these electronic files, in whole or in part, for any purpose other than for the Project. The OWNER agrees not to transfer these electronic files to others without the prior written consent of the PROFESSIONAL. The OWNER further agrees to waive all claims against the PROFESSIONAL resulting in any way from any unauthorized changes to or reuse of the electronic files for any other project by anyone other than the PROFESSIONAL.

The OWNER and the PROFESSIONAL agree that any electronic files furnished by either party shall conform to the original specifications. Any changes to the original electronic specifications by either the OWNER or the PROFESSIONAL are subject to review and acceptance by the other party. Additional services by the PROFESSIONAL made necessary by changes to the electronic file specifications shall be compensated for as Additional Services.

Electronic files furnished by either party shall be subject to an acceptance period of fourteen (14) days during which the receiving party agrees to perform appropriate acceptance tests. The party furnishing the electronic file shall correct any discrepancies or errors detected and reported within the acceptance period. After the acceptance period, the electronic files shall be deemed to be accepted and neither party shall have any obligation to correct errors or maintain electronic files.

The OWNER is aware that differences may exist between the electronic files delivered and the printed hard-copy construction documents. In the event of a conflict between the signed construction documents prepared by the PROFESSIONAL and electronic files, the signed or sealed hard-copy construction documents shall govern.

In addition, the OWNER agrees, to the fullest extent permitted by law, to indemnify and hold harmless the PROFESSIONAL, its officers, directors, employees and subconsultants (collectively, Professional) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from any changes made by anyone other than the PROFESSIONAL or from any reuse of the electronic files without the prior written consent of the PROFESSIONAL.

Under no circumstances shall delivery of electronic files for use by the OWNER be deemed a sale by the PROFESSIONAL, and the PROFESSIONAL makes no warranties, either expressed or implied, or merchantability and fitness for any particular purpose. In no event shall the PROFESSIONAL be liable for indirect or consequential damages as a result of the OWNER's use or reuse of the electronic files.

2.8 Opinions of Probable Construction Costs. In providing opinions of probable construction cost, the OWNER understands that the PROFESSIONAL has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractor's method of pricing, and that the PROFESSIONAL's opinions of probable construction costs are

made on the basis of the PROFESSIONAL's judgement and experience. The PROFESSIONAL makes no warranty, express or implied that the bids or the negotiated cost of the Work will not vary from the PROFESSIONAL's opinion of probable construction costs.

SECTION 3

3.1 Design Without Construction Administration. Unless Authorized, it is understood and agreed that the PROFESSIONAL's Basic Services under this Agreement do not include project observation or review of the Contractor's performance or any other construction phase services, and that such services will be provided for by the OWNER. The OWNER assumes all responsibility for interpretation of the Contract Documents and for construction observation and the OWNER waives any claims against the PROFESSIONAL that may be in any way connected thereto.

3.2 Verification of Existing Conditions. Inasmuch as the remodeling and/or rehabilitation of the existing structures requires that certain assumptions be made by the PROFESSIONAL regarding existing conditions, and because some of these assumptions may not be verifiable without the OWNER's expending substantial sums of money or destroying otherwise adequate or serviceable portions of the structure, the OWNER agrees to bear all costs, losses and expenses, including the cost of the PROFESSIONAL's Additional Services, arising from the discovery of concealed or unknown conditions in the existing structure.

3.3 Jobsite Safety. Neither the professional activities of the PROFESSIONAL, nor the presence of the PROFESSIONAL or its employees and subconsultants at a construction/project site, shall relieve the General Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods sequence, techniques or procedures necessary for performing, superintending and coordinating the Work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies, the PROFESSIONAL and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The OWNER agrees that the General Contractor shall be solely responsible for jobsite safety, and warrants that this intent shall be carried out in the OWNER's contract with the General Contractor. The OWNER also agrees that the OWNER, the PROFESSIONAL and the PROFESSIONAL's subconsultants shall be indemnified by the General Contractor and shall be made additional insureds under the General Contractor's policies of general liability insurance.

3.4 Construction Observation. The PROFESSIONAL shall visit the site if authorized at intervals appropriate to the stage of construction, or as otherwise agreed to in writing by the OWNER and the PROFESSIONAL, in order to observe the progress and quality of the Work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather are to allow the PROFESSIONAL, as an experienced professional, to become generally familiar with the Work in progress and to determine, in general, if the Work is proceeding in accordance with the Contract Documents.

Based on this general observation, the PROFESSIONAL shall keep the OWNER informed about the progress of the Work and shall endeavor to guard the OWNER against deficiencies in the work.

If the OWNER desires more extensive project observation or full-time project representation, the OWNER shall request that such services be provided by the PROFESSIONAL as Additional Services in accordance with the terms of this Agreement. The PROFESSIONAL shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the contractor in accordance with the Contract Documents.

The PROFESSIONAL shall not be responsible for any acts or omissions of the contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. The PROFESSIONAL does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

3.5 Pre-Engineered Buildings. The OWNER acknowledges that it has requested the PROFESSIONAL to specify a pre-engineered building. The OWNER further acknowledges that the PROFESSIONAL will not engineer, design, manufacture, assemble or erect said building and is not responsible in any way for defects or deficiencies in the building. Therefore, the OWNER waives all claims against the PROFESSIONAL arising in any way from the specification of the building or for any defects, deficiencies, errors or omissions in the design, fabrication or erection of the building.

3.6 Client Requested Substitutions. Upon request by the OWNER, the PROFESSIONAL shall evaluate and make recommendations regarding substitutions of materials, products or equipment proposed by the OWNER's consultants or contractors. The PROFESSIONAL shall be compensated for these services, as well as any services required to modify and coordinate the construction documents prepared by the PROFESSIONAL with those of the PROFESSIONAL's subconsultants and the OWNER's consultants, as Additional Services. The PROFESSIONAL also shall be entitled to an adjustment in schedule caused by this additional effort.

3.7 Record Drawings. If authorized by the Agreement, upon completion of the Work, the PROFESSIONAL shall compile for and deliver to the OWNER a reproducible set of Record Documents based upon the marked-up record drawings, addenda, change orders and other data furnished by the Contractor. These Record documents will show significant changes made during construction. Because these Record Documents are based on unverified information provided by other parties, which the PROFESSIONAL shall assume will be reliable, the PROFESSIONAL cannot and does not warrant their accuracy.

These General Conditions shall be attached to and made part of the Agreement between Spicer Group, Inc. (PROFESSIONAL) and the Owner.

3.8 Certifications, Guarantees and Warranties. The PROFESSIONAL shall not be required to sign any documents, no matter by whom requested, that would result in the PROFESSIONAL's having to certify, guarantee or warrant the existence of conditions whose existence the PROFESSIONAL cannot ascertain. The OWNER also agrees not to make resolution of any dispute with the PROFESSIONAL or payment of any amount due to the PROFESSIONAL in any way contingent upon the PROFESSIONAL's signing any such certification.

3.9 Contingency Fund. The OWNER and the PROFESSIONAL agree that certain increased cost and changes may be required because of possible omissions, ambiguities or inconsistencies in the drawings and specifications prepared by the PROFESSIONAL and, therefore, that the final construction cost of the Project may exceed the estimated construction cost. The OWNER agrees to set aside a reserve in the amount of 10 percent of the Project construction costs as a contingency to be used, as required, to pay for any such increased costs and changes. The OWNER further agrees to make no claim by way of direct or third-party action against the PROFESSIONAL or its subconsultants with respect to any increased costs within the contingency because of such changes or because of any claims made by the Contractor relating to such changes.

3.10 Code Compliance. The PROFESSIONAL shall put forth reasonable professional effort to comply with applicable laws, codes and regulations in effect as of the date of (*submission to building authorities*). Design changes made necessary by newly enacted laws, codes and regulations after this date shall entitle the PROFESSIONAL to a reasonable adjustment in the schedule and additional compensation in accordance with the Additional Services provisions of this Agreement.

3.11 Permits and Approvals. The PROFESSIONAL shall assist the OWNER in applying for those permits and approvals normally required by law for projects similar to the one for which the PROFESSIONAL's services are being engaged. This assistance shall consist of completing and submitting forms to the appropriate regulatory agencies having jurisdiction over the construction documents, and other services normally provided by the PROFESSIONAL and included in the scope of Basic Services of this Agreement.

3.12 Right of Entry. OWNER shall provide for PROFESSIONAL's right to enter from time to time property owned by OWNER and/or other(s) in order for PROFESSIONAL to fulfill the scope of services indicated hereunder. OWNER understands that use of testing or other equipment may unavoidably cause some damage, the correction of which is not part of this AGREEMENT.

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 28, 2021
Report 20-175

FOR ACTION

Subject:

Ratification of Teacher Contract

Recommendation:

Resolve that the Board of Education approve the July 1, 2021 – June 30, 2022 Tentative Agreement between the Owosso Education Association and the Owosso Board of Education.

Rationale:

Both parties need to ratify a labor agreement for implementation. The Owosso Education Association ratified the July 1, 2021 – June 30, 2022 Tentative Agreement on June 14, 2021.

Statement of Purpose/Issue:

The Owosso School District is fortunate to have an outstanding relationship with the Owosso Education Association. The Tentative Agreement was reached after thoughtful reflection of the challenges facing the District regarding retirement, health care costs, school aid funding, COVID-19 pandemic and in an attempt to be fiscally responsible. Ratification of this agreement confirms the foundation of trust that exists between the OEA and the Owosso School District.

Facts/Statistics:

The Michigan Public Employment Relations Acts, as amended, created a statutory obligation for the Board of Education to bargain with the Association as the representative of its teaching personnel as to hours, wages, terms, and conditions of employment.

District Goal Addressed:

Routine Business

Motion

Seconded

Vote – Ayes

Nays

Motion

**OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 28, 2021
Report 20-176**

FOR ACTION

Subject:

Ratification of OESPA Contract

Recommendation:

Resolve that the Board of Education approve the July 1, 2021 – June 30, 2022 Tentative Agreement between the Owosso Education Support Personnel Association and the Owosso Board of Education.

Rationale:

Both parties need to ratify a labor agreement for implementation. The Owosso Education Support Personnel Association ratified the July 1, 2021 – June 30, 2022 Tentative Agreement on June 8, 2021.

Statement of Purpose/Issue:

The Owosso School District is fortunate to have a positive relationship with the Owosso Education Support Personnel Association. The Tentative Agreement was reached after thoughtful reflection of the challenges facing the District regarding retirement, health care costs, school aid funding, the COVID-19 pandemic and in an attempt to be fiscally responsible. Ratification of this agreement confirms the foundation of trust that exists between the OESPA and the Owosso School District.

Facts/Statistics:

Act 379 of the Michigan Public Acts of 1965 created a statutory obligation for the Board of Education to bargain with the Association as the representative of its teaching personnel with respect to hours, wages, terms and conditions of employment.

District Goal Addressed:

Routine Business

Motion

Seconded

Vote – Ayes

Nays

Motion

**OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 28, 2021**

Report 20-177

FOR ACTION

Subject:

Ratification of Administrator’s Contract

Recommendation:

Resolve that the Board of Education approve the July 1, 2021 – June 30, 2022 Tentative Agreement between Building and Central Office Administrators and the Owosso Board of Education.

Rationale:

In order for contract changes to be enacted, they must be approved by the Board.

Statement of Purpose/Issue:

The Owosso School District is fortunate to have an outstanding relationship with its administrators. The Tentative Agreement was reached after thoughtful reflection of the challenges facing the district regarding retirement, health care costs, school aid funding, the COVID-19 pandemic and in an attempt to be fiscally responsible. Ratification of this agreement confirms the foundation of trust that exists between the administrators and the Owosso School District.

District Goal Addressed:

Routine Business

Motion

Seconded

Vote – Ayes

Nays

Motion

**OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 28, 2021**

Report 20-178

FOR ACTION

Subject:

Non-Union Personnel

Recommendation:

Resolve that the Board of Education approve salary adjustments for non-union personnel to reflect parity with other bargaining groups.

Rationale:

Compensation for non-union personnel generally aligns with union bargaining agreements. The proposal for adjustments covers the following positions and, generally, aligns with the Administrator’s contract.

- Executive Building Secretaries
- District Office personnel with the exception of Central Office Administrators outlined in the Administrator Contract and the Superintendent
- Food Service Supervisor
- 4-Wings Staff
- Transportation Supervisor

Motion

Seconded

Vote – Ayes

Nays

Motion

**OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 28, 2021**

Report 20-179

FOR ACTION

Subject:

Membership Resolution – Michigan High School Athletic Association

Recommendation:

Resolve that the Board adopt the membership resolution of the Michigan High School Athletic Association for the year beginning August 1, 2021 through July 31, 2022

Rationale:

A requirement for membership is a yearly membership renewal by member schools' Boards of Education. This resolution fulfills that requirement.

Motion

Seconded

Vote – Ayes

Nays

Motion

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

MEMBERSHIP RESOLUTION

For the year August 1, 2021 — through July 31, 2022

LIST ON BACK

_____ the School(s) which are under the direction of this Board of Education/Governing Body.

(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2021-22 must be listed on the back of this form)

_____ City/Township of _____

County of _____, of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
- (B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current *HANDBOOK* as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2021 and shall remain effective until July 31, 2022, during which the authorization may not be revoked.

RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

_____ School(s), on the _____ day of _____, 2021,
and is so recorded in the minutes of the meeting of the said Board/Governing Body.

(Governing Body Name)

(Address)

(City & Zip Code)

(Contact E-mail)

Board Secretary Signature
or Designee

Check if Designee

NOTE: Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades **6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12**; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

- A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th-grade students.
- B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.

Name the Member High School(s)

List separately from JH/MS even if all grades are housed in the same building.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

If necessary, list additional schools for either column on a separate sheet.

Name the Member Junior High /Middle School(s)

(member 6th, 7th and 8th-grade buildings)

List separately from HS even if all grades are housed in the same building.

1. _____

Name of Member School

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____
 Provide anticipated 2021-22 7th and 8th-grade enrollment _____
 Provide anticipated 2021-22 6th-grade enrollment _____

 1. **Yes or No (circle one)** 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

2. _____

Name of Member School

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____
 Provide anticipated 2021-22 7th and 8th-grade enrollment _____
 Provide anticipated 2021-22 6th-grade enrollment _____

 1. **Yes or No (circle one)** 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

3. _____

Name of Member School

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____
 Provide anticipated 2021-22 7th and 8th-grade enrollment _____
 Provide anticipated 2021-22 6th-grade enrollment _____

 1. **Yes or No (circle one)** 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

**OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 28, 2021**

Report 20-180

FOR FUTURE ACTION

Subject:

Declaration of Obsolete Material – Powermatic Planer and woodshop workbenches.

Recommendation

Resolve that the Board of Education authorize the Owosso Public School’s Career and Technical Education department to dispose of an un-operational Powermatic Planer and workbenches that can no longer meet the woodworking needs of students.

Facts/Statistics:

Pursuant to Board Policy #7300, “the Board shall direct the periodic review of all District property and authorize the disposition by sale, donation, trade, or discard of any property not required for school purposes”. The information regarding the Powermatic Planer and workbenches is as follows:

- Un-operational Powermatic Planer 3 Phase
- Workbenches (6X)– large wooden tops, 12 lockers

If authorized by the Board, the district will pursue scrapping or putting the planer and workbenches up for sale utilizing a method that is suitable and brings the highest dollar. Proceeds from the sales of the workbenches will be returned to Career and Technical Education Added Cost fund.

Motion

Seconded

Vote – Ayes

Nays

Motion

OWOSSO PUBLIC SCHOOLS
Board of Education
June 28, 2021
Report 20-181

FOR INFORMATION

Subject:
Personnel Update

Accepted Positions

Garrett Feinauer has accepted the part-time computer tech position.

Naia Smith has accepted the part-time Summer Food Service position.

Alaynie Drury has accepted the part-time Summer Food Service position.

Reyn Tuttle has accepted the part-time Summer Food Service position.

Retirements

Dennis Tomlinson, Bus Driver has submitted his letter of retirement at the conclusion of the school year after one year of service with the District.

Beth Lyon, Paraprofessional at Emerson Elementary has submitted her letter of retirement at the conclusion of the school year after 16 years of service with the district.