



"The mission of Christiana County Public Schools is to create an educational culture of continuous growth through shared partnerships and responsibilities."

District COVID-19 Task Force Meeting-June 1, 2020

Date: June 1, 2020
Time: 8:30-10:00
Location: CCPS Board of Education Room

Meeting Purpose: District COVID-19 Plan for SY 20-21/Monthly Meeting

Next Meeting: June 15, 2020 / 8:30-10:00

ATTENDEES

Michelle Ladd	SPED	<input checked="" type="checkbox"/>	Jessica Addison	INST	<input checked="" type="checkbox"/>	Kim Stevenson	ALT	<input checked="" type="checkbox"/>
Anita Hopson	PERS	<input checked="" type="checkbox"/>	Jessica Darnell	FIN	<input checked="" type="checkbox"/>	Melanie Barrett	DPP	<input checked="" type="checkbox"/>
Tracey Leath	FED	<input checked="" type="checkbox"/>	John Rittenhouse	CO M	<input checked="" type="checkbox"/>	Penny Holt	FOOD	<input checked="" type="checkbox"/>
Jason Wilson	TECH	<input checked="" type="checkbox"/>	John Gunn	HHS	<input checked="" type="checkbox"/>	Mike Brumley	TRAN	<input checked="" type="checkbox"/>
Megan Kidd	NURS	<input checked="" type="checkbox"/>	Kevin Crider	CC MS	<input checked="" type="checkbox"/>	Trevor Herndon	FAC	<input checked="" type="checkbox"/>
Laura Morris	ASUP	<input checked="" type="checkbox"/>	Tonya Oakley	IH	<input checked="" type="checkbox"/>	VACANT	ASUP	<input checked="" type="checkbox"/>
Jack Lackey	CCPS	<input checked="" type="checkbox"/>						

Item	Presenter	Notes
1. Opening Comments	Bentzel	*Morris-minutes *Kidd & Morris-POC for COVID-19 Task Force
2. Purpose	Bentzel	*Goal-Properly prepare & plan for the start of the 20-21 school year with all considerations and safety precautions met for students & staff
3. Purposed Overview of Plan-discussion	Bentzel	*Priority Areas/Timeline/Additional Meeting *Communication & Survey Proposed Timeline-Monday, July 27, 2020 (2 Week Window) <ul style="list-style-type: none"> <input type="checkbox"/> Goal to begin in person classes in August <input type="checkbox"/> Day Treatment will open with NTI in place <input type="checkbox"/> Updates to COVID-19 plan will be informed by KDE, CDC, and KHSSA
4. Update on KDE COVID-19 Guidance and CCPS Guidance	Morris	*What new information has been released since our last meeting *What are other districts committing to? *Start development & communication of COVID-19 Plan <ul style="list-style-type: none"> <input type="checkbox"/> Monitoring Communications that are being developed by KDE <input type="checkbox"/> We are currently following "Healthy at Work" guidelines <input type="checkbox"/> Custodians should return to work as essential employees <input type="checkbox"/> An email was sent to all principals to let them know custodians should now be working

<p>5. Priority #1 Safety/Health Considerations</p>	<p>Kidd</p>	<p>*Any major concerns/updates to plan *Continue to monitor health pandemic</p> <ul style="list-style-type: none"> <input type="checkbox"/> State guidance is suggesting that all students have photo ID badges for the upcoming school year <input type="checkbox"/> Guidance is changing by the minute <input type="checkbox"/> 80% of those with COVID-19 have no symptoms <input type="checkbox"/> Current guidance is that every student and adult will need to wear masks <input type="checkbox"/> Guidelines for students with IEP's related to social distancing will be determined by ACR <input type="checkbox"/> Transportation CDC guidelines states that siblings can sit together on buses <input type="checkbox"/> Rugs must be removed from classrooms <input type="checkbox"/> Each school will need a COVID-19 officer
<p>6. Principal Comments</p>	<p>Oakley/Crider/ Gunn</p>	<p>*Please send ALL questions/concerns to Morris for additional consideration-ensuring all Principal/Schools have a "voice"</p> <ul style="list-style-type: none"> <input type="checkbox"/> A list of questions was created by principals from all schools <input type="checkbox"/> Many of the questions were added to the "Soapbox Discussion" during the Commissioners Tuesday Webcast
<p>7. Priority #2 Instruction</p>	<p>Addison</p>	<p>*Attempt to finalize plan on Monday, June 15</p> <ul style="list-style-type: none"> <input type="checkbox"/> Developing a re-entry plan <input type="checkbox"/> Working as an instructional team to determine what standards were taught during the 2019-2020 school year to determine possible gaps in instruction <input type="checkbox"/> K-12 curriculum work is occurring <input type="checkbox"/> When students are not in school, they need to receive the same content at home <input type="checkbox"/> ALT School will continue to use Odyssey ware for the 2020-2021 school year <input type="checkbox"/> Each school will need a point of contact for Virtual Academy
<p>8. NTI Moving Forward</p>	<p>Addison</p>	<p>*Regular NTI vs. Pandemic NTI-re-naming?</p> <ul style="list-style-type: none"> <input type="checkbox"/> NTI is now part of the Instructional Division <input type="checkbox"/> Each school will need a NTI point of contact
<p>9. Technology Plan-for support</p>	<p>Addison/Wilson</p>	<p>*CCPS Board Presentation-June 18, 2020-Technology 1:1 Initiative *Plan for Elementary and Secondary CCPS Schools</p>

		<ul style="list-style-type: none"> <input type="checkbox"/> Canvas will be CCPS electronic platform moving forward for students in 7th-12th grade <input type="checkbox"/> Google will be used for students K-6 <input type="checkbox"/> Working on options for internet in the community <input type="checkbox"/> Working to make sure all students have access to devices
10. Achievement Gap Considerations	Addison	<p>*Targeted Intervention Plan</p> <p>*Checkpoints throughout the 20-21 school year-MAP Assessment</p> <ul style="list-style-type: none"> <input type="checkbox"/> Zach Hibbs is the new DAC for the district <input type="checkbox"/> Map assessments will occur during the 2020-2021 school year <input type="checkbox"/> Creating a support targeted intervention plan <input type="checkbox"/> ESS will be provided for students that need the most intervention <input type="checkbox"/> Virtual Instruction will be provided by IBC's to start the school year <input type="checkbox"/> We will need to determine how many students receiving virtual instruction are SPED- will probably need a virtual SPED teacher in place
11. CCPS Virtual School Option	Addison	*To give our community/parents options other than traditional home school and/or private options
12. Other Considerations	Bentzel/Addison	*Discussion for finalizing Instructional Plan
13. Communication & Survey Plan	Bentzel/ Rittenhouse/ Morris	<p>*Develop surveys between COVID-19 meetings to gain input from parents, staff, community members re-entry plan</p> <p>*Priority for next 2 weeks-Health & Instruction Priorities</p> <p>*Survey development/format/delivery</p> <p>*Communication of Task Force Initiative-to let the community know we are coming back and working the plan</p> <ul style="list-style-type: none"> <input type="checkbox"/> A press release will be prepared to let the community know that a COVID-19 Task Force has been created and working toward <input type="checkbox"/> A parent communication survey will be developed and administered to gain information from parents and families on returning to school <input type="checkbox"/> Information gained will be used as input for the development of a plan moving forward
14. Financial Considerations Update	Darnell	*Stimulus Package information-Darnell

15. Anything else to consider & discuss	Bentzel	<p>*Anyone else to add to Task Force</p> <ul style="list-style-type: none"> □ A parent, teacher from each level and a community member will be added to the Task Force
16. Closing Comments	Bentzel	<p>*Next Meeting-June 15, 2020-8:30-BOE Room</p> <ul style="list-style-type: none"> *Instructional & Health priority areas presented and in draft plan *2 Stakeholder Surveys completed-results presented to Task Force *District Plan-under construction with Health and Instruction sections underway and 75% complete *Introduction of Support Services Priority Area *Progress monitor the current situation and pandemic

Follow-up				
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	<p>*Proposed Overview of CCPS COVID 19-Task Force</p> <p>*5 Major Priorities of Re-Opening CCPS Schools</p> <ol style="list-style-type: none"> 1. Safety & Health Considerations-Kidd 2. Instruction-NTI/Achievement Gap/Virtual Option-Addison 3. Support Services-Assistant Superintendent 4. Alternate Schedule Support-Barrett 5. Communication Plan/Community Input-Rittenhouse <p>*Goal of Task Force Recommendations & Plan Development-Monday July 27, 2020 (*2 week timeline goal of implementation)</p> <p>*Additional Meeting Requirements:</p> <ul style="list-style-type: none"> -Monday, June 15, 2020-Finalize Instructional Plan -Monday, June 29, 2020-Support Services -Monday, July 13, 2020-Alternate Schedule -Monday, July 20, 2020-Finalize Plan 2w/all communication surveys complete <p>*In planning of CCPS Plan-consideration of following stakeholders-students/teachers/support staff/parents/community members</p>			