

**New Milford Board of Education
 Regular Meeting Minutes
 October 15, 2019
 Sarah Noble Intermediate School Library Media Center**

Present:	Mr. David A. Lawson, Chairman Mrs. Angela C. Chastain Mr. Bill Dahl Mrs. Wendy Faulenbach Mr. Brian McCauley Mrs. Tammy McInerney Mrs. Eileen P. Monaghan
Absent:	Mr. Joseph Failla Mr. J.T. Schemm

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NEW MILFORD, CT

Also Present:	Dr. Kerry Parker, Superintendent of Schools Ms. Alisha DiCorpo, Assistant Superintendent Ms. Ellamae Baldelli, Director of Human Resources Mr. Anthony Giovannone, Director of Operations and Fiscal Services Mr. Kevin Munrett, Facilities Director Mr. Nestor Aparicio, Assistant Facilities Director Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Brandon Rush, Director of Technology Mrs. Anne Bilko, Principal, Sarah Noble Intermediate School Mrs. Gwen Gallagher, Principal, Northville Elementary School Dr. Chris Longo, Principal Schaghticoke Middle School Mr. Eric Williams, Principal, Hill and Plain School Mrs. Cathy Calabrese, Assistant Principal, Northville/Schaghticoke Mr. Joshua Abel, Student Representative
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1. A.	Call to Order Pledge of Allegiance The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. by Mr. Lawson. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2. A.	Recognition Commended Student – 2020 National Merit Program: NMHS students April Li and Ryan Murphy	Recognition A. Commended Student – 2020 National Merit Program: NMHS students April Li and Ryan Murphy

	<ul style="list-style-type: none"> • Dr. Parker said the National Merit Program, an academic competition, has been in existence since 1955. Each year over 1.6 million students participate in the program by taking the PSAT. From that group, about 34,000 of the approximately 50,000 highest scorers are recognized with Commended status. She congratulated April Li and Ryan Murphy for this distinction. <p>B. Semifinalist – 2020 National Merit Program: NMHS students Louis Chiarito and Jason Zhang</p> <ul style="list-style-type: none"> • Dr. Parker said from the 50,000 highest scorers on the PSAT, another 16,000 students are named Semifinalists. Semifinalists are the highest scoring entrants in each state. She congratulated Louis Chiarito and Jason Zhang for this distinction. <p>C. NMPS Stars of the Month: Fran Babbino, Terri Cooper, Melissa Nihan, Gabrielle Passarelli, Jennifer Saraiva, and Kelly Tait</p> <ul style="list-style-type: none"> • Dr. Parker read a comment about each Star from the person who nominated them. They each received a pin recognizing their nomination. • Star Kelly Tait was randomly selected to drive the Ingersoll Automotive Courtesy Car for the month. <p>The meeting recessed at 7:40 p.m. for a short reception and reconvened at 7:46 p.m.</p>	<p>B. Semifinalist – 2020 National Merit Program: NMHS students Louis Chiarito and Jason Zhang</p> <p>C. NMPS Stars of the Month: Fran Babbino, Terri Cooper, Melissa Nihan, Gabrielle Passarelli, Jennifer Saraiva, and Kelly Tait</p>
<p>3.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • Kris Stewart spoke on behalf of the Band Parents. She said there were a few weeks left in the competition season. The band attended the MetLife Yamaha Cup on October 5 and came in third in their class, best in percussion. They will attend the New England Championships on October 26. They continue to play at home football games. Students are preparing for 	<p>Public Comment</p>

	<p>CMEA auditions in November. She thanked the Board for their support of music education.</p> <ul style="list-style-type: none"> • Laura Berendsohn spoke as the new president of the Gridiron Club, which supports the NMHS football team. She said last year there was \$38,000 budgeted for the entire school for athletic equipment. She is aware that the football team needs significant replacement equipment for safety purposes, including helmets and shoulder pads. In addition, the uniforms are over five years old and showing significant wear and tear. She estimates the total cost at \$50,000. Other teams have similar needs. She said sports are very important in keeping kids active and teach leadership and teamwork. She said any support is appreciated. 	
<p>4.</p>	<p>PTO Report</p> <ul style="list-style-type: none"> • Mrs. Mandi MacDonald said K-5 students have the Maureen Haas Elementary School Cross Country Meet this weekend. At the high school, the PTO helped with Spirit Week contests. SMS PTO is hosting an all school Halloween Dance and running a Krispy Kreme fundraiser. SNIS PTO is hosting a Boo Bash. NES PTO is having their annual Spooktacular event. HPS' PTO held a successful Fun Run. The Grad Party is hosting a display on the Haunted Trail. PTO discount cards are still available. The second annual Sip and Shop will be held on November 22, to benefit the Scholarship Fund. 	<p>PTO Report</p>
<p>5.</p>	<p>Student Representative's Report</p> <ul style="list-style-type: none"> • The Board welcomed Joshua Abel, a junior, as a new student representative. Josh said he was honored to participate. • Spirit Week was held September 23-27. The choruses held a Cabaret fundraiser on October 4. On October 5, the band went to a competition at MetLife Stadium. Financial Aid Night took place on October 10. The PSAT will be administered on October 16. Freshmen and sophomores will 	<p>Student Representative's Report</p>

	<p>hear a presentation on internet safety on October 21. The first concert of the year will take place on October 24. Two honor societies will hold inductions: National Honor Society on October 21 and the Math Honor Society on October 28. Parent teacher conferences will take place November 4 and 5.</p>	
<p>6. A.</p>	<p>Approval of Minutes Approval of the following Board of Education Meeting Minutes:</p> <p>1. Regular Meeting Minutes September 17, 2019</p> <p>Mrs. Monaghan moved to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes September 17, 2019, seconded by Mr. Dahl and passed 6-0-1.</p> <p>Aye: Mrs. Chastain, Mr. Dahl, Mrs. Faulenbach, Mr. McCauley, Mrs. McInerney, Mrs. Monaghan Abstain: Mr. Lawson</p>	<p>Approval of Minutes A. Approval of the following Board of Education Meeting Minutes:</p> <p>1. Regular Meeting Minutes September 17, 2019</p> <p>Motion made and passed to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes September 17, 2019.</p>
<p>7.</p>	<p>Superintendent's Report</p> <ul style="list-style-type: none"> • Dr. Parker said she and Ms. DiCorpo toured MedInstill in regards to a future partnership for students. They also visited the Pratt Center Preschool. She met with four volunteers at the NES Plant Patch, saw grade 2 students harvesting crops, and even sampled some of the garden's produce. She met with Youth Agency Student Advisory Board members and plans to attend future meetings. The Food Services department hosted CT Grown for CT Kids Week, spotlighting the local produce connection. At this time of year, over 25% of the food served is local. Dr. Parker attended the event and had lunch with high school students. • Mr. Lawson said he attended too, along with two representatives from the State Department of Education. He said the representatives were 	<p>Superintendent's Report</p>

	<p>extremely impressed with the local sourcing integration.</p> <ul style="list-style-type: none"> • Dr. Parker joined the great crowd at the Fall Band Home Show and she was impressed by the Band Parents volunteer efforts. She has gone to boys and girls cross country, football and field hockey contests, and looks forward to seeing other teams. 	
<p>8.</p>	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mr. Lawson said budget season has started. He asked Board members to contact the Superintendent sooner rather than later with any items for consideration for the Superintendent's proposed budget. Discussion will also take place at Board meetings going forward. 	<p>Board Chairman's Report</p>
<p>9.</p> <p>A.</p> <p>B.</p>	<p>Committee And Liaison Reports</p> <p>Facilities Sub-Committee – Mr. McCauley</p> <ul style="list-style-type: none"> • Mr. McCauley said they discussed a failed RTU at SNIS and the fact that other units in district are of a similar age. They are hoping this will be an area for Celtic Energy to advise in the future. Regarding Celtic Energy, they have been told there is only one contract, and that is with the Town. The Board is looking to have an addendum or separate MOU to clarify its stake in the process. He said they discussed Facilities budget drivers and the updated 5 year capital plan. • Mr. Lawson asked that Mr. Giovannone email the entire Board with any updates regarding the Celtic Energy MOU. <p>Operations Sub-Committee – Mrs. Faulenbach</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said they discussed the monthly reports, reviewed an updated master bid schedule, heard an update on negotiations, and discussed budget drivers. The committee added an item for discussion which was an updated list 	<p>Committee And Liaison Reports</p> <p>A. Facilities Sub-Committee</p> <p>B. Operations Sub-Committee</p>

of capital items to be considered by the Board of Finance on October 9. This capital request was approved, along with the end of year balance and turf field fund request.

C. Policy Sub-Committee – Mrs. McInerney

- Mrs. McInerney said there are two policies on for approval tonight due to policy changes required by statute: 4118.112/4218.112 and 4155/4255. They are eligible for approval at first review in accordance with Board bylaw 9311. Policies 1700 and 1800 are on for first review. The committee discussed a possible change to 6146 Graduation Requirements, changing the PE credit to 1.0 for the classes of 2021 and 2022. This is the current state requirement and making the change avoids the need to hire additional staff. The discussion will continue at the next Policy meeting. The committee also reviewed two regulation revisions as items of information.

D. Committee on Learning – Mr. Schemm

- Mrs. McInerney reported for Mr. Schemm. She said the committee heard a presentation from Cathy Awwad, Executive Director of the Northwest Regional Workforce Investment Board (NRWIB), who spoke about the Apprenticeship CT Initiative Manufacturing Program. Funded by the U.S. Department of Labor, the program provides an opportunity for students in four school districts: Danbury, New Milford, Torrington, and Waterbury to explore a career in manufacturing. The 10 to 12 week program, implemented by NRWIB, includes a 144-hour curriculum comprised of a minimum of 72 hours of manufacturing theory, hands-on training, and a minimum of 72 hours of a paid CT manufacturing pre-apprenticeship training experience with registered sponsor.
- NMHS Head Counselor Danette Lambiase presented the Comprehensive School Counseling Program document which memorializes the work

C. Policy Sub-Committee

D. Committee on Learning

	<p>counselors do throughout the year, breaking it down by grade and month.</p> <ul style="list-style-type: none"> • Mrs. McInerney said there are six curricula on for approval tonight. <p>E. EdAdvance – Mrs. Monaghan</p> <ul style="list-style-type: none"> • Mrs. Monaghan said the last meeting was held October 3. The budget was proposed and a student manual approved. EdAdvance is restructuring a loan to renovate its Plymouth facility. Representative Johanna Hayes toured and learned about EdAdvance offerings. <p>F. Connecticut Boards of Education (CABE) – Mr. Lawson</p> <ul style="list-style-type: none"> • Mr. Lawson said CABE reviewed legislative actions and a revised school safety guide. <p>G. Magnet School – Mrs. Monaghan</p> <ul style="list-style-type: none"> • Mrs. Monaghan thanked Mr. Giovannone for the information regarding the number of New Milford seats, of which there are eighteen, all filled. The annual meeting is October 25. 	<p>E. EdAdvance</p> <p>F. Connecticut Boards of Education (CABE)</p> <p>G. Magnet School</p>
<p>10.</p> <p>A.</p> <p>B.</p>	<p>Discussion and Possible Action</p> <p>Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated October 15, 2019</p> <p>Mr. Dahl moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of October 15, 2019, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • There was no discussion <p>The motion passed unanimously.</p> <p>Monthly Reports</p>	<p>Discussion and Possible Action</p> <p>Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated October 15, 2019</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of October 15, 2019.</p> <p>Monthly Reports</p>

<p>1. Budget Position 2. Purchase Resolution: D-727 3. Request for Budget Transfers</p> <p>Mrs. Faulenbach moved to approve monthly reports: Budget Position dated September 30, 2019; Purchase Resolution D-727; and Request for Budget Transfers, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach asked that information regarding the amount in the turf fields account be brought to the next Operations meeting. • Mr. Lawson asked if the \$50,000 the Town Council approved would be reflected. Mr. Giovannone said he did not know, but he would provide the balance as of the end of October. • Mrs. Faulenbach said it is appropriate to see funding from both Town and BOE as we plan for future needs. <p>The motion passed unanimously.</p> <p>C. Gifts & Donations 1. PTO – Exhibit B</p> <p>Mrs. Faulenbach moved to accept Gifts and Donations: PTO – Exhibit B in the amount of \$7,132.07, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • Mr. Lawson thanked the PTO for its continued support of district programs. <p>The motion passed unanimously.</p> <p>D. Approval of Authorized Signatures Change Form for ED-099 Agreement for Child Nutrition Programs</p> <p>Mrs. Monaghan moved to approve the Authorized Signatures Change Form for ED-099 Agreement for Child Nutrition Programs, seconded by Mrs. McInerney.</p>	<p>1. Budget Position 2. Purchase Resolution: D-727 3. Request for Budget Transfers</p> <p>Motion made and passed unanimously to approve monthly reports: Budget Position dated September 30, 2019; Purchase Resolution: D-727; and Request for Budget Transfers.</p> <p>C. Gifts & Donations 1. PTO – Exhibit B</p> <p>Motion made and passed unanimously to approve Gifts & Donations: PTO – Exhibit B in the amount of \$7,132.07.</p> <p>D. Approval of Authorized Signatures Change Form for ED-099 Agreement for Child Nutrition Programs</p> <p>Motion made and passed unanimously to approve approve the Authorized Signatures Change Form for ED-099 Agreement for Child Nutrition Programs.</p>
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	<ul style="list-style-type: none"> • There was no discussion <p>The motion passed unanimously.</p> <p>E. Policies for Approval</p> <ol style="list-style-type: none"> 1. 4118.112/4218.112 Sexual and Other Unlawful Harassment 2. 4155/4255 Military Leave <p>Mrs. Faulenbach moved to approve the following Policies in accordance with Board Bylaw 9311:</p> <ol style="list-style-type: none"> 1. 4118.112/4218.112 Sexual and Other Unlawful Harassment 2. 4155/4255 Military Leave <p>Seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • There was no discussion <p>The motion passed unanimously.</p> <p>F. Policies for First Review</p> <ol style="list-style-type: none"> 1. 1700 Possession of Firearms on School Property Prohibited 2. 1800 Animals on School Property <ul style="list-style-type: none"> • Mr. Lawson said these policies are for first review tonight. • Mrs. Faulenbach said she was thrilled to see this policy come forward. She asked if it supports use of a therapy dog as well as service animal. • Mrs. Olson said a service animal is typically for one on one support of a student's access to education. Regarding the use of a therapy dog, the policy gives the Superintendent discretion to make the decision regarding appropriateness. • Mrs. Faulenbach said she would like to see an accompanying regulation at the next Policy meeting to provide guidance. <p>G. Approval of the Following Curricula</p> <ol style="list-style-type: none"> 1. Grade 3 Health 2. Grade 4 Health 3. Grade 5 Health 	<p>E. Policies for Approval</p> <ol style="list-style-type: none"> 1. 4118.112/4218.112 Sexual and Other Unlawful Harassment 2. 4155/4255 Military Leave <p>Motion made and passed unanimously to approve the following Policies in accordance with Board Bylaw 9311:</p> <ol style="list-style-type: none"> 1. 4118.112/4218.112 Sexual and Other Unlawful Harassment 2. 4155/4255 Military Leave <p>F. Policies for First Review</p> <ol style="list-style-type: none"> 1. 1700 Possession of Firearms on School Property Prohibited 2. 1800 Animals on School Property <p>G. Approval of the Following Curricula</p> <ol style="list-style-type: none"> 1. Grade 3 Health 2. Grade 4 Health
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<p>4. Health II 5. AP Spanish Language and Culture 6. AP French Language and Culture</p> <p>Mrs. McNerney moved to approve the following curricula:</p> <ol style="list-style-type: none">1. Grade 3 Health2. Grade 4 Health3. Grade 5 Health4. Health II5. AP Spanish Language and Culture6. AP French Language and Culture <p>Seconded by Mrs. Monaghan.</p> <ul style="list-style-type: none">• Mr. Dahl said he thought the Health revisions were really good and very up to date. <p>The motion passed unanimously.</p> <p>H. Recommendation to Town for BOE Membership on Municipal Building Committee</p> <p>Mr. Lawson moved that the Chair send a recommendation to the Town that a representative or representatives of the Board of Education be appointed to the Municipal Building Committee, seconded by Mr. McCauley.</p> <ul style="list-style-type: none">• Mr. Lawson said though the Town owns the buildings, the Board is involved with maintenance and reconstruction. He thinks it is prudent to have the BOE represented in discussions and to facilitate cost sharing savings, and project collaboration. He is looking for two members to be appointed to the Municipal Building Committee (MBC).• Mrs. Faulenbach asked how often the MBC meets. She noted that BOE membership will be changing with the upcoming elections.	<ol style="list-style-type: none">3. Grade 5 Health4. Health II5. AP Spanish Language and Culture6. AP French Language and Culture <p>Motion made and passed unanimously to approve the following curricula:</p> <ol style="list-style-type: none">1. Grade 3 Health2. Grade 4 Health3. Grade 5 Health4. Health II5. AP Spanish Language and Culture6. AP French Language and Culture <p>H. Recommendation to Town for BOE Membership on Municipal Building Committee</p> <p>Motion made and passed unanimously that the Chair send a recommendation to the Town that a representative or representatives of the Board of Education be appointed to the Municipal Building Committee.</p>
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	<ul style="list-style-type: none"> • Mrs. Monaghan said the MBC is meeting twice a month currently. • Mrs. Chastain asked if the Town made the request for membership. • Mr. Lawson said the request was coming from the Board’s end but he did not think it would be an issue on the Town side to grant the request. • Mrs. Faulenbach said it would be ideal and helpful for continuity with the Board if the person on the MBC would also be a member of the Facilities Subcommittee. It would make reporting back easier. <p>The motion passed unanimously.</p> <ul style="list-style-type: none"> • Mr. Lawson said to contact Mrs. Silverman if interested in serving. In the event that more than two Board members wish to serve, there will be a lottery. <p>I. Textbook Approval: Grade 11</p> <p>Mr. Lawson moved to approve the following textbook: <u>United States History and Geography</u>, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • There was no discussion. <p>The motion passed unanimously.</p>	<p>I. Textbook Approval: Grade 11</p> <p>Motion made and passed unanimously to approve the following textbook: <u>United States History and Geography</u>.</p>
<p>11.</p> <p>A.</p> <p>B.</p>	<p>Items For Information And Discussion</p> <p>Field Trip Report</p> <ul style="list-style-type: none"> • Mrs. McInerney said learning outside the classroom is important and there are many great trips taking place. <p>BOE Annual Report 2018-19</p>	<p>Items For Information And Discussion</p> <p>Field Trip Report</p> <p>BOE Annual Report 2018-19</p>

	<ul style="list-style-type: none"> • Mrs. Faulenbach said the Annual Report represents a great deal of work. She requested it be added to the district website. <p>C. Budget Drivers</p> <ul style="list-style-type: none"> • Mr. Lawson reiterated that Board members should contact the Superintendent if they have input to share. 	<p>C. Budget Drivers</p>
<p>12.</p>	<p>Discussion and Possible Action</p> <p>A. Discussion and possible action on proposed collective bargaining agreement between the New Milford Board of Education and the New Milford School Administrators Association. Executive Session anticipated.</p> <p>Mr. Dahl moved that the Board enter into executive session in order to discuss the proposed collective bargaining agreement between the New Milford Board of Education and the New Milford School Administrators Association; and invite into the session Dr. Kerry Parker, Ms. Ellamae Baldelli and Mr. Anthony Giovannone.</p> <p>Seconded by Mr. McCauley.</p> <p>The motion passed unanimously.</p> <p>The Board entered executive session at 8:35 p.m.</p> <p>The Board returned to public session at 8:48 p.m.</p> <p>B. Approval of successor collective bargaining agreement between the New Milford Board of Education and the New Milford School Administrators Association.</p>	<p>Discussion and Possible Action</p> <p>A. Discussion and possible action on proposed collective bargaining agreement between the New Milford Board of Education and the New Milford School Administrators Association. Executive Session anticipated.</p> <p>Motion made and passed unanimously that the Board enter into executive session in order to discuss the proposed collective bargaining agreement between the New Milford Board of Education and the New Milford School Administrators Association; and invite into the session Dr. Kerry Parker, Ms. Ellamae Baldelli and Mr. Anthony Giovannone.</p> <p>B. Approval of successor collective bargaining agreement between the New Milford Board of Education and the New Milford School Administrators Association.</p>

	<p>Mr. Dahl moved to approve the successor collective bargaining agreement between the New Milford Board of Education and the New Milford School Administrators Association as discussed in executive session and to further move that the Board delegate to the Chairperson of the Board the authority to execute said agreement on behalf of the Board.</p> <p>Seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none"> • Mrs. Monaghan thanked all who worked on the agreement. <p>The motion passed 6-1-0.</p> <p>Aye: Mr. Dahl, Mrs. Faulenbach, Mr. Lawson, Mr. McCauley, Mrs. McInerney, Mrs. Monaghan No: Mrs. Chastain</p>	<p>Motion made and passed to approve the successor collective bargaining agreement between the New Milford Board of Education and the New Milford School Administrators Association as discussed in executive session and to further move that the Board delegate to the Chairperson of the Board the authority to execute said agreement on behalf of the Board.</p>
<p>13.</p>	<p>Adjourn</p> <p>Mr. Dahl moved to adjourn the meeting at 8:49 p.m., seconded by Mr. McCauley and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn at 8:49 p.m.</p>

Respectfully submitted:

Angela C. Chastain
 Secretary
 New Milford Board of Education